

## MINUTES

### BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

**April 11, 2005**

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, April 11, 2005, at 2:00 p.m. Commissioners Bob Beerbower, Al Carter and Mike Wilson were present. Also in attendance was Donna Caton, Clerk of the Board. Jim Baker, Senior Deputy Prosecuting Attorney was present.

#### **CALL TO ORDER AND FLAG SALUTE**

Chairman Beerbower called the meeting to order with the pledge of allegiance to the flag of the United States of America being recited.

#### **MINUTES**

**April 4, 2005:** The minutes of the Commissioners' Meeting of April 4, 2005 were approved as presented.

#### **BIDS**

**1. One (1) Four Post, Surface Mounted Vehicle Lift:** There was a bid opening for the delivery of one (1) Four post, surface mounted vehicle lift. The bid specifications were available at Grays Harbor County Department of Public Services, 100 West Broadway, Suite 31, Montesano, Washington. Advertisement for this bid was published on March 24 and March 31, 2005. The Clerk of the Board opened and read the following bids received with bid bond attached:

Cut Rate Auto Parts, Lacey, WA.	\$ 8,122.50
Gray Automotive Products, Co., Saint Joseph, MO.	\$13,334.00
Coburn Auto Parts, Montesano, WA.	\$17,081.29

Chairman Beerbower referred the bids to the Department of Public Services for review and recommendation.

**2. One (1) 3,500 Gallon Water Tank:** There was a bid opening for the delivery of one (1) 3,500 gallon Water Tank. The bid specifications were available at Grays Harbor County Department of Public Services, 100 West Broadway, Suite 31, Montesano, Washington. Advertisement for this bid was published on March 31 and April 7, 2005. The Clerk of the Board reported that no bids were received. Chairman Beerbower referred the item to the Department of Public Services.

## **HEARINGS**

**1. Supplemental Appropriation – Special Projects Fund:** There was a public hearing to consider Supplemental Appropriation as follows: Special Projects Fund #101-000-000 in the amount of \$46,803. Notice of this hearing was advertised on March 31 and April 7, 2005. Chairman Beerbower asked for a staff report. Rose Elway, Budget Director, reported that the request for a Supplemental Budget hearing in the Special Projects Fund #101-000-000 is for \$46,803. Grays Harbor County has entered into an Interlocal Agreement with Thurston County to perform duties in accordance with the Homeland Security Region 3 work program as funded by a grant agreement between Washington State Military Department and Thurston County on behalf of Homeland Security Region 3. The services to be performed under the Agreement is for professional services to merge Spillman records and provide orientation to data users. Chairman Beerbower asked for public comment. There was no public comment and the hearing was closed.

- **Resolution:** A motion was made, seconded and passed to approve **Resolution No. 2005-33 – Authorizing A Supplemental Extension In The Budget Of The Grays Harbor County Special Projects Fund #101-000-000.**

## **PRESENTATIONS**

None

## **PROCLAMATION**

**1. Volunteer Recognition:** Donna Caton, Clerk of the Board, read a proclamation regarding National Volunteer Recognition Month. A motion was made, seconded and passed to approve the Proclamation proclaiming April as Volunteer Recognition Month and Grays Harbor County Appreciation Day on April 11, 2005 and saluting the community-minded members who thrive on helping others to a better life, and encouraging others to become involved in their community as volunteers.

On behalf of the Board of County Commissioners Chairman Beerbower expressed appreciation to all volunteers for their support and dedication to Grays Harbor County.

Chairman Beerbower asked for public comment.

Janis Moore reported that she has served as a volunteer on the Grays Harbor Tourism Advisory Board since 1995. She commented on the positive direction of the local tourism effort. Ms. Moore expressed appreciation for the opportunity to serve on the Tourism Advisory Board.

Pansy Bray, Clerk of the Civil Service Commission, provided background information regarding the Civil Service Commission. The Civil Service Commission was established in 1959 and covers law enforcement in Grays Harbor County. During the last 46-years there have been 16 different commissioners. Ms. Bray reported that Bob Sagen, Civil Service Commissioner representing District 1 has been a volunteer for 25-years. She introduced Ole Mackey, representing District 2, and Al Izatt representing District 3. Ms. Bray expressed appreciation to the volunteers for the Civil Service Commission.

Arnold Samuels reported that he has lived in Ocean Shores for the last 24-years and commented on the growth and progress of the Ocean Shores area. He commented that without volunteers and their services Ocean Shores would not be where it is today.

Polly Davin reported that she was assigned to the Grays Harbor Sheriff's office volunteer program. She commented on the service and dedication of the volunteers. Deputy Davin introduced several of the volunteers.

Mike Whelan, Grays Harbor County Sheriff, expressed appreciation to the VIP's (volunteers in police work) who assist the Grays Harbor County Sheriff's office. Sheriff Whelan outlined some of the responsibilities of the volunteers.

Debbie Adolphsen, Grays Harbor Fair and Tourism Department, introduced Marsha Whitaker, Claudia Self and Rod Easton who serve as Fair Board members. She introduced Janis Moore, Grays Harbor Tourism Advisory Board member. Ms. Adolphsen introduced a Master Gardener and fair volunteer Gail Ross and her husband. Ms. Adolphsen expressed appreciation to all of the volunteers.

Chairman Beerbower announced that certificates have been prepared for all volunteers who serve on various Boards. The certificates will be presented at the end of the Commissioner meeting and cake and punch will be served.

Paul Easter, Director of Public Services thanked the citizens who volunteer in Emergency Management. Mr. Easter expressed appreciation to the citizens who serve on the Planning Commission, Board of Adjustment and Building Code Advisory Boards.

Chairman Beerbower expressed appreciation to all citizens who serve as Board members and to those who volunteer their time in other areas.

### **COMMISSIONERS**

1. **Re-appointment – Housing Authority:** A motion was made, seconded and passed to re-appoint Ken McMillan to a full term (five years) as Commissioner on the Housing Authority's Board. Mr. McMillan has been a member of the Board since April 1995.
2. **Appointments to Public Facility District:** A motion was made, seconded and passed to appoint Al Carter to the Public Facility District for a four-year term.
3. **Appointments to Olympic Area Agency on Aging:** A motion was made, seconded and passed to make the following Advisory Council re-appointments to the Olympic Area Agency on Aging:

Rosemary Willis, term expires March 2007

Don Keller, term expires May 2008

Betty Wolf, term expires February 2007

### **DEPARTMENTS**

#### **AUDITOR**

1. **Request Approval, Expenditure Report for March:** A motion was made, seconded and passed to approve Payroll and Payable for the month of March 2005. Total Claims -- \$2,813,602.82. Total Salary -- \$2,810,990.84 for a monthly total of \$5,624,593.66.

The Clerk of the Board announced the following item received after the agenda was prepared:

#### **FAIR**

1. **Request Approval, Authorize Director to Sign Contract with Department of Corrections:** A motion was made, seconded and passed to approve a contract with Washington State Department of Corrections to provide work crews to perform general labor work. Work crews will be used for labor intensive projects such as cleaning stalls

after major horse shows and cleaning up litter after major events. Many times the fair events are scheduled back-to back giving only a few days turn around between events. There is not adequate staff available to handle some of the work between events. Crews are entirely supervised by Department of Corrections staff.

### **MANAGEMENT SERVICES**

**1. Request Approval, 2005 Municipal Service Agreement – Grays Harbor Chamber – Lake Quinault Visitor Center:** A motion was made, seconded and passed to approve the 2005 Municipal Services Agreements between Grays Harbor County and the Grays Harbor Chamber of Commerce. \$13,500 in funding will be used for operations, advertising and the promotion of tourism for the Quinault Visitor Information Center along with \$600 to the Grays Harbor Chamber of Commerce for administration fees.

### **PUBLIC HEALTH AND SOCIAL SERVICES**

**1. Request Approval, Award Bid – 2005 Pavement Striping Contract:** A motion was made, seconded and passed to approve an amendment to the County's contract with the State Department of Health. This amendment provides good news with the addition of \$28,100 for HVAC system improvements in the building and \$13,400 to purchase a computer network server for the Department that will provide increased security. In addition, the Department is allocated \$996 in Emergency Preparedness funding, \$687 for WIC program enhancements, and an additional \$2,505 for Tobacco Prevention. There are also changes to the Maternal and Child Health block grant statement of work. The additions total \$45,688 of which \$43,183 is federal funding.

### **PUBLIC SERVICES DEPARTMENT**

**1. Request Approval, 2005 Countywide Aggregate Stockpiling Contract:** A motion was made, seconded and passed to award the contract for the 2005 Pavement Striping to the low bidder, Stripe Rite, Inc. The low bid of \$223,250.00 is 2.5% under the Engineer's Estimate of \$229,000.00. A Bid Recap for the 2005 Pavement Striping Contract was provided. The Department of Public Services recommended that this contract be awarded to the low bidder, Stripe Rite, Inc.

**ANNOUNCEMENT(S):**

None

**CORRESPONDENCE:**

The Clerk of the Board announced the following correspondence received:

1. A use permit application from Rory Muller to use the Vance Creek Park and County roads for the Satsop Triathlon on August 7, 2005 from 8:00 a.m. to noon. The estimated number of participants is 100. This event is a fundraiser for the Elma Track Team. A motion was made, seconded and passed to approve the request subject to review and approval by the Sheriff's Department, Risk Management and the Department of Public Services.
2. A use permit application from Rory Muller to use the Vance Creek Park and County roads for the Washington State Team Time Trial on August 14, 2005 from 8:00 a.m. to 1:00 p.m. The estimated number of participants is 100. A motion was made, seconded and passed to approve the request subject to review and approval by the Sheriff's Department, Risk Management and the Department of Public Services.
3. In accordance with RCW 54.28.090, Public Utility District No. 2 of Pacific County reported 2004 gross revenue derived from the distribution of electrical energy to the county and cities. Gross revenue for Grays Harbor County is \$36,228.
4. An e-mail from Stanley J. Trohimovich, dated April 4, 2005. The subject is: Official Misconduct or Abuse of Office! Chairman Beerbower reported the e-mail would be made available to the public and placed on file.
5. An e-mail from Stanley J. Trohimovich, dated April 7, 2005. The subject is: Your March 30, 2005 Article on the Audit of the Seaport Authority. Chairman Beerbower reported the e-mail would be made available to the public and placed on file.
6. A Claim For Damages against Grays Harbor County was received from Brian J. Hill, #17 Cambell Lane, Pacific Beach, Washington. The Claim was referred to the Claims Review Committee.



The meeting adjourned at 2:40 p.m. to Monday, April 18, 2005 at 2:00 p.m.

BOARD OF COMMISSIONERS  
for Grays Harbor County  
this \_\_\_\_\_ day of \_\_\_\_\_, 2005

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BOB BEERBOWER, Chairman  
Commissioner, District 1

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MIKE WILSON, Commissioner, District 2

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ALBERT A. CARTER, Commissioner, District 3

ATTEST:

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Donna Caton  
Clerk of the Board