

MINUTES

BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

March 21, 2005

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, March 21, 2005, at 2:00 p.m. Commissioners Al Carter and Mike Wilson were present. Also in attendance was Donna Caton, Clerk of the Board and Stewart Menefee, Prosecuting Attorney. Commissioner Beerbower was excused.

CALL TO ORDER AND FLAG SALUTE

Commissioner Carter called the meeting to order with the pledge of allegiance to the flag of the United States of America being recited.

MINUTES

March 14, 2005: The minutes of the Commissioners' Meeting of March 14, 2005 were approved as presented.

BIDS

None

HEARINGS

1. Supplemental Hearing – Public Health & Social Services-Fund #001-029: There was a public hearing to consider a Supplemental Appropriation as follows: Public Health and Social Services Fund #001-000-029 in the amount of \$28,211.00. This notice was advertised on March 10 and 17. Commissioner Carter asked for a staff report. Rose Elway, Budget Director, reported that the request for a Supplemental Appropriation is for \$28,211 in the General Fund Public Health and Social Services Department for grant money received from the Mental Health Medicaid program. Funding will be used for a .5 FTE Social Services program Specialist III and a computer and monitor. Commissioner Carter asked for public comment. There was no public comment and the hearing was closed.

• **Resolution:** A motion was made, seconded and passed to approve **Resolution No. 2005-22 – Authorizing A Supplemental Extension In The Budget Of The Grays**

Harbor County General Fund Public Health and Social Services Department #001-000-029.

2. Supplemental Hearing – Facilities Capital: The Clerk of the Board announced that this hearing has been rescheduled for April 4, 2005 at 2:00 p.m.

PRESENTATIONS

None

COMMISSIONERS

1. Resolution – Appointment of Members to Rural Counties Economic Development Funds Advisory Committee: A motion was made, seconded and passed to approve **Resolution No. 2005-23 – A Resolution Of Grays Harbor County For Appointment Of Members To The Rural Counties Economic Development Funds Advisory Committee And Setting Terms.** The Clerk of the Board read the resolution as follows:

WHEREAS, Grays Harbor County qualified as a distressed county as per the definition under Section 5 of RCW 82.14.370; and

WHEREAS, the Board of County Commissioners on August 4, 1997 and June 21, 1999 established the Distressed Area Capital Fund by Grays Harbor County Resolution 97-237 and 99-256; and

WHEREAS, the Board of County Commissioners on December 22, 2003, established the Policies and Procedures for the Rural Economic Development Funds Advisory Committee, Resolution 03-155; and

WHEREAS, the following people have been recommended by various organizations with an interest in serving on the Grays Harbor County Rural Economic Development Funds Advisory Committee for the year 2005; NOW THEREFORE

BE IT RESOLVED that the following citizens shall be appointed as members of the Rural Economic Development Funds Advisory Committee as listed with terms of service as indicated:

<u>Name</u>	<u>Represents</u>	<u>Term Expires</u>
Commissioner Mike Wilson	Board of Commissioners	01/01/2006
Jim Neva	Port of Grays Harbor	01/01/2006
Jason Olsen	East Grays Harbor County	01/01/2006
Tonya Anderson	Hoquiam (Large Cities)	01/01/2006
Brian Shay	Small Cities in Grays Harbor (<4000)	01/01/2006
None	Member at Large	
Michael Tracy	G.H. Economic Development Council	01/01/2006

BE IT FURTHER RESOLVED that Mr. Michael Tracy, Executive Director of the Grays Harbor EDC, shall act as chair of the aforementioned Rural Economic Development Funds Advisory Committee, in accordance with the policies of said committee.

2. Call for Bids & Proposals for Official Publications with a Bid Opening Date Of April 25, 2005: Monday, April 25, 2005 at 2:00 p.m. is the date and time set for bid opening and proposals for County Printing of Official Publications.

DEPARTMENTS

FAIR

1. Request Approval, One-Time-Only Agreement with Grays Harbor Audubon Society for the Shorebird Festival: A motion was made, seconded and passed to approve a one-time-only agreement with the Grays Harbor Audubon Society for the Grays Harbor Shorebird Festival. The amount of the grant is \$1,000 to be used for promotion of the Shorebird Festival, May 6, 7, and 8, 2005. Promotion is targeted to tourists interested in wildlife viewing from outside the Grays Harbor area. Advertisement is planned for a nationally known birding magazine and to the greater Seattle and Portland areas. The event is three days therefore causing overnight stays.

2. Request Approval, Authorization for Director To Sign Entertainment Contract – Harmony Artists, Inc.: A motion was made, seconded and passed to approve an entertainment contract with Harmony Artists, Inc. Harmony Artists, Inc. represents Wild West Express who will be returning to the fair after many requests received from 2004 fairgoers. These wacky cowboys ride through the fair, all day every day entertaining crowds. The Grays Harbor County Fair Entertainment Committee requested approval of this entertainment contract.

3. Request Approval, Authorization for Director To Sign Entertainment Contract – Brownfield Promotions, Inc.: A motion was made, seconded and passed to approve an entertainment contract with Brownfield Promotion, Inc. Brownfield Promotions, Inc. will bring the West Coast Flat Track Series motorcycle competition races to the fair on Saturday, August 13, 2005. This is a new event for Grays Harbor and will attract riders from up and down the West Coast. The traditional Fair Car Races are co-sponsored by Whitney's Auto Group and take place on Sunday, August 14. The Grays Harbor County Fair Entertainment Committee requested approval of this entertainment contract.

FORESTRY DEPARTMENT

1. Request Approval, Award Forestry Mechanical Site Preparation Contract: A motion was made, seconded and passed to award the Mechanical Site Preparation Contract – PILE2005 to Tikka Construction, Inc. for a contract value of \$12,209.00. The Department of Forestry recommended that this contract be awarded as outlined.

MANAGEMENT SERVICES

1. Request Approval, Transfer Resolution – Capital Improvement: A motion was made, seconded, and passed to approve **Resolution No. 2005-24 – Transferring Items In The Grays Harbor County Miscellaneous Fund Capital Improvements Fund #309-000-000**. Funds were budgeted within Fund #309 Capital Improvements to repay the \$23,447 principal and interest for the Fund #301 Capital Facilities construction improvement loan. This resolution transfers the principal and interest payments to a transfer out category to make the loan principal and interest payments.

2. Request Approval, Transfer Resolution -- Election Reserve Fund: A motion was made, seconded and passed to approve **Resolution No. 2005-25 – Transferring Items In The Grays Harbor County Miscellaneous Fund Election Reserve Fund #116-000-000**. This resolution allows the transfer of \$28,983 in the Election Reserve

Fund for the loan payment due for the purchase of the replacement scanners done last year. Financing was done with the Bank of the Pacific at 3.5% interest. The loan is now due and payment will need to be put in a principal and interest category.

3. Request Approval, 2005 Municipal Services Agreement – Oakville Chamber of Commerce: A motion was made, seconded and passed to approve the 2005 Municipal Services Agreement between Grays Harbor County and the Oakville Chamber of Commerce. \$3,000 in funding will be used for the operations of the Chamber, advertising and the promotion of tourism in Grays Harbor County.

The Clerk of the Board announced the following item received after the agenda was prepared:

PROSECUTOR

1. Request Approval, Resolution – Indemnification of Employees and Former Employees as Defendants in Pending Litigation: A motion was made, seconded and passed to approve **Resolution No. 2005-26 – A Resolution Agreeing To Potential Indemnification Of Employees And Former Employees As Defendants In Pending Litigation.**

PUBLIC HEALTH AND SOCIAL SERVICES

1. Request Approval, Application To Use The Hoquiam Timberland Regional Library Meeting Room Throughout 2005: A motion was made, seconded and passed to approve an Application for the Department to use the Hoquiam Timberland Regional Library meeting room throughout 2005. Use of the room is free.

PUBLIC SERVICES DEPARTMENT

1. Request Approval, Resolution Approving Special Maintenance Project – 2005 Pavement Striping Contract: A motion was made, seconded and passed to approve **Special Maintenance Project No. 0-02080-00.** This Resolution adopts the 2005 Pavement Striping Contract – S-02080-00. A motion was made, seconded and passed to set a bid opening date of April 4, 2005.

2. Request Approval, Comprehensive Emergency Management Plan Revision:

A motion was made, seconded and passed to approve **Resolution No. 2005-27 adopting the revised Basic Plan section to the Grays Harbor County Comprehensive Emergency Management Plan (CEMP)**. The current plan, dated July 2001, needed to be revised and

updated to reflect the change in organizational structure which occurred in January 2003, and to comply with the National Incident Management System (NIMS). Approval was granted for the emergency management organization identified in the updated plan to revise the Annexes, Essential Support Function (ESFs), and Appendices to the Plan as needed. The revised plan has been distributed to County Department Heads, Mayors, Police Chiefs and Fire Chiefs, and their feedback has been incorporated in the update. Once adopted by the Board of County Commissioners, the plan will be available for adoption by cities. The plan will be sent to the Washington State Division of Emergency Management for final approval.

3. Request Approval, 2005 Countywide Aggregate Stockpiling Contract: A motion was made, seconded and passed to approve four (4) sets of contracts for the 2005 Countywide Aggregate Stockpiling Contract, Schedule B, which was awarded to Martin Sand and Gravel, Inc., for the amount of \$20,904.61.

4. Request Approval, Authorize Jim Hatton To Sign Reports Related To Pacific Beach Sewer NPDES Permit: A motion was made, seconded and passed to approve a Department of Ecology request to reauthorize Jim Hatton, Lead Sewer Operator, to sign monthly monitoring reports for the Pacific Beach sewer plant. The Department of Public Services recommended approval of the request.

5. Request Approval, Letter to Cities Regarding Countywide Plastics Recycling: A motion was made, seconded and passed to approve a letter prepared to notify all of our cities about the proposed plastics recycling program. The letter will help initiate efforts to implement this program.

6. Request Approval, Final Plat Approval – Michael Salvaggi, Case #1998-0601: A Record of Action of the Planning Commission, and the Order that came before the Board which approved the preliminary plat on November 22, 1999 at the final public hearing was submitted. The applicant, Michael Salvaggi, has complied with the conditions of approval for the subdivision, and requested approval of the final plat by the Board. A motion was made, seconded and passed to approve the Final Plat as outlined. Signing of the mylar by the Board will authorize the final plat to be recorded under the official plats in the Grays Harbor County Auditor's Office.

7. Request Approval, Elma-McCleary Road Vertical Realignment Contract: A motion was made, seconded and passed to approve four (4) sets of contract documents for the Elma-McCleary Road Vertical Realignment, M.P. 1.74 to M.P. 1.87 – STPH-

T142 (007), TA2407, C-97400-17. This contract was awarded to the low bidder, Rognlin's Inc. of Aberdeen, Washington.

8. Request Approval, CRP Resolution for Tower Boulevard/Technology Loop and for Lambert/Keys Intersection: A motion was made, seconded and passed to approve a CRP Resolution for the construction of the Tower Blvd./Technology Way Loop and the reconstruction of the Lambert/Keys Intersection located at the Satsop Development Park. This transportation project is funded with \$825,000 of Federal TCSP Funds \$80,000 of PDA funds and \$80,000 of Grays Harbor County Funds. Approval was granted for a two-week closure at the end of Keys Road to facilitate the reconstruction of the Lambert/Keys Road Intersection. Traffic will be detoured onto Keys Road South.

9. Request Approval, Resolution to Change Speed Limit on Schouweiler Road: A motion was made, seconded and passed to approve **Resolution No. 2005-28 – Amending Ordinance No. 46 – Lowering Speed Limit On Schouweiler Road.** This resolution changes the speed limit on the Schouweiler Road and established a 35-mph speed limit for Schouweiler Road between US 12 and Monte-Elma Road. This section of road is not posted. Speed studies, together with development activity, indicate that 35 mph is the appropriate speed to post.

10. Request Approval, Amendment to the Chehalis Basin Watershed Management Plan Contract: A motion was made, seconded and passed to approve a Grant Agreement Amendment – Chehalis Basin Watershed Plan. The amendment includes a modification to the original scope of work. Participation in the agreement does not require a match. Grays Harbor County administers this agreement on behalf of the Chehalis Basin Partnership.

ANNOUNCEMENT(S):

None

CORRESPONDENCE:

The Clerk of the Board announced the following correspondence received:

1. Concurrence of Other Counties With Grays Harbor's Appointment to Library Board: Letters were received from the Boards of County Commissioners of Lewis, Mason, Pacific and Thurston Counties concurring with the appointment of Jo-Ann

Andrews to fill the term ending December 31, 2006, on the Timberland Regional Library Board of Trustees. The letters were placed on file.

2. Coroner Monthly Reports: Received from the office of the Coroner were Revised 2004 Reports and the Monthly Report for January 2005 along with Personal Effects Reports. The reports were placed on file.

3. Use Permit Application: A Use Permit Application was received from B.A.S.S. Federation to use Vance Creek County Park in Elma on May 7, 2005. The request was approved subject to review and recommendation by the Department of Public Services, the Sheriff's Department and Risk Management.

PUBLIC COMMENT

Commissioner Carter asked for public comment. Stanley Blunt, resident of Aberdeen, submitted an article published in *The New York Times* on March 19, 2005. The title of the article was "Wal-Mart to Pay U.S. \$11 Million in Lawsuit on Illegal Workers." Mr. Blunt discussed the article and how it relates to the County Forestry Department contracts for tree planting projects. There was no additional public comment.

STAFF MEETINGS

The Board held staff meetings on Monday, March 21, 2005, starting at 9:00 a.m. These staff meetings are advertised public meetings, held in the Commissioners' Conference Room. The Commissioners and Clerk of the Board reviewed calendars and pending daily office issues. The Board met with Paul Easter, Anne Sullivan, Lee Napier and Kevin Varness with the Department of Public Services.

RESOLUTIONS

- No. 2005-22 Authorizing A Supplemental Extension In The Budget Of The Grays Harbor County General Fund Public Health and Social Services Department #001-000-029**
- No. 2005-23 A Resolution Of Grays Harbor County For Appointment Of Members To The Rural Counties Economic Development Funds Advisory Committee And Setting Terms**

- No. 2005-24 Transferring Items In The Grays Harbor County
Miscellaneous Fund Capital Improvements Fund #309-000-000**
- No. 2005-25 Transferring Items In The Grays Harbor County
Miscellaneous Fund Election Reserve Fund #116-000-000**
- No. 2005-26 A Resolution Agreeing To Potential Indemnification Of
Employees And Former Employees As Defendants In Pending
Litigation**
- No. 2005-27 Adopting the revised Basic Plan section to the Grays Harbor
County Comprehensive Emergency Management Plan**
- No. 2005-28 Amending Ordinance No. 46 – Lowering Speed Limit on
Schouweiler Road**

ORDINANCES

None

The meeting adjourned at 2:41 p.m. to Monday, March 27, 2005 at 2:00 p.m.

BOARD OF COMMISSIONERS
for Grays Harbor County
this _____ day of _____, 2005

excused
BOB BEERBOWER, Chairman
Commissioner, District 1

MIKE WILSON, Commissioner, District 2

ALBERT A. CARTER, Commissioner, District 3

ATTEST:

Donna Caton
Clerk of the Board