

## MINUTES

### BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

**March 14, 2005**

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, March 14, 2005, at 2:00 p.m. Commissioners Bob Beerbower, Al Carter and Mike Wilson were present. Also in attendance was Donna Caton, Clerk of the Board and James Baker, Deputy Prosecuting Attorney.

#### **CALL TO ORDER AND FLAG SALUTE**

Commissioner Beerbower called the meeting to order with the pledge of allegiance to the flag of the United States of America being recited.

#### **MINUTES**

**March 7, 2005:** The minutes of the Commissioners' Meeting of March 7, 2005 were approved as presented.

#### **BIDS**

None

#### **HEARINGS**

**1. Supplemental Appropriation – Public Health & Social Services Fund #001-000-029:** There was a public hearing to consider a Supplemental Appropriation as follows: Public Health and Social Services Fund #001-000-029 in the amount of \$14,729.00. This notice was advertised on March 3 and 10. Chairman Beerbower asked for a staff report. Rose Elway, Budget Director, reported that the request for a Supplemental Appropriation is for \$14,729 in the General Fund Public Health and Social Services Department. \$7,323 of the funding is the carryover amount from the Marriage License Fee, \$4,028 is the carryover amount from the Washington Health Foundation grant for the HealthNOW program and \$3,378 from the Washington Dental Foundation for the ABCD program. Funding will be used to continue these programs. Chairman Beerbower asked for public comment. There was no public comment and the hearing was closed.

• **Resolution:** A motion was made, seconded and passed to approve **Resolution No. 2005-19 – Authorizing A Supplemental Extension In The Budget Of The Grays**

**Harbor County General Fund Public Health and Social Services Department #001-000-029.**

**PRESENTATIONS**

None

**COMMISSIONERS**

None

**DEPARTMENTS**

The Clerk of the Board announced the following item received after the agenda was prepared:

**AUDITOR**

**1. Request Approval, Expenditure Report for February:** A motion was made, seconded and passed to approve Payroll and Payable for the month of February 2005. Total Claims -- \$2,401,062.02. Total Salary -- \$1,995,174.40 for a monthly total of \$4,396,236.42.

**FORESTRY**

**1. Request Approval, Relinquish of Right-of-Way Near Vesta Off North River Road:** Green Crow Corporation is the owner of a parcel of forestland located near Vesta along the North River Road, situated in Section 31, T16N, R7W. Grays Harbor County owns a varying width Right of Way (R.O.W.) somewhere within the Green Crow ownership. This R.O.W. has no meets and bounds description describing where it begins or ends, nor is there any physical evidence that the R.O. W. ever existed. This R.O.W. is essentially useless to the County and imposes an unnecessary cloud on Green Crow's title to their land. Grays Harbor has no property in the area, and the existence of the R.O.W. should it ever be built, would benefit no one except Green Crow. Green Crow Corporation has requested that the County Quit Claim Deed this R.O.W. to them thereby cleaning up their title. The Department of Forestry recommended that the request be approved. A motion was made, seconded and passed to Relinquish the Right-of-Way as outlined and authorize the Prosecutor's Office to prepare the necessary documents to accomplish this purpose.

## **MANAGEMENT SERVICES**

- 1. Request Approval, Amend Salary Resolution:** A motion was made, seconded, and passed to approve **Resolution No. 2005-20 – Amending Resolution No. 2005-03 And Fixing Compensation Of Employees From & After January 1, 2005**. This salary resolution amendment reflects reclassification in the Juvenile Department, the addition of a grant related Social Services Program Specialist III position in the Public Health and Social Services Department and a change in vacancies in the Assessor's Office.
- 2. Request Approval, Budget Transfer – Clerk's Office:** A motion was made, seconded and passed to approve **Resolution No. 2005-21 – Transferring Items In The Grays Harbor County General Fund Clerk's Office #001-014**. This resolution allows the transfer of \$600 from Travel to Small Tools and Minor Equipment in the Clerk's Office to purchase two Dell Processors to replace outdated equipment.
- 3. Request Approval, 2005 Municipal Services Agreement – Cranberry Coast Chamber of Commerce:** A motion was made, seconded and passed to approve the 2005 Municipal Services Agreement between Grays Harbor County and the Cranberry Coast Chamber of Commerce. \$7,250 in funding will be used for a comprehensive, cooperative and planned approach to the promotion of tourism in Grays Harbor County.
- 4. Request Approval, 2005 Municipal Services Agreement – Westport/Grayland Chamber of Commerce:** A motion was made, seconded and passed to approve the 2005 Municipal Services Agreement between Grays Harbor County and the Westport/Grayland Chamber of Commerce. \$8,750 in funding will be used for the operations of the Chamber, advertising and the promotion of tourism in Grays Harbor County.
- 5. Request Approval, Set Hearing Date of March 28, 2005 – Supplemental Budget Request/Public Health & Social Services:** March 28, 2005 at 2:00 p.m. is the date and time set for a public hearing to consider a Supplemental Budget Request for \$28,000 in the General Fund Public Health and Social Services Department for grant money received from the Federal Preventive Health program. Funding will be used for in salaries, benefits and supplies for the development of a plan to increase physical activity in Grays Harbor County.
- 6. Request Approval, Local Government Certification – Coastal Community Action Program Grant Application:** A motion was made, seconded and passed to approve a Local Government Certification Form from Coastal Community Action

Program for their application of a \$15,718 grant for the Department of Community, Trade and Economic Development Housing Division. This form certifies that the County approves the application for a grant which will provide hotel/motel vouchers and case management services to homeless families in Grays Harbor County.

**7. Request Approval, 2005 Municipal Services Agreement – Grays Harbor Chamber of Commerce:** A motion was made, seconded and passed to approve the 2005 Municipal Services Agreement between Grays Harbor County and the Grays Harbor Chamber of Commerce. \$20,000 in funding will be used for the operations of the Chamber, advertising and the promotion of tourism in Grays Harbor County.

#### **PUBLIC HEALTH AND SOCIAL SERVICES**

**1. Request Approval, Agreement with Pacific Lutheran University School of Nursing:** A motion was made, seconded and passed to approve an Agreement between Grays Harbor County and Pacific Lutheran University School of Nursing. This agreement allows for nursing students to be provided practicum instruction in the Public Health and Social Services Department.

#### **PUBLIC SERVICES DEPARTMENT**

**1. Request Approval, Award Contract for Elma McCleary Road Project:** A motion was made, seconded and passed to award the contract for the Elma McCleary Road Project to Rognlin's Inc. of Aberdeen, Washington. The low bid of \$284,786.55 was submitted by Rognlin's Inc. and this bid is 6.25% above the Engineer's Estimate. The Department of Public Services recommended the contract be awarded to Rognlin's Inc. of Aberdeen, Washington.

**2. Request Approval, 2005 Public Works Organizational Chart:** A motion was made, seconded and passed to approve the 2005 Public Works Organizational Chart.

**3. Request Approval, Bonds & Financial Instruments for Final Plat – Seabrook Development:** A motion was made, seconded and passed to approve documents to facilitate final plat approval and to insure proper installation and completion of the infrastructure for the Seabrook Development. They have all been reviewed and approved by the Prosecutor's Office.

**4. Request Approval, Amend Right-of-Way Deed for Slope Revisions – Wynooche Valley County Road:** A motion was made, seconded and passed to approve one (1) amended right-of-way deed for acquisition of 0.05 acres of property necessary for extending the cut slopes on the Wynoochee Valley County Road, C-59190-12 project. Approval of the deed allows the County's right-of-way agent to record the deed.

**5. Request Approval, CRP Resolution to Construct a Cul-De-Sac at the End of Gibson Creek Road:** A motion was made, seconded and passed to approve CRP Resolution No. C-83660-02 to construct a cul-de-sac at the end of Gibson Creek road milepost 1.20 - 1.21. Public Works recommended approving the resolution.

The Clerk of the Board announced the following item received after the agenda was prepared:

**6. Request Approval, Bid Opening – March 21, 2005 – Cancel and Reschedule for April 11th:** A motion was made, seconded and passed to cancel the March 21, 2005 bid opening date approved during the March 7<sup>th</sup> meeting for the following equipment:

- One (1) Four post, surface mounted, vehicle lift.
- One (1) Water tank.

Proper advertisements were not completed. April 11, 2005 at 2:00 is the date and time set to reschedule the bid opening.

**ANNOUNCEMENT(S):**

None

**CORRESPONDENCE:**

The Clerk of the Board announced the following correspondence received:

An e-mail dated March 12, 2005 was received from Stanley J. Trohimovich, 1521 Simpson Avenue, Aberdeen, Washington. The subject is: Full Text of House Debates for May 6, 1789, Which Should Remove All Doubts Concerning My Right To Claim Violations of Various Official Bonds. The e-mail was made available to the public and forwarded to the Prosecuting Attorney.

An e-mail dated March 12, 2005 was received from Stanley J. Trohimovich, 1521 Simpson Avenue, Aberdeen, Washington. The subject is: Aberdeen High School Construction and Safety of Students and School Property. The e-mail was made available to the public and forwarded to the Prosecuting Attorney.

An e-mail dated March 12, 2005 was received from Stanley J. Trohimovich, 1521 Simpson Avenue, Aberdeen, Washington. The subject is: Free DVD Coming Soon! Confronting The Evidence: A Call To Reopen The 9/11 Investigation. The e-mail was made available to the public and forwarded to the Prosecuting Attorney.

An e-mail dated March 12, 2005 was received from Stanley J. Trohimovich, 1521 Simpson Avenue, Aberdeen, Washington. The subject is: Mother of Fallen Soldier Responds to Iraq Withdrawal Debate. The e-mail was made available to the public and forwarded to the Prosecuting Attorney.

A letter received from Tami Garrow, Satsop Development Park, advising that in accordance with Grays Harbor Public Development Authority (GHPDA) Charter, Article XIII, Section 4, Audits, Dissolutions etc., the GHPDA is required to submit to the County, financial statements for the preceding calendar year. GHPDA Board of Directors has approved the financial statements for the year 2004. The statements are for the years ended December 31, 2004 and December 31, 2003. A copy of this report was provided to satisfy the requirements of the Grays Harbor PDA Charter as outlined.

#### **PUBLIC COMMENT**

Chairman Beerbower asked for public comment. There was no public comment.

Chairman Beerbower announced that the Board would recess to Executive Session to discuss a personnel matter. The Board recessed at 2:24 p.m. and reconvened at 3:05 p.m. No decisions were made.

#### **STAFF MEETINGS**

The Board held staff meetings on Monday, March 14, 2005, starting at 9:00 a.m. These staff meetings are advertised public meetings, held in the Commissioners' Conference Room. The Commissioners and Clerk of the Board reviewed calendars and pending daily office issues. The Board met with Rose Elway, Budget Director, Dale Gowan, Central Services, Larry Smith, Director of Forestry and Paul Easter, Russ Esses and Kevin Varness with the Department of Public Services.

**RESOLUTIONS**

- No. 2005-19**            **Authorizing A Supplemental Extension In The Budget Of The  
Grays Harbor County General Fund Public Health and Social  
Services Department #001-000-029**
- No. 2005-20**            **Amending Resolution No. 2005-03 And Fixing Compensation  
of Employees From & After January 1, 2005**
- No. 2005-21**            **Transferring Items In The Grays Harbor County General  
Fund Clerk's Office #001-014**

**ORDINANCES**

None

The meeting adjourned at 3:05 p.m. to Monday, March 21, 2005 at 2:00 p.m.

BOARD OF COMMISSIONERS  
for Grays Harbor County  
this \_\_\_\_\_ day of \_\_\_\_\_, 2005

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BOB BEERBOWER, Chairman  
Commissioner, District 1

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MIKE WILSON, Commissioner, District 2

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ALBERT A. CARTER, Commissioner, District 3

ATTEST:

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Donna Caton  
Clerk of the Board