

## MINUTES

### BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

February 7, 2005

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, February 7, 2005, at 2:00 p.m. Commissioners Bob Beerbower, Al Carter and Mike Wilson were present. Also in attendance was Donna Caton, Clerk of the Board and James Baker, Deputy Prosecuting Attorney.

#### CALL TO ORDER AND FLAG SALUTE

Commissioner Beerbower called the meeting to order with the pledge of allegiance to the flag of the United States of America being recited.

#### MINUTES

**January 24, 2005:** The minutes of the Commissioners' Meeting of January 24, 2005 were approved as presented.

#### BIDS

1. **2005 Traffic Control Devices Supply Contract:** There was a bid opening for the construction of the following project: 2005 Traffic Control Devices Supply Contract R-70-09849-00. The contemplated work to be performed under this contract consists of the fabrication and delivery of approximately 743 Traffic Signs, 2000 Ft. Thermoplastic Tape, and other traffic related items. All materials furnished shall conform to current publications of the 2004 Standard Specifications for Road, Bridge and Municipal Construction, WSDOT; the Sign Fabrication Manual, WSDOT; the Manual on Uniform Traffic Control Devices for Streets and Highways, *Millennium Edition*, FHWA, USDOT; and the Standard Highway Signs, FHWA, USDOT. A set of plans and specifications were available from the County Road Engineer's Office in Montesano, Washington. The notice for bid was advertised on January 13 and 20, 2005.

The Clerk of the Board opened and read the following bids received with bid bond attached:

- |    |   |             |
|----|---|-------------|
| 1. | Rocal, Inc., Franfort, Ohio                     | \$34,826.60 |
| 2. | Traffic Safety Supply Company, Portland, Oregon | \$95,425.41 |
| 3. | Zumar Industries, Tacoma, Washington            | \$83,992.95 |

Chairman Beerbower referred the bids to the Department of Public Services for review and recommendation.

**2. 2005 Emulsified Asphalt Supply Contract:** There was a bid opening for the construction of the following project: 2005 Emulsified Asphalt Supply Contract. The contemplated work to be performed under this contract consists of furnishing and hauling to various County locations the following: Approximately 1600 Tons of CRS-2P Emulsified Asphalt. All materials furnished shall conform to current publications of the 2004 Standard Specifications for Road and Bridge Construction. A set of plans and specifications were available from the County Road Engineer's Office in Montesano, Washington. The notice for bid was advertised on January 13 and 20, 2005.

The Clerk of the Board opened and read the following bids received with bid bond attached:

1. McAsphalt Industries, Langley, B.C.	\$513,600.00
McAsphalt Industries, Langley, B.C. (revised bid)	\$590,640.00
2. U.S. Oil and Refining Company, Tacoma, Washington	\$461,669.84
3. Chevron Products Company, Seattle, Washington	\$426,670.20

Chairman Beerbower referred the bids to the Department of Public Services for review and recommendation.

## **HEARINGS**

**1. Text Amendment of GHCC Chapter 15.04 Governing Construction Codes and Chapter 15.16 Governing Administration and Enforcement:** There was a public hearing to consider a text-amendment of Grays Harbor County Code Chapter 15.04 governing Construction Codes, and Chapter 15.16 governing Administration and Enforcement. The changes are related to the adoption of the International Building Codes effective July 1, 2004 and are outlined as follows:

**15.04.020.B** – Section R105.2. Work exempted from permit is adopted, except that any reference to electrical is deleted and further that the following subsections are added.  
Decks not more than thirty inches above grade.

**15.16.020** – Filing of Appeals. Appeals of orders, decisions, or determinations made by the Building Official or Fire Marshal relative to the application and/or interpretation of the various codes adopted herein shall be filed with the Building Official in writing within twenty-one (21) working days of the date of the order, decision, or determination.

Failure to appeal within twenty-one (21) working days of written notification of action or determination shall waive any right to an administrative determination of the matter.

Except for vacation, enforcement of any notice and order by the Building Official shall be stayed until final determination of the appeal is made by the Building Codes Advisory Council. (Ordinance 243, 11.01.061; 1998).

**15.16.040 – Appeal Decisions.** Decisions of the BCAC with respect to appeals shall be rendered in writing and provided to the appellant within ten (10) working days of the decision. (Ordinance 243 11.01.063, 1998).

All appeals of the BCAC final decisions shall be filed in Superior Court within twenty-one (21) working days from the date of the BCAC decision.

This notice was advertised on January 27, 2005.

Chairman Beerbower asked for a staff report. Brian Shea, Planning and Building Division Director for Grays Harbor County, provided a staff report. Mr. Shea reported that the proposed ordinance includes two changes to Title 15 which governs the building and construction codes in Grays Harbor County. Mr. Shea explained that when the County changed from the Uniform Building Code to the International Building Code they neglected to include the construction of a deck under thirty inches above grade as being exempt from the requirement to obtain a building permit. The proposed ordinance includes this item. The proposed ordinance also includes an area under Chapter 15.16 regarding making an adjustment to the appeal time period. The ordinance establishes a twenty-one (21) day appeal period concerning a decision by a building official for governing the building code.

Chairman Beerbower asked for public comment. There was no public comment and the hearing was closed.

- **Ordinance:** A motion was made, seconded and passed to approve **Ordinance No. 330 – An Ordinance Amending The Text Of The Grays Harbor County Code Title 15, Approving A Petition For Case #2004-2310.**

### **PRESENTATIONS**

None

### **COMMISSIONERS**

- 1. Appointment to Mental Health Advisory Board:** A motion was made, seconded and passed to appoint Eric Nessa, resident of Copalis Beach, to the Mental Health Advisory Board for a three-year term.
- 2. Appointment to Library Board -- Resolution:** A motion was made, seconded and passed to approve **Resolution No. 2005-13 – Approving Appointment Of Jo-Ann Andrews To The Timberland Regional Library Board Of Trustees For The Unexpired Term Ending December 31, 2006.** The appointment is effective March 1, 2005 and expires December 31, 2006.

### **DEPARTMENTS**

The Clerk of the Board announced the following item received after the agenda was prepared:

### **AUDITOR**

- 1. Request Approval, January Expenditures:** A motion was made, seconded and passed to approve Payroll and Payable for the month of January 2005. Total Claims -- \$6,575,056.32, Total Salary -- \$2,060,690.97 for a monthly total of \$8,635,747.29.

### **MANAGEMENT SERVICES**

- 1. Request Approval, 2005 Municipal Services Agreement – Grays Harbor Council of Governments:** A motion was made, seconded and passed to approve the 2005 Municipal Services Agreement Extension between Grays Harbor County and the Grays Harbor Council of Governments for \$13,500.

### **PUBLIC HEALTH AND SOCIAL SERVICES**

- 1. Request Approval, 2005 Interlocal Agreement With Clark County Health Department:** A motion was made, seconded and passed to approve the 2005 Interlocal Agreement between Grays Harbor County and Clark County Health Department, which is the lead agency for Region VI Omnibus AIDS funding. This Agreement provides \$76,683 for Calendar Year 2005. The bulk of this funding will be to support the Syringe Exchange Program that targets populations at high risk of developing HIV/AIDs.

**PUBLIC SERVICES DEPARTMENT**

- 1. Request Approval, North River Road Curve Realignment Project M.P. 3.25 – M.P. 3.95 – Additional Funding:** A motion was made, seconded and passed to approve a Rural Arterial Program (RAP) Project Agreement requesting an additional \$562,500 of State Funds for the North River Road Curve Realignment Project, M.P. 3.25 to M.P. 3.95, C-96130-31.
- 2. Request Approval, Advertise for Bid for Elma McCleary Road Vertical Realignment C-97400-17:** A motion was made, seconded and passed to set March 7, 2005 at 2:00 p.m. as the date and time for a bid opening for the Elma/McCleary Road Vertical Realignment, C-97400-17 and to approve CRP Resolution No. C-97400-17. A copy of the Advertisement for Bid, CRP Resolution, and Vicinity Map was provided.
- 3. Request Approval, Award Bid for North River Road Horseshoe Curve Realignment M.P. 3.25 to M.P. 3.95:** A motion was made, seconded and passed to award the North River Road Horseshoe Curve Realignment, M.P. 3.25 to M.P. 3.95 Contract to Scarsella Bros., Inc. of Kent, Washington. The low bid of \$2,268,268.33 was submitted by Scarsella Bros., Inc. of Kent, Washington. This bid is 10.09% below the Engineer's Estimate.
- 4. Request Approval, Set Hearing Date to Amend the Text of Titles 16 and 17 of the Grays Harbor County Code:** On February 1, 2005, the Planning Commission concluded a public hearing for Case #2005-0039 to amend the text of Titles 16 and 17 of the Grays Harbor County Code. A motion was made, seconded and passed to set February 28, 2005 at 2:00 p.m. as the date and time for a public hearing to consider a text amendment of Titles 16 and 17 of the Grays Harbor County Code to correct typographical, clerical and internal inconsistencies between different sections of the zoning and subdivision codes.
- 5. Request Approval, Record the Final Plat for Case #2003-1000:** The Board was presented with a Record of Action of the Planning Commission, and the Order that came before the Board which approved the preliminary plat on December 22, 2003 at the final public hearing. At this time, the applicant, Seabrook Land Company, has either complied with the conditions of approval or will submit the required performance bonds for approval of the final plat by the Board. The final amount of the bonds will be reviewed and approved by County Engineer Russ Esses, and Utilities and Development Director Kevin Varness, prior to recording the final plat. A motion was made, seconded

and passed to sign the mylar authorizing the final plat to be recorded under the official plats in the Grays Harbor County Auditor's Office.

**ANNOUNCEMENT(S):**

None

**CORRESPONDENCE:**

The Clerk of the Board announced the following correspondence received:

A letter was received from Patricia Cox with the Washington Coast Chamber of Commerce. The letter is requesting Grays Harbor County to provide assistance and dumpsters for the Beach Clean Up event. The event is scheduled for April 23, 2005. The request was referred to the Department of Public Services for review and recommendation.

**PUBLIC COMMENT**

Chairman Beerbower asked for public comment. There was no public comment.

**STAFF MEETINGS**

The Board held staff meetings on Monday, February 7, 2005, starting at 9:00 a.m. These staff meetings are advertised public meetings, held in the Commissioners' Conference Room. The Commissioners and Clerk of the Board reviewed calendars and pending daily office issues. The Board met with Maryann Welch, Director of Public Health and Social Services and Paul Easter, Director of the Department of Public Services.

**RESOLUTIONS**

**No. 2005-13                      Approving Appointment Of Jo-Ann Andrews To The  
Timberland Regional Library Board Of Trustees For The  
Unexpired Term Ending December 31, 2006**

**ORDINANCES**

**No. 330                              An Ordinance Amending The Text Of The Grays Harbor  
County Code Title 15, Approving A Petition For Case #2004-  
2310**

The meeting adjourned at 2:32 p.m. to Monday, February 14, 2005 at 2:00 p.m.

BOARD OF COMMISSIONERS  
for Grays Harbor County  
this \_\_\_\_\_ day of \_\_\_\_\_, 2005

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BOB BEERBOWER, Chairman  
Commissioner, District 1

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MIKE WILSON, Commissioner, District 2

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ALBERT A. CARTER, Commissioner, District 3

ATTEST:

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Donna Caton  
Clerk of the Board