

MINUTES

BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

January 31, 2005

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, January 31, 2005, at 2:00 p.m. Commissioners Bob Beerbower, Al Carter and Mike Wilson were present. Also in attendance was Donna Caton, Clerk of the Board and Stew Menefee, Prosecuting Attorney.

CALL TO ORDER AND FLAG SALUTE

Commissioner Beerbower called the meeting to order with the pledge of allegiance to the flag of the United States of America being recited.

MINUTES

January 24, 2005: Postponed

BIDS

1. North River Road Horseshoe Curve Realignment: There was a bid opening for the construction of the following project: North River Road Horseshoe Curve Realignment M.P. 3.25 to M.P. 3.95, C-96130-31, STPH-O141(002). The work to be performed under this contract provides for the realigning of 0.70 miles of North River Road, in Grays Harbor County. The new construction will include grading, surfacing, guardrail, drainage, paving with asphalt pavement, traffic control, wetland construction, detention pond construction and other work, all in accordance with the plans and specifications. Plans and specifications were available from Grays Harbor County Public Services Department, Administration Building, 100 West Broadway, Suite 31, Montesano, Washington. The bid was advertised on January 6 and 13, 2005.

The Clerk of the opened and read the following bids received with bid bond attached:

1.	Sterling Breen Crushing, Chehalis	\$2,468,930.50
2.	Quigg Brothers, Inc., Aberdeen	\$3,329,835.00
3.	Rognlin's, Aberdeen	\$2,794,145.00
4.	Bruch Construction, Port Angeles	\$2,600,454.15
5.	Scarsella Brothers, Inc., Seattle	\$2,268,268.33

Chairman Beerbower referred the bids to the Department of Public Services for review and recommendation.

HEARINGS

None

PRESENTATIONS

1. **Board of Equalization – 2004 Annual Report:** Brian Sterling, resident of Hoquiam spoke on behalf of the Grays Harbor County Board of Equalization. Mr. Sterling announced that Board members Max Muller from Elma and James Ray from Aberdeen were present. Jill Vance, Clerk of the Board was also present. Mr. Sterling presented the Grays Harbor County Board of Equalization 2004 Annual Report. The report included an overall summary of the appeals activities and details regarding cases that were heard by the Board. Mr. Sterling reported that the Board is committed to ensuring that adequate guidance and information is available to taxpayers in preparing a proper appeal. A brochure has been created that outlines the mission and services of the Board of Equalization and provides helpful information and references to websites that provide information to taxpayers. Mr. Sterling outlined plans for providing a Board of Equalization webpage on the Grays Harbor County website and asked for support from the Board of Commissioners.

The Clerk of the Board announced the following item received after the agenda was prepared:

2. **Proclamation – Mentoring:** A motion was made, seconded and passed to approve a proclamation declaring the month of January as National Mentoring Month. The Clerk of the Board read the proclamation in its entirety.

COMMISSIONERS

1. **Re-appointment to Civil Service Commission:** A motion was made, seconded and passed to reappoint Ole Mackey, resident of Aberdeen, to the District Two position on the Grays Harbor County Civil Service Board. The District Two position is for the term of service from February 2, 2005 to February 1, 2011.

2. **Confirmation of Lewis County's Appointment to Timberland Regional Library Board:** A motion was made, seconded and passed to approve the confirmation of appointment for John Braun to the Timberland Regional Library Board of Trustees to fill the Member-at-Large position previously held by Janelle Williams. This appointment is for a seven-year term that ends December 31, 2011.

DEPARTMENTS

FORESTRY

1. **Request Approval, Award Timber Sale Contract – Traham Creek, Wishkah 3380, Grayland and Pacific Beach:** A motion was made, seconded and passed to award the Grays Harbor County Timber sale for Traham Creek, Wishkah 3380, Grayland and Pacific Beach to Quality Resource Management, Inc. for the lump sum bid of \$25,336.00.
2. **Request Approval, Accept Timber Contract for Barlow Creek #3 and Stafford Creek #3 as Complete:** M & L Cedar Inc. has satisfactorily completed all the terms and conditions of the contract for the Barlow Creek #3 and Stafford Creek #3 Timber sale. A motion was made, seconded and passed to accept the contract as complete and release the performance bond as posted by M & L Cedar for this sale.
3. **Request Approval, Accept Timber Contract for Kirkpatrick Road No. 1 as Complete:** Sierra Pacific Industries has satisfactorily completed all the terms and conditions of the contract for the Kirkpatrick Road No. 1 Timber Sale. A motion was made, seconded and passed to accept the contract as complete and release the performance bond as posted by Sierra Pacific Industries for this sale.
4. **Request Approval, Set February 28, 2005 as the Bid Opening Date for Mechanical Shovel Piling on County Parcels:** A motion was made, seconded and passed to set February 28, 2005 at 2:00 p.m. as the date and time for the bid opening for Mechanical Shovel Piling on County parcels totaling approximately 161 acres which have recently been logged.

MANAGEMENT SERVICES

1. **Request Approval, Set Hearing Date For a Supplemental Budget Adjustment – Special Projects Fund for February 14, 2005:** A motion was made, seconded and passed to set February 14, 2005 at 2:00 p.m. as the date and time for a \$375,000 supplemental budget hearing in the Special Projects Fund. Grays Harbor County has entered into a Service Agreement for Water and Sanitary Sewage Facilities with Seabrook Land Company LLC. Seabrook will pay the County \$375,000 for engineering work and consulting services and identify and secure approval for necessary plant upgrades to provide required services in the Pacific Beach and Moclips area.

PROSECUTING ATTORNEY

1. **Request Approval, Declare Certain Equipment Surplus:** A motion was made,

seconded and passed to declare a Hewlett Packard LaserJet 4Plus printer, Serial Number USFC394662, office inventory tag number 1096 as surplus property. The printer was purchased in December, 1995, and put into service at that time. It has been retired from service due to printing problems. With the activation of the printing function of the printer/copier purchased last year they were able to move a printer used by Courthouse staff to the Juvenile Department. No new equipment purchase was necessary. It is estimated the value of the printer to be less than \$250.

PUBLIC SERVICES DEPARTMENT

- 1. Request Approval, Resolution Establishing Bridge Restrictions:** A motion was made, seconded and passed to approve **Resolution No. 2005-11 – Resolution Imposing Restrictions on County Bridges.** The current bridge restrictions expire June 1, 2005. This resolution reestablishes bridge restrictions until June 1, 2007. These bridges have been restricted by previous resolutions. The list of restricted bridges is based on the current condition of the bridge. Also included are those bridges that are adequate for legal loads, but not all permitted overloads. Upon adoption, this resolution will be advertised, the bridges posted with appropriate notices and necessary signing revisions and installations made.
- 2. Request Approval, Resolution Establishing Road Restrictions:** A motion was made, seconded and passed to approve **Resolution No. 2005-12 – Resolution Imposing Restrictions on County Roads.** The current road restrictions expire June 1, 2005. This resolution reestablishes road restrictions until June 1, 2007. These roads have been restricted by previous resolutions. The list of restricted roads is based on the current condition of the road. Upon adoption, this resolution will be advertised, the roads posted with appropriate notices and necessary signing revisions and installations made.
- 3. Request Approval, Accept Contract as Complete for the Elma and Ocean Shores Transit Stations:** The Contractor, Bowers Construction, Inc., has completed the contract for the Elma and Ocean Shores Transit Stations, R-70-05950-10 and R-70-05950-20, STPR-2914(002) TA-1102. The total amount of the contract is \$375,680.95, which is 10.4% above the original bid. The Department recommended acceptance of the contract by the Board of Commissioners, which would allow release of Project Retainage as per Section 60.28, Revised Code of Washington. A copy of the Comparison of Quantities Sheet and a Material Certification was provided. A motion was made, seconded and passed to accept the contract as complete and allow release of the retainage as outlined.

4. Request Approval, Ordinance Correcting Legal Description and Amending GHC Ordinance 215: A motion was made, seconded and passed to set February 28, 2005 at 2:00 p.m. as the date and time for a public hearing to consider an Ordinance to correct an error that exists in the legal description that appears in Ordinance #215 which approved a rezone (Case #PC 95-13). A new ordinance is required to correct the error.

SHERIFF DEPARTMENT

1. Request Approval, Authorize Chairman to Sign the Annual Certification – Federal Equitable Sharing Program: A motion was made, seconded and passed to approve a Federal Annual Certification Report for participation in the Federal Equitable Sharing Program. The Sheriff’s Department has been participating in this program for a number of years. This program allows for the sharing of assets with the Sheriff’s Office and Drug Task Force when those assets have been forfeited pursuant to drug investigations.

WASHINGTON STATE UNIVERSITY – G.H. COUNTY EXTENSION:

1. Request Approval, 2005 Memorandum of Agreement: A motion was made, seconded and passed to approve the 2005 Memorandum of Agreement between Grays Harbor County and Washington State University Cooperative Extension. Appendix A of the Memorandum provides salaries and benefits for WSU/Grays Harbor County Cooperative Extension faculty, staff, and the GEAR UP grant staff as follows:

Cooperative Extension Programs	\$122,637
4-H Youth Development	
Agriculture/Horticulture	
Marine Resources/Administration	
Family Living	
GEAR UP Grant Program	\$150,639

Appendix B provides \$22,612 in operations support for the office and maintained by Grays Harbor County. The financial amounts specified in both Appendix A and B fall within the amount provided by the already certified 2005 Grays Harbor County Budget, and are a continuation of the agreement from previous years.

ANNOUNCEMENT(S):

None

CORRESPONDENCE:

The Clerk of the Board announced the following correspondence received:

An e-mail from Stanley J. Trohimovich dated January 30, 2005. The Subject is: Claim Against Superintendent Martin W. Kay. Notice of Forthcoming Claims Against the Official Bonds of Various County Officers. The e-mail was referred to the Prosecuting Attorney's office and placed on file.

A letter was received from Lynne White, Secretary, Oakville Chamber of Commerce. The letter is requesting Grays Harbor County to again provide dumpsters and heavy hauling for the annual "Clean Up Day." The date chosen to hold this event is Saturday, May 14, 2005. The request was referred to the Department of Public Services for review and recommendation.

PUBLIC COMMENT

Chairman Beerbower asked for public comment. There was no public comment.

STAFF MEETINGS

The Board held staff meetings on Monday, January 31, 2005, starting at 9:00 a.m. These staff meetings are advertised public meetings, held in the Commissioners' Conference Room. The Commissioners and Clerk of the Board reviewed calendars and pending daily office issues. The Board met with Tami Garrow and Debbie Tracy, regarding PDA Marketing Plan; Paul Easter, Brian Shea and Doug George Department of Public Services; Ron Strabbing, County Treasurer and Vern Spatz, County Auditor regarding Finance Committee.

RESOLUTIONS

#2005-11 Resolution Imposing Restrictions on County Bridges

#2005-12 Resolution Imposing Restrictions on County Roads

ORDINANCES

None

The meeting adjourned at 2:38 p.m. to Monday, February 7, 2005 at 2:00 p.m.

BOARD OF COMMISSIONERS
for Grays Harbor County
this _____ day of _____, 2005

BOB BEERBOWER, Chairman
Commissioner, District 1

MIKE WILSON, Commissioner, District 2

ALBERT A. CARTER, Commissioner, District 3

ATTEST:

Donna Caton
Clerk of the Board