

MINUTES

BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

December 20, 2004

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, December 20, 2004, at 2:00 p.m. Commissioners Bob Beerbower, Al Carter and Dennis Morrisette were present. Also in attendance was Donna Caton, Clerk of the Board and Stew Menefee, Prosecuting Attorney.

MINUTES OF PREVIOUS MEETING: The minutes of the Commissioners' Meeting of December 13, 2004 were approved as presented.

BIDS

1. **Tree Planting:** There was a bid opening for the job of tree planting on Grays Harbor County Lands containing 275 acres more or less. A sample contract containing all specifications and requirements together with all the forms necessary to submit a sealed bid in accordance with the notice was available for inspection at the office of the County Forester, 310 West Spruce, Suite 100, Montesano, Washington. Notice of this bid opening was advertised on December 2, 9, and 16, 2004. The Clerk of the Board opened and read the following bids received with bid bond attached:

Mendez Tree Service.	\$31,625
Saul's Reforestation	\$23,100

Chairman Morrisette referred the bids to the Department of Forestry for review and recommendation.

HEARINGS

1. **Street Vacation Petition -- Junction City Development:** The Clerk of the Board announced that this hearing has been cancelled and the hearing date will be rescheduled at a later time.

2. **Emergency/Supplemental Appropriation – Illahee-Oyehut Water Fund #402-000-000, \$15,000:** There was a public hearing to consider an Emergency/Supplemental Appropriation as follows: Illahee-Oyehut Water Fund #402-000-000 in the amount of \$15,000. Notice of this hearing was advertised on December 16, 2004. Chairman Morrisette asked for a staff report. Paul Easter, Director of Public Services, reported that the Emergency/Supplemental Budget hearing for \$15,000 is due to additional water sales.

Funds will be used for public utility services. Chairman Morrisette asked for public comment. There was no public comment and the hearing was closed.

Action: Resolution: A motion was made, seconded and passed to approve Resolution #2004-117 – Authorizing A Supplemental Extension In The Budget Of The Grays Harbor County Illahee Oyehtut Fund #402-000-000.

PRESENTATIONS

None

COMMISSIONERS

None

DEPARTMENTS

FAIR

1. Request Approval, And Authorization for Director to Sign Contract for After-Hour Caretaker Services: A motion was made, seconded and passed to grant authorization for Debbie Adolphsen, Fair and Event Manager, to sign a new Caretaker Contract for the Grays Harbor County Fairgrounds and Event Center. Mearl Spracklen has served as Caretaker and Facilities Maintenance staff since February 2003. Mr. Spracklen has decided to retire as Facilities Maintenance staff but has agreed to continue as Caretaker. Due to the change in employment status it is necessary to sign a new Caretaker Contract. The contract has been reviewed by Stew Menefee, Prosecutor, and all recommended changes have been made.

The Clerk of the Board announced the following item received after the agenda was prepared.

2. Request Approval, Budget Transfer: A motion was made, seconded and passed to approve **Resolution No. 2004-118 – Transferring Items In The Grays Harbor County Miscellaneous Fund Fair Fund #103-000-000.** This resolution authorizes the transfer of \$9,200 within the Fair Fund to cover salaries in Fair, Pavilion, Interim and Recreation and Activities for the remainder of the year. Unanticipated overtime and extra help was needed to cover various fair functions this year. Funds are available in the benefits category to cover this transfer.

FORESTRY

Request Approval, Timber Sale Proposal: A motion was made, seconded and passed to approve the following timber sale to be sold at public auction and authorize the Treasurer to advertise and sell at public auction on January 28, 2005 at the hour of 10:00 a.m.

<u>Sale Name</u>	<u>Acres</u>	<u>Est. Volume</u>	<u>Est. Value</u>
Traham Creek Wishkah 3380 Grayland Pacific Beach	ROW	98 MBF	\$23,100.00
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Totals	ROW	98 MBF	\$23,100.00

JUVENILE

1. Request Approval, Professional Services Contract, Health Care Delivery Systems: A motion was made, seconded and passed to approve a contract between Grays Harbor County and the Health Care Delivery Systems. This contract will provide medical services to incarcerated youth at the Grays Harbor County Juvenile Detention Center. It is anticipated that the professional services contract will not require any additional cost to the department and that the cost for these services will come from money already appropriated to the department in the detention professional services categories. At the same time these services will greatly enhance health care services provided to detained youth as well as decrease department liability concerns. William Trivison, Administrator, Grays Harbor County Juvenile Court, recommended approval of this Professional Services Contract with Health Care Delivery Systems.

PUBLIC HEALTH AND SOCIAL SERVICES DEPARTMENT

1. Request Approval, 2005-2006 Consolidated Contract with State Department of Health: A motion was made, seconded and passed to approve the County's 2005-2006 Consolidated Contract with the State Department of Health. The funding embodied in this contract totals \$943,103. The total for calendar year 2005 is \$665,403. An amendment to be processed in January will add funding for a Youth Development grant and increase the Family Planning allocation. All of this revenue is in the approved 2005 budget. This contract provides the basis for much of the work the Department performs and will be approximately 26% of the Department's 2005 budget.

2. Request Approval, Amendment to County's Contract with the State DSHS Mental Health Division: A motion was made, seconded and passed to approve an Amendment to the County's Contract with the State DSHS Mental Health Division. In this Amendment, the State waives any claims against the County or sub-contractors based on non-compliance with any term of the contract that was modified in the October 2004 Amendment and back-dated to August 2003. Also, rates in the Contract are changed to result in fewer State funds being committed to match federal Medicaid dollars. This effectively allows for more State-only funding to continue non-Medicaid services over the next six months.

3. Request Approval, Letter of Agreement Extending Contract for Childbirth Education Services with Grays Harbor College: A motion was made, seconded and passed to approve a letter of agreement extending the County's current contract for Childbirth Education services with Grays Harbor College through June 30, 2005.

PUBLIC SERVICES DEPARTMENT

1. Request Approval, Award Bid for One (1) or More Used Forklifts: A motion was made, seconded and passed to accept the bid of \$9,638.70, submitted by Star Rentals, for one (1) or more used forklift.

2. Request Approval, Resolution and Quit Claim Deed – Reservation on Private Property: A motion was made, seconded and passed to approve **Resolution No. 2004-119 – Execute Quit Claim Deeds To Scott Alan Ferguson.** Jim Baker, Deputy Prosecuting Attorney has prepared this Resolution and Quit Claim Deed. This Resolution and Quit Claim Deed will release all reservations held by the County on Tax Parcels 161224130120 and 161224130130, situated in Grays Harbor County.

3. Request Approval, Planning and Building Department Rate Resolution Amendment: A motion was made, seconded and passed to approve **Resolution No. 2004-120 – A Resolution Establishing Planning and Building Permitting Fees For Grays Harbor County.** This rate resolution has been amended to reflect the entire increase for the fees charged by the Planning and Building Division to reflect increases in operational costs. Resolution 2004-115 is still effective; the amended resolution provides for increases omitted on Resolution 2004-115.

4. Request Approval – Set Hearing Date for Ordinance Amending GHCC Chapter 15.12 Adopting a Change to Turnaround Specifications for Fire Apparatus Access Roads: A motion was made, seconded and passed to set January 10, 2005 as the date for public hearing to consider an ordinance amending Chapter 15.12 of the Grays

Harbor County Code adopting a change to turnaround specifications for fire apparatus access roads.

5. Request Approval, Personal Service Contract for Wynoochee Wishkah Road Realignment Project No. C-51800-14: A motion was made, seconded and passed to approve the Personal Services Contract with EnviroVision Corporation for the Wynoochee Wishkah Road Realignment Project, Project No. C-51800-14. EnviroVision Corporation has submitted a proposal to complete environmental permitting, ESA Documentation and wetland delineation work for the project. The estimated cost for this work is \$11,812.50, which is 90% funded through the Rural Arterial Program (RAP). The Department of Public Services recommended approval of the contract with EnviroVision Corporation.

6. Request Approval, Acceptance of 2004 Pavement Striping Contract: A motion was made, seconded and passed to approve the contract as satisfactorily completed by Stripe Rite, Inc. for the 2004 Pavement Striping. Approval of this contract will permit the release in the amount of \$10,187.92 in accordance with the requirements of Chapter 60.28, Revised Code of Washington. A cost and quantity comparison sheet was provided. This contract included work done for Pacific County under a Reimbursable Agreement in the amount of \$62,761.91.

7. Request Approval, Geotechnical Consultant Services for Wynoochee Wishkah Road Realignment Project C-51800-14: The Department of Public Services completed advertising and review of submittals from prospective consultants and rated the top four of the twelve submittals as follows:

- 1) PanGEO, Inc., Seattle
- 2) Icicle Creek Engineers, Inc., Issaquah
- 3) HWA GeoSciences, Inc., Lynnwood
- 4) AMEC Earth and Environmental, Inc., Tacoma

Selection from the submittal process was PanGEO, Inc. of Seattle. They presented the qualifications, which were appropriate for the roadway realignment project. They are adequately staffed with qualified personnel who can complete the work within the time limits desired. All firms submitting had a site visit and met with the Engineer. A motion was made, seconded and passed to authorize the Department to negotiate a contract with PanGEO, Inc. as requested.

8. Request Approval, Task Assignment with W.S.D.O.T. – Ocean Beach Road

Hazard Elimination Project C-94230-36: A motion was made, seconded and passed to approve a Task Assignment authorizing WSDOT to assist the County in the acquisition of seven (7) parcels of R/W for the Ocean Beach Road Hazard Elimination project, C-94230-36.

9. Request Approval, Administrative Offer Summaries – Ocean Beach Road Hazard Elimination Project C-94230-36: A motion was made, seconded and passed to approve a determination of value and six Administrative Offer Summaries for the Ocean Beach Road Hazard Elimination Project, C-94230-36. With this approval acquisition of right-of-way will begin for this project.

The Clerk of the Board announced the following item received after the agenda was prepared:

10. Request Approval, Homeland Security: A motion was made, seconded and passed to approve the Washington State Military Department Contract #E05-165 in the amount of \$214,788. This grant provides needed interoperable radio equipment to police, fire and emergency medical personnel throughout the County. No matching funds are required.

TREASURER

1. Request Approval, Resolution – Declaration of Surplus, Order of Sale for Tax Title and Other Real Property: A motion was made, seconded and passed to approve **Resolution No. 2004-121 – Declaration of Surplus and Order of Sale for Tax Title and Other Real Property.** This resolution addresses the real properties described in Exhibit A of Resolution No. 2004-121 and acquired by Grays Harbor County either by deed or through the foreclose of tax lien. It was recommended to the Board of County Commissioners and approved to deem these properties surplus, establish minimum bid prices and offer these parcels for sale at public auction pursuant to existing State Law and County Code. The County Treasurer is authorized to offer these properties for sale, without the reservation of mineral rights, at public auction pursuant to existing State Law and County Code at such time and place as he may direct.

ANNOUNCEMENT(S):

The Clerk of the Board announced the holiday schedule and that most County offices will be closed December 23, 24 and 31.

The Commissioners' Board meeting for December 27, 2004 has been canceled. The next regularly scheduled meeting is January 3, 2005.

CORRESPONDENCE:

None

PUBLIC COMMENT

Chairman Morrisette asked for public comment. Jay Sterling, resident of Montesano, commented on the street vacation petition involving Junction City Development. Mr. Sterling recommended that the Board seriously consider the decision to vacate Daniels Street in Junction City. He explained that Daniels Street provides public access to the County property bordering Elliott Slew and is used for fishing and a boat launching area. He commented that it is an area with the potential for even more utilization in the future and outdoor recreation is an important part of Grays Harbor County.

Commissioner Carter presented a plaque to Dennis Morrisette in appreciation and recognition of his contributions and dedication as Grays Harbor County Commissioner for District 2 from 2001 through 2004. He expressed personal appreciation to Commissioner Morrisette. Commissioner Beerbower expressed his appreciation to Commissioner Morrisette. Debbie Adolphsen, on behalf of the Fair and Grays Harbor Tourism, made a presentation to Commissioner Morrisette in recognition of his support. Paul Easter, on behalf of the Department of Public Services, extended gratitude to Commissioner Morrisette and wished him well on his retirement.

STAFF MEETINGS

The Board held staff meetings on Monday, December 20, 2004, starting at 9:00 a.m. These staff meetings are advertised public meetings, held in the Commissioners' Conference Room. The Commissioners and Clerk of the Board reviewed calendars and pending daily office issues. The Board met with Maryann Welch, Director of Public Health and Social Services, Larry Smith, Director of Forestry and Paul Easter, Director of the Department of Public Services.

RESOLUTIONS

#2004-117 Authorizing A Supplemental Extension In The Budget Of The Grays Harbor County Illahee Oyehut Fund #402-000-000

**#2004-118 Transferring Items In The Grays Harbor County Miscellaneous Fund
Fair Fund #103-000-000**

#2004-119 Execute Quit Claim Deeds to Scott Alan Ferguson

**#2004-120 A Resolution Establishing Planning And Building Permitting Fees For
Grays Harbor County**

**#2004-121 Declaration Of Surplus And Order Of Sale For Tax Title And Other
Real Property**

ORDINANCES

None

The meeting adjourned at 2:48 p.m. to Monday, January 3, 2005 at 2:00 p.m.

BOARD OF COMMISSIONERS
for Grays Harbor County
this _____ day of _____, 2004

BOB BEERBOWER, Chairman
Commissioner, District 1

MIKE WILSON, Commissioner, District 2

ALBERT A. CARTER, Commissioner, District 3

ATTEST:

Donna Caton
Clerk of the Board