

MINUTES

BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

August 23, 2004

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, August 23, 2004, at 2:00 p.m. Commissioners Bob Beerbower, Al Carter and Dennis Morrisette were present. Also in attendance was Donna Caton, Clerk of the Board and Jim Baker, Deputy Prosecuting Attorney.

MINUTES OF PREVIOUS MEETING: The minutes of the Commissioners' Meeting of August 16, 2004 were approved as presented.

BIDS

None

HEARINGS

None

PRESENTATIONS

None

COMMISSIONERS

Appointments:

1. **Re-appointment to Board of Adjustment:** A motion was made, seconded and passed to re-appoint Joe LaBreck, resident of Aberdeen, to the Grays Harbor County Board of Adjustment. This six-year term expires September 30, 2009.
2. **Appointment to Unexpired Term on Board of Adjustment:** A motion was made, seconded and passed to appoint Charles Klinger, resident of Montesano, to the Grays Harbor County Board of Adjustment. This six-year term expires September 30, 2008.

DEPARTMENTS

FORESTRY

- 1. Request Approval, Accept Contract as Complete for Mavis No. 2 Timber Sale:** Sierra Pacific Industries has satisfactorily completed all the terms and conditions of the contract for the Marvis No. 2 Timber Sale. The Department of Forestry recommended that the County accept the contract as complete and release the performance bond as posted by Sierra Pacific Industries for this sale. A motion was made, seconded and passed to accept the contract for the Marvis No. 2 Timber Sale as described.

- 2. Request Approval, Accept Contract as Complete for Archer Creek No. 1 and Barlow Creek No. 2 Cedar Salvage:** Rainy Day Shake, Inc. has satisfactorily completed all the terms and conditions of the contract for the Archer Creek No. 1 and the Barlow Creek No. 2 Cedar Salvage contract. The Department of Forestry recommended that the County accept the contract as complete and release the performance bond as posted by Rainy Day Shake, Inc. A motion was made, seconded and passed to accept the contract for the Archer Creek No. 1 and the Barlow Creek No. 2 Cedar Salvage contract as described.

- 3. Request Approval, Award Contract – Forestry Mechanical Site Preparation – PILE2004:** A motion was made, seconded and passed to award the Mechanical Site Preparation Contract – PILE2004 to Elma Truck & Trailer for a contract value of \$15,725.00.

MANAGEMENT SERVICES DEPARTMENT

- 1. Request Approval, WCRP Liability Deductible – Authorize Increase:** A motion was made, seconded and passed to change WCRP deductible from \$10,000 (SIR) (Self Insurance Retention) to \$25,000 SIR deductible. Rose Elway, Budget Director, reported that changing to \$25,000 saves Grays Harbor County \$40,348 in WCRP premium charges. The County's risk to go to a higher deductible is having more than 3 claims over \$25,000 as the County must pay all costs under the \$25,000 SIR. The County receives a slight break on the insurance premiums due to good experience rating which indicates the County has spent 92.5% of premiums paid. The 92.5% saves the County \$23,792 over prior year premiums. Grays Harbor County has a good loss control and prevention program in place and it was recommended that the Board increase the SIR deductible level to \$25,000 for Grays Harbor County for 2004-2005 fiscal year.

PUBLIC HEALTH AND SOCIAL SERVICES DEPARTMENT

1. Request Approval, Amendment to Interlocal Contract with Clark County: A motion was made, seconded and passed to approve an amendment to the County's Interlocal Contract with Clark County. Five RSNs have worked together to jointly purchase a software package to collect and report mental health service information. Clark County contracts with Creative Socio-Medics to build the software, install it and provide ongoing support. This amendment adds a sixth RSN to the consortium which reduces the costs for the original five. Funding is derived from the State contract for mental health services.

2. Request Approval, Personal Services Contract with Betty Beckett: A motion was made, seconded and passed to approve a personal services contract with Betty Beckett. Ms. Beckett will provide community information services in order to support people with developmental disabilities and their families in planning and transition from school to work.

3. Request Approval, Amendment to Contract with ESD 113: A motion was made, seconded and passed to approve an amendment to the County's contract with ESD 113. This amendment provides \$28,900 for the ESD to support activities of Prevention Teams in each high school and at Miller Junior High. The Teams address prevention of alcohol, tobacco and other drug use. Funding is derived from contracts with both the State Department of Community Trade and Economic Development and the Department of Health.

4. Request Approval, Amendment to Contract with Behavioral Health Resources: A motion was made, seconded and passed to approve an amendment to the County's contract with Behavioral Health Resources (BHR). BHR provides mental health services. This amendment adds \$71,767 to the contract. The funding is all available through a State contract.

PUBLIC SERVICES DEPARTMENT

1. Request Approval, Set Bid Opening Date of September 13, 2004 for 54,000 lbs. GVW Rated Truck Cab and Chassis: A motion was made, seconded and passed to grant authorization to advertise for bids and to set September 13, 2004 at 2:00 p.m. as the date and time for bid opening for the following vehicle purchase: 54,000 lbs. GVW Rated Truck Cab and Chassis. This was approved in the 2004 Budget.

2. Request Approval, Intergovernmental Cooperation Agreement with Mason County: A motion was made, seconded and passed to approve the Intergovernmental Cooperative Agreement with Mason County.

3. Request Approval, Tower Blvd/Technology Way Reconstruction, Consultant Selection: The Public Services Department has completed advertising and review of statements of qualifications from the following firms:

1. ATC Associates, Inc., Seattle
2. H.W. Lochner, Inc., Seattle
3. KPFF Consultants, Inc., Seattle
4. Parametrix, Inc., Lacey
5. Skillings-Connolly, Olympia

The Department determined that KPFF Consulting Engineers to be the best consultant for the Tower Blvd/Technology Way Reconstruction, Project No. C-96320-01, Fed Aid No. TCSP-TCSP(004). They are adequately staffed with qualified personnel who can complete the work within the time limits desired. A motion was made, seconded and passed to grant authorization to negotiate a contract with KPFF Consulting Engineers.

The Clerk of the Board announced the following item received after the agenda was prepared:

Request Approval, Set Hearing Date, Draft Document Recording Fee Revenue Report and Recommendations: A motion was made, seconded and passed to set September 13, 2004 at 2:00 p.m. as the date and time for a public hearing to consider testimony and take action on the *Draft Document Recording Fee Revenue Report and Recommendations*, January 28, 2004, submitted by the Grays Harbor County Housing Task Force. This report summarized the cumulative effort by the Housing Task Force to develop a local program to administer the revenue collected by the Auditor in the Housing Services Fund.

ANNOUNCEMENT(S):

None

CORRESPONDENCE:

None

PUBLIC COMMENT

Chairman Morrisette asked for public comment. There was no public comment.

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STAFF MEETINGS

The Board held staff meetings on Monday, August 23, 2004, starting at 9:00 a.m. These staff meetings are advertised public meetings, held in the Commissioners' Conference Room. The Commissioners and Clerk of the Board reviewed calendars and pending daily office issues. The Board met with Vern Spatz, County Auditor, Maryann Welch, Director of Public Health and Social Services Department and Lee Napier, Department of Public Services, Larry Smith, Director of Forestry Department, Paul Easter and Kevin Varness, Department of Public Services.

RESOLUTIONS

None

ORDINANCES

None

The meeting adjourned at 2:14 p.m. to Monday, August 30, 2004 at 2:00 p.m.

BOARD OF COMMISSIONERS
for Grays Harbor County
This _____ day of _____, 2004

BOB BEERBOWER, Commissioner, District 1

DENNIS MORRISETTE, Chairman

ALBERT A. CARTER, Commissioner, District 3

ATTEST:

Donna Caton
Clerk of the Board