

## MINUTES

### BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

July 26, 2004

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, July 26, 2004, at 2:00 p.m. Commissioners Bob Beerbower and Al Carter were present. Commissioner Morrisette was on vacation and was excused. Also in attendance was Donna Caton, Clerk of the Board and Jim Baker, Senior Deputy Prosecuting Attorney.

**MINUTES OF PREVIOUS MEETING:** The minutes of the Commissioners' Meeting of July 19, 2004 were approved as presented.

#### **BIDS**

None

#### **HEARINGS**

**1. Appeal of Administrative Decision on 3-lot Subdivision Case No. 2004-1051:**

There was a public hearing to consider an application by Charles Reibel. The applicant has appealed an Administration Decision to Conditionally approve a 3-lot Subdivision. The property is located at 214 Old Hill Road in Central Park on the property having Assessor's Parcel #766500003003 within the northeast quarter of the southwest quarter of Section 9, Township 17N., Range 8 W.W.M., Grays Harbor County, Washington. Vice Chairman Beerbower asked for a staff report. Vice Chairman Beerbower asked for a staff report. Jane Hewitt, Grays Harbor County Planning Department, reported that the applicant and the Board of County Commissioners were provided the following materials prior to this hearing. Ms. Hewitt requested that the materials be entered into the record by reference without reading:

1. Staff report containing findings of fact, conclusions and staff recommendations.
2. Application for appeal.
3. Attachment 1: Administrative Decision Report, Case #2004-0716.
4. Attachment 2: Grays Harbor County Code Chapter 16.16 governing Short Subdivisions.
5. Attachment 3: Letter of concern and petition – presumed basis for appeal.

Minutes

Board of Commissioners – July 26, 2004

Page 2

6. Attachment 4: Correspondence received to-date.
7. Request for public hearing date, notice of public hearing and mailing list.
8. Affidavit of Publication from *The Vidette*.
9. Personalized notice of application and public hearing to appellant.

Ms. Hewitt reported the case is to consider an appeal by Charles and Jane Reibel. Mr. and Mrs. Reibel are appealing Planning staff's administrative conditional approval of a 3-Lot Short Subdivision on a parcel within 300-feet of their property. Ms. Hewitt read staff's conclusions into the record as follows:

1. Presumed Appeal Item #1 regarding pollution issues, considering the net increase of one single-family residence over the pre-development condition, was not determined in staff analysis to pose a significant probable adverse impact which would require denial of the subdivision application.
2. Presumed Appeal Item #2 regarding an increase to traffic, considering the net increase of one single-family residence over the pre-development condition generated by one additional single-family residence on a street serving approximately twenty residences, was not determined in staff's analysis as a substantial adverse impact for which the developer or Grays Harbor County should mitigate.
3. Presumed Appeal Item #3 regarding impact to the character of the established neighborhood raises issues not outlined for review within the criteria set out for review of short subdivision application by Grays Harbor County Code. The subject property has been zoned for moderate to high density residential since the adoption of the Grays Harbor County Zoning Ordinance of 1969. No lot size variance was requested or required for this proposed subdivision.
4. Presumed Appeal Item #4 regarding a concern over the potential increase in taxes or possible decrease in value of existing homes in the area is found to be moot. Depending on the eventual sale price the undeveloped lots, the assessed value of the land portion of surrounding properties may increase or decrease. In any event, impact to assessed valuation is not an issue outlined for review within the criteria set out for review of short subdivision application by Grays Harbor County Code.
5. Regarding the general objection to conditional approval of the subdivision without a public hearing, there is no such process outlined by Grays Harbor

Minutes

Board of Commissioners – July 26, 2004

Page 3

County Code Chapter 16.16 governing Short Subdivisions. Per Grays Harbor County Code Section 16.16.060, “the purpose of notifying adjoining landowners is to obtain any factual information they may have as to the proposed short subdivision’s conformance to the criteria in Section 16.16.090(A), the requirements of the title, and the potential for adverse impacts on surrounding properties.”

Staff analysis concluded that review of the application by the Planning division concerning issues set forth in Grays Harbor County Code Chapter 16.16 and the review of the application by agencies (Grays Harbor County Public Works Department, Grays Harbor County Environmental Health Division, Grays Harbor County Assessor/Mapping Department, Grays Harbor County Treasurer, Grays Harbor County Fire Marshal and Grays Harbor Water District #2) provided sufficient factual information on which to base Condition Approval.

To-date, the information supplied to the Planning Division by surrounding property owners is neither sufficiently supported by factual evidence nor based upon the decision criteria set forth by Grays Harbor County Code Chapter 16.16 governing Short Subdivisions.

Ms. Hewitt commented that the Conclusions to the Staff Report were provided to the Board and the appellant last week. Ms. Hewitt reported that on Thursday afternoon, July 22, 2004, the Board received additional correspondence from the appellant and Brian Shea would respond to the correspondence received on Thursday.

Brian Shea, Planning and Building Division Director for Grays Harbor County, reported that the Planning and Building Division prepared its report for this appeal hearing prior to the submittal of correspondence by the appellant directly to the Grays Harbor Board of Commissioners on July 22, 2004. The Division has reviewed this correspondence and has made comments, and requested they be entered into the record as an amendment to the Findings of Fact contained in the staff report. Mr. Shea read an *Addendum to Staff Report for Case 2004-1051*. Mr. Shea requested that the information and data be entered into the record as an amendment to the Findings of Facts contained in the staff report.

Mr. Shea entered into the record the following:

Exhibit #1 -- Correspondence from Short Subdivision 94-05 revealing that the applicant had resided on property located to the west of Old Hill Road for 45-years, and that they stated that they had never had any problem with the septic drainage, nor had any of their

Minutes

Board of Commissioners – July 26, 2004

Page 4

neighbors. Mr. Shea noted in Exhibit #1 correspondence from James and Bernadette Zembal dated June 18, 1993.

Exhibit #2 – Grays Harbor County Code Chapter 8.16.220(B)(2)(a) and Chapter 8.16.220(B)(2)(b) applies only in cases where a subdivision with individual well is proposed. This subdivision will use the domestic water supplied by Grays Harbor Water District No. 2. Additionally, County records for 306 Old Hill Road from 1964 and 1972 indicate that the source of water is a public water supply. Mr. Shea noted on Exhibit #2 an application from Mr. Kangas dated 1964 and two correspondence dated 1972 regarding public water supply.

Exhibit #3 – Grays Harbor Water District No. 2's wellhead protection program, including the travel-of-time (TOT) fixed radius zones. Mr. Shea noted a map included in the report regarding TOT radius zones. For the record Mr. Shea noted that the application for this short subdivision lies outside the outer perimeter of the radius zones for the wellhead protection.

Ms. Hewitt continued her presentation and finalized her report to the Board of County Commissioners. She reported that the Building and Planning Division requests that the Board of County Commissioners accept the Findings of Fact and Conclusions for Case #2004-1051 and affirm the Administrator's Conditional Approval of the Short Subdivision (Case #2004-0716) and deny this appeal Case #2004-1051.

Vice Chairman Beerbower asked for public comment. Charles Reibel, appellant addressed the Board and requested a continuance. Mr. Reibel commented there are other issues that need to be explored further. He reported that the County has not provided legal assistance. He explained that he is not fully prepared and requested additional time to research and respond to the response report presented by the Planning Department. Mr. Reibel presented and requested that the following be entered into the record as Reibel Exhibit #1 – Forest Practices Application/Notification Process and Conditions. He outlined numerous concerns regarding development of the property. Mr. Reibel commented he is forced to present his case early and his request for a continuance was denied. He discussed eliminating an apartment and adding two residences and it is improper to state that only one addition residence will be added. Mr. Reibel requested that the Board reconsider the request and it should be three residences. He commented that the apartment is not a problem. However, if it is going to be abandoned the mailbox should be removed. He asked why the staff is pushing to get the process approved. Mr. Reibel discussed a letter of concern dated June 16, 2004 and submitted by Raymond Aarhus, 206 Old Hill Road, Montesano. He asked questions regarding obtaining zoning information from the Planning Department. Commissioner Beerbower responded that he would like to have more people check with the Planning Department regarding zoning

Minutes

Board of Commissioners – July 26, 2004

Page 5

before purchasing property. Commissioner Carter commented the property is currently zoned R-2 for residential development.

Mr. Shea responded to the zoning for the property and reported that the County Planning Commission and the Board of Commissioners adopted the Grays Harbor County Comprehensive Land Use Plan Map, as part of a public hearing process, in 1972. The Map identifies the Central Park area of unincorporated Grays Harbor County as *Urbanizing*. The zoning districts within Central Park, such as R-1 Restricted Residential, were established by the Planning Commission and the Board of Commissioners based on the direction provided by this Map. The individual zoning districts, such as R-1, establish the minimum lot size required for the creation of a lot through the subdivision process. Mr. Shea explained there are different criteria for Department of Natural Resource (DNR) permits and it is the responsibility of DNR to enforce the provisions of the application.

Mr. Reibel commented that he is working with DNR. He reported that Mr. Wood who was the original DNR representative is no longer in this district and they are waiting for his records. He reported that two trees have been removed and were not a safety issue. Mr. Reibel commented that some of his items were omitted from the Planning Department report and he has no staff or legal assistance. He indicated that he has tried to include codes in his reports. He requested a 30 day continuance or until they receive supportive documentation from state agencies. Commissioner Beerbower explained this is the time for building and the agencies try to process requests as quickly as possible. Commissioner Carter asked questions concerning the location of Mr. Reibel's home in relationship to the property. Mr. Reibel responded and his house is located directly across the road from the property and was built 22-years ago. His property is located on the western side of Old Hill Road and was subdivided and purchased from relatives. The western side has traditionally been smaller developed parcels. Mr. Reibel commented that he understands everyone would like to move forward, however, if the development is allowed to continue it will be too late to repair much of the damage to the environment and the livability of the neighborhood. They do not have a big department working on their behalf and they are just working class people who want to protect their neighborhood. Mr. Reibel expressed concern with additional traffic and pollution problems. He asked what is the future of Central Park. He did not realize they are destined to be urbanized. He discussed road standards and commented that a 12' road width is inadequate. Commissioner Carter responded the County required an additional 15' of right-of-way to address the issue in the future. Mr. Reibel reported that the only improvement that Grays Harbor County has made is to rock and oil the road. He commented that too many septic systems are harmful to the watershed and the Chehalis River. Mr. Reibel reported that he has addressed his concerns to the Central Park Water Commission and it will be necessary to install more tanks, upgrade the system and

Minutes

Board of Commissioners – July 26, 2004

Page 6

respond to development. He asked how many new homes have been added to Central Park in the last 2-3 years and he believes that many homes have been developed. Mr. Reibel summarized and requested the right to respond to comments before public testimony is closed.

Vice Chairman Beerbower announced there would be a brief break. The hearing recessed at 3:10 p.m. The hearing reconvened at 3:15 p.m. and public testimony was received.

Londa R. Hill, resident of 306 Old Hill Road, Aberdeen, provided testimony. Ms. Hill submitted as Hill Exhibit #1 – a letter dated July 24, 2004, addressed to the Board of County Commissioners and signed by Ms. Hill. She commented that her concerns have nothing to do with Mr. Peterson's ability to build quality homes. Her concerns have been outlined in Mr. Reibel's appeal and her own facts based on witnessing some of Mr. Peterson's actions. Ms. Hill commented regarding three conversations with Mr. Peterson. Ms. Hill submitted Hill Exhibit #2 – a photo showing a ditch that runs along the property line. She outlined her exhibit and expressed concern with the 3-4' drop in the ditch and how it presents a safety issue. She expressed concern regarding drainage, traffic and speed limit on the road. Ms. Hill commented that she observed Mr. Peterson and his work crew throw load after load of dirt, stumps and debris over the sensitive canyon area. Some of the stumps and debris on the property were from the clearing of trees, plants, and shrubs that were cleared away in 2002 from the duplexes across the street and hauled onto the property at 214 Old Hill Road. Ms. Hill reported that DNR went to the property on June 9, 2004 and looked at the property, finding that the two trees in the RMZ zone had been removed and determining that stumps and debris had been thrown down the canyon area. Commissioner Carter asked questions regarding DNR findings. Ms. Hill responded that she has not received a report from DNR and she requested additional time to obtain the report. Ms. Hill reported that Renee Reynolds, resident of 399 Old Hill Road, Aberdeen, provided her with a document outlining concerns. Ms. Hill outlined each of the four concerns submitted by Ms. Reynolds. Ms. Hill submitted as Reynolds Exhibit #3 – a document addressed to the Courts of Grays Harbor, Concerning the Property on Old Hill Road to be Changed to 3 Resident Properties and signed by Renee Reynolds.

Agnes Aarhaus, resident of 206 Old Hill Road, Aberdeen, reported that she has lived on Old Hill Road for fifty years. Ms. Aarhaus commented that they have a very cohesive neighborhood. She reported that she has a special interest in this case because Tracy Peterson built a nice porch for her and she referred him to this home so that it would be improved. Several weeks later he bought the property and she was assured it could be developed. Ms. Aarhaus submitted Aarhaus Exhibit #1 – a map and five photos showing the surrounding properties. She provided information regarding the map and photographs. Ms. Aarhaus stated that she welcomes new homes and people to live in the

Minutes

Board of Commissioners – July 26, 2004

Page 7

neighborhood. Ms. Aarhaus commented that it would be nice to receive a two-week continuance. She reported that a lovely road was built. Ms. Aarhaus went to all neighbors and surveyed them. Mr. Reibel's home is on the smallest lot and a special variance was granted for a mobile home for his mother-in-law. Ms. Aarhaus made comment regarding the greenbelt and reported that others have dumped. She summarized and thanked Mr. Peterson, Mr. Reibel and the County Commissioners.

Raymond Aarhaus, resident of 206 Old Hill Road, Aberdeen, reported that he has been a Central Park resident for fifty years. He is a Water Commissioner for Central Park Water District. Mr. Aarhaus reported that they realized years ago that there would be development of property and new homes constructed. The Water District Commission developed a general service charge and new dwellings are required to pay an extra fee. Existing residents have paid for two reservoirs and new homes are required to pay for a third reservoir as a surcharge to connect. Mr. Aarhaus reported that there are approximately 1033 water customers in Central Park. There is no chance of the well running dry and the water comes from the Olympic Mountains. Mr. Aarhaus reported that the Montesano well was installed approximately 300 yards from the Central Park Water District well and there was no impact. The Water District budgets annually for improvements and there are plans for the installation of larger pumps to prevent surges. Mr. Aarhaus stated that the Water District takes pride in the good water and the cost is only \$8.50 monthly for 600 cubic feet. He indicated there is enough money to pay for maintenance and operations. There is existing land for a reservoir and he welcomed Mr. Peterson's ability to build. Mr. Aarhaus stated that he has built three homes himself.

Tracy Peterson commented on the Forest Practice Act. He stated that the rules set by Grays Harbor County Building Department allowed him to put a foundation wall within 50' of a Class 1 stream. He commented that only branches and natural vegetation were dumped and not hazardous materials. The apartment does have a septic and the permits are on file in the Environmental Health Department. The ditch was required by the County Road Department and was part of the condition for approval. He did not want to install the ditch and it was costly. The ditch was designed to catch the water runoff from the County road because the road has no ditches. Mr. Peterson commented that he has not received any correspondence from DNR. He indicated that he has been patient and has contacted all appropriate agencies. He has kept density down and made the decision to make only three larger lots resulting in less traffic. Mr. Peterson requested that the Board of County Commissioners approve his 3-lot Subdivision request. Commissioner Beerbower asked questions regarding the apartment. Mr. Peterson reported the building has a toilet and a kitchen sink. He has the square footage to make that lot 40,000 square feet as required and he does not have a problem doing that. Mr. Peterson explained the back lot would still be over one acre and the requirement is for 20,000 square feet. If the square footage was added to lot #1 then lot #2 would still be an acre and lot #3 would be

over the 20,000 square foot minimum. Mr. Peterson reported that he has a valid septic permit for lot #3. He stated there is no reason to continue this decision. Mr. Peterson commented that DNR has had from June 8<sup>th</sup> to respond and he has not received anything.

David Smith, resident of 214 Old Hill Road, Aberdeen, commented that he has been trying to buy the property and he believes that some of the neighbors do not want him around. Mr. Smith questioned Mr. Reibel's reason for a continuance. He commented that Tracy Peterson has kept everything within legal rights. He requested that the process continue as that he can purchase the house.

Mr. Reibel commented that he wants a continuance as a grass roots effort. He discussed the increased traffic with additional homes and commented the street is substandard. Mr. Reibel stated that he has not received anything from DNR and he plans to go to them for a report. He wants an opportunity to go the EPA and have them look at the property. He wants time to look at the state and federal laws regarding filing fees. He expressed objection to a \$202 fee for the right to present his objections to the County Commissioners.

There was no additional public testimony and the hearing was closed.

Mr. Shea reported that a staff report has been prepared and the report contains Findings of Fact, Conclusions and Recommendations. The first action for the County Commissioners is to take action on the Findings of Fact. The second action required is on the application to appeal an Administrative Decision to Conditionally Approve a 3-Lot Subdivision Appeal Case #2004-1051.

**ACTION: A motion was made, seconded and passed to approve Short Plat Subdivision Case #2004-0716. A motion was made, seconded and passed to deny an application by Charles Reibel to appeal an Administrative Decision to Conditionally Approve a 3-Lot Subdivision Appeal Case #2004-1051.**

Mr. Shea reported that Mr. Peterson is required to complete a list of Conditions of Approval and those conditions remain in effect and must be completed before he is allowed to record the short subdivision. After the short plat has been recorded Mr. Peterson is allowed to sell the properties. Mr. Shea reported that Mr. Peterson has one-year to complete the conditions. Mr. Shea reported there are 21-days to appeal the decision to Superior Court.

**2. Release and Use of Federal Forest Title III Funds for Federal Fiscal Year 2003:** There was a public hearing to obtain citizen input on release and use of Federal Forest Title III Funds for Federal Fiscal Year 2003. Grays Harbor County has formed a

Resource Advisory Committee for Secure Rural School and Community Self-Determination of Act October 30, 2000. The hearing will be conducted in accordance with county policy Resolution #03-97 distributing national forest land revenue for eligible county projects. Title III of Public Law 106-393 Section 302 allocates funding county projects associated with federal lands, community emergency services, planning for fire and disaster prevention and other emergency services. The Pacific Student Resource Corps has an eligible project request. The goal of this program is to accomplish various resource projects in the Lake Quinault area while providing resource employment to four area high school students. It will be an eight-week on-the-job training program with work projects including trail, campground and facilities maintenance; noxious weed removal; and small watershed restoration projects. It will also contain some historic and environmental education component of ecosystems and human uses of the Quinault Valley. This hearing is set to comply with the 45-day public comment period required by law. The Clerk of the Board stated that in compliance with public law pertaining to Title III Funds, on June 10, 2004 the local RAC Committee was mailed notification of this project and of this scheduled hearing. The applicant, the Pacific Student Resource Corps is requesting the 2003 available funds in the amount of \$10,557.29. Vice Chairman Beerbower asked for public comment. There was no public comment and the hearing was closed.

**ACTION: A motion was made, seconded and passed to allow the release of the Title III of Public Law 106-393 Section 302 allocation. Pacific Student Resource Corps Lake Quinault Student Resource Project was approved for the release of these funds in the amount of \$10,557.29.**

**3. Rezone Application by Wallace Nelson, 6515 Central Park Drive Case No. 2004-0781:** There was a public hearing to consider an application submitted by Wallace Nelson to rezone a platted parcel currently zoned General Commercial (C-2), to General Residential (R-2). The proposal is located on Assessor's Tax Parcel #718000001003 at the physical address of 6515 Central Park Drive within the northeast quarter of Section 17, Township 17 N., Range 8 W.W.M., Grays Harbor County, Washington. Vice Chairman Beerbower asked for a staff report. Jane Hewitt, Grays Harbor County Planning Department, reported that the applicant and the Board of County Commissioners were provided the following materials prior to this hearing. Ms. Hewitt requested that the materials be entered into the record by reference without reading:

1. Record of Action containing findings of fact, conclusions, staff recommendations, and Planning Commission action.
2. Request for public hearing date, notice of public hearing and mailing list.

3. Affidavit of Publication from *The Vidette*.
4. Personalized notice of application and public hearing to applicant.

Ms. Hewitt reported that the Planning Commission heard this case at its July 6, 2004 public hearing and approved the Findings of Fact and Conclusions for Case #2004-0781 as written. The approval was based on the following conclusions:

1. The proposal will allow land-uses consistent with the surrounding area.
  - Ⓡ The proposal is adjacent to residential uses.
  - Ⓡ The majority of the property in the area is zoned General Residential.
  - Ⓡ Adjacent properties which are zoned General Commercial are currently in legal nonconforming residential use or are undeveloped.
2. The Comprehensive Plan map designates the subject parcel, along with all of the surrounding area as “Urbanizing”. Moderate to high density residential is consistent with areas zoned “General Residential, R-2” as requested in this application.
3. The applicant has demonstrated that the proposal will not be materially detrimental to the public welfare, or injurious to property or improvements in the vicinity and zone in which the subject property is located.

Ms. Hewitt reported that staff recommended approval by the Board of County Commissions of the Findings of Fact and Conclusions for Case #2004-0781, as written. Staff recommended that the Board of County Commissioners uphold the Planning Commissions approval of this rezone Case #2004-0781.

Vice Chairman Beerbower asked for public comment. Wallace Nelson, resident of 10238 Matlock-Brady Road, Elma, Washington, reported that this property is part of a historic store and the structure is gone. Urbanization has carried through and adjacent properties are developed with single-family residences and are legally nonconforming. Mr. Nelson commented that this lot is suitable for a single-family residence. The current General Commercial (C-2) zoning is designed to provide for the wide range of uses commonly found in a retail business area. There was no additional public comment and the hearing was closed.

**Action: A motion was made, seconded and passed to accept the Findings of Fact, Conclusions, and Staff Recommendations for Case #2004-0781. A motion was made, seconded and passed to approve Ordinance No. 322 – An Ordinance**

**Amending The Grays Harbor County Official Zoning Maps Adopted Pursuant To Grays Harbor County Code Title 17 Approving A Petition For Rezone Case #2004-0781.**

**4. Closeout of CDBG Neilton Water System Grant:** There was a public hearing to review the closeout documents for the Department of Community Trade & Economic Development CDBG Neilton Water System Grant. \$569,684 in funding was provided to acquire, consolidate, and upgrade two private water systems to form a single, functional public water system serving the community of Neilton. Paul Easter, Director, Department of Public Services, provided a staff report. Mr. Easter reported that this hearing is for the purpose of the closeout of the \$569,684 Washington State Department of Community, Trade & Economic Development CDBG Neilton Water System Grant. The purpose of the public hearing was to give the public a chance to review the closeout documents for the grant. This was the first portion of an ongoing general purpose grant to acquire, consolidate, and upgrade two private water systems to form a single, functional public water system serving the community of Neilton. The second portion of the grant is set to expire December 31, 2004. Vice Chairman Beerbower asked for public comment. There was no public comment and the hearing was closed.

**ACTION: A motion was made, seconded and passed to approve closeout documents for the \$569,684 Washington State Department of Community, Trade and Economic Development CDBG Neilton Water System Grant, Contract #F-00-64020-005.**

**5. Supplemental Budget Appropriation – Fair Recreation Activities #103-600 000:** There was a public hearing to consider Supplemental Appropriation as follows: Fair Recreation Activities #103-600-000 in the amount of \$8,000. Vice Chairman Beerbower asked for a staff report. Debbie Adolphsen, Fair Manager, provided a staff report. Ms. Adolphsen reported this budget hearing is for \$8,000 allocated in tourism funds to small tourism events within the Fair Recreation and Activities Fund. Some of these tourism events are too small to have an organized committee with invoices coming directly to the tourism activities office. Funds are budgeted for the \$8,000 expenditure in the 3% Tourism Fund #112-00-100 which reimburses the Tourism Office for expenditures within the 103-600 Recreation and Activities Fund.

**ACTION: A motion was made, seconded and passed to approve Resolution No. 2004-57 – Authorizing A Supplemental Extension In The Budget Of The Grays Harbor County Fair Fund Recreation and Activities #103-600-000.**

**6. Emergency Budget Appropriation – Fair Fund #103-000-000:** There was a public hearing to consider Emergency Appropriation as follows: Fair Fund #103-000-000 in the amount of \$12,000. Vice Chairman Beerbower asked for a staff report.

Minutes

Board of Commissioners – July 26, 2004

Page 12

Debbie Adolphsen, Fair Manager, provided a staff report. Ms. Adolphsen reported this hearing is in the Fair Fund #103 for \$12,000. Funds are available in beginning fund balance from revenues generated above the budget in fiscal year 2003. The emergency is needed within the small tools and equipment category for necessary fencing repairs and electrical upgrades required on the fairgrounds. Vice Chairman Beerbower asked for public comment. There was no public comment and the hearing was closed.

**ACTION: A motion was made, seconded and passed to approve Resolution No. 2004-58 – Authorizing An Emergency Appropriation In The Budget Of The Grays Harbor County Fair Fund #103.**

### **PRESENTATIONS**

None

### **PROCLAMATION**

**Grays Harbor County Breast Feeding Week, August 1-7<sup>th</sup>:** Julie Zambas a nursing supervisor with the Public Health and Social Services Department provided information regarding breastfeeding and its benefits. A motion was made, seconded and passed to approve a proclamation proclaiming August 1 – 7, 2004 as Grays Harbor County Breastfeeding Week and urging all people to join in this observance.

Ms. Zambas provided the Washington WIC 2003 Annual Report. This report reviews performance over the past year and shows the ways WIC strengthens communities from promoting healthy habits in young families to its contribution to the state and local economies.

### **COMMISSIONERS**

1. **Appointments: Human Services Advisory Board:** A motion was made, seconded and passed to appoint Charlene Hood to the Human Services Advisory Board. This appointment would bring the total membership to twelve.

### **DEPARTMENTS**

#### **PUBLIC HEALTH & SOCIAL SERVICES**

1. **Request Approval, Washington Dental Service Foundation – ABCD Project**

**Agreement:** Michelle Balter, Public Health and Social Services Department, reported the Access to Baby and Child Dentistry Program (ABCD) is a new program to Grays Harbor. The program is a partnership between the Public Health Department and the ten dentists in Grays Harbor County who have agreed to participate and two dentists from Pacific County who will participate and the University of Washington and the Washington Dental Service Foundation. This program works to increase access to dental care for Medicaid-eligible children under six years old. Local dentists will be encouraged, and some have already agreed, to accept young Medicaid patients. Participating dentists benefit by receiving an enhanced Medicaid reimbursement rate and working with families that have been prepared for a relationship with a dental provider. A motion was made, seconded and passed to approve an Agreement with the Washington Dental Service Foundation for \$26,250 to implement the ABCD Program in Grays Harbor and Pacific Counties.

**2. Request Approval, 2004-2005 Coastal Community Action Program Request Approval, Amend DSHS Contract, Division of Developmental – ABCD:** A motion was made, seconded and passed to approve an Agreement between the County and the Coastal Community Action Program for \$56,480 to provide staffing and support for the program. Both Foundation funding and available Medicaid Match revenue billed through the Department will be used to fund CCAP's contract amount.

**3. Request Approval, 2004-2005 Evergreen Counseling Center, Amendment #1:** A motion was made, seconded and passed to approve an amendment to the County's contract with Evergreen Counseling Center. This amendment adds \$4,500 through December 31, 2004 to fund mental health services in the County jail. A Nurse Practitioner will visit the jail twice a month to deal with medication needs of mentally ill inmates. This service was previously funded through Medicaid funding and this is no longer allowed. The \$4,500 is a portion of property tax levy money that is budgeted toward mental health services.

**4. Request Approval, Department of Health – Medical Test Site License Renewal Application -- 2004:** A motion was made, seconded and passed to approve a Medical Test Site License Renewal Application. Being licensed by the Department of Health as a test site allows the Department to provide a range of medical testing that is necessary for many of the services provided. This license costs approximately \$500.

## **PUBLIC SERVICES**

**1. Request Approval, Agreement with Whisler Communications:** The Grays Harbor County Public Services Department, ER&R Division has worked with Grays Harbor Communications E-911 and Whisler Communications on an agreement to allow

Minutes

Board of Commissioners – July 26, 2004

Page 14

for the use of certain premises at Beacon Hill and Neilton Point. The agreement provides a mutual benefit to all parties. This is a repeat contract with a three-year term. A motion was made, seconded and passed to approve the Agreement with Whisler Communications.

**2. Request Approval, Intergovernmental Cooperation Agreement with Pacific County:** A motion was made, seconded and passed to approve an Intergovernmental Cooperation Agreement with Pacific County.

The Clerk of the Board announced the following item received after the agenda was prepared:

Brian Shea, Building and Planning Department, reported on the proposed address changes in the western portion of the County due to a significant increase in permit applications and construction. Mr. Shea explained the addresses need to be changed and the problem is Countywide in that area.

**ANNOUNCEMENT(S):**

None

**CORRESPONDENCE:**

The Clerk of the Board announced the following correspondence received:

**Claim for Damages – Tamron M. Clevenger:** A Claim for Damages against Grays Harbor County was received from Tamron M. Clevenger. The Claim was referred to Risk Management, Prosecuting Attorney and Claims Review Committee.

**January through June 2004 Coroner Reports:** The Monthly Reports for January, February, March, April, May and June were received from the Grays Harbor County Coroner's Office. The reports were placed on file.

A copy of an e-mail to the City of Aberdeen was received from Stanley Trohimovich, 1521 Simpson Avenue, Aberdeen, Washington.

**PUBLIC COMMENT**

Vice-Chairman Beerbower asked for public comment. There was no public comment.



The meeting adjourned at 4:20 p.m. to Monday, August 2, 2004 at 2:00 p.m.

BOARD OF COMMISSIONERS  
for Grays Harbor County  
This \_\_\_\_\_ day of \_\_\_\_\_, 2004

\_\_\_\_\_  
BOB BEERBOWER, Commissioner, District 1

\_\_\_\_\_  
*Absent (07/26/04)*  
DENNIS MORRISETTE, Chairman

\_\_\_\_\_  
ALBERT A. CARTER, Commissioner, District 3

ATTEST:

\_\_\_\_\_  
Donna Caton  
Clerk of the Board