

MINUTES

BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

June 21, 2004

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, June 21, 2004, at 2:00 p.m. Commissioners Bob Beerbower, Al Carter and Dennis Morrisette were present. Also in attendance was Donna Caton, Clerk of the Board and Jim Baker, Senior Deputy Prosecuting Attorney.

MINUTES OF PREVIOUS MEETING: The minutes of the Commissioners' Meeting of June 14, 2004 were approved as presented.

BIDS

None

HEARINGS

1. Six Year Transportation Improvement Program: There was a public hearing to Consider the adoption of the Six-Year Transportation Improvement Program for the period of 2005-2010. The Board of County Commissioners reserve the right to take action on the proposed Six-Year Transportation Improvement Program, including the adoption or making of final recommendations thereon as may be allowed by law upon the completion of this hearing.

Chairman Morrisette asked for a staff report. Paul Easter, Director, Department of Public Services, presented the Six-Year Transportation Improvement Program for 2005-2010. Russ Esses, County Road Engineer, provided an overview of the proposed projects and funding sources. Chairman Morrisette announced that copies of the Six-Year Transportation Improvement Program are available to the public.

Chairman Morrisette asked for public comment. There was no public comment and the hearing was closed.

Action: Resolution Adopting the Six-Year Transportation Improvement Program 2005-2010: A motion was made, seconded and passed to approve Resolution No. 2004-47 – Resolution Adopting The Six-Year Transportation Improvement Program (TIP) 2005-2010 For Grays Harbor County, Washington.

2. Supplemental Appropriation – North Beach Water System: There was a public hearing to consider a Supplemental Appropriation as follows: North Beach Water

Minutes

Board of Commissioners – June 21, 2004

Page 2

System – Miscellaneous Fund #406-000-00 in the amount of \$19,290.

Chairman Morrisette asked for a staff report. Rose Elway, Budget Director, reported that the supplemental budget hearing is for the establishment of a new fund for the North Beach Water System. Funds from three private water systems have been transferred to Grays Harbor County.

Chairman Morrisette asked for public comment. There was no public comment and the hearing was closed.

Action: Resolution Authorizing Supplemental Appropriation: A motion was made, seconded and passed to approve Resolution No. 2004-48 – Authorizing A Supplemental Extension In The Budget Of The Grays Harbor County Miscellaneous Fund North Beach Water System #406-000-000.

3. Rezone Application Submitted by Ken and Don Johnson to Rezone

Approximately 20 Acres: There was a public hearing to consider an application as follows: Ken and Don Johnson have submitted an application to rezone approximately 20 acres of land that is currently zoned Agricultural Use District One (A-1), to General Development Five (GD-5). The proposal is located on Wishkah Road, approximately five miles North of Aberdeen, on the property having Assessor's parcel #180910130010, within the Northeast quarter of Section 10, Township 18N., Range 9W. W.M., Grays Harbor County, Washington. A State Environmental Policy Act (SEPA) Determination of Non-Significance (DNS), dated April 8, 2004, has been issued under WAC 197-11-340.

Chairman Morrisette asked for a staff report. Suresh Bhagavan, Grays Harbor County Planning and Building Division, reported that prior to this hearing the applicant and the Board of County Commissioners were provided the following materials. The following materials were entered into the record by reference, without reading:

1. Record of Action of the Planning Commission containing the Findings of Fact, Conclusions, and Staff Recommendations.
2. Zoning Map.
3. Application.
4. Site Plan.
5. Determination of Non-Significance.
6. Environmental Checklist.
7. Letter received in response to the DNS.
8. Notice of Public Hearing and list of property owners receiving the notice.
9. Affidavit of Publication of the notice of application in the Vidette.

Minutes

Board of Commissioners – June 21, 2004

Page 3

Mr. Bhagavan reported that staff recommended approval, by the Planning Commission, of Case #2004-0419. The Planning Commission recommended approval of Case #20040419.

Chairman Morrisette asked for public comment. Tim Sherer, representative of Weyerhaeuser Company and land-use manager for Aberdeen forest area, asked for clarification of the size of the parcel. Mr. Sherer explained that Weyerhaeuser plans to continue to manage the property to the west of the subject property as timberland for forestland production. He wanted to ensure that if the subject property was rezoned to GD-5 that it would not create a problem for the Weyerhaeuser property. Mr. Bhagavan responded to the concerns and explained the application for the rezone is only for the east 20 acres of the property. Don Johnson, applicant, explained that they did not own the back 25 acres. There was no additional public comment and the hearing was closed.

Action: Ordinance Amending Zoning Map: A motion was made, seconded and passed to approve Ordinance No. 319 – An Ordinance Amending The Grays Harbor County Official Zoning Maps Adopted Pursuant To Grays Harbor County Title 17 Approving A Petition For Rezone Case #20040419.

4. Amend County Codes, Chapter 13.04, 15.04, 15.08, and 15.12: There was a public hearing to consider amending the text of the Grays Harbor County Code Chapter 13.04 governing Water Mains and Fire Hydrants, Chapter 15.04 governing Construction Codes, Chapter 15.08 governing Manufactured Housing, and Chapter 15.12 governing Fire Apparatus Access Roads. A full text of the proposed ordinance was available at the County Commissioners' Office, Suite 1, County Administration Building, 100 West Broadway, Montesano, Washington.

Chairman Morrisette asked for a staff report. Suresh Bhagavan, Grays Harbor County Planning and Building Division, reported that prior to this hearing the Board of County Commissioners were provided the following materials. The following materials were entered into the record by reference, without reading:

1. Grays Harbor County Building Codes Advisory Council Record of Action for Case #20040788, including the Findings of Fact, Conclusions and Staff Recommendations.
2. Application.
3. Affidavit of Publication of the public notice in the Vidette.
4. Proposed Ordinance.

Staff recommended that Case #20040788 be approved by the Building Codes Advisory Council. The Building Codes Advisory Council approved Case #20040788.

Minutes

Board of Commissioners – June 21, 2004

Page 4

Chairman Morrisette asked for public comment. There was no public comment and the hearing was closed.

Action: Ordinance Approving Amendments: A motion was made, seconded and passed to approve Ordinance No. 320 – An Ordinance Amending Chapters 13.04, 15.04, 15.08 and 15.12 of the Grays Harbor County Code adopting changes to the Uniform Fire Code and other designated Grays Harbor County construction codes.

PRESENTATIONS

Amateur Radio Week, Acknowledge Service: Paul Easter reported that the Board of County Commissioners have proclaimed the week of June 21st as Amateur Radio Week and he recognized the work performed by radio volunteers. Doyle Wentze and George Stone were acknowledged for their volunteer service in the County Emergency Operation Center. Mr. Easter recognized Laura Gambridge, Doug Foster and George Stone for their hours of volunteer service to Grays Harbor County.

COMMISSIONERS

1. Authorize Chairman to Sign Verification of Support Document for the Family

Nutrition Education Program: A motion was made, seconded and passed to approve a Verification of Support for the Family Nutrition Education Program (FNEP) to provide support to low income youth and families throughout Grays Harbor by Washington State University County Extension staff. The program is funded with an in-kind match on a dollar for dollar basis with the Food and Nutrition Service, USDA, through Washington State University. The County Extension program is able to leverage some of the support the County provides to help Food Stamp recipients and youth receiving free or reduced meals at school with tips on healthy eating, stretching food dollars and food safety so that they have food to eat more days of the month.

2. Recommendation of Rural Counties Economic Development Fund Advisory Committee, Michael Tracy – Chairman:

Michael Tracy, Chair of Rural Counties Economic Development Fund Advisory Committee submitted a letter indicating that the Rural Counties Economic Development Fund Advisory Committee met for the first time on June 9, 2004 to agree upon policies and procedures for the operation of the committee and to decide on a request for funding. The request was from the Port of Grays Harbor for a \$100,000 grant to expand Warehouse H in Hoquiam for Westport Shipyard. The expansion would allow the Shipyard to increase the number of ships built and allow larger ships to be built. The expansion would create jobs in the cities of Hoquiam and Westport. The following facts regarding the project were provided: Total cost of project -- \$612,800; CERB Grant -- \$348,800; Westport Shipyard -- \$157,000; and Port –

Minutes

Board of Commissioners – June 21, 2004

Page 5

\$7,000. Number of jobs created – 75. Improvements made – 2,400 square foot expansion of Warehouse H. The Advisory Committee voted unanimous to approve the request and asked for more information for the group to determine if the \$100,000 should be a grant or low interest loan. After the Port's response to the questions, the committee agreed that the full amount should be a grant. By a majority vote of the committee, it was approved to forward to the County Commissioners their decision to grant \$100,000 to the Port of Grays Harbor for the expansion of Warehouse H, contingent on other funding being made available for the project. Chairman Morrisette reported that the .08 percent sales tax money collected are given to Grays Harbor County under a Rural Counties Economic Development Fund. The money can be used only for economic development and the Port's project, creating 75 jobs, is eligible for funding. Approximately \$300,000 - \$400,000 per year is received to assist with economic development in Grays Harbor County. A motion was made, seconded and passed to approve the request to grant \$100,000 to the Port of Grays Harbor for the expansion of Warehouse H. Rose Elway, Budget Director, was directed to prepare the documentation as required for the June 28th meeting.

DEPARTMENTS

The Clerk of the Board announced the following item received after the agenda was prepared:

AUDITOR

Request Approval, Agreement with Secretary of State: A motion was made, seconded and passed to approve an Intergovernmental Agreement between Grays Harbor County Auditor's Office and the Washington State Secretary of State's office to provide Grays Harbor County approximately \$70,000 to assist with implementation of the new primary election requirements this fall.

FAIR

1. **Request Approval, Authorize Director to Sign Entertainment Contract with Ciscoe Morris:** A motion was made, seconded and passed to approve an entertainment contract with Ciscoe Morris. Ciscoe Morris is a regular on King TV 5 with his own segment, "Gardening with Ciscoe", on Saturday mornings. Cisco will treat fair goers to a live "Gardening with Ciscoe" program on Saturday, August 14 at 2:30 p.m.

MANAGEMENT SERVICES

1. **Request Approval, Set Hearing Date on July 12, 2004 for Supplemental Budget Request – District Court:** July 12, 2004 at 2:00 p.m. is the date and time set for a public hearing to consider a supplemental budget request in the amount of \$16,000 in the District Court Office due to an increase in traffic infraction revenue collections as a result of unanticipated caseload increase this year. Funds will be used for interpreter services and law books to keep up the current volumes in Department Two for the remainder of the year.

PUBLIC HEALTH & SOCIAL SERVICES

1. **Request Approval, Agreement with Department of Fish & Wildlife – Party Patrols:** A motion was made, seconded and passed to approve an Agreement between the County and the State Department of Fish and Wildlife. Through this Agreement, the department will pay up to \$1,500 in overtime staff costs to Fish and Wildlife when they are participating in Party Patrols as a member of the local Reducing Underage Drinking (RUAD) Task Force. Funding will be received from the DSHS Division of Alcohol and Substance Abuse for these activities.

2. **Request Approval, Contract with Thurston County:** A motion was made, seconded and passed to approve a contract between Thurston County and Grays Harbor County. The contract provides \$10,400 for public health Emergency Response Planning activities.

3. **Request Approval, Application to Department of Health – 2005 Family Planning Funds:** A motion was made, seconded and passed to approve an application to the Department of Health for federal and state Family Planning funds for the calendar year 2005. A total of \$79,400 in state funds and \$62,800 in federal funds is projected as revenue that will flow through the Consolidated Contract. Both clinical and community education services will be provided, and it is estimated that a total of 2,100 unduplicated clients will be served. Approximately 96% of Family Planning clients have incomes at or below 200% of the Federal Poverty Level.

4. **Request Approval, Amendment to the Consolidated Contract with Department of Health:** A motion was made, seconded and passed to approve an Amendment to the County's Consolidated Contract with the State Department of Health. This Amendment adds funding for WIC, Tobacco Prevention, and beach bacteria monitoring. Total funding added is \$54,138.

5. Request Approval, Application – Reduce Underage Drinking (RUAD) Grant:

A motion was made, seconded and passed to approve an application for the Reduce Underage Drinking (RUAD) grant sponsored by the Division of Alcohol and Substance Abuse. This grant supports a local partnership between Grays Harbor County Sheriff's Department, Liquor Control Board, Washington State Patrol, local law enforcement, Department of Fish and Wildlife, E911, and trained youth operatives for the purpose of conducting alcohol compliance checks and party patrols. Grays Harbor's RUAD Task Force is very active and anticipates another year of funding in order to continue the prevention, education, and enforcement efforts.

PUBLIC SERVICES

1. Request Approval, Resolution Acknowledging Vacation: The Department received a petition from David and Georgia Green to acknowledge vacation of right of ways surrounding property they own in the Plat of Ocosta 1st Addition. There is no record of any of these rights of way ever being opened within the applicable time period. The Department has no objection to the Board acknowledging these rights of way having been automatically vacated by operation of law. A motion was made, seconded and passed to approve **Resolution No. 2004-49 – Resolution Acknowledging Vacation in the Plat of Ocosta 1st Addition Volume 2 page 122 records at Grays Harbor County, Washington located in Section 10 Township 16N Range 11 WWM.**

2. Request Approval, Appeal of an Administrative Decision to Conditionally Approve a 3-Lot Subdivision (Appeal Case 2004-1051): A motion was made, seconded and passed to approve July 12, 2004 at 2:00 p.m. as the date and time set for a public hearing to consider an appeal of an Administrative Decision to Conditionally Approve a 3-Lot Subdivision, Appeal Case #2004-1051. The proposed subdivision is located at 214 Old Hill Road in Central Park on the property having Assessor's Parcel 766500003003 within the northeast quarter of the southwest quarter of Section 9, Township 17N., Range 8W. W.M., Grays Harbor County, Washington.

3. Request Approval, Declaration of Emergency/Pearsall Building HVAC: The HVAC system at the Pearsall Building in Aberdeen has failed. Based on evaluation, the existing system is not repairable. The Department requested authorization to immediately retain services to evaluate the options available and resolve this problem. A motion was made, seconded and passed to approve **Resolution No. 2004-50 – Local Declaration of Emergency in Grays Harbor County, Pearsall Building.**

SHERIFF

1. **Request Approval, Property Disposition Services Agreement:** The Sheriff's Department requested approval of a Property Disposition Services Agreement. This agreement would benefit the Sheriff's Office as well as the Grays Harbor County Drug Task Force. Currently, when the Sheriff's office needs to dispose of halide light ballasts there is a charge for the disposal of each individual ballast. Given the number of ballasts typically seized, their disposal can be expensive. Under this agreement the Sheriff's Office would send the ballasts to the company with whom they have contracted. They would refurbish the ballasts and sell them to agricultural supply houses, sporting venues, arenas, and other vendors and users who have a legitimate use for the product. In return, instead of having to pay for the disposal of the ballasts the Sheriff's office would receive a small amount of money in compensation. This would result in a monetary saving to the county and the ease of disposal of the ballasts. A motion was made, seconded and passed to approve the Property Disposition Services Agreement between PropertyBureau.com, Inc. and the Grays Harbor County Sheriff's Department.

ANNOUNCEMENT(S):

None

CORRESPONDENCE:

The Clerk of the Board announced the following correspondence received:

An e-mail dated June 21, 2004 was received from Stanley J. Trohimovich, 1521 Simpson Avenue, Aberdeen, Washington. The subject is: "Official Bond Complaint Time Is At Hand!"

The e-mail was referred to the Prosecuting Attorney and placed on file.

PUBLIC COMMENT

Chairman Morrisette asked for public comment. Bob Bonnell, resident of Monte View Estates, commented on the budget and employee wage contracts. Terry Willis, Chairman of the Board of Adjustment for Grays Harbor, called for the appointment of Chuck Klingler to fill a vacancy on the Board of Adjustment. There was no additional public comment.

STAFF MEETINGS

The Board held staff meetings on Monday, June 21, 2004, starting at 9:00 a.m. These staff meetings are advertised public meetings, held in the Commissioners' Conference Room. The Commissioners and Clerk of the Board reviewed calendars and pending daily office issues. The Board met with Maryann Welch, Director of Public Health and Social Services Department, Debbie Adolphsen, Fair Director and Paul Easter Department of Public Services, Brian Shea, Planning/Building Director, Doug George, Public Health Director and Russ Esses, County Road Engineer.

RESOLUTIONS

The following resolutions were approved and signed:

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|--------------------|---|
| No. 2004-47 | Resolution Adopting The Six-Year Transportation Improvement Program (TIP) 2005-2010 For Grays Harbor County, Washington |
| No. 2004-48 | Authorizing A Supplemental Extension In The Budget Of The Grays Harbor County Miscellaneous Fund North Beach Water System #406-000-000 |
| No. 2004-49 | Resolution Acknowledging Vacation in the Plat of Ocosta 1st Addition Volume 2 page 122 records at Grays Harbor County, Washington located in Section 10 Township 16N Range 11 WWM |
| No. 2004-50 | Local Declaration of Emergency in Grays Harbor County, Pearsall Building |

ORDINANCES

The following ordinances were approved and signed:

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| No. 319 | An Ordinance Amending The Grays Harbor County Official Zoning Maps Adopted Pursuant To Grays Harbor County Title 17 Approving A Petition For Rezone Case #20040419 |
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Minutes
Board of Commissioners – June 21, 2004
Page 10

No. 320 **An Ordinance Amending Chapters 13.04, 15.04, 15.08 and
15.12 of the Grays Harbor County Code adopting changes to
the Uniform Fire Code and other designated Grays Harbor
County construction codes**

Minutes
Board of Commissioners – June 21, 2004
Page 11

The meeting adjourned at 2:55 p.m. to Monday, June 28, 2004 at 2:00 p.m.

BOARD OF COMMISSIONERS
for Grays Harbor County
This _____ day of _____, 2004

BOB BEERBOWER, Commissioner, District 1

DENNIS MORRISETTE, Chairman

ALBERT A. CARTER, Commissioner, District 3

ATTEST:

Donna Caton
Clerk of the Board