

## MINUTES

### BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

May 10, 2004

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, May 10, 2004, at 2:00 p.m. Commissioners Bob Beerbower, Al Carter and Dennis Morrisette were present. Also in attendance was Donna Caton, Clerk of the Board and Jim Baker, Senior Deputy Prosecuting Attorney.

**MINUTES OF PREVIOUS MEETING:** The minutes of the Commissioners' Meeting of May 3, 2004 were approved as presented.

#### **BIDS**

None

#### **HEARINGS**

**1. Supplemental Budget #001-000-022 – Grays Harbor County Noxious Weed Control Board Quinault Gateway Weed Grant:** There was a public hearing to consider Supplemental Appropriation as follows: Revenue: 001-000-022-331-10-66-40, USFS Quinault Weed Projects \$6,291. Expenditures: 001-000-022-531-60-12-01, Salaries-Quinault Weed \$681, 001-000-022-531-60-13-01, Extra Help-Quinault Weed \$4,800, 001-000-022-531-60-20-01, Benefits-Quinault Weed \$810. Chairman Morrisette asked for a staff report. Rose Elway, Budget Director, reported that the WSU Extension Noxious Weed Board would like to carryover funds from the Quinault Gateway Weed Grant (USFS Title II) from 2003 in the amount of \$6,291 for the 2004 budget year. Chairman Morrisette asked for public comment. There was no public comment and the hearing was closed.

**Resolution Authorizing A Supplemental Extension in the General Fund Budget/WSU Extension:** A motion was made, seconded and passed to approve Resolution No. 2004-30 – Authorizing A Supplemental Extension In The Budget Of The Grays Harbor County General Fund WSU Cooperative Extension #001-000-022

**2. Emergency Budget Hearing – Fair Construction Fund #303-000-000:** There was a public hearing to consider Emergency Appropriation as follows: Revenue: 303-000-381-10-00-01, Interfund Loan Received \$120,000. Expenditure: 303-000-000-594-75-65-00. Fair Building Construction \$120,000. Chairman Morrisette asked for a staff report. Rose Elway, Budget Director reported that the request is in the #303-000-000

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Fair Construction Fund for \$120,000 for interfund loan proceeds from Fund #117-000-000 Aberdeen Landfill Post-closure which is purchasing the investment. A resolution necessary to adopt the emergency was presented. Also presented was a transfer resolution in Fund #117-000-000 Aberdeen Landfill Post-closure which transfers the \$120,000 from unreserved ending fund balance to a line item for Fair Construction Fund. Ms. Elway presented two clean up transfer resolutions, one for fund #303-000-000 additional principal of \$5,319 and interest of \$3,681 from \$9,000 carryover construction completed in 2003. Fund #112-000-000 Stadium Fund requires a \$2,000 transfer authorizing the principal and interest payment increase from ending fund balance. Chairman Morrisette asked for public comment. There was no public comment and the hearing was closed.

**Resolution Authorizing An Emergency Appropriation – Misc. Fund/Fair Building Construction:** A motion was made, seconded and passed to approve the following resolutions:

- #2004-31      Authorizing An Emergency Appropriation In The Budget Of The Grays Harbor County Miscellaneous Fund Fair Building Construction Fund #303-000-000**
- #2004-32      Transferring Items In The Grays Harbor County Aberdeen Landfill Post-Closure Fund #117-000-000**
- #2004-33      Transferring Items In The Grays Harbor County Miscellaneous Fund Fair Construction #303-000-000**
- #2004-34      Transferring Items In The Grays Harbor County Stadium Fund #112-000-000**

#### **PRESENTATIONS**

None

#### **DEPARTMENTS**

#### **MANAGEMENT SERVICES**

**Request Approval, Set Supplemental Budget Hearing – Special Projects Fund #101-000-000:** June 7, 2004 at 2:00 p.m. is the date and time set for a public hearing to consider a \$770,000 supplemental budget hearing for additional revenue for the Food

Bank Building Project. An additional \$100,000 has been pledged from the WSDCTED CDBG CI Grant Program totaling \$900,000 in that category. The Food Bank has matching funds of \$583,000 from various donations such as the Bishop Foundation, Murdoch Foundation, Weyerhaeuser, Walmart and Rainier. The County commitment in the 301 Fund of \$87,000 is a budget transfer from ending fund balance bringing the total supplemental to \$770,000.

### **PUBLIC HEALTH & SOCIAL SERVICES**

**Request Approval, Service Agreement with Inland Northwest Health Services:** A motion was made, seconded and passed to approve a Service Agreement between the County and Inland Northwest Health Services. INHS provides line maintenance services for the dedicated T-1 line by which the Public Health and Social Services Department accesses video-conferencing and satellite links. The rate is \$1,146 per month which is covered through a variety of program revenues.

### **PUBLIC SERVICES**

#### **Request Approval, Award Bid on South Shore Road-Hulten Creek Culvert**

**Replacement to Kysar and Koistinen of Woodland:** A motion was made, seconded and passed to award the bid for the South Shore Road Hulten Creek Culvert Replacement, C-93400-11 to Kysar and Koistinen, Inc. of Woodland, Washington. The low bid of \$84,335.41 was submitted by Kysar and Koistinen, Inc. and is 15% below the Engineer's Estimate. The department recommended the contract be awarded to Kysar and Koistinen, Inc.

#### **Request Approval, Award Bid on O'Donnel Ave.W (Third St) Road Widening and Railroad Crossing Closure to Trimaxx Construction, Inc. of Sedro Woolley:**

A motion was made, seconded and passed to award the O'Donnel Avenue West (Third Street) Road Widening and Railroad Crossing Closure, STPX-2014(061) TA-2512, C-78600-01 to Trimaxx Construction, Inc. of Sedro Woolley, Washington. The low bid of \$134,313.00 was submitted by Trimaxx Construction, Inc. and is 6% above the Engineer's Estimate. The department recommended the contract be awarded to Trimaxx Construction, Inc.

**Request Approval, Camp Grisdale Road Project Agreement:** A motion was made, seconded and passed to approve the Camp Grisdale Road Project Agreement for reconstructing 17.5 miles of the Camp Grisdale Road. It includes paving and rebuilding this existing gravel road to the County Road Standards. This project will take approximately five (5) years to complete and will provide a paved roadway between Montesano (US12) and Lake Wynoochee (Wynoochee Dam). The approximate cost is

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\$20,000,000, which will be funded with Federal Forest Highway funds. The funding requires these moneys be used on a road that will be a county maintained road. This agreement makes Federal Highway Administration responsible for reconstruction costs and makes the county responsible for providing future maintenance.

**Request Approval, 2004 Emulsified Asphalt Contract:** A motion was made, seconded and passed to approve the 2004 Emulsified Asphalt Contract that was awarded to Chevron Products Co., Inc. for the amount of \$360,975.19.

**Request Approval, Set Hearing Date for May 24, 2004 for Amendment to Shorelines Management Master Program (Case #2003-0006):** May 24, 2004 at 2:00 p.m. is the date and time set for a public hearing to consider amending the text of the Shorelines Management Master Program.

**Request Approval, Set Hearing Date for May 24, 2004 for Variance from Subdivision Road Standards, Ordinance #190 (Case 2002-1711):** May 24, 2004 at 2:00 p.m. is the date and time set for a public hearing to consider an application from Rebecca Parson for a variance from the required Subdivision Road Standards, Ordinance #190, for a conditionally approved 2-lot subdivision (Case 2002-1711).

**Request Approval, Set Hearing Date for May 24, 2004 for Rezone (Case #2004-0289):** May 24, 2004 at 2:00 p.m. is the date and time set for a public hearing to consider an application submitted by Larry Birindelli to rezone property near the City of McCleary from General Development Five (G-5) to Rural Residential (RR). The intent of the rezone is to make available the option to create smaller acre lots. On May 3, 2004 the Grays Harbor County Planning Commission heard the rezone request. The Planning Commission agreed with Staff's Findings of Fact and Conclusions and approved the request for rezone unanimously.

**Request Approval, 13<sup>th</sup> Street, Elma; O'Donnell Avenue (White Star) Road Closures:** New concrete tub crossings will be installed at the 13<sup>th</sup> Street, Elma; O'Donnell Avenue (White Star)-Road this summer under the federal RR crossing program. Puget Sound and Pacific RR is scheduling this work on weekends to minimize conflict with grain deliveries at the Port of Grays Harbor. It will be necessary to close the entire roadways during the weekend work to expedite the installations and place ribbon rail across the entire roadways with no joints in the crossings. Both crossings have alternate routes to minimize traffic impact. A motion was made, seconded and passed that PSAP be allowed to close these roads for the new crossing installations.

**Request Approval, Aberdeen Industrial Waterline Phase 3 Construction Contracts:** A motion was made, seconded and passed to approve contracts to initiate Phase 3 of the

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Industrial Waterline project with the low bidder, Rognlin's Inc. of Aberdeen. The contract amount is \$1,591,000 including 8.3% sales tax.

**Request Approval, Solid Waste Grant Agreement with Department of Ecology:** A motion was made, seconded and passed to approve the grant agreements between the County and the Department of Ecology. These agreements will provide up to \$210,542 for 2004 and 2005. The funds will be used predominately for household hazardous waste activities and waste reduction and recycling public outreach.

**Request Approval, Ocosta Transfer Station Lease with DNR:** A motion was made, seconded and passed to approve the Ocosta Transfer Station/Department of Natural Resources (DNR) Lease as prepared by the DNR. The Ocosta Solid Waste Transfer Station is located on DNR property. It has been there by lease since 1977 and the lease expires this year.

### **TREASURER**

**Request Approval, Resolution Scheduling the 2004 Tax Foreclosure Sale:** A motion was made, seconded and passed to approve **Resolution No. 2004-35 – Resolution Setting the Time and Place For the Sale of Real Property Pursuant to the Real Estate Tax Foreclosure**. The 2004 Tax Foreclosure Sale is planned for December 10<sup>th</sup>.

**Request Approval, Authorize the Treasurer to Sell Tax Title Property, Parcel #180502420020, Including Mineral Rights, and Establishing a Minimum Bid:** A request for the negotiated sale of parcel #180502420020 was received by the Treasurer's office. This parcel is tax title property and the sale provisions of County Code Title 2.20.070 do not apply and must be offered for sale pursuant to state statutes. The Treasurer reported this parcel meets the provisions of condition (2) – it is not practical to build on this parcel. This property is a strip 20 feet wide and approximately 1000 feet long. A motion was made, seconded and passed to make the determination that it is not practical to build on this parcel and authorize the sale of the parcel, including the mineral rights, and establish a minimum bid of \$500 (assessed value is \$500).

### **APPOINTMENT**

### **COMMISSIONERS:**

A motion was made, seconded and passed to appoint Betty Singer as Fire District Commissioner for Fire District 11 in Grayland, Washington.

**ANNOUNCEMENT(S):**

None

**CORRESPONDENCE:**

The Clerk of the Board announced the following correspondence received:

An e-mail dated May 10, 2004 was received from Stanley J. Trohimovich, 1521 Simpson Avenue, Aberdeen, Washington. The subject is: “April 30<sup>th</sup> Message to Treasurer Strabbing and Related Matter.” The e-mail was accepted and placed on file and referred to the Prosecutor’s office.

**PUBLIC COMMENT**

Chairman Morrisette asked for public comment. There was no public comment.

**STAFF MEETINGS**

The Board held staff meetings on Monday, May 10, 2004, starting at 9:00 a.m. These staff meetings are advertised public meetings, held in the Commissioners’ Conference Room. The Commissioners and Clerk of the Board reviewed calendars and pending daily office issues. The Board met with Ron Strabbing, Treasurer and Paul Easter, Director of Department of Public Services.

**RESOLUTIONS**

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|--------------------|--|
| <b>No. 2004-30</b> | <b>Authorizing A Supplemental Extension In The Budget Of The Grays Harbor County General Fund WSU Cooperative Extension #001-000-022</b>               |
| <b>No. 2004-31</b> | <b>Authorizing An Emergency Appropriation In The Budget Of The Grays Harbor County Miscellaneous Fund Fair Building Construction Fund #303-000-000</b> |
| <b>No. 2004-32</b> | <b>Transferring Items In The Grays Harbor County Aberdeen Landfill Post-Closure Fund #117-000-000</b>  |
| <b>No. 2004-33</b> | <b>Transferring Items In The Grays Harbor County Miscellaneous Fund Fair Construction #303-000-000</b>   |

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**No. 2004-34                    Transferring Items In The Grays Harbor County Stadium  
Fund #112-000-000**

**No. 2004-35                    Resolution Setting The Time And Place For The Sale Of Real  
Property Pursuant To The Real Estate Tax Foreclosure**

**ORDINANCE**

None

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The meeting adjourned at 2:23 p.m. to Monday, May 17, 2004 at 2:00 p.m.

BOARD OF COMMISSIONERS  
for Grays Harbor County  
This \_\_\_\_\_ day of \_\_\_\_\_, 2004

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BOB BEERBOWER, Commissioner, District 1

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DENNIS MORRISETTE, Chairman

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ALBERT A. CARTER, Commissioner, District 3

ATTEST:

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Donna Caton  
Clerk of the Board