

## MINUTES

### BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

April 5, 2004

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, April 5, 2004, at 2:00 p.m. Commissioners Al Carter and Dennis Morrisette were present. Also in attendance was Donna Caton, Clerk of the Board and Jim Baker, Prosecuting Attorney. Commissioner Bob Beerbower was excused.

**MINUTES OF PREVIOUS MEETING:** The minutes of the Commissioners' Meeting of March 29, 2004 were approved as presented.

#### **BIDS**

None

#### **HEARINGS**

None

#### **PRESENTATIONS**

None

#### **PROCLAMATION**

1. **Proclaim April 11-17, 2004 as National Public Safety Telecommunications Week:** A motion was made, seconded and passed to approve a Proclamation – National Public Safety Telecommunications Week, April 11-17, 2004. This proclamation declares the week of April 11 through 17, 2004 to be National Telecommunications Week in Grays Harbor County in honor of the men and women whose diligence and professionalism keep the County and citizens safe.

#### **COMMISSIONERS**

1. **Re-appointments to Olympic Area Agency on Aging:** A motion was made, seconded and passed to reappoint Alice House and Judith Knutsen to three year terms on the O3A Advisory Council. The reappointments are effective as follows for new three-year terms:

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Alice House	February 6, 2004 to February 5, 2007
Judith Knutsen	March 26, 2004 to March 25, 2007

Alice and Judith have been active participants on the Advisory Council. The Advisory Council voted to recommend their reappointment at the March 16, 2004 meeting.

2. **Resolution Increasing the Annual Maximum Assistance, Fund #114, The Veteran Relief Fund:** A motion was made, seconded and passed to approve **Resolution No. 2004-25 – A Resolution Increasing the Annual Maximum Assistance Available in Fund #114, the Veteran Relief Fund (Soldier and Sailor’s Relief Fund)**. The purpose of the Grays Harbor Veterans Council is to advise the Grays Harbor County Commissioners on matters relating to the county veteran’s relief fund. On March 17<sup>th</sup>, 12 people representing posts throughout the County met with the Commissioners. Based on a request made at the meeting, the Board of County Commissioners changed the amount of assistance a veteran may receive from \$500 to \$600; effective June 1, 2004.

3. **Resolution Agreeing to Legal Representation and Indemnification of Employees and Officers in Defense of Pending Litigation:** A motion was made, seconded and passed to approve **Resolution No. 2004-26 – A Resolution of Grays Harbor County Agreeing to Legal Representation and Indemnification of Employees and Officers in Defense of Pending Litigation**.

4. **Confirmation of Peggy Fouts, as Grays Harbor County’s Enhanced 911 Coordinator:** A motion was made, seconded and passed to designate Peggy Fouts, Director of Grays Harbor E9-1-1 Communications as the County’s Enhanced 911 Coordinator. The E9-1-1 Coordinator responsibilities include:

- Serve as point of contact between state office and county.
- Attend and participate in state called meetings.
- Keep the state office informed of all pertinent 911 activities within the county.
- Keep the appropriate groups and agencies within the county informed of all pertinent activities at the state and national level.
- Track all financial and operational activities.
- Ensure the county 911 plan is executed.
- Stay current with 911 technology.
- Provide state requested information and reports.
- Contract for E9-1-1 services within the county in accordance with tariffs.
- Ensure contract compliance.
- Provide for public education.

## **DEPARTMENTS**

### **AUDITOR:**

1. **Request Approval, March 2004 Expenditures:** A motion was made, seconded and passed to approve Payroll and Payable for the month of March 2004. Total Claims -- \$3,093,293.21; Total Salary -- \$1,925,550.20 for a monthly total of \$5,018,843.41.

### **FAIR**

1. **Request Approval, Fair Director to Sign Entertainment Contract with Andy Mirkovich, Inc. for Janis Joplin's Band Big Brother and the Holding Company:**

A motion was made, seconded and passed to grant authorization for the Grays Harbor County Fair Entertainment Committee to sign an entertainment contract with Andy Mirkovich, Inc. for Janis Joplin's Band Big Brother and the Holding Company. Big Brother and the Holding Company is sponsored by KSWW Sunny 102.1 Radio Station.

## **PUBLIC SERVICES**

1. **Request Approval, Declare Surplus Vehicle #66 and Authorize Sale to Sheriff's Office:** A motion was made, seconded and passed to approve a request to declare vehicle #66, which is a 1999 Ford Crown Victoria with Vin #2FAFP71W7XX171279, as surplus and sold to the Sheriff's Office for the minimum bid of \$1,600.

2. **Request Approval, Award Bid on Four-Post Surface Mounted Vehicle Lift to Gray Automotive Products:** A motion was made, seconded and passed to accept the bid of \$12,892.03, submitted by Gray Automotive Products Company, having the only bid meeting specifications for one (1) or more, four-post surface mounted vehicle lift.

3. **Request Approval, Award Bid on Diagnostic Scan Tools to Coburn Auto Parts:** A motion was made, seconded and passed to accept the bid of \$10,819.99 submitted by Coburn Auto Parts, having the low bid meeting specifications for one (1) or more, diagnostic scan tools.

4. **Request Approval, Transfer Documents for Seaview Estates Water System:** Chairman Morrisette asked for a staff report. Paul Easter, Director, Department of Public Services reported that the County is already involved in residential and retail water supply in the Pacific Beach area. There are several privately owned water systems that are having difficulty being managed by their owners. State law requires that

when water systems are failing the County is directed to take them over. There are problems with these systems being managed efficiently and the County has been asked to assume ownership of the systems. Mr. Easter explained that it is in the best interest of the County and the area residents to assume ownership while the systems are healthy. The County will be assuming 52 current water customers with a potential for additional customers through property development. A motion was made, seconded and passed to transfer ownership of the Seaview Estates water system in Copalis Beach to Grays Harbor County. The documents have been executed by the sellers and provide for the water system to be turned over to the County.

**5. Request Approval, Transfer Documents for Pacific Winds Water System:** A motion was made, seconded and passed to transfer ownership of the Pacific Winds water system in Ocean City Beach to Grays Harbor County. The documents have been executed by the sellers and provide for the water system and certain adjacent property to be turned over to the County. This system has capacity to help resolve other water system problems in Ocean City.

**6. Request Approval, Set Bid Opening Date of April 26, 2004 for Grays Harbor-Pacific Counties Food Bank Distribution Center:** April 26, 2004 at 2:00 p.m. is the date and time set for a bid opening for bids for the Food Bank Facility. The facility is being constructed on County property at the corner of Tyler and Washington in Hoquiam. The 26,000 square foot facility includes 17,000 feet of warehouse space and 9,000 feet of covered area for freezers and storage. Construction cost is estimated at approximately \$1.5 million.

**7. Request Approval, Set Bid Opening Date of April 26, 2004 for Aberdeen Industrial Waterline Phase 3:** April 26, 2004 at 2:00 p.m. is the date and time set for a bid opening for bids for Phase 3 of the Aberdeen Industrial Waterline. Phase 3 consists of approximately 4,500 feet of line replacement along State Street in Aberdeen. 3,500 feet of 48" HDPE (plastic) pipe will be slip-lined within the existing 54" woodstave line, and 1,000 feet of 48" ductile iron pipe will be installed on the western end of the project. The engineer's estimate is \$1.7 million.

**8. Request Approval, Set Bid Opening Date of May 3, 2004 for Third Street (O'Donnell Avenue) Railroad Crossing Closure:** A motion was made, seconded and passed to approve a CRP Resolution and set May 3, 2004 at 2:00 p.m. as the date and time for bid opening for bids for the Third Street (O'Donnell Avenue) Railroad Crossing Closure. This is a federally funded Railway-Highway Grade Crossing Project.

**ANNOUNCEMENT(S):**

None

**CORRESPONDENCE:**

The Clerk of the Board announced the following correspondence received:

An e-mail dated April 4, 2004 was received from Stanley J. Trohimovich, 1521 Simpson Avenue, Aberdeen, Washington. The subject is: Fraud in School District No.5's Official Statement? Of Interest is the Fact District No. 5 Used Same Law Firm As District No. 99. The e-mail was accepted and placed on file and referred to the Prosecutor's office.

**PUBLIC COMMENT**

Chairman Morrisette asked for public comment. There was no public comment.

**STAFF MEETINGS**

The Board held staff meetings on Monday, April 5, 2004, starting at 9:00 a.m. These staff meetings are advertised public meetings, held in the Commissioners' Conference Room. The Commissioners and Clerk of the Board reviewed calendars and pending daily office issues. The Board met with Stew Menefee, Prosecuting Attorney, Ron Strabbing, County Treasurer and Paul Easter, Director of Department of Public Services.

**RESOLUTIONS**

- 2004-25      A Resolution Increasing the Annual Maximum Assistance Available in Fund #114, the Veteran Relief Fund (Soldier and Sailor's Relief Fund)**
- 2004-26      A Resolution of Grays Harbor County Agreeing to Legal Representation and Indemnification of Employees and Officers in Defense of Pending Litigation**

**ORDINANCE**

None

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The meeting adjourned at 2:30 p.m. to Monday, April 12, 2004 at 2:00 p.m.

BOARD OF COMMISSIONERS  
for Grays Harbor County  
This \_\_\_\_\_ day of \_\_\_\_\_, 2004

\_\_\_\_\_  
*excused*  
BOB BEERBOWER, Commissioner, District 1

\_\_\_\_\_  
DENNIS MORRISETTE, Chairman

\_\_\_\_\_  
ALBERT A. CARTER, Commissioner, District 3

ATTEST:

\_\_\_\_\_  
Donna Caton  
Clerk of the Board