

## MINUTES

### BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

March 8, 2004

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, March 8, 2004, at 2:00 p.m. Commissioners Bob Beerbower, Dennis Morrisette and Al Carter were present. Also in attendance was Donna Caton, Clerk of the Board and Jim Baker, Prosecuting Attorney.

**MINUTES OF PREVIOUS MEETING:** The minutes of the Commissioners' Meeting of March 1, 2004 were approved as presented.

#### **BIDS**

None

#### **HEARINGS**

**Vacating Right of Way on Wishkah Road:** There was a public hearing to consider that Grays Harbor County initiated a right of way pursuant to R.C.W. 36.87.010 regarding the following road: Vacating all County Right of Way of the Wishkah Road #52070 lying in Parcel #210833320010 and Parcel #210833100000 located in Section 33, Township 21 North, Range 8, West of the Willamette Meridian. Chairman Morrisette asked for a staff report. Paul Easter, Director of the Department of Public Services, reported the County received a letter on January 27, 2004 from the City of Aberdeen Public Works Department requesting to close a portion of the Wishkah Road. The County then initiated a Resolution of Intent to Vacate on February 9, 2004. (Resolution #2004-09). Mr. Easter explained the Vacation will allow the City of Aberdeen to gate and close access to their dam and watershed since the caretaker is retiring and not going to be replaced. A turnaround has been built and the gate would close only the last 0.162 miles of the road. The Department recommended that the vacation be approved.

**Action:** Resolution – Order of Vacation

A motion was made, seconded and passed to approve **Resolution No. 2004-17 – Order of Vacation, In the Matter of Vacating all County Right of Way of the Wishkah Road #52070 lying in Parcel #210833320010 and Parcel #210833100000, milepost 12.675-12.837 located in Section 33 Township 21 North Range 8 West of the Willamette Meridian.**

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**Development of Hazard Mitigation Grant Applications:** There was a public hearing to allow for public involvement and comments in the development of grant applications for the following projects: Wishkah Road Flood Study, Wildcat Road Flood Reduction and Tulips Road Flood Reduction. This was the second hearing held on this matter. Chairman Morrisette asked for a staff report. Paul Easter, provided a staff report. Mr. Easter reported the County Engineering staff sent letters of intent to the State Emergency Management Division for a planning project on the Wishkah Road Flood Study estimated at \$50,000 and two other construction projects. One project is the Tulips Road Flood Reduction estimated at \$100,000. The other project is the Wildcat Road Flood Reduction and is estimated at \$50,000. Mr. Easter reported that the State Emergency Management Division welcomed the applications for the projects. However, there is stiff competition for them and letters of intent were received from many agencies. The requests total approximately \$14 million and there is only \$500,000 available. Mr. Easter outlined the application requirements and commitment of staff time. Chairman Morrisette asked for public comment. There was no public comment and the hearing was closed. A motion was made, seconded and passed to approve proceeding with the application process.

## **PRESENTATION**

None

## **DEPARTMENTS**

## **AUDITOR**

**Request Approval, February 2004 Expenditures:** A motion was made, seconded and passed to approve Payroll and Payable for the month of February 2004. Total Claims -- \$3,093,293.21; Total Salary -- \$1,925,550.20 for a monthly total of \$5,018,843.41.

## **FAIR**

**Request Approval, Tourism One-Time Only Funding Allocations:** Grays Harbor Tourism has a special program in place for one-time-only funding for festivals and events. The funding is specifically for out of county promotion and advertising to attract visitors and increase overnight stays. A motion was made, seconded and passed to approve one-time-only funding allocations for Write on the Beach \$1,000 and Ocean Shores Antiques and Collectibles Show \$1,000. Both events have provided receipts and invoices paid for advertising and promotion.

**Request Approval, Entertainment Contract:** A motion was made, seconded and passed to grant approval for Debbie Adolphsen, Director, to sign an entertainment

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contract with Brownfield Promotions, Inc. Brownfield Promotions will host car races on August 14, Saturday night of the fair. The fair car races will be free admission thanks to sponsorship from Whitney's Auto Group. Classes include sprints, modified, hobby stock, and cruisers.

### **MANAGEMENT SERVICES**

#### **Request Approval, Amend Washington Counties Insurance Fund HIPAA Contract:**

A motion was made, seconded and passed to approve an amended contract with the Washington Counties Insurance Fund designating the appropriate HIPAA contacts for Grays Harbor County according to Grays Harbor County adopted HIPAA policy. The HIPAA Policy was adopted by Resolution 03/35 and designates Grays Harbor County appropriate contact officials who are authorized and designated as employee protected health information (PHI) privacy handlers under Section XX page 29 of the policy.

**Request Approval, Set Hearing Date for Supplemental Budget Request:** March 22, 2004 at 2:00 p.m. is the date and time set for a public hearing to consider a Supplemental Budget Request for \$17,500 in the General Fund Public Health and Social Services Department for additional funding from Washington Health Foundation and Duke Energy for Health NOW! Funding will be used for extra help and office supplies.

#### **Request Approval, Authorize Chairman to Sign the CDBG Public Services Grant**

**Closeout:** A motion was made, seconded and passed to authorize the chairman to sign the Washington State Office of Community Development Grantee Closeout Performance Report for the CDBG CCAP Public Services Grant for 2003. This will close out the \$144,906 grant which provided funds for public service activities and direct assistance to low and moderate income citizens.

### **PROSECUTING ATTORNEY**

**Request Approval, Surplus Copier:** A motion was made, seconded and passed to approve a request that the following equipment be declared surplus and authorizing the County Treasurer to dispose of the item in an appropriate manner.

SF-2027 Sharp Copier, purchased in 1994  
Inventory #1078

### **PUBLIC HEALTH AND SOCIAL SERVICES**

**Request Approval, Agreement with Health Foundation:** A motion was made, seconded and passed to grant authorization for Maryann Welch, Director, Public Health

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and Social Services Department, to sign a one-page Agreement with the Health Foundation. The County has been awarded a \$15,000 Health Improvement Grant by the Washington Health Foundation to continue support for the Health NOW! Task Force and its Action Teams. Funding will be used to hire a part-time temporary health educator to support the work of the Health NOW! Initiative and develop strategies to sustain the efforts for the long-term.

**Request Approval, Agreement with Port of Grays Harbor for Meeting Room Use:**

A motion was made, seconded and passed to approve an Agreement for the Public Health and Social Services Department to use the Port of Grays Harbor meeting room in 2004. The Community Health Task Force will be using the room the second Thursday of each alternating month for their meetings.

**PUBLIC SERVICES**

**Request Approval, Set Hearing Date for March 22, 2004 – Rezone Case #2004-0127:**

March 22, 2004 at 2:00 p.m. is the date and time set for a public hearing to consider an application from Dennis Pierce to rezone approximately two acres of land that is currently zoned Industrial (I-2), to Rural Residential (RR). On March 1, 2004 the Planning Commission recommended approval of this application.

**Request Approval, Pearsall Building 1<sup>st</sup> Floor Improvement Project Acceptance:**

The work to improve the Health Department reception area in the Pearsall Building has been completed by Coyle Construction of Aberdeen. Final contract price for construction was \$46,904.70. A motion was made, seconded and passed to accept the project and grant authorization to proceed with project closeout.

**Request Approval, Contract Supplement for Aberdeen Garden Road/Wishkah River Bridge:**

A motion was made, seconded and passed to approve a supplemental agreement with CES, Inc. and Local Agency Agreement Supplement #4. These supplements will provide for construction engineering services during the construction phase of the project.

**SUPERIOR COURT**

**Request Approval, Surplus Equipment:** A motion was made, seconded and passed to approve a request that the following sets of law books be declared surplus and authorizing the County Treasurer to dispose of the books in an appropriate manner.

Dept. 106 000

Dept. 106 000

IRA

Pacific Reporter 3d

Dept. 106 000	USCA
Dept. 106 000	Words & Phrases
Dept. 106 000	Corbin on Contracts
Dept. 106-000	US Sup Court Reports Led 2d

Also, approved as surplus are the Shepards for the above reporters as follows:

Dept. 106 000	Shepards Pacific Reporter Citations
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**ANNOUNCEMENT(S):**

None

**CORRESPONDENCE:**

The Clerk of the Board announced the following correspondence received:

A letter from Scott Busch, Coastal Bass Masters, requesting use of the facilities at Vance Creek Park in Elma on May 1, 2004. The request was referred to the Department of Public Services, Insurance, Sheriff and Risk Management Departments for review and recommendation.

A lawsuit filed against Grays Harbor County Drug Task Force and Grays Harbor County Sheriff's Department was received from Patricia Elvig and Jeri Elvig. The lawsuit was referred to the Claims Review Committee and the Prosecuting Attorney.

A Claim for Damages (amended) against Grays Harbor County was received from Vicki Rasmussen. The Claim was referred to the Claims Review Committee and the Prosecuting Attorney.

**PUBLIC COMMENT**

Chairman Morrisette asked for public comment.

Fred Hutchison, resident of Elma, Washington, discussed tax cut proposals and impacts to State and County funding. Mr. Hutchison commented on the County reserve funds and the need to reduce spending. He asked questions regarding the outcome of claims filed against the County. Chairman Morrisette responded to comments and concerns. Commissioner Beerbower made comment regarding the County budget and services.

Stan Blunt, resident of 1813 Arnold, Aberdeen, Washington, commented on illegal aliens in the United States. Mr. Blunt discussed city, county and state government.

### **STAFF MEETINGS**

The Board held staff meetings on Monday, March 8, 2004, starting at 9:00 a.m. These staff meetings are advertised public meetings, held in the Commissioners' Conference Room. The Commissioners and Clerk of the Board reviewed calendars and pending daily office issues. The Board met with Paul Easter, Director of Public Services, Maryann Welch, Director of Public Health and Social Services (tele-conference) and Debbie Adolphsen, Fair Director.

### **RESOLUTIONS**

The following resolutions were approved and signed:

**# 2004-17      Order of Vacation – Wishkah Road #52070, Parcel #210833320010  
and Parcel #210833100000**

### **ORDINANCE**

None

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The meeting adjourned at 2:53 p.m. to Monday, March 15, 2004 at 2:00 p.m.

BOARD OF COMMISSIONERS  
for Grays Harbor County  
This \_\_\_\_\_ day of \_\_\_\_\_, 2004

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BOB BEERBOWER, Commissioner, District 1

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DENNIS MORRISETTE, Chairman

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ALBERT A. CARTER, Commissioner, District 3

ATTEST:

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Donna Caton  
Clerk of the Board