

## MINUTES

### BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

February 23, 2004

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, February 23, 2004, at 2:00 p.m. Commissioners Bob Beerbower, Dennis Morrisette and Al Carter were present. Also in attendance was Donna Caton, Clerk of the Board and Jim Baker, Prosecuting Attorney.

**MINUTES OF PREVIOUS MEETING:** The minutes of the Commissioners' Meeting of February 9, 2004 were approved as presented.

#### **BIDS**

**2004 County-Wide Aggregate Stockpiling Contract:** There was bid opening for the construction of the following project: 2004 County-Wide Aggregate Stockpiling Contract. The work to be performed under this contract consists of furnishing and hauling to various County Stockpiles the following:

5/8" – U.S. No. 4" Crushed  
Screenings 12,225 tons  
Maintenance Sand 2,00 tons

A set of plans and specifications for the project were available from the County Road Engineer's Office in Montesano, Washington, upon payment of twenty-five dollars (\$25.00) per set, which will not be refunded. Informational copies of maps, plans, and specifications are on file for inspection in the office of the County Road Engineer, Montesano, Washington. The Clerk of the Board opened and read the following four bids received with bid bond attached:

**Valley Plan Center, Kent, Washington**

no bid

**Quality Rock Products, Inc.  
Rochester, Washington**

|  |             |
|--|-------------|
| 5/8-U.S. No. 4 Crushed Screenings – Schouweiler  | \$74,717.50 |
| 5/8-U.S. No. 4 Crushed Screenings – P.B          | \$19,375.00 |
| 5/8-U.S. No. 4 Crushed Screenings – State 101    | \$65,400.00 |
| 5/8 U.S. No. 4 Crushed Screenings – Copalis Shop | \$15,031.25 |
| Maintenance Sand – Elma                          | \$ 5,675.00 |
| Maintenance Sand – Cosmopolis                    | \$ 7,550.00 |
| Maintenance Sand – Copalis                       | \$15,100.00 |

**Northwest Rock, Inc.**

**Aberdeen, Washington**

|  |             |
|--|-------------|
| 5/8-U.S. No. 4 Crushed Screenings – Schouweiler  | \$40,777.00 |
| 5/8-U.S. No. 4 Crushed Screenings – P.B          | \$17,437.50 |
| 5/8-U.S. No. 4 Crushed Screenings – State 101    | \$46,600.00 |
| 5/8 U.S. No. 4 Crushed Screenings – Copalis Shop | \$10,776.25 |
| Maintenance Sand – Elma                          | \$ 3,870.00 |
| Maintenance Sand – Cosmopolis                    | \$ 4,625.00 |
| Maintenance Sand – Copalis                       | \$11,950.00 |

**Bayview Redi-Mix, Inc.**

**Aberdeen, Washington**

|  |             |
|--|-------------|
| 5/8-U.S. No. 4 Crushed Screenings – Schouweiler  | \$41,745.00 |
| 5/8-U.S. No. 4 Crushed Screenings – P.B          | no bid      |
| 5/8-U.S. No. 4 Crushed Screenings – State 101    | no bid      |
| 5/8 U.S. No. 4 Crushed Screenings – Copalis Shop | no bid      |
| Maintenance Sand – Elma                          | \$ 4,050.00 |
| Maintenance Sand – Cosmopolis                    | no bid      |
| Maintenance Sand – Copalis                       | no bid      |

Chairman Morrisette referred the bids to the Public Services Department for review and recommendation.

**HEARINGS**

**Budget Hearing to Consider Supplemental Extension of Fair Fund:** There was a public hearing to consider the Supplemental Extension as follows: Fair Fund #103-000-000 in the amount of \$9,750.00. Chairman Morrisette asked for a staff report. Rose Elway, Budget Director, reported the supplemental budget hearing in the Grays Harbor County Fair fund is due to funding received from the Department of Agriculture Special Assistance Grant Funds provided by the Washington State Legislature for the 2003-2005 biennium. Funds will be used for health and safety improvements at the fairgrounds. Chairman Morrisette asked for public comment. There was no public comment and the hearing was closed.

**Action: Resolution Authorizing Supplemental Budget Extension**

A motion was made, seconded and passed to approve **Resolution No. 2004-10 – Authorizing A Supplemental Extension In The Budget Of The Grays Harbor County Fair Fund #103-000-000.**

## **PRESENTATION**

None

## **DEPARTMENTS**

### **CLERK**

**Request Approval, Surplus Sharp Copier:** A motion was made, seconded and passed to approve a request that the following equipment be declared surplus and authorizing the County Treasurer to dispose of the item in an appropriate manner.

SD-2060 Sharp Copier, Machine #4625328Y purchased in 1995  
County Clerk's Inventory #0034

## **DISTRICT COURT**

**Request Approval, Surplus Equipment:** A motion was made, seconded and passed to approve a request that the following equipment be declared surplus and authorizing the County Treasurer to dispose of the items in an appropriate manner.

Laser Printer, purchased in 1994, Asset #41  
Lanier Transcriber, purchased in 1980, Asset #8  
Canon Copier, purchased in 1998, Asset #1012  
Laser Printer, purchased in 1994, Asset #63

## **FACILITY SERVICES**

**Request Approval, Surplus Sharp Copier:** A motion was made, seconded and passed to approve a request that the following equipment be declared surplus and authorizing the County Treasurer to dispose of the item in an appropriate manner.

Sharp Copier, Model #SF-8870, Serial #2620055X, Property #087

## **MANAGEMENT SERVICES**

**Request Approval, Resolution Authorizing Budget Transfer Tourism Fund #112-000-100:** A motion was made, seconded and passed to approve **Resolution No. 2004-11 – Transferring Items In The Grays Harbor County Tourism Fund #112-000-100.** This resolution authorizes a budget transfer for the Tourism Fund to transfer \$4,000 from the ending fund balance to Other Projects – Professional Services for the special funding

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for events and festivals in 2004. This funding will help pay for promotion and advertising outside the County for these special festivals and events.

**Request Approval, Budget Transfer – Assessor’s Office #001-000-010:** A motion was made, seconded and passed to approve **Resolution No. 2004-12 – Transferring Items In The Grays Harbor County General Fund Assessor’s Office #001-010.** This resolution authorizes a budget transfer for the Assessor’s Office to move \$6,000 from Extra Help to Professional Services for legal services not anticipated in January and February.

**Request Approval, Salary Resolution – Planning Department #001-000-028:** A motion was made, seconded and passed to approve **Resolution No. 2004-13 – Amending Resolution No. 2004-01 and Fixing Compensation Of Employees From & After January 1, 2004.** This resolution reflects the promotion of two Building Inspectors. The Building Inspector III will be promoted to Plans Examiner/Lead Building Inspector and the Certified Building Inspector will be promoted to Building Inspector II effective March 1, 2004.

## **PUBLIC SERVICES**

**Request Approval, Set Hearing Dates of March 1 and March 8, 2004 for Hazard Mitigation Grant Program:** March 1, 2004 and March 8, 2004 at 2:00 p.m. are the dates set for a public hearing regarding Hazard Mitigation Grant Program/Wishkah Road Flood Study, Wildcat Road Flood Reduction Project and Tulips Road Flood Reduction Project. The public hearing will allow for public involvement and comments in the development of grant applications for these flood related projects.

**Request Approval, CRP Resolution and Right of Way Deed for Tornquist Road:** A motion was made, seconded and passed to approve a CRP resolution and a right-of-way deed to construct a cul-de-sac at the end of Tornquist road milepost 1.114. The Department of Public Works recommended signing the resolution and the deed.

**Request Approval, Execution of Contract with Zumar Industries for 2004 Traffic Control Devices:** A motion was made, seconded and passed to approve four (4) sets of contracts for the 2004 Traffic Control Devices Supply Contract, which was awarded to Zumar Industries, Inc. for the amount of \$92,290.66.

**Request Approval, Certification of 2003 Road Fund Expenditures for Fish Passage Barrier Removal:** A motion was made, seconded and passed to approve Certification of 2003 Road Fund Expenditures for Fish Passage Barrier Removal. This document

certifies that the county road funds spent for fish passage barrier removal during 2003 complies with RCW 36.82.070.

**Request Approval, 2003 Annual Certification Required by CRAB Standards of Good Practice:** A motion was made, seconded and passed to approve the 2003 Annual Certification showing that Grays Harbor County has followed specific policies required by CRAB Standards of Good Practice.

### **SUPERIOR COURT**

**Request Approval, Surplus Equipment:** A motion was made, seconded and passed to approve a request that the following equipment be declared surplus and authorizing the County Treasurer to dispose of the items in an appropriate manner.

|                           |                         |
|---------------------------|-------------------------|
| Dept. 001-033 Asset # 64  | Xerox Typewriter        |
| Dept. 001-033 Asset # 106 | LaserJet Printer LT     |
| Dept. 001-033 Asset # 109 | Paper Tray & Env Feeder |

### **ANNOUNCEMENT(S):**

None

### **CORRESPONDENCE:**

The Clerk of the Board announced the following correspondence received:

A letter from Roy Pearmain requesting support for the annual Artic Spring Cleanup. The request was referred to the Department of Public Services/Solid Waste Division for review and recommendation.

An e-mail was received on February 17, 2004 from Stanley J. Trohimovich, 1521 Simpson Avenue, Aberdeen, Washington. The subject is: The Law, the Facts, and You. (Supplementing January 25, 2004 message.) The e-mail was accepted and placed on file and referred to the Prosecutor's office.

The Grays Harbor County Coroner's Monthly Summary Report for November 2003 was received.

### **PUBLIC COMMENT**

Chairman Morrisette asked for public comment.

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Stanley Blunt, resident of 1813 Arnold, Aberdeen, Washington, submitted a letter regarding the March 1, 2004 contract approved by the County Commissioners for tree planting with Saul's Reforestation. Mr. Blunt read the letter and reported that a copy has been submitted to the BICE Regional Office, Investigation in Seattle. Mr. Blunt asked the County to authenticate citizenship of contracted employees. Chairman Morrisette stated that the County contracts with Saul Reforestation and that company has the responsibility to follow employment laws. The County will take no action regarding this issue.

### **STAFF MEETINGS**

The Board held staff meetings on Monday, February 23, 2004, starting at 9:00 a.m. These staff meetings are advertised public meetings, held in the Commissioners' Conference Room. The Commissioners and Clerk of the Board reviewed calendars and pending daily office issues. The Board met with Paul Easter, Director of Public Services, William Trivision, Director of the Juvenile Department and Debbie Adolphsen, Fair Manager.

### **RESOLUTIONS**

The following resolutions were approved and signed:

- # 2004-10      Authorizing A Supplemental Extension In The Budget Of The Grays Harbor County Fair Fund #103-000-000**
- # 2004-11      Transferring Items In The Grays Harbor County Tourism Fund #112-000-100**
- # 2004-12      Transferring Items In The Grays Harbor County General Fund Assessor's Office #001-010**
- # 2004-13      Amending Resolution No. 2004-01 And Fixing Compensation Of Employees From & After January 1, 2004**

### **ORDINANCE**

None

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The meeting adjourned at 2:40 p.m. to Monday, March 1, 2004 at 2:00 p.m.

BOARD OF COMMISSIONERS  
for Grays Harbor County  
This \_\_\_\_\_ day of \_\_\_\_\_, 2004

\_\_\_\_\_  
BOB BEERBOWER, Commissioner, District 1

\_\_\_\_\_  
DENNIS MORRISETTE, Chairman

\_\_\_\_\_  
ALBERT A. CARTER, Commissioner, District 3

ATTEST:

\_\_\_\_\_  
Donna Caton  
Clerk of the Board