

MINUTES

BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

February 9, 2004

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, February 9, 2004, at 2:00 p.m. Commissioners Bob Beerbower, Dennis Morrisette and Al Carter were present. Also in attendance was Donna Caton, Clerk of the Board and Stew Menefee, Prosecuting Attorney.

MINUTES OF PREVIOUS MEETING: The minutes of the Commissioners' Meeting of February 2, 2004 were approved as presented.

BIDS

None

HEARINGS

None

PRESENTATION

Mary Davis for Years of Services: The Board of County Commissioners presented a certificate of appreciation to Mary Davis for 20 years of service to Grays Harbor County. Ms. Davis served as Emergency and Risk Manager for the County.

DEPARTMENTS

AUDITOR

Request Approval, January 2004 Expenditure Reports: A motion was made, seconded and passed to approve Payroll and Payable for the month of January 2004. Total Claims -- \$4,331,393.76; Total Salary -- \$2,020,719.64 for a monthly total of \$6,352,113.40.

FAIR

Request Approval, Amendment to the Professional Services Contract for Tourism Media Marketing and Media Buying Services with Morris Media: A motion was made, seconded and passed to approve the following:

1. An amendment to the Professional Services contract for Tourism Media Marketing and Media Buying Services with Morris Media. This contract was approved, through the request for proposal process, for a total amount of \$60,000 and for the contract period November 15, 2003 through May 15, 2004. The amendment to the contract will add a direct mail/email marketing campaign to compliment the successful television ad campaign, for an additional \$15,000.
2. An agreement for Professional Services with Debi Tracy Design, authorizing the fair director to sign. The contract period is from February 1 through December 31, 2004. Services are provided and compensated for on an as needed basis.

Request Authorization to Sign Entertainment Contracts with William Morris Agency, Inc., Terry Fator and Wild West Express: A motion was made, seconded and passed to authorize the fair director to sign entertainment contracts with William Morris Agency, Inc., Terry Fator, and Wild West Express. William Morris Agency Inc. represents Dierks Bentley who will perform on Wednesday, August 11, 2004. Dierks Bentley is a new up and coming country singer. Dierks songs include the summer smash “What Was I Thinkin”. Dierks Bentley is co-sponsored by KAYO 99.3.

The Terry Fator Show features Walter T. Airdale-Legendary Yodeler, Steve Dragon-The Crocodile Hunter, Cocoa The Talking Monkey and more. The Terry Fator show will perform three times a day from Wednesday, August 11 through Sunday, August 15.

Wild West Express will entertain fairgoers for the entire run of the Fair, Wednesday, August 11 through Sunday, August 15. This grounds act features a team of strolling cowboys who perform a comedy show.

FORESTRY DEPARTMENT

Request Approval, Timber Sales: A motion was made, seconded and passed to approve the following timber sales to be sold at public auction.

<u>Sale Name</u>	<u>Acres</u>	<u>Estimated Volume</u>	<u>Estimated Value</u>
Mavis No. 2	142	5,313.65 MBF	\$1,636,604.00
Stafford Creek No. 3	136	5,390.88 MBF	\$1,035,048.00
Andrews Creek No. 1		Cedar salvage	\$ 6,000.00
Barlow Creek No. 2			

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TOTALS	278	10,704.53 MBF	\$2,677,652.00
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The Treasurer was authorized to advertise and sell at public auction the above referenced sales. March 5, 2004 at 10:00 a.m. is the date and time for these timber sales.

MANAGEMENT SERVICES

Request Approval, 2004 Municipal Service Agreement with the Grays Harbor Chamber of Commerce: A motion was made, seconded and passed to approve the 2004 Municipal Services Agreements between Grays Harbor County and the Grays Harbor Chamber of Commerce. \$20,000 in funding will be used for a comprehensive, cooperative and planned approach to the promotion of tourism in Grays Harbor County.

Request Approval, Interlocal Agreement Extension with the Grays Harbor Chamber of Commerce for the Quinault Visitor Information Center: A motion was made, seconded and passed to approve the Interlocal Agreement Extension with Grays Harbor Chamber of Commerce for the Quinault Visitor Information Center. This will extend the contract period of time to December 31, 2004 in order to expend the remaining contract amount of \$4,749.

Request Approval, 2004 Municipal Services Agreement with the Cranberry Coast Chamber of Commerce: A motion was made, seconded and passed to approve the 2004 Municipal Services Agreements between Grays Harbor County and the Cranberry Coast Chamber of Commerce. \$7,250 in funding will be used for a comprehensive, cooperative and planned approach to the promotion of tourism in Grays Harbor County.

Request Approval, 2004 Municipal Services Agreement with the Washington Coast Chamber of Commerce: A motion was made, seconded and passed to approve the 2004 Municipal Services Agreements between Grays Harbor County and the Washington Coast Chamber of Commerce. \$25,000 in funding will be used for advertising and the promotion of tourism in Grays Harbor County.

Request Approval, Set a Hearing for an Emergency Budget Appropriation for Public Health Department, March 1, 2004: A motion was made, seconded and passed to set March 1, 2004 at 2:00 p.m. as the date and time for a public hearing to consider an emergency budget request for the Health Department to carry over to 2004 marriage license fees of \$3,458 for the Domestic Violence Program. 2003 funds are carried over in Beginning Fund Balance.

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PUBLIC HEALTH & SOCIAL SERVICES

Request Approval, 2004 Interlocal Agreement with Clark County Health

Department: A motion was made, seconded and passed to approve the 2004 Interlocal Agreement between Grays Harbor County and Clark County Health Department, which is the lead agency for Region VI Omnibus AIDS funding. This Agreement provides \$78,649 for Calendar Year 2004. The bulk of this funding must be used for intervention and prevention strategies targeted to populations at high risk of developing HIV/AIDS.

PUBLIC SERVICES

Request Approval, 2004 Agreement with Grays Harbor Communications E9-1-1:

A motion was made, seconded and passed to approve the 2004 Agreement between Grays Harbor Communication E9-1-1 and the ER&R Division for radio equipment maintenance. An annual amount of \$60,000 will be paid by Grays Harbor Communications E9-1-1 for ER&R to service all two-way radio systems and associated electronics gear.

Request Approval, Award 2004 Emulsified Asphalt Contract to Chevron Products

Company: A motion was made, seconded and passed to award the 2004 Emulsified Asphalt Contract to Chevron Products Company for \$360,975.19. The total is 4% under the Engineers Estimate.

Request Approval, Award 2004 Traffic Control Devices Supply Contract to Zumar

Industries, Inc.: A motion was made, seconded and passed to award the 2004 Traffic Control Devices Supply Contract to Zumar Industries, Inc. for \$92,290.66. The total is 13% under the Engineers Estimate.

Request Approval, Set Hearing Date for March 8, 2004 for Resolution of Intent to

Vacate: On duly carried motion, Resolution of Intent to Vacate was approved setting March 8, 2004 at 2:00 p.m. as the date and time for a public hearing.

Request Approval, Acquisition of Donation of Right of Way:

Joe Tornquist has offered to donate right-of-way at the end of Tornquist County Road for a cul-de-sac. A motion was made, seconded and passed to authorize the Public Works Department to proceed with the acquisition.

Paul Easter, Director of Public Services, provided the 2003 Grays Harbor County Sign Vandalism report. Mr. Easter reported on sign damage throughout the County. 977 signs or approximately 13% of County signage was damaged in 2003. There are 7400 signs

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throughout the 552 miles of roadway. The 977 damaged signs equate to a cost of \$42,654.52 to taxpayers. Mr. Easter commented that the Department takes the vandalism very seriously and is taking measures to reduce the costs and risk to the traveling public.

ANNOUNCEMENT(S):

There will be no meeting on February 16, 2004 in honor of President's Day. The next regularly scheduled meeting will be on February 23, 2004.

CORRESPONDENCE:

The Clerk of the Board announced the following correspondence received:

A letter received from Oakville Chamber of Commerce requesting that the County provide dumpsters and heavy hauling for their annual "Clean Up Day." A motion was made, seconded and passed to approve the request subject to review and recommendation by the Department of Public Services.

An e-mail was received on February 9, 2004 from Stanley J. Trohimovich, 1521 Simpson Avenue, Aberdeen, Washington. The subject is: The Law, the Facts, and You. (Supplementing January 25, 2004 message.) The e-mail was accepted and placed on file and referred to the Prosecutor's office.

PUBLIC COMMENT

Chairman Morrisette asked for public comment.

Stanley Blunt, resident of 1813 Arnold, Aberdeen, Washington, asked for a report regarding the contract between the Forestry Department and Saul Reforestation scheduled to begin March 1, 2004. Chairman Morrisette reported that the Board discussed the issue at their study work session. He explained that the individuals who apply for the contracts with any government agency to perform this type of work are required to obtain a State of Washington Farm Labor License. Within that license there is a requirement that they employ immigration legal employees and they are required to post a bond. Chairman Morrisette referred Mr. Blunt to Larry Smith, Director of the Forestry Department. Mr. Blunt commented that if violations occur deputies should be used to determine if the contractor has violated the terms of the contract. Mr. Blunt was referred to the BCIS or BICE. There was discussion regarding the legality of employees working on a project in Grays Harbor County. Mr. Blunt reported the Department of Labor oversees the issue and they have never brought suit against any business or government facility in the State

of Washington. They are too busy working with individuals appealing their deportation orders. Chairman Morrisette stated that a response to Mr. Blunt's correspondence has now been provided.

Fred Hutchison, resident of Elma, commented on East County and tourism media marketing efforts. Chairman Morrisette referred Mr. Hutchison to Debbie Adolphsen, Fair Manager. Mr. Hutchison asked questions regarding the agreements between Grays Harbor County and various Chambers of Commerce for the promotion of tourism in Grays Harbor County. Chairman Morrisette explained that the County terminated the contract with the Langley Group and moved the tourism responsibilities in-house to Debbie Adolphsen, Fair Manager/Tourism Manager. Mr. Hutchison was referred to Ms. Adolphsen for information regarding the current contracts. Chairman Morrisette explained that the agreements between Grays Harbor County and local Chambers are funds for the individual Chambers to use for their tourism advertising and promotion within their specific areas in Grays Harbor County. Those funds are not part of the budget for the Tourism office located at the Elma fairgrounds. Tourism recently spent money advertising on television and those efforts resulted in over 400 inquiries. Mr. Hutchison asked if Grays Harbor County residents are employed in the Tourism office. Commissioner Beerbower explained the agencies role. Commissioner Carter reported that the County submitted a RFP for commercials. Mr. Hutchison asked if the change has resulted in money saved for the County. Commissioner Beerbower explained that time will tell and the hotel and motel businesses have reported an increase in business.

Mr. Blunt read and submitted a written inquiry regarding the contract between the County and Saul Reforestation. Chairman Morrisette spoke regarding limiting comments in the future on subjects that have already been covered. He emphasized that the Board is not a Federal Agency. The Board of Commissioners is a legislative board and does not approach individuals on alien status.

STAFF MEETINGS

The Board held staff meetings on Monday, February 9, 2004, starting at 9:00 a.m. These staff meetings are advertised public meetings, held in the Commissioners' Conference Room. The Commissioners and Clerk of the Board reviewed calendars and pending daily office issues. The Board met with Paul Easter, Director of Public Services, Larry Smith, Director of Forestry, Maryann Welch, Director of Public Health and Social Services and Debbie Adolphsen, Fair Manager.

RESOLUTIONS

2004-09 Resolution of Intent to Vacate and set hearing date.

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ORDINANCE

None

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The meeting adjourned at 2:37 p.m. to Monday, February 23, 2004 at 2:00 p.m.

BOARD OF COMMISSIONERS
for Grays Harbor County
This _____ day of _____, 2004

BOB BEERBOWER, Commissioner, District 1

DENNIS MORRISETTE, Chairman

ALBERT A. CARTER, Commissioner, District 3

ATTEST:

Donna Caton
Clerk of the Board