

MINUTES

BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

February 2, 2004

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, February 2, 2004, at 2:00 p.m. Commissioners Bob Beerbower, Dennis Morrisette and Al Carter were present. Also in attendance was Donna Caton, Clerk of the Board and Jim Baker, Prosecuting Attorney.

MINUTES OF PREVIOUS MEETING: The minutes of the Commissioners' Meeting of January 26, 2004 were approved as presented.

BIDS

2004 Emulsified Asphalt Supply Contract: There was bid opening for the following project: 2004 Emulsified Asphalt Supply Contract. The contemplated work to be performed under this contract consists of furnishing and hauling to various County locations the following: Approximately 1500 tons of CRS-2P Emulsified Asphalt. All materials furnished shall conform to current publications of the 2004 Standard Specifications for Road and Bridge Construction. The Clerk of the Board opened and read the following bids received with bid bond attached:

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|---|--------------|
| McAsphalt Industries, Calgary, AB | \$418,761.20 |
| US Oil and Refining Company, Tacoma, WA | \$365,622.40 |
| Chevron (MacEidowny), Richmond Beach, Seattle, WA | \$360,975.19 |

The bids were referred to the Department of Public Services for review and recommendation.

2004 Traffic Control Devices Supply Contract R-70-09849-00: There was bid opening for the following project: 2004 Traffic Control Devices, Supply Contract, R-70-09849-00. The contemplated work to be performed under this contract consists of the fabrication and delivery of approximately 683 Traffic Signs, 7000 Ft. Thermoplastic Tape, and other traffic related items. All materials furnished shall conform to current publications of the 2004 Standard Specifications for Road, Bridge and Municipal Construction, WSDOT; the Sign Fabrication Manual, WSDOT; the Manual on Uniform Traffic Control Devices for Streets and Highways, Millennium Edition, FHWA, USDOT; and the Standard Highways Signs, FHWA, USDOT. The Clerk of the Board opened and read the following bids received with bid bond attached:

Minutes

Board of Commissioners – February 2, 2004

Page 2

| | |
|---|-------------|
| Zumar Industries, Tacoma, WA | \$92,290.66 |
| Traffic Safety Supply Co., Portland, OR | \$93,777.37 |

The bids were referred to the Department of Public Services for review and recommendation.

HEARINGS

None

PRESENTATION

None

COMMISSIONERS

Appointments:

Appoint Two Members to the Mental Health Advisory Board: A motion was made, seconded and passed to appoint Pauline Berg and Tammie Hawley to the Mental Health Advisory Board. These appointments bring the total membership to 12.

Agreement:

Resolution Approving A Settlement Agreement/Grays Harbor Public Development Authority and QinetiQ: A motion was made, seconded and passed to approve a **Resolution No. 04-06 – A Resolution of the Board of Commissioners of Grays Harbor County Approving a Settlement Agreement of Release of Claims by and Between Grays Harbor Public Development Authority and QinetiQ Trusted Information Management, Inc., and QinetiQ, Ltd.**

DEPARTMENTS

JUVENILE COURT

Request Approval, Surplus Sharp SC-2060 Copier: A motion was made, seconded and passed to approve a request that the following equipment be declared surplus and authorizing the County Treasurer to dispose of the item in an appropriate manner. A recent copier acquisition by the Juvenile Department has been made to replace this item:

Minutes

Board of Commissioners – February 2, 2004

Page 3

Sharp SD-2060 copier, purchased in 1995, condition: poor

The condition of this item necessitated its replacement due to copy volume.

MANAGEMENT SERVICES

Request Approval, Renew Tip Studio License: A motion was made, seconded and passed to approve the Tip Studio License Renewal. This program allows all county departments to access various programs on the county's mainframe computer system via individual personal computers. This is an annual license renewal for this program and the cost is \$12,600. The License renewal is funded in the 2004 budget.

Request Approval, 2004 Municipal Services Agreement with Columbia Pacific RC&D: A motion was made, seconded and passed to approve the 2004 Municipal Services Agreement between Grays Harbor County and Columbia Pacific RC&D. \$3,500 in funding will be used for a comprehensive, cooperative and planned approach to economic development involving government, business, education and labor.

Request Approval, 2004 Municipal Services Agreement with Chehalis Basin Fisheries Task Force: A motion was made, seconded and passed to approve the 2004 Municipal Services Agreement between Grays Harbor County and Chehalis Basin Fisheries Task Force. \$13,000 in funding will be used to provide a cooperative effort toward enhancement of fisheries in the production of salmon, steelhead and trout, a cooperative effort on all waters within the Chehalis Basin and a cooperative effort toward habitat restoration.

Request Approval, 2004 Memorandum of Agreement with Washington State University Cooperative Extension: A motion was made, seconded and passed to approve the annual Memorandum of Agreement between WSU and Grays Harbor County. Rose Elway, Budget Director, reviewed the annual WSU Cooperative Extension agreement which is in accordance with the adopted 2004 budget. The \$136,843 GEAR UP grant project is 100% indirect federal funding. Grays Harbor County contributes \$52,632 to the 4-H Youth Program and \$70,005 to agriculture/horticulture/marine resources/family living for a total of \$122,637. Grays Harbor County contributes the \$23,150 for operation support of the program.

PUBLIC HEALTH & SOCIAL SERVICES

Request Approval, Memorandum of Understanding with Mark Reed Hospital: A motion was made, seconded and passed to approve a Memorandum of Understanding with Mark Reed Hospital. In a public health emergency the Public Health and Social

Minutes

Board of Commissioners – February 2, 2004

Page 4

Services Department may quickly exceed its ability to respond with adequate equipment, supplies, or staff. The hospital agrees to work with the Department to assist with resources if they are able.

Request Approval, Amendment of the Consolidated Contract with State

Department of Health: A motion was made, seconded and passed to approve the County's Consolidated Contract with the State Department of Health. This amendment adds \$21,840 in funding for the WIC program. This funding was not previously budgeted and represents payment for an increased caseload that the program was already serving. Calendar year 2004 funding of \$142,200 for Family Planning and \$8,225 for TB activities is added to the contract. This funding is the same as 2003 funding and has been budgeted for 2004.

PUBLIC SERVICES

Request Approval, 2004 ER&R Rental Rates: The proposed resolutions establish the 2004 rental rates for Equipment Rental and Revolving Fund vehicles. These rates represent the cost of operation, maintenance, and replacement for the entire fleet. This also includes the cost of maintenance and replacement for radios in vehicles, which previously has been a separate rental rate charge. The rental of portable radios will still be maintained as a separate rental rate charge. The Rate Review Committee recommends adoption of these resolutions.

Resolution establishing rental rates for Sheriff's cars, motor pool cars, and SUV vehicles: A motion was made, seconded and passed to approve **Resolution #2004-07 – Establishing Rental Rates for Sheriff's Cars, Motor Pool Cars and S.U.V. Vehicles.**

Resolution establishing rental rates for work equipment and truck rental for the Equipment Rental and Revolving fund #501: A motion was made, seconded and passed to approve **Resolution #2004-08 – Establishing Work Equipment And Truck Rental Rates For The Equipment Rental & Revolving Fund #501.**

Request Approval, Contract for Elma McCleary Road Vertical Realignment

Project: The Contractor, Bruch & Bruch Construction, Inc. has completed the Elma-McCleary Road Vertical Realignment, M.P. 1.87 to M.P. 2.03, C-97400-16, STPH-T142 (006) TA-1785 contract. The total amount of the contract is \$278,885.40, which is 9.74% above the original bid. The Department of Public Services recommended acceptance of the contract by the Board of Commissioners, which would allow release of retainage in the amount of \$13,944.27 as per Section 60.28, Revised Code of

Minutes

Board of Commissioners – February 2, 2004

Page 5

Washington. A motion was made, seconded and passed to accept the contract as described.

Request Approval, CRP Resolution to Replace Failed Culvert on Bay View Road: A motion was made, seconded and passed to approve CRP Resolution No. C-15573-02 to replace a failed 12" x 40' culvert on Bay View Road, milepost 1.25, with an 18" x 40' culvert. This project will be done with County forces.

PROSECUTING ATTORNEY

Request Approval, Surplus Various Equipment and Desks: A motion was made, seconded and passed to approve a request to declare the following property as surplus and authorizing the County Treasurer to dispose of the property in an appropriate manner:

1. Sharp FO-3300 fax machine, acquired in March, 1992 and in continuous service since that date until December, 2003, when it broke down.
2. Metal desk
3. Wood desk

The fax machine is not worth the cost to repair it, Aberdeen Office Equipment personnel have advised the office, and it has been replaced. The Grays Harbor County Health Department has transferred to the Prosecutor's office a desk in much better condition than the two they have declared surplus property. The desks are missing parts, and are in poor condition. It is estimated the total value of this property to be less than \$25.00.

ANNOUNCEMENT(S):

None

CORRESPONDENCE:

The Clerk of the Board announced the following correspondence received:

A request has been received from Rory Muller for the use of Vance Creek Park and road use for an event scheduled for August 8, 2004. The event will begin at 8 a.m. and end with clean up at approximately noon. Registration starts at 6 a.m. This event involves a start in the swimming area. Two lifeguards will be on site as well as the Grays Harbor Fire District. The event will transition to a bike ride and a run, utilizing the roads around the park. A motion was made, seconded and passed to approve the request subject to

review by the Risk Management Department, Sheriff's Department and Public Services and Insurance.

PUBLIC COMMENT

Chairman Morrisette asked for public comment. Tom Shook with Carpenter's Local 317 in Aberdeen commented on the Apprenticeship set-asides. Mr. Shook reported that the Seattle School District adopted a policy similar to Grays Harbor County. He reported that on Friday, the House of Representatives voted 56 to 43 to change the Governor's executive order to make it a law and it will go to the Senate. Commissioner Beerbower asked if previous concerns have been addressed. Mr. Shook reported that Grays Harbor County was the only entity that brought up questions. He agreed to provide the Board of Commissioners with the policy adopted by the Seattle School District. Chairman Morrisette reported that at a previous hearing the County Prosecutor raised concern regarding the legalities of the policy and it was postponed. The Attorney General's opinion contained serious questions regarding the legality of the proposal. With new action at the state level it might change. Commissioner Beerbower reported that he will be in Olympia on Friday and will discuss the issue with the Association of Counties.

Stanley Blunt, resident of 1813 Arnold, Aberdeen, Washington, reported that on January 12th he asked questions regarding marriage certificates issued in the Auditor's Office. Mr. Blunt reported that he was referred to the Auditor and he commented that he spoke with State Senators and Representatives regarding the issue. He expressed a desire that the County Commissioners place calls seeking information from others. Mr. Blunt reported that an illegal alien can obtain a marriage license and be married and can then apply for a green card. It will be another year and there will be no action at the state level regarding the problem. He reported that if an individual is married the INS can check for an outstanding warrant and if there is not a warrant the process for a green card begins. Chairman Morrisette asked if letters have been sent to the State Representatives and Congressional District. Mr. Blunt reported that Weyerhaeuser, Rainier and Simpson are offended by permit violators on their properties. He commented on the contract between Grays Harbor County Forestry Department and Saul Reforestation. He met with staff at the Forestry Department and was informed that Saul Reforestation is a state licensed company. They do not know if contracted employees are legal. Mr. Blunt asked if the contract labor could be required to show identification. He stated the problem needs to be addressed locally. Chairman Morrisette explained it is a federal law and the Board of Commissioners do not make those laws. He explained that the Board understands the message. Mr. Blunt read and submitted a written request regarding the Forestry Department contract.

Fred Hutchison, resident of Elma, reported that he attended a PUD meeting and a lady attending the meeting works at the Housing Authority. He was told that the Housing Authority has illegal aliens living there. Mr. Hutchison asked if the Board is aware that illegal aliens are living at the Housing Authority. Chairman Morrisette suggested that he write to the INS and share his concerns. He also recommended that letters be written to the Federal Housing Authority. Mr. Hutchison commented on an accident involving a van and a County vehicle. Some individuals in the van had no documentation. He commented that the Sheriff reported that the jail is too full and they could not hold the individuals involved in the accident. Mr. Hutchison asked who makes the decision regarding jail terms. Chairman Morrisette explained the Judge makes the decision with the Sheriff and County Prosecutor. Chairman Morrisette reported there is a formula in place when the jail is full and the Board understands the frustration.

STAFF MEETINGS

The Board held staff meetings on Monday, February 2, 2004, starting at 9:00 a.m. These staff meetings are advertised public meetings, held in the Commissioners' Conference Room. The Commissioners and Clerk of the Board reviewed calendars and pending daily office issues. The Board met with Paul Easter, Director of Public Services, Rose Elway, Director of Management Services, Vern Spatz, County Auditor, and Ron Strabbing, County Treasurer.

RESOLUTIONS

The following resolutions were approved and signed:

- #2004-06 A Resolution Of The Board of Commissioners Of Grays Harbor County Approving A Settlement Agreement Of Release Of Claims By And Between Grays Harbor Public Development Authority And QinetiQ Trusted Information Management, Inc., And QinetiQ, Ltd.**
- #2004-07 Establishing Rental Rates For Sheriff's Cars, Motor Pool Cars And S.U.V. Vehicles**
- #2004-08 Establishing Work Equipment And Truck Rental Rates For The Equipment Rental & Revolving Fund #501**

ORDINANCE

None

Minutes
Board of Commissioners – February 2, 2004
Page 8

The meeting adjourned at 2:43 p.m. to Monday, February 9, 2004 at 2:00 p.m.

BOARD OF COMMISSIONERS
for Grays Harbor County
This _____ day of _____, 2004

BOB BEERBOWER, Commissioner, District 1

DENNIS MORRISETTE, Chairman

ALBERT A. CARTER, Commissioner, District 3

ATTEST:

Donna Caton
Clerk of the Board