

MINUTES

BOARD OF COUNTY COMMISSIONERS MEETING

December 22, 2003

The Commissioners met in session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, December 22, 2003, at 2:00 p.m. Commissioners Bob Beerbower, Dennis Morrisette and Al Carter were present. Also in attendance was Donna Caton, Clerk of the Board. Jim Baker, Prosecuting Attorney was present.

MINUTES OF PREVIOUS MEETING: The minutes of the Commissioners' Meeting of December 15, 2003 were approved as presented.

BIDS

None

HEARINGS

Application by Rebecca Parson for a variance from the required Subdivision Road Standards, Ordinance No. 190, for a conditionally approved 2-lot subdivision: Jane Hewitt, Grays Harbor County Planning Department, reported that on behalf of the applicant the Planning Department requested a postponement of this request to an undetermined date. A new hearing date will be requested at a later date. A motion was made, seconded and passed to grant the postponement as requested.

Application for preliminary plat approval of Cluster Subdivision with Planned Unit Development, Case #2003-1000: There was a public hearing to consider a request for preliminary plat approval of Cluster Subdivision with Planned Unit Development, Case #2003-1000. The Current Development Company has submitted an application for a Shoreline Substantial Development with Conditional Use Permit and a Planned Unit Development (PUD) with Long Plat Subdivision, dated June 3, 2003, near Pacific Beach, Washington. The application was determined to be complete for the purposes of beginning the project review on June 16, 2003. The notice of application was mailed on July 1, 2003. The notice has been mailed to the appropriate local and state agencies, interested parties, and all property owners within 300-feet of the subject property. The project is proposed to be within shoreline jurisdiction of the Pacific Ocean. The project site is located just south of Pacific Beach, Washington within the North ½ of the Southeast ¼ and all portions of the Northeast ¼ excluding the Plat of Haskin Park, located in Section 29, Township 20 North, Range 12 West in Grays Harbor County, Washington. A more detailed view of the project area was available at the Grays Harbor Planning Division. Chairman Morrisette asked for a staff report. Curt Crites, Grays Harbor County Planner, reported that the applicant and the Board of County

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Commissioners were provided the following materials prior to this hearing. Mr. Crites requested that the materials be entered into the record by reference without reading:

- The Record of Action containing the Grays Harbor County Planning Commission's Findings of Fact, Conclusions, Conditions of Approval.

Exhibit No. 1 contains:

- The staff report containing the proposed Findings of Fact, Conclusions, Conditions of Approval, staff recommendation and.
- Attachments 1 through 14.
- SEPA Mitigated Determination of Non-Significance (MDNS) dated July 17, 2003 and list of parties and agencies receiving the MDNS.
- SEPA Revised Mitigated Determination of Non-Significance (MDNS) dated August 1, 2003 and list of parties and agencies receiving the Revised MDNS.
- Notice of public hearing (2) and list of adjacent property owners and agencies receiving the notice.
- An Affidavit of Publication from *The Vidette* for the Notice of Public Hearing.
- An Affidavit of Publication from *The Vidette* for the Mitigated Determination of Non-Significance (MDNS) dated July 17, 2003.
- An Affidavit of Publication from *The Daily World* for the Mitigated Determination of Non-Significance (MDNS) dated July 17, 2003.
- An Affidavit of Publication from *The North Coast News* for the Mitigated Determination of Non-Significance (MDNS) dated July 17, 2003.
- An Affidavit of Publication from *The Vidette* for the Revised Mitigated Determination of Non-Significance (MDNS) dated August 1, 2003.

Exhibit No. 2 contains the application materials:

A complete application packet was accepted by Grays Harbor County on June 16, 2003. The application materials submitted and reviewed include the following to be entered into the record as an exhibit:

- A cover letter dated June 5, 2003 and application for Long Subdivision.
- Maps and drawings. The drawings include cover page, map of existing site, plat map, drainage plan, roadway key map, roadway plan and profiles, lane plan, roadway cross sections; and site grading plan.
- Regulating plan

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- State Environmental Policy Act environmental checklist
- The Joint Aquatic Resource Permit Application
- Wetland Delineation
- Wetland Function and assessment
- Archaeology Section which included correspondence from Debra Delzell of Pacific International Engineering dated March 7, 2003 and March 14, 2003; A letter from the State of Washington Office of Archaeology and Historic Preservation; and A revised Scope of work for cultural resource assessment by Northwest Archaeological Associates Inc. A cultural Resource Investigation at Pacific Beach Planned Unit Development, dated August 8, 2003 was submitted as an addendum to the archaeology section.
- Traffic Impact Analysis by Pacland
- A Forest Practices Permit Application
- A soils report/Geotechnical Investigation
- A Stormwater Management Plan

Exhibit No. 3 contains:

- Affidavits of Publication for the Notice of Continued Public Hearing for this case from the Daily World, The Vidette, and the Northcoast News.

Exhibit No. 4 contains:

- A letter dated August 14, 2003 from the Grays Harbor Chamber of Commerce supporting the project.

Exhibit No. 5 contains:

- A letter dated August 14, 2003 from the Grays Harbor Economic Development Council supporting the project.

Exhibit No. 6 contains:

- A letter dated November 10, 2003 from Tom & Pam Rasmussen supporting the project.

Exhibit No. 7 contains:

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- A letter dated November 10, 2003 from the North Beach Business Association supporting the project.

Exhibit No. 8 contains:

- An email correspondence in letterform, sent today November 17, 2003 from the State of Washington Office of Archaeology and Historic Preservation.

Exhibit No. 9 contains:

- Email correspondence dated today November 17, 2003 from the Washington State Department of Transportation outlining required highway improvements.

Exhibit No. 10 contains:

- Email correspondence sent to the Grays Harbor County Web server dated today November 17, 2003 from Roger Evans supporting the project.

Exhibit No. 11 contains:

- An undated letter from Gary Murdoch of the Grays Harbor Fire District #8 in Pacific Beach outlining the fire district's service capabilities to the project site.

Exhibit No. 12 contains:

- A Revised Plat Map, Regulating Plan, and Division Plan

Exhibit No. 13 contains:

- A letter dated November 17, 2003 from Mike Daniels of Pacific International Engineering in response to Aramburu August 8, 2003 letter.

Exhibit No. 14 contains:

- Revised Traffic Impact Analysis, by Pacland

Exhibit No. 15 contains:

- Power Point Presentation by applicant at the November 17, 2003 Planning Commission hearing (on compact disc)

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Exhibit No. 16 contains:

- A letter dated November 17, 2003 from Steve Schlenker.

Exhibit No. 17 contains:

- Photo illustrated by Steve Schlenker during his presentation (tac-board)

Exhibit No. 18 contains:

- A letter dated November 17, 2003 from Richard Aramburu.

Exhibit No. 19 contains:

- Illustrative Map used by applicant during presentation.

Mr. Crites stated that the Grays Harbor County Planning Commission unanimously approved the request for a 303-Lot Cluster Subdivision with Planned Unit Development, Case #2003-1000.

Chairman Morrisette asked for public comment. Mike Daniels with Pacific International Engineering, 501 Columbia Street NW, Suite D, Olympia, Washington, 98501 reported that he represents the Current Development Company and their proposed planned unit development. The planned unit development is called Seabrook and is referenced as Case #2003-1000. Mr. Daniels reported that he serves as the project manager. He introduced Casey Roloff, the project owner. Mr. Daniels provided background information regarding Seabrook. For the record Mr. Daniels commented that the application originally submitted in June 2003 was submitted under County Code regulations existing at that time. The County Code has since been modified by the approval of County Ordinance No. 310. Ordinance No. 310 defines terms and conditions regarding a planned unit development application in Grays Harbor County. Mr. Daniels explained that they have a right to be considered under previous regulation that existed at the time the application was made. For the record Mr. Daniels stated that they waive that right and request that their application be considered under provisions of Ordinance No. 310. He stated this is the same request made to the Planning Commission at the Planning Commission hearing. Mr. Daniels stated they want to be regulated under the current regulations that the County has adopted. He reported that they have worked with one of the adjoining property owners, Mr. and Mrs. Steve Schlenker. Mr. Daniels reported that

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Mr. Schlenker feels comfortable with the information that has been submitted to the County. Background information regarding the proposal was provided. Mr. Daniels reported on the divisions within the development and commented that Current Development Company will be the prime builder for the project. The potential impacts of the project have been evaluated and have included a substantial environmental review. Mr. Daniels stated that evaluations of issues meet or exceed the requirements of the regulations for this type of project. The project has been coordinated with the Quinault Indian Nation and the state office of Archeological and Historic Preservation relating to cultural resource issues. Northwest Archeological Associates, Inc. of Seattle conducted a cultural resource investigation of the site and a copy has been included in the application. A wetland delineation and wetland function assessment were conducted and the findings are included in the application. Site visits were conducted with representatives of various regulatory agencies during the planning and review process. Wetland buffers consistent with ecology guidelines were established based on wetland delineation reports previously referenced. The project does not provide for any vehicular access onto the beach. Pedestrian access to the beach will be provided in six locations. Mr. Daniels noted that the Ocean Beach environment of the comprehensive plan provides for public access to the beaches and this project is open to the public. Mr. Daniels referenced the Department of Ecology's (DOE) letter of comment to the Planning Commission. He reported that a letter has been prepared in response to the DOE letter and he requested that it be entered into the record by reference. Mr. Daniels provided a copy of the letter and explained that the response addresses the issues raised in the DOE letter and answers the questions raised. He explained the DOE letter was based on a review of the application of a 401-lot subdivision and it has been reduced to a 303-lot subdivision. Mr. Daniels explained that in this environment it is critical to preserve as much of the natural environment as possible while allowing the development to occur. Under Resort Residential 3 (R-3) zoning of this property a variety of uses were permitted. There was no requirement for open space and density was prescribed that would allow significant impact. Planned Unit Development allows clustering of density to allow larger open spaces. Smaller tracts within the developed area will be parks or provide for community centers. The majority of the tracts on the peripheral of the property will be left in their natural state and there will be some interpretive trails. A traffic impact analysis was conducted in consultation with the Department of Transportation (DOT). The initial analysis was included in the application materials and additional work has been done. Mr. Daniels reported that they concur with the transportation recommendation in the Conditions of Approval by Planning staff and they concur with all seven pages of conditions in the staff report. The condition regarding traffic requires that they reach an agreement with the DOT regarding the impacts to be mitigated as the project moves forward and they concur with the condition. Mr. Daniels reported that they have worked with County staff and their

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consultant to analyze the water and sewer system to determine what mitigations have to be made to those systems for connection for this project. He commented they are confident that they can meet all of the requirements and there will be a formal agreement that will be required prior to final platting. The sewer system has been analyzed and at a certain level a number of the lots will require expansions to the sewer treatment plant. There will be improvements to the water system including a water reservoir on the project site that will benefit the southern portion of Pacific Beach currently on the water system with regard to fire flow. Mr. Daniels reported the plan is for a minimum 100,000-gallon water supply. Mr. Daniels discussed the road system and reported that they have worked with Fire District 8 to ensure the road layout and design meet the requirements of the fire district for emergency service access. Mr. Daniels reported that they are proposing that the majority of the road system remain private reducing hardship to the County and County maintenance crews. He explained the road system will be maintained internally by the developer and will not impact the County's capabilities. The roads will be hard surfaced for maintenance, emergency vehicles and for potential investors. Mr. Daniels reported a private road system is an accepted practice within Grays Harbor County. Mr. Daniels summarized and offered to answer questions.

Alexander Macke, 111 Market Street, Olympia, Washington, reported that he is counsel for Current Development Company and the project being presented. Mr. Macke commented on subdivision and reported that the Grays Harbor County Planning Commission recommended approval of the preliminary plat. Mr. Macke commented on the County's Planned Unit Development (PUD) Ordinance and explained it allows the development of property under the zoning code with a different configuration than that allowed under the standard zoning chapter. The PUD has the concept map, preliminary plat, regulatory plan, and the conditions of approval through the Mitigated Determination of Non-significance (MDNS) and the Planning Commission and they become the governing documents for the PUD. Mr. Macke explained that the developer does not have the authority to change the regulating plan of the conditions of approval that are different. Any modifications made to this project are first subject to the state law and County rule and then subject to covenants. Mr. Macke explained the approval they are requesting is for 303-lots and the regulatory plan shows 401 units and they have been identified in the master plan, concept plan, preliminary plat and regulatory plan. Mr. Macke commented on tracts and reported that they are dedicated to open space, parks, recreation and other materials and are not available for development as residential units or commercial uses. He reported this project is developed at a lower intensity than could be developed under the R-3 zone. Before a final plat can be approved they will be required to work with the water and sewer facility to insure those extensions are made and meet all requirements including state and public health requirements. Phasing includes construction periods with proposed development plans. Mr. Macke explained that County staff has control over phased development. Water and sewer needs have

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been discussed with system managers. Mr. Macke summarized and asked for approval of the Preliminary Plat and the Planned Unit Development.

Richard Aramburu, 505 Madison Street, Suite 209, Seattle, Washington, reported that he is counsel for and represents Jim and Evelyn Chumbley, who own property north of the proposed preliminary plat and PUD. Mr. Aramburu reported that he and his clients have been active participants in this project and he has written three letters to date expressing concerns of his clients regarding this matter. Mr. Aramburu submitted an additional letter dated December 22, 2003. Mr. Aramburu asked that the Planning Commission recommendation not be accepted for reasons previously stated. He stated the current proposal is not appropriate for approval. Mr. Aramburu commented this development is being proposed pursuant to a PUD Ordinance. The PUD Ordinance was passed after this application was filed and the application is not subject to the PUD Ordinance and cannot proceed under it. Mr. Aramburu reported that the developer wishes to waive his right to the vested nature of this project however his client does not waive their right and they want it considered under the ordinance in effect at the time of the application's completion in June 2003. Mr. Aramburu commented on the lots and indicated that they are too small and range in size from 4,000 to 5,000 square feet. He discussed provisions for lot coverage, lot width and minimum lot widths of 75 feet in the shoreline area. Mr. Aramburu commented that these are dramatic changes. He discussed cluster development and that some of the property is not usable. He believes that cluster development is an inappropriate way to review the matter. Mr. Aramburu expressed concern regarding the vague nature of the proposal. He commented on the regulating plan and the ability to build on minimal size lots. He commented the proposal is vague and with no architectural plan and no common theme for the development. Mr. Aramburu commented the development is to be pursuant to a regulating plan and can be reviewed, modified, changed and variances allowed to the plan by the architectural control committee. He asked who is the architectural control committee and who will be on the committee. Unplanned and unregulated development is a problem in Grays Harbor County and other areas when people are not committed to a specific situation. Mr. Aramburu commented that a phasing plan is a good idea, however, the request is to approve an entire 303-lot development. He discussed phased development and asked if a phase is completed when all lots are sold or when all the houses are built on the lots. He commented on the various tracts and that there is no knowledge about what will occur on each tract. A proper PUD would indicate what each tract would be used for. He commented that the developer has presented an attractive plan through a series of diagrams. He urged the Board to have the developer commit in writing what their commitments are. Mr. Aramburu commented that this proposal as presented is not appropriate for approval without further information. Mr. Aramburu reported that his

client lives on Diamond Drive approximately ¼ - ½ mile north of the proposed subdivision and his objection is reflected in the various correspondence submitted.

Mr. Macke reported that in the materials submitted there is a colored map (dated 11/17/03) referred to as the regulating plan and it shows specific spaces and their intended uses. He explained an update describes Appendix to Regulating Plan 11/26/03. He commented on the number of lots, building types and number of units on each lot as provided on the appendix to the regulating plan. Mr. Macke commented that the Shoreline Master program clearly defines lot sizes and frontages and that “lot clustering” is the preferred method of development. He summarized that the developer meets the requirements of the Planning Ordinance and the Shoreline Master Program.

Leroy Tipton, President of Grays Harbor Chamber of Commerce, 506 Duffy Street, Aberdeen, Washington, commented that every major issue and project that creates jobs and moves Grays Harbor County forward is met with objection. Mr. Tipton stated that this should be an easy decision for the Board and that every issue has been addressed. He publicly thanked Casey Roloff for bringing the project to Grays Harbor and commented that it is a beautiful coastal village and will be an addition to Grays Harbor County. He reported that Mr. Roloff has met with representatives throughout the County. Mr. Tipton referred to Mr. Roloff’s development in Oregon. He commented the development is environmentally friendly and will improve the area. The development will contribute to the local economy by bringing more residents to Grays Harbor County and increases the tax base. The development will improve the fire district and their response to emergencies. It will benefit the school district with increased tax revenue. Mr. Tipton stated that the developer has not asked for special considerations or handouts and he urged the Board to strongly support the application. Chairman Morrisette asked for additional public comment. There was no further comment and the hearing was closed.

Decision:

A motion was made, seconded and passed to approve the following:

1. Long-subdivision, Case #2003-1000Preliminary Plat
2. Planned Unit Development

Chairman Morrisette stated for the record that the Board’s decision may be appealed within twenty-one days to Superior Court under provision’s of the land use petition act. If not appealed in this manner the decision becomes final at that time.

PRESENTATION

John Tennefoss, resident of 118 East Spruce Street, Montesano, Washington, thanked the Board for the opportunity to be present and to be presenting the award. Mr. Tennefoss reported that the award is from the Employer Support of the Guard and Reserve (ESGR). The award is "My Boss Is a Patriot" and was submitted by Thomas G. Gray, 5301 School Street, Raymond, Washington. Mr. Gray reported that when he was informed of his deployment his employer was willing to provide health insurance for his dependents, for the duration of his tour. This included dental and vision. This was above and beyond what he was required to provide. Mr. Tennefoss reported that the recipient of the award was Paul Easter. Mr. Tennefoss read a letter from the office of the Assistant Secretary of Defense. Mr. Easter was recognized as a patriotic employer for contributing to national security and protecting liberty and freedom by supporting employee participation in America's National Guard and Reserve Force. Mr. Tennefoss requested that Karen Easter present her husband with a patriot pin. Mr. Easter expressed appreciation for the recognition and accepted the honor on behalf of the Board of County Commissioners as the governing body.

COMMISSIONERS

Resolution creating a Rural Counties Economic Development Funds Advisory

Committee: A motion was made, seconded and passed to approve **Resolution No. 03 – 155 -- Creation Of An Advisory Committee And Establishing Policies And Procedures For A Rural Counties Economic Development Funds Advisory**

Committee. Commissioner Beerbower opposed the resolution. Chairman Morrisette stated that he has presented this before the Board and it relates to .08 monies that Grays Harbor County receives on a yearly basis. Grays Harbor County receives approximately \$400 - \$460 annually to be used for economic development. The advisory committee will meet quarterly or as needed to evaluate grants and loan requests and inform the Board of County Commissioners of their recommendations. The advisory committee should be at least five and not more than nine members. It should be made up of organizations and agencies that have an active interest and involvement and encouragement of job producing efforts, have a logical interest and role to play on this committee. The committee is to be chaired by a representative of the Grays Harbor County Economic Development Council (EDC). The role of the advisory committee is to administer the program and advise the County Commissioners on appropriate projects and funding.

Approve settlement agreement: A motion was made, seconded and passed to approve the agreement. Chairman Morrisette announced the agreement is a personnel item and confidential in nature.

DEPARTMENTS

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FAIR

Request Approval, 2004 Rental Rate Schedule: A motion was made, seconded and passed to approve **Resolution No. 03-156 – Establishing The 2004 Rental Rate Schedule For The Grays Harbor County Fairgrounds and Event Center.** This resolution adopts the 2004 Rental Rate Schedule for the Grays Harbor County Fairgrounds and Event Center. The Fair Board has reviewed the rate schedule in comparison to other facilities and market areas. The only rental rate increases are to raise the Pavilion Meeting Room from \$175 per day to \$200 per day. In addition the entire Pavilion Building rental rate would increase from \$700 to \$750 per day. It is necessary to raise these rates to be more in-line with the other facility rates.

Request Approval, Agreement with WSU Grays Harbor/Pacific County Master Gardeners: A motion was made, seconded and passed to approve an agreement between WSU Grays Harbor/Pacific County Master Gardeners and Grays Harbor County. This agreement establishes and provides for the maintenance of the Demonstration Garden located on the Grays Harbor County Fairgrounds. County Attorney, Jim Baker, has reviewed the agreement.

LIBRARY

Request Approval, Concurrence with Mason County's appointment to the Library Board: The Mason County Commissioners have appointed Peggy Meyer to the Timberland Regional Library Board to serve her second seven-year term that ends December 31, 2010. A motion was made, seconded and passed to concur with Mason County Commissioners' decision to appoint Ms. Meyer to a second term.

PROSECUTING ATTORNEY

Request Approval, Sign indigent defense contracts as awarded on the December 15, 2003 Meeting: Stu Menefee, Prosecuting Attorney, reported that the request is to sign the indigent defense contracts that had not been received with the bids that were awarded on December 15, 2003. The request is to complete and sign the remaining contracts. They have been reviewed and are the same standardized contracts with the appropriate contract amounts. A motion was made, seconded and passed to sign the contracts as requested.

PUBLIC HEALTH AND SOCIAL SERVICES DEPARTMENT

Request Approval, Addendum to Contract with Grays Harbor College for Childbirth Education Classes: A motion was made, seconded and passed to approve an addendum to the County's Contract with Grays Harbor College for Childbirth Education classes. This addendum extends the term of the contract to July 30, 2004.

Request Approval, Amendment to Contract with St. Peter's Hospital: A motion was made, seconded and passed to approve an amendment to the County's contract with St. Peter's Hospital. This amendment increases funding by \$63,102 to provide additional outreach and treatment services targeted to Workfirst clients and persons needing treatment through the criminal justice system.

Request Approval, Mass Vaccination/Dispensing Facility Agreement with Hoquiam School District:

Request Approval, Memoranda of Understanding with Harbor Home Health and Hospice:

Request Approval, Memoranda of Understanding with Grays Harbor Community Hospital:

A motion was made, seconded and passed to approve three items related to the County's Public Health Emergency Response Readiness:

1. A Mass Vaccination/Dispensing Facility Agreement with the Hoquiam School District. The District agrees that, if able, they will allow the Department to use their facilities for mass vaccination or dispensing in the event of a public health emergency.
- 2 & 3. Memoranda of Understanding with Harbors Home Health and Hospice and Grays Harbor Community Hospital. In a public health emergency the Department may quickly exceed its ability to respond with adequate equipment, supplies, or staff. These two organizations agree to work with the Department to assist with resources if they are able.

Request Approval, Contract with the State Department of Community Trade and Economic Development: A motion was made, seconded and passed to approve a contract with the State Department of Community Trade and Economic Development.

This contract will add \$55,136, of which \$32,636 is federal funding, to the Substance Abuse Prevention Program. \$9,000 of the funding will be used for the Sheriff's Department to carry out methamphetamine education. Planned efforts include an after-school mentoring program and support for high school prevention teams.

Request Approval, Appointment to the Mental Health Advisory Board: A motion was made, seconded and passed to appoint Alice House to the Mental Health Advisory Board. This appointment would bring the total membership to ten.

PUBLIC SERVICES

Request Approval, Contract for Carpet Replacement: A motion was made, seconded and passed to approve a contract for the Beresford Company to install new carpet in the Treasurer and Auditor's offices. Beresford Company was the low bidder and was awarded the bid at last week's meeting. Contract price is \$28,132.

Request Approval, Agreement for Architectural and Engineering Services: A motion was made, seconded and passed to approve an agreement for architectural and engineering services with Street, Lundgren and Foster of Montesano, Washington. The agreement has been negotiated to provide assistance in the planning, design, creation of bid documents, and services during bidding and construction of the Food Bank Warehouse. The fee is based upon the actual construction cost and is set at 8%.

Request Approval, North Beach Water Rights, Cost Reimbursement Agreement – Phase 1, Department of Ecology: A motion was made, seconded and passed to approve an agreement between the County and the Department of Ecology/North Beach Water Rights, Cost Reimbursement Agreement, Phase 1. The agreement is the next step in obtaining water rights for wells in the Hogan's Corner area. The agreement provides for the County to pay Ecology to initiate work on the County's water right application. Phase 1 cost is \$3,063 and will provide for a preliminary review and development of a scope of work to complete the application process and obtain the water rights. This is a rather new process, but appears to be the most efficient and timely approach.

Request Approval, Nomination and Appointment of Planning Commission Member: A motion was made, seconded and passed to appoint Lisa Scott of Elma to serve on the Grays Harbor County Planning Commission in position 1-1. Her term would run from January 2004 to December 31, 2007.

Request Approval, Set Hearing Date – January 5, 2004 for Ordinance Amending Grays Harbor County Code Chapter 9.08 – No Shooting Zone: A motion was made, seconded and passed to set January 5, 2004 at 2:00 p.m. as the date and time for a public

hearing to consider an amendment to Chapter 9.09 of the Grays Harbor County Code designating an area of Clemons Hill with an eastern boundary of Aldergrove Drive as a closed area for the discharge of firearms. The designated area is rapidly expanding with new homes being built and more families moving in every year. It is the consensus of Sheriff Michael Whelan, Forestry Director Larry Smith and Paul Easter, Director of the Department of Public Services that it is appropriate that action be taken to protect the residents and homes in the area from errant bullets.

ANNOUNCEMENT(S):

The December 29, 2003 meeting has been canceled. The next regularly scheduled meeting of the County Commissioners will be held on January 5, 2004.

CORRESPONDENCE:

None

PUBLIC COMMENT

Chairman Morrisette asked for public comment. There was no public comment.

STAFF MEETINGS

The Board held staff meetings on Monday, December 22, 2003, starting at 9:00 a.m. These staff meetings are public meetings, held in the Commissioners' Conference Room. The purpose is for information and discussion only. No decisions are made, nor any action taken at staff meetings. The Commissioners and Clerk of the Board reviewed calendars and pending daily office issues. The Board met with Paul Easter, Director of Public Services, and Debbie Adolphsen, Fairgrounds Director. A teleconference call was held with Maryann Welch, Director of Health and Social Services. The Finance Committee met at 1:30 p.m.

RESOLUTIONS

The following resolutions were approved and signed:

- #03-155 Creation Of An Advisory Committee And Establishing Policies And Procedures For A Rural Counties Economic Development Funds Advisory Committee**

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**#03-156 Establishing The 2004 Rental Rate Schedule For The Grays Harbor
County Fairgrounds And Event Center**

ORDINANCE

None

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The meeting adjourned at 3:27 p.m. to Monday, January 5, 2004 at 2:00 p.m.

BOARD OF COMMISSIONERS
for Grays Harbor County
This _____ day of _____, 2003

BOB BEERBOWER, Commissioner, District 1

DENNIS MORRISETTE, Chairman

ALBERT A. CARTER, Commissioner, District 3

ATTEST:

Donna Caton
Clerk of the Board