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programs to be presented by the state in the future. Chairman Morrisette asked for public comment. There was no public comment and the hearing was closed. A motion was made, seconded and passed to approve **Resolution No. 03-150 – Authorizing A Supplemental Extension In The Budget Of The Grays Harbor County General Fund District Court #001-000-024.**

**Supplemental Appropriation/Fair**

- **Resolution authorizing a supplemental extension in the budget/Fair Equine Fund #103-200-000**

There was a public hearing to consider Supplemental Appropriation as follows: Fair Equine Fund #103-300-000 in the amount of \$8,400.00. Chairman Morrisette asked for a staff report. Rose Elway, Budget Director, reported the supplemental budget in the Fair Pavilion Fund is for additional revenue received in the equine staff rentals. Funding will be used in items purchased for maintaining the equine stalls at the fairgrounds. Chairman Morrisette asked for public comment. There was no public comment and the hearing was closed. A motion was made, seconded and passed to approve **Resolution No. 03-151 – Authorizing A Supplemental Extension In The Budget Of The Grays Harbor County Fair Equine Fund #103-200-000.**

- **Resolution authorizing a supplemental extension in the budget/Fair Pavilion Fund #103-100-000**

There was a public hearing to consider Supplemental Appropriation as follows: Fair Pavilion Fund #103-100-000 in the amount of \$8,862.00. Chairman Morrisette asked for a staff report. Rose Elway, Budget Director, reported the supplemental budget in the Fair Pavilion Fund is for additional revenue received in the pavilion concessions. Funding will be used in items purchased for resale. Chairman Morrisette asked for public comment. There was no public comment and the hearing was closed. A motion was made, seconded and passed to approve **Resolution No. 03-152 – Authorizing A Supplemental Extension In The Budget Of The Grays Harbor County Fair Pavilion Fund #103-100-000.**

**PRESENTATION**

None

**DEPARTMENTS**

## **MANAGEMENT SERVICES**

### **Request Approval, Budget Transfer within the District Court Budget**

- **Resolution authorizing budget transfer, District Court #001-000-024**

A motion was made, seconded and passed to approve **Resolution No. 03-153 – Transferring Items In The Grays Harbor County General Fund District Court #001-000-024**. Rose Elway, Budget Director, reported this resolution authorizes the transfer of \$14,000 in the District Court budget. Funds are available in benefits due to a vacancy in District Court. Funds are needed in professional services and interpreter due to an increase in their caseload.

## **PROSECUTING ATTORNEY**

**Contracts:** Stu Menefee, Prosecuting Attorney, reported they advertised for applications for four Indigent District Court Contracts for 2004. Applications were received from four attorneys including Michael Jordan, Jonathan Feste, Kyle Imler and the Cotton Law Firm. Mr. Menefee reported these attorneys have provided indigent defense services. District Court has been notified and there is no objection. The attorneys all qualify under the standard and Mr. Menefee recommended the four District Court Contracts be awarded to Michael Jordan, Jonathan Feste, Kyle Imler and the Cotton Law Firm. The contracts were uniform in terms of number of cases and the amount. Mr. Menefee reported that three applications were received for the Juvenile Court Contracts for 2004. An application was received from Tamara Darst for the Guardian Ad Lien for Juvenile Dependency Cases, for \$3,300 per month. An application was received from Stephen McNeill for Juvenile Dependency Cases for \$3,000 per month. An application was received for the Juvenile Defense Contract from Kyle Imler for \$4,500 per month. Mr. Menefee reported these three attorneys have provided these services in the past and he recommended the contracts be awarded as described. A motion was made, seconded and passed to award the contracts as recommended.

## **PUBLIC HEALTH AND SOCIAL SERVICES DEPARTMENT**

### **Request Approval, Application to use meeting room at Montesano Timberland**

**Regional Library:** A motion was made, seconded and passed to approve an application for the Department to use the Montesano Timberland Regional Library meeting room. The Human Services Advisory Board will be using the room on Saturday, January 31, 2004, for their annual retreat. Use of the room is free.

### **Request Approval, Amendment to the County's contract with State Department of**

**Health:** A motion was made, seconded and passed to approve an amendment to the

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County's contract with the State Department of Health. This amendment adds funding for 2004 for several programs and makes changes to the Statement of Work to reflect 2004 deliverables. The total amount of the contract is increased by \$108,317 making a maximum consideration of \$1.3 million for a two-year period. The additional funds in this amendment were expected and have been budgeted for 2004. This contract represents about 26% of the Department's annual revenue.

Chairman Morrisette announced the following is a Board of Health item and the Board of County Commissioners serve as the Board of Health and that Board convened.

### **GRAYS HARBOR COUNTY BOARD OF HEALTH**

**Request Approval, Adopt the Grays Harbor County Emergency Response Plan:** A motion was made, seconded and passed to approve the **County Public Health Emergency Response Plan**. The plan will be submitted to the State Department of Health as a deliverable for funding received in 2002 and 2003 for planning efforts. The plan will also become part of the County's overall Emergency Response Plan which is slated to be readopted in early 2004.

The Board of Health adjourned and the Board of County Commissioners reconvened.

### **PUBLIC SERVICES**

**Request Approval, Set Hearing Date – January 5, 2004 – Case #2003-1454, Rezone on Clemons Hill:** A motion was made, seconded and passed to set January 5, 2004 at 2:00 p.m. as the date and time for a public hearing to consider Case #2003-1454, Rezone on Clemons Hill, LLC and Bascom Pacific. The request is to rezone approximately 83-acres currently zoned General Development-5 (GD-5), to Industrial (I-2). The purpose of the rezone is to move and centralize Northwest Rock's crushed rock processing, storage and transfer yard operations from the Wynoochee Pit located on the Wynoochee River to the proposed rezone site. The proposal is located north of SR 12 and west of Clemons Road North within the east half of Section 03, Township 17N., Range 8W., W.M., Grays Harbor County, Washington on 83-acres of Grays Harbor Tax Parcel 170803200000.

**Request Approval, Set Hearing Date – January 12, 2004 – Proposed Amendment of Ordinance 147 Private Road Name Signs:** A motion was made, seconded and passed to set January 12, 2004 at 2:00 p.m. as the date and time for a public hearing to consider an amendment of Ordinance 147 – Addressing Responsibility To Post Private Road Signs.

**Request Approval, Community Development Block Grant for Food Bank**

**Distribution Warehouse:** A motion was made, seconded and passed to approve a grant agreement between the County and the Washington State Department of Community, Trade, and Economic Development. The agreement will provide \$800,000 toward construction of a new warehouse center for the Grays Harbor-Pacific Counties Food Bank.

**Request Approval, Change Order on Aberdeen Industrial Waterline Project:**

A motion was made, seconded and passed to approve change order #3 to reflect additional work by Robison Construction on Phase 2 of the waterline project. The amount of the change order is \$5,115.05 including tax. The change order reflects final adjustments to the contract for bid quantities, field orders, and changed conditions. The Department of Public Services requested approval of the change order so that they may proceed with final payment and close out of Phase 2 of the project. The plan is to proceed with bidding for Phase 3 in February.

**Request Approval, Award Carpeting Bid to Beresford Company:** A motion was made, seconded and passed to award the bid for carpet replacement in the Treasurer and Auditor's offices to Beresford Company. The Beresford Company submitted the sole bid of \$28,132 for the work including sales tax. The Department of Public Services recommended the bid be awarded to the Beresford Company. The project was approved in the 2003 Capital Facilities Budget and has been moved forward into 2004. The plan is to install the carpet in January for the Treasurer and in March for the Auditor, as those times appear to be best for their departments operation.

**Request Approval, Coastal Communities Erosion Project Contract Amendment-Pacific International Engineering:**

A motion was made, seconded and passed to approve an amendment for consultant services to provide assistance to the Coastal Communities on coastal erosion per the terms of the recently signed grant from the State of Washington. The cost of the amendment is \$725,000. Grays Harbor County is the lead entity for the Coastal Communities and has been administering grant funding for several years as well as contracting for consultant services. The amendment provides for continued work on the mouth of the Columbia River, the internet data portal, the Grays Harbor navigation channel, and other issues that may arise over the biennium. The Department of Public Services recommended approval of the amendment.

**Request Approval, Resolution Acknowledging Vacation:** A motion was made, seconded and passed to approve **Resolution No. 03-154 – Resolution Acknowledging Vacation, North Half of Prospect Street, adjacent to Block 56 Lot 7 and West Half of Alley Adjacent to Block 56 Lot 7.** The Department of Public Services received a

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petition from Marvin Dean to acknowledge vacation of right of ways surrounding property he owns in the Pat of the Town of Peterson. The Department found no record of the any of these rights of way ever being opened within the applicable time period. The Department has no objection to the Board acknowledging these rights of way having been automatically vacated by operation of law.

### **SHERIFF AND JAIL SERVICES**

**Request Approval, Addendum to Jail Contract/City of Montesano:** A motion was made, seconded and passed to approve an addendum to the contract for jail services with the City of Montesano. This addendum allows cities to pre-pay for incarceration costs and will allow the City of Montesano to participate in the program.

**Request Approval, Agreement with Washington State Parks and Recreation for Law Enforcement Services:** A motion was made, seconded and passed to approve an agreement for law enforcement services between the Washington State Parks and Recreation Commission and the Grays Harbor County Sheriff's Department. The agreement is the same as approved in past years.

**Request Approval, Grant Proposal for the Washington State Local Law Enforcement Block Grant:** A motion was made, seconded and passed to approve a grant proposal for the Washington State Local Law Enforcement Block Grant. The Department is applying for this grant to provide overtime funding for the Criminal Division.

### **ANNOUNCEMENT:**

None

### **CORRESPONDENCE:**

The Clerk of the Board announced the following correspondence received:

An e-mail received from Stanley J. Trohimovich, 1521 Simpson Avenue, Aberdeen, Washington. The subject is Re: Constitution Society Home Page. Chairman Morrisette referred the e-mail to the Prosecuting Attorney's office and requested that it be placed on file.

The monthly report for October and three Personal Effects Reports were received from the Coroner's office. Chairman Morrisette requested the reports be placed on file.

**APPOINTMENT(S):**

**Appointments to Fair Board:** A motion was made, seconded and passed to re-appoint the following Fair Board members:

Rod Easton, Commissioner District #1  
Pat Anderson, Commissioner District #2  
Lois Moore, Commissioner District #3

All fair board positions are a three-year term.

**PUBLIC COMMENT**

Chairman Morrisette asked for public comment. There was no public comment.

**STAFF MEETINGS**

The Board held staff meetings on Monday, December 15, 2003, starting at 9:00 a.m. These staff meetings are public meetings, held in the Commissioners' Conference Room. The purpose is for information and discussion only. No decisions are made, nor any action taken at staff meetings. The Commissioners and Clerk of the Board reviewed calendars and pending daily office issues. The Board met with Paul Easter, Director of Public Services, Maryann Welch, Director of Health and Social Services, Larry Smith, the Director of Forestry and Vern Spatz, County Auditor.

**RESOLUTIONS**

The following resolutions were approved and signed:

- #03-150      Authorizing A Supplemental Extension In The Budget Of The Grays Harbor County General Fund District Court #001-000-024**
- #03-151      Authorizing A Supplemental Extension In The Budget Of The Grays Harbor County Fair Equine Fund #103-200-000**
- #03-152      Authorizing A Supplemental Extension In The Budget Of The Grays Harbor County Fair Pavilion Fund #103-100-000**

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**#03-153      Transferring Items In The Grays Harbor County General Fund  
District Court #001-000-024**

**#03-154      Resolution Acknowledging Vacation, North Half of Prospect Street  
Adjacent to Block 56 Lot 7 and West Half of Alley Adjacent to Block  
56 Lot 7**

**ORDINANCE**

None

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The meeting adjourned at 2:35 p.m. to Monday, December 22, 2003 at 2:00 p.m.

BOARD OF COMMISSIONERS  
for Grays Harbor County  
This \_\_\_\_\_ day of \_\_\_\_\_, 2003

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BOB BEERBOWER, Commissioner, District 1

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DENNIS MORRISETTE, Chairman

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ALBERT A. CARTER, Commissioner, District 3

ATTEST:

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Donna Caton  
Clerk of the Board