

MINUTES

BOARD OF COUNTY COMMISSIONERS MEETING

November 17, 2003

The Commissioners met in session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, November 17, 2003, at 2:00 p.m. Commissioners Bob Beerbower, Dennis Morrisette and Al Carter were present. Also in attendance was Sharon Meier, Deputy Clerk of the Board. Jim Baker, Prosecuting Attorney was excused.

MINUTES OF PREVIOUS MEETING: The minutes of the November 10, 2003 meeting were approved.

BIDS

None

HEARINGS

None

PRESENTATION

None

DEPARTMENT OF PUBLIC SERVICES

Request Approval, Bid Opening Date of December 8, 2003, for Administration

Building Carpet: A motion was made, seconded and passed to set December 8, 2003 at 2:00 p.m. as the date and time to open bids for County Administration Building Carpeting. Carpet replacement was budgeted this year for the Auditor's and Treasurer's offices.

Request Approval, Protective Covenant, Hogan's Corner Well: A motion was made, seconded and passed to approve a protective covenant for Hogan's Corner Well. The covenant provides for the County to ensure a sanitary protection zone around the wells that are in the process of being developed near Hogan's Corner. The covenant is a requirement for all public water supply wells.

Request Approval, CTED Grant Contract for Coastal Communities: A motion was made, seconded and passed to approve a grant contract – CTED for Coastal Communities. The grant agreement will provide \$763,000 to the Coastal Communities of

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Southwest Washington to continue the communities' efforts to address coastal erosion issues in both Pacific and Grays Harbor Counties. As lead entity for the Coastal Communities group for several years, the County has had similar agreements in the past.

Request Approval, Resolution Amending Resolution 02-117, Utility Rates and Charges: A motion was made, seconded and passed to approve **Resolution No. 03-129 – Resolution Increasing the Cubic Feet Overage For Water Consumption In The Pacific Beach/Moclips System, Grays Harbor County, Washington, Amending Resolution No. 02-177.** The resolution would amend Resolution 02-117 by increasing the allowable monthly consumptive water from 500 cubic feet to 600 cubic feet. The Resolution amends only Section 4 Water Service Rates for Pacific Beach/Moclips system, of Resolution 02-117, and imposes a higher threshold for monthly consumption by the residents.

Request Approval, Request for Qualifications for Consulting Services on Stamper Road-Cloquallum Creek Bridge Rehabilitation Project: A motion was made, seconded and passed to grant authorization to advertise for consulting services for the Stamper Road/Cloquallum Creek Bridge Rehabilitation Project No. C-76730-01, on the following dates of November 20 and November 27, 2003. WSDOT has authorized the County to proceed with PS&E (Plans, Specifications and Estimate) for the project.

The Deputy Clerk of the Board announced the following item received after the agenda was prepared.

Request Approval, Pearsall Building Improvements, Change Order #1: A motion was made, seconded and passed to approve Pearsall Building Improvements Change Order #1. The change order has been prepared to provide for additional work for the Pearsall Building project. The work includes extra door hardware and door windows. The cost of the change order is \$550. Funds are available for this work in the 301 Fund for this project.

DEPARTMENTS

MANAGEMENT SERVICES

Request Approval, Set Hearing Date, Supplemental Budget, Sheriff's Department #001-032: A motion was made, seconded and passed to set December 8, 2003 at 2:00 p.m. as the date and time for a Supplemental Budget hearing in the Sheriff's Department budget for \$134,579 in funding received from the US Department of Justice, the Washington Traffic Safety Commission, STOP, RUAD and a donation from the West Region Emergency Medical Services. \$23,249 in funding from the US Department of

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Justice will be used for a new multi stop van for the mobile command post, vests and uniforms for patrol and corrections and patrol overtime. \$75,054 in funding from the Department of Justice will be used for the meth program and \$31,876 from the Washington Traffic Safety Commission will be used for the traffic safety program. The STOP and RUAD funding will be used in patrol overtime

Request Approval, Budget Transfer, Sheriff's Department: A motion was made, seconded and passed to approve **Resolution No. 03-130 – Transferring Items In The Grays Harbor County General Fund Sheriff's Office #001-032**. The resolution authorizes the transfer of \$13,440 from capital outlay and supplies to patrol overtime. Funding was received through the Local Law Enforcement Block Grant and the funding limitations required it to be used in overtime but was originally put in capital outlay.

PUBLIC HEALTH AND SOCIAL SERVICES DEPARTMENT

Request Approval, Contract Between the County and KIPHS, Inc.: A motion was made, seconded and passed to approve a contract between the County and KIPHS, Inc. KIPHS is the current supplier of the electronic client and billing data system. The State DOH has provided \$9,800 to develop a system for electronic submission of client visit information for Family Planning services to the State. It is currently a paper process. KIPHS will perform the work to create the electronic submission process and integrate it with the current system. The work will be completed by January 30, 2004.

COMMISSIONERS

Request Approval, Agreement Between the City of Ocean Shores and the Grays Harbor County Public Facilities District With Respect To Bonds To Be Issued To Finance A New Convention Center In Ocean Shores: Mike Folkers, representative for the Public Facilities District (PFD), provided information regarding the plan for a regional tourism-related facility in Ocean Shores. Mr. Folkers commented regarding plans for the regional center and plans to stimulate economic development and generate additional lodging and sales tax revenues. He explained the Grays Harbor County Public Facilities District was created for the purpose of accessing a State sales tax credit to finance the improvement and expansion of regional tourism-related facilities in Ocean Shores. The District agreed to issue bonds payable from the sales tax and the City agreed to provide credit support for the District's bonds. The District and the City have approved the form of a Contingent Loan and Operating Agreement setting forth, among other things, the City's obligation to make loans to the District from City lodging taxes and, if necessary, the City's general fund to pay debt service on the District's bonds when due. Mr. Folkers explained the agreement has been structured so that the County is not held liable. Mr. Folkers expressed appreciation to the Board for their support and

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requested that the agreement be formally approved. Chairman Morrisette congratulated Ocean Shores and the PFD for the work and time spent on the project. The Deputy Clerk of the Board read the proposed agreement. A motion was made, seconded and passed to approve **Resolution No. 03-131 – Approving An Agreement Between The City of Ocean Shores And The Grays Harbor County Public Facilities District With Respect To Bonds To Be Issued To Finance A New Convention Center In Ocean Shores.**

Request, Set Hearing Date, Final 2004 Budget: A motion was made, seconded and passed to set December 8, 2003 at 2:00 p.m. as the date and time for a public hearing to consider the adoption of the Grays Harbor County 2004 Budget, per the requirements of RCW 84.55.

Request Approval, Comcast Franchise Agreement: A motion was made, seconded and passed to approve the **Franchise between Grays Harbor County and Comcast of Washington IV, Inc.** Commissioner Beerbower reported that the franchise agreement includes the requirement for a local office and a senior discount.

JUVENILE

Request Approval, Juvenile Services Contract with the State of Washington, DSHS: A motion was made, seconded and passed to approve a Juvenile Services Contract with the State of Washington, DSHS. The contract is in the amount of \$23,240. This contract will provide a contracted family therapist to continue Functional Family Therapy through August 31, 2004.

PUBLIC COMMENT

Chairman Morrisette asked for public comment. There was no public comment.

ANNOUNCEMENT(S)

None

CORRESPONDENCE

The Deputy Clerk of the Board announced the following correspondence received:

An e-mail was received on Friday, November 14, 2003 from Stanley J. Trohimovich, 1521 Simpson Avenue, Aberdeen, Washington. Mr. Trohimovich requested the message be placed on the November 17, 2003 agenda. The subject was: Recant and Repent or

await a claim against your official bond. (Part II.) Chairman Morrisette referred the e-mail to the Prosecuting Attorney and placed the e-mail on file.

APPOINTMENT(S)

None

STAFF MEETINGS

The Board held staff meetings on Monday, November 17, 2003, starting at 9:00 a.m. These staff meetings are public meetings, held in the Commissioners' Conference Room. The purpose is for information and discussion only. No decisions are made, nor any action taken at staff meetings. The Commissioners and Deputy Clerk of the Board reviewed calendars and pending daily office issues. The Board met with the Public Services Director, and the District Court Administrator.

RESOLUTIONS

The following resolutions were approved and signed:

- #03-129 Resolution Increasing the Cubic Feet Overage For Water Consumption In The Pacific Beach/Moclips System, Grays Harbor County, Washington, Amending Resolution No. 02-177**

- #03-130 Transferring Items In The Grays Harbor County General Fund Sheriff's Office #001-032**

- #03-131 Approving An Agreement Between The City of Ocean Shores And The Grays Harbor County Public Facilities District With Respect To Bonds To Be Issued To Finance A New Convention Center In Ocean Shores**

ORDINANCES

None

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The meeting adjourned at 2:27 p.m. to Monday, November 24, 2003 at 2:00 p.m.

BOARD OF COMMISSIONERS
for Grays Harbor County
This _____ day of _____, 2003

BOB BEERBOWER, Commissioner, District 1

DENNIS MORRISETTE, Chairman

ALBERT A. CARTER, Commissioner, District 3

ATTEST:

Sharon Meier
Deputy Clerk of the Board