

MINUTES

BOARD OF COUNTY COMMISSIONERS MEETING

November 3, 2003

The Commissioners met in session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, November 3, 2003, at 2:00 p.m. Commissioners Bob Beerbower, Dennis Morrisette and Al Carter were present. Also in attendance was Sharon Meier, Deputy Clerk of the Board. Jim Baker, Prosecuting Attorney was present.

MINUTES OF PREVIOUS MEETING: The minutes of the October 27, 2003 meeting were approved. Minutes of the October 27, 2003, 6:00 p.m. meeting will be available on November 10, 2003.

BIDS

None

HEARINGS

Consider Supplemental Appropriation, Public Health and Social Services Fund:

There was a public hearing to consider Supplemental Appropriation as follows: Public Health and Social Services Fund #001-000-029 in the amount of \$10,000. Chairman Morrisette asked for a staff report. Rose Elway, Budget Director, reported the Supplemental Budget request for \$10,000 is for additional funding from DCTED for the Substance Abuse Prevention Program. Funding will be used in professional services for the Sheriff's Department to carry out methamphetamine education to include an after school mentoring program and support for high school prevention teams. Chairman Morrisette asked for public comment. There was no public comment and the hearing was closed. A motion was made, seconded and passed to approve **Resolution No. 03-119 – Authorizing A Supplemental Extension In The Budget Of The Grays Harbor County General Fund Public Health and Social Services Department #001-000-029.**

Consider Supplemental Appropriation, WSU Cooperative Extension Fund:

There was a public hearing to consider Supplemental Appropriation as follows: WSU Cooperative Extension Fund #001-000-022 in the amount of \$55,080. Chairman Morrisette asked for a staff report. Rose Elway, Budget Director, reported the WSU Cooperative Extension program has received an additional \$55,080 from the Higher Education Coordinating Board for the federal GEAR UP High School Scholars Program for the 4th quarter of 2003. Chairman Morrisette asked for public comment. There was no public comment and the hearing was closed. A motion was made, seconded and passed to approve **Resolution No. 03-120 – Authorizing A Supplemental Extension In**

The Budget Of The Grays Harbor County General Fund WSU Cooperative Extension #001-000-022.

Consider Application for Community Development Block Grant (CDBG) Program

Funding for 2004: There was a public hearing to obtain citizen input, particularly from those of low and moderate income, in the consideration of an application for funding through the Community Development Block Grant Program funding for 2004. The purpose of this application is to make funds available to the Coastal Community Action Program to provide core administrative support for necessary community projects including Snug Harbor Child Care, Head Start, Parents Anonymous, senior nutrition services, information and referral services and others. Overall, the agency will assist more than 7,000 households in the two-county area in 1004. One hundred percent benefit to low and moderate income persons. High percent of administration to provide for administrative funds are not available from other programs. A presentation was made before the County Commissioners describing the program and proposed application. A draft of the proposed application was available for public review at the Grays Harbor Management Services Department, 100 West Broadway, Montesano, Washington. The public was encouraged to attend this hearing and to provide oral or written testimony on the application. If the public was unable to attend, written comments could be submitted prior to the public hearing by sending them to Rose Elway, Director, Management Services, PO Box 790, Montesano, Washington. The Hearing Room was handicap accessible. Arrangements for special language, hearing, or accessibility requests were available by contacting Rose Elway at 360-249-4144 fourteen days in advance. Written materials are available in alternate formats upon request. Chairman Morrisette asked for a staff report. Rose Elway, Budget Director, reported this is a grant for \$144,000. Ms. Elway reported that the Troy Colley, Director of Coastal Community Action Program (CAPP), is present and prepared to make a presentation. Mr. Colley made a Coastal Community Action Program 2004 CDBG Presentation. He distributed copies of the 2004 CDBG Presentation to the Board. Copies were made available to the public. Mr. Colley expressed appreciation to the Board for the ongoing partnership between CAPP and Grays Harbor County. Mr. Colley reported that the handout shows some of the ways that the money is allocated to various programs. He announced that Head Start is no longer with the CAPP including the Snug Harbor Childcare and Parents Anonymous programs. The other programs are still with CAPP. Mr. Colley provided information on Community Jobs and reported that the program has assisted 165 people. He provided information regarding Supported Employment, SNAP (Student Needs Assistance Program), Retired Senior Volunteer Program, Ryan White Program and the In-Home Care Program. Mr. Colley reported that CDBG investment is \$141,906. Total return on investment is \$2,654,000 and equates to a 95% return on the CDBG investment. Chairman Morrisette asked for public testimony. There was no public testimony and the hearing was closed. A motion was made, seconded and passed to approve **Resolution**

No. 03-121 – Application For Community Development Block Grant And Certification of Compliance.

PRESENTATION

None

DEPARTMENT OF PUBLIC SERVICES

Request Approval, CDBG Environmental Review for Food Distribution Center Building Construction Project: A motion was made, seconded and passed to authorize the Chairman to sign documents to comply with the Environmental Review requirements of CTED for the CDBG contract. The documents included a Finding of Categorical Exclusion (NEPA) and a Finding of Categorical Exemption (SEPA). Also included is the Request for Release of Funds and Certification once the comment period for NEPA/SEPA process ends. This project entails constructing a 25,000 square-foot food distribution warehouse for the Grays Harbor-Pacific Counties Food Bank. The building will serve as a storage and distribution center for food banks in a seven-county region. The property, owned by Grays Harbor County, is a 2.76-acre parcel within the City of Hoquiam. The estimated cost for the building is \$1.47 million.

Request Approval, Grant Agreement Amendment – Chehalis Basin Watershed Plan: A motion was made, seconded and passed to approve the Grant Agreement Amendment-Chehalis Basin Watershed Plan. The agreement will amend the Chehalis Basin Watershed Management Plan contract. The amendment includes a modification to the original scope of work and extends the deliverable deadlines. Participation in the agreement does not require a match. Grays Harbor County administers this agreement on behalf of the Chehalis Basin Partnership.

Request Approval, IAC Youth Athletic Facilities Grant for the Quinault Lake School District: A motion was made, seconded and passed to approve **Resolution No. 03-122 – Resolution Authorizing Application For Funding Assistance For A Youth Athletic Facilities Program (YAF) Project To The Interagency Committee (IAC) For Outdoor Recreation.** The resolution authorizes application for Funding Assistance to a Youth Athletic Facilities program project to the Interagency Committee for Outdoor Recreation. The County will act as the sponsor of the application for the Quinault Lake School District, since they are not eligible to apply for the IAC funds. The grant application seeks funding to improve the school district's baseball facilities.

Request Approval, Sochouweiler Tracts Road East Road #75730 Right-of-Way Deeds: A motion was made, seconded and passed to approve two (2) Right-of-Way

deeds for the Schouweiler Tracts Road East Road #75730. The deeds correct the grantors on the earlier recorded deeds.

Request Approval, 2002 TEA-21 Railroad Crossing Program; Countywide Project Third Street (O'Donnel Avenue West): A motion was made, seconded and passed to approve Railway Agreements for each of the following referenced railroad crossings and the Local Agency Supplement for the Countywide project.

- 1) Local Agency Railway Agreements
 - Federal Aid Safety Projects
 - Highway-Railway Grade Crossing Warning Devices
 - O'Donnel Avenue, Crossing No. 096537D
 - Church Road, Crossing No. 096542A
 - 13th Street, Crossing No. 096640R
 - Moore Road, Crossing No. 096648V
 - Third St (O'Donnel Avenue W), Crossing No. 996536W
- 2) Local Agency Agreement Supplement, County Wide Project

Execution of these documents is required to request the federal funds for construction.

DEPARTMENTS

COMMISSIONERS

Declaration of Emergency Signed, Resolution No. 03-118: The Deputy Clerk of the Board noted for the record that on October 27, 2003 the Board of Commissioners approved **Resolution No. 03-118 Declaration of Emergency – Re: Local Declaration of Emergency Due To Rain And Wind Events During October 17 to October 22, 2003 in Grays Harbor County.**

The Deputy Clerk of the Board announced the following item:

Resolution Honoring Senator Swecker: A motion was made, seconded and passed to approve **Resolution No. 03-123 – A Resolution Honoring Senator Dan Swecker.** The resolution honors Senator Swecker for his efforts to reduce the risk of flooding throughout the community.

MANAGEMENT SERVICES

Request Approval, Budget Transfer, WSU Extension Office: A motion was made, seconded and passed to approve **Resolution No. 03-124 – Transferring Items In The Grays Harbor County General Fund Cooperative Extension #001-022**. This resolution authorizes a transfer in the WSU Cooperative Extension office of \$3,320 in supplies to salaries and travel. This will cover the extra help and travel needed for the Quinault Weed project while the Coordinator was out on sick leave.

CENTRAL SERVICES

Request Approval, Data Services Agreement with Grays Harbor Public Development Authority (PDA): A motion was made, seconded and passed to approve a Data Services Agreement with Grays Harbor Public Development Authority (PDA) to provide Grays Harbor County with collocation space at a cost of \$200 per month plus a \$600 setup fee. This collocation space will be used to house the web servers in a secure environment and allow access to the PDA's telecommunication infrastructure. This has been reviewed by Deputy Prosecutor Jim Baker.

FAIR

Request Approval, Tourism Professional Services Contract: A motion was made, seconded and passed to approve a Professional Services contract for Tourism Media Marketing and Media Buying Services with Morris Media. This contract was approved, through the request for proposal process, by the board in September 2003. Morris Media will provide media marketing and media buying services November 15, 2003 through May 15, 2004.

PROSECUTOR

Request Approval, Quitclaim Deed, 577 Walker Road Property: A motion was made, seconded and passed to approve the quitclaim deed for closing the sale of real property located at 577 Walker Road. Following superior court forfeiture of this property pursuant to the Uniform Controlled Substances Act, public sale of this property was directed pursuant to Grays Harbor County Resolution 03-72 and Grays Harbor County Drug Task Force Executive Committee Resolution 57. John and Rebecca Radonski were the successful bidders of this property in the amount of \$50,000. Sale closing will occur once the enclosed deed is executed by the Board, and it is delivered to the escrow agent.

PUBLIC COMMENT

Chairman Morrisette asked for public comment. Bob Bonnell, resident of Montesano, commented regarding the proposed Food Distribution Center building construction project. Mr. Bonnell asked the status of ideas and suggestions that he made earlier in the year regarding ways for the County to save money and reduce expenses. Commissioner Beerbower explained that budget hearings are currently being held and ideas and suggestions pertaining to the budget are being considered. Mr. Bonnell was referred to Rose Elway for a copy of the proposed budget. There was no further public comment.

ANNOUNCEMENT(S)

None

CORRESPONDENCE

The Deputy Clerk of the Board announced the following correspondence received:

A lawsuit against Grays Harbor County was received from George Briggs and Billie Briggs. Chairman Morrisette referred the lawsuit to the Prosecuting Attorney and Risk Management.

An e-mail was received from Stanley Trohimovich regarding recant and repent or await a claim against your official bond. Mr. Trohimovich requested the email message be placed on the agenda for the November 3, 2003 meeting. The e-mail was referred to the Prosecuting Attorney, Risk Management and was placed on file.

APPOINTMENT(S)

None

STAFF MEETINGS

The Board held staff meetings on Monday, November 3, 2003, starting at 9:00 a.m. These staff meetings are public meetings, held in the Commissioners' Conference Room. The purpose is for information and discussion only. No decisions are made, nor any action taken at staff meetings. The Commissioners and Deputy Clerk of the Board reviewed calendars and pending daily office issues. The Board met with the Public Services Director, County Auditor and the Deputy Prosecutor.

RESOLUTIONS

The following resolutions were approved and signed:

- #03-118 Declaration of Emergency -- Re: Local Declaration of Emergency Due To Rain And Wind Events During October 17 to October 22, 2003 in Grays Harbor County.**
- #03-119 Authorizing A Supplemental Extension In The Budget Of The Grays Harbor County General Fund Public Health & Social Services Department #001-000-029**
- #03-120 Authorizing A Supplemental Extension In The Budget Of The Grays Harbor General Fund WSU Cooperative Extension #001-000-022**
- #03-121 Application For Community Development Block Grant And Certification Of Compliance**
- #03-122 Resolution Authorizing Application For Funding Assistance For A Youth Athletic Facilities Program (YAF) Project To The Interagency Committee (IAC) For Outdoor Recreation**
- #03-123 Resolution Honoring Senator Dan Swecker**
- #03-124 Transferring Items In The Grays Harbor County General Fund Cooperative Extension #001-022**

ORDINANCES

None

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The meeting adjourned at 3:39 p.m. to Monday, November 10, 2003 at 2:00 p.m.

BOARD OF COMMISSIONERS
for Grays Harbor County
This _____ day of _____, 2003

BOB BEERBOWER, Commissioner, District 1

DENNIS MORRISETTE, Chairman

ALBERT A. CARTER, Commissioner, District 3

ATTEST:

Sharon Meier
Deputy Clerk of the Board