

## MINUTES

### BOARD OF COUNTY COMMISSIONERS MEETING

October 27, 2003

The Commissioners met in session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, October 27, 2003, at 2:00 p.m. Commissioners Bob Beerbower, Dennis Morrisette and Al Carter were present. Also in attendance was Sharon Meier, Deputy Clerk of the Board. Jim Baker, Prosecuting Attorney was present.

**MINUTES OF PREVIOUS MEETING:** The minutes of the October 20, 2003 meeting were approved as presented.

#### **BIDS**

None

#### **HEARINGS**

**An Ordinance to Amend Chapter 17.56 of the Grays Harbor County Code:** There was a public hearing to consider a text amendment of the Grays Harbor County Code Chapter 17.56 governing Combining Districts. The amendment will add a new Section 17.56.190, governing Planned Unit Developments, to Chapter 17.56. A SEPA Determination of Non-Significance (DNS), dated September 22, 2003, is being issued under WAC 197-11-340. Information on the text amendment was available from Curt Crites, Planning Division Grays Harbor County. Chairman Morrisette asked for a staff report. Brian Shea, Director, Planning and Building Division for Grays Harbor County provided a staff report. On October 6, 2003, the Planning Commission concluded a public hearing on the application regarding Case #2003-1595. The Planning Commission recommended approval to amend the text of the Zoning Code Title 17, by adding a new Section 17.56.190, governing Planned Unit Developments, to chapter 17.56. Mr. Shea requested that the following materials be entered into the record, by reference:

1. Record of Action containing the Findings of Fact, Conclusions, and Staff Recommendations.
2. Application.
3. SEPA Determination of Non-Significance.
4. Environmental Checklist.
5. Affidavit of the Public Notice in the Vidette.

6. Underlying Zoning Districts.
7. Proposed Ordinance, including GHCC Chapter 17.56.

Mr. Shea made a presentation and explained the proposed amendment to the zoning code that deals with combining districts. Most zoning districts in Grays Harbor County are considered underlying zoning districts. Mr. Shea provided an example of what is being considered and explained the proposal. He outlined the process for reviewing applications for planned unit developments, the criteria that would be used, where they would be allowed and types of adjustments that can be allowed when considering a planned unit development. He discussed the process for finalizing a planned unit development and recording it so that the developer has assurances that the County agrees to what is being completed and understands what type of development will be undertaken on a property. Chairman Morrisette asked for public comment. Mike Daniels, director of Community Projects for Pacific International Engineering, reported that his company is dealing with a lot of property owners and developers that are looking for this type of opportunity. Mr. Daniels expressed his appreciation for consideration of the proposal amending the County zoning code. He commented that the amendment provides an efficient, cost-effective and environmentally sensitive way to develop property. Because of the amount of wetlands and sensitive areas in Grays Harbor County it is prudent to provide this opportunity to developers. Mr. Daniels spoke in full support of the proposal and believes the ordinance provides the flexibility that the developers will need. There was no further public comment and the hearing was closed. A motion was made, seconded and passed to approve **Ordinance No. 310 – An Ordinance Amending Chapter 17.56 Of The Grays Harbor County Code To Provide For Design Criteria And Approval Of Planned Unit Developments.**

### **PRESENTATION**

Debbie Adolphsen, Director of the Fairgrounds, reported that she, staff and several fair board members attended the Washington State Fairs Convention in Wenatchee. Ms. Adolphsen presented the scrapbook that was submitted by the Grays Harbor County Fair and reported that it won a first place rosette and placed number one in the state competition. Four photos placed in the competition winning three blue ribbons and the reserve champion. The Grays Harbor County T-shirt won best use of theme. Ms. Adolphsen expressed appreciation to the fair staff and volunteers. Commissioner Beerbower expressed appreciation to Ms. Adolphsen and other fairground staff including volunteers for their dedication and commitment of time to make the Grays Harbor County fair a success.

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## **DEPARTMENT OF PUBLIC SERVICES**

**Request Approval, Emergency Load Restriction Resolution:** Each year the Department of Public Services requests authorization to set and remove established emergency load restrictions during freeze and thaw periods and other inclement weather, which threatens the foundation and surface of county roads. A motion was made, seconded and passed to approve **Resolution No. 03-117 – A Resolution Establishing Emergency Load Limitations On Various County Roads During Periods Of Inclement Weather, Providing For Special Permit, Allowances, and Maximum Speeds.** The resolution covers 180 days from the effective date, which will provide for the winter of 2003-2004.

**Request Approval, O'Donnell Road Certification CRP#78600-01:** A motion was made, seconded and passed to approve one (1) Right-of-Way Certification for the O'Donnell Road Certification, CRP#78600-01.

**Request Approval, Request Hearing Date, November 24, 2003, for a Variance from the County Subdivision Road Standards:** Robin Moser has submitted an application for a variance from the County Subdivision Road Standards for a proposed 2-lot Short Subdivision. A variance is requested to reduce the width of the access road serving lot 2 from 20-feet to 16-feet. The project is proposed at 1097 Monte-Elma Road, just west of Elma, portions of which are within the northwest quarter of the southwest quarter and the southwest quarter of the northwest quarter of section 33, Township 18 N., Range 6 W.W.M., Grays Harbor County, Washington. The property is further described as Assessor's Parcel Number 763000300001. A motion was made, seconded and passed to set November 24, 2003 at 2:00 p.m. as the date and time for a public hearing to consider Case #2003-1633.

## **DEPARTMENTS**

### **SHERIFF**

**Request Approval, Set Minimum Bid on Items for Auction:** A motion was made, seconded and passed to approve a request from the Sheriff's Department to set the following minimum bids on those items approved for surplus when they are placed in the upcoming auction:

1984 Chevrolet Ambulance, VIN 1GCHD34J9EF302130 – Minimum Bid \$400

Holsclaw Boat Trailer, Asset #SO15, VIN 1AF600 – No Minimum Bid

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**Request Approval, Homeland Security Overtime Grant:** Sheriff Whelan reported that last June application was made to the government for a Homeland Security Overtime Grant. The grant application was approved and the Sheriff's Department was granted everything that was proposed. The total amount of the grant is approximately \$62,000 and the County's share is approximately \$15,000. The federal government awarded approximately \$47,000. Sheriff Whelan outlined plans for utilizing the grant award including providing additional training to deputies, additional patrol at sites within the County that could be potential terrorist targets, public education and working with personnel at potential terrorist target sites preparing response plans. A motion was made, seconded and passed to approve a U.S. Department of Justice, Office of Community Oriented Policing Services (COPS) Homeland Security Overtime Program Award.

### **FORESTRY**

**Request Approval, Timber Contract Completion – TBR0206:** Sierra Pacific Industries has satisfactorily completed all the terms and conditions of the contract for the Archer Creek No. 1 Timber Sale. The Department of Forestry recommended that the County accept the contract as complete and release the performance bond as posted by Sierra Pacific Industries for this sale. A motion was made, seconded and passed to accept the contract as complete and release the performance bond as described.

### **PUBLIC HEALTH AND SOCIAL SERVICES**

**Request Approval, Business Associate Agreement Between the County & Chelan-Douglas RSN:** A motion was made, seconded and passed to approve a Business Associate Agreement between the County and Chelan-Douglas RSN. Chelan-Douglas RSN manages the mental health information system and, due to the fact that they may deal with personal health information, HIPAA requires this Agreement for privacy protection.

### **PUBLIC COMMENT**

Chairman Morrisette asked for public comment. There was no public comment.

### **ANNOUNCEMENT(S)**

None

### **CORRESPONDENCE**

None

**APPOINTMENT(S)**

None

**STAFF MEETINGS**

The Board held staff meetings on Monday, October 27, 2003, starting at 9:00 a.m. These staff meetings are public meetings, held in the Commissioners' Conference Room. The purpose is for information and discussion only. No decisions are made, nor any action taken at staff meetings. The Commissioners and Deputy Clerk of the Board reviewed calendars and pending daily office issues. The Board met with the Public Services Director, Director of the Forestry Department and Sheriff Whelan.

**RESOLUTIONS**

The following resolution was approved and signed:

**#03-117      A Resolution Establishing Emergency Load Limitations On Various  
County Roads During Periods Of Inclement Weather, Providing For  
Special Permit, Allowances, and Maximum Speeds**

**ORDINANCES**

The following ordinance was approved and signed:

**#310            An Ordinance Amending Chapter 17.56 Of The Grays Harbor  
County Code To Provide For Design Criteria And Approval Of  
Planned Unit Developments**

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The meeting recessed at 2:25 p.m. and will reconvene at 6:00 p.m. for a public hearing to consider a continuation of an application submitted by Northwest Rock, Inc. for a 32-Lot Long Subdivision.

BOARD OF COMMISSIONERS

for Grays Harbor County

This \_\_\_\_\_ day of \_\_\_\_\_, 2003

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BOB BEERBOWER, Commissioner, District 1

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DENNIS MORRISETTE, Chairman

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ALBERT A. CARTER, Commissioner, District 3

ATTEST:

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Sharon Meier  
Deputy Clerk of the Board