

MINUTES

BOARD OF COUNTY COMMISSIONERS MEETING

October 20, 2003

The Commissioners met in session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, October 20, 2003, at 2:00 p.m. Commissioners Bob Beerbower, Dennis Morrisette and Al Carter were present. Also in attendance was Sharon Meier, Deputy Clerk of the Board. Jim Baker, Prosecuting Attorney was present.

MINUTES OF PREVIOUS MEETING: The minutes of the October 13, 2003 meeting were approved as presented.

BIDS

None

HEARINGS

Supplemental Appropriation, Public Health and Social Services Fund #001-000-029:

There was a public hearing to consider Supplemental Appropriation as follows: Public Health and Social Services Fund #001-000-029 in the amount of \$9,800.00. Chairman Morrisette asked for a staff report. Rose Elway, Budget Director reported the supplemental budget hearing is for \$9,800 in the General Fund Public Health and Social Services Department for Amendment #6 to the Consolidated Contract. The Department is receiving \$9,800 in federal funding to contract for changes to be made in the client data system in order to report electronically to the state for Family Planning activities. Funding will be used in professional services. Chairman Morrisette asked for public comment. There was no public comment and the hearing was closed. A motion was made, seconded and passed to approve **Resolution No. 03-115 – Authorizing A Supplemental Extension In The Budget Of The Grays Harbor County General Fund Public Health & Social Services Department #001-000-029.**

PRESENTATION

None

Chairman Morrisette announced the following item received after the agenda was prepared:

Request Approval, Amendment A to the Grays Harbor County FY 04 Wireless Operations Contract #E03365: Peggy Fouts, Director for E911 Center, reported the proposal is for approval of an Amendment A to the Grays Harbor County FY 04 Wireless

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Operations Contract #E03365. As per RCW 38.52.510, the contract amendment amount reflects eligible E911 operating expenditures under WAC 118-65, less the amount of local E911 excise tax collection under RCW 82.14B.030(1). A motion was made, seconded and passed to approve Amendment A to the Grays Harbor County FY04 Wireless Operations Contract #E03365. Ms. Fouts provided information regarding proposition 1 on the ballot for the November 4th election to fund E911 services.

DEPARTMENT OF PUBLIC SERVICES

Request Approval, 2003 Countywide Aggregate Stockpiling Contract: The contractor, Bayview Redi-Mix, Inc., has completed the 2003 Countywide Aggregate Stockpiling Contract project. The Department of Public Services recommended approval of the contract by the Board of Commissioners, which would allow the release of \$1,050.72 as per Section 60.28 Revised Code of Washington. A motion was made, seconded and passed to accept the contract as described.

DEPARTMENTS

MANAGEMENT SERVICES

Request Approval, Set Hearing Date, Supplemental Budget Request, Public Health and Social Services Department #001-029: November 3, 2003 at 2:00 p.m. is the date and time set for a Supplemental Budget Hearing for \$10,000 in the General Fund Public Health and Social Services Department for additional funding from DCTED for the Substance Abuse Prevention Program. Funding will be used in professional services for the Sheriff's Department to carry out methamphetamine education to include an after-school mentoring program and support for high school prevention teams.

Request Approval, Set Hearing Date, Department of Community Trade and Economic Development 2004 CDBG Grant Application: November 3, 2003 at 2:00 p.m. is the date and time set for the Washington State Department of Community, Trade and Economic Development CDBG Public Services Block Grant. The purpose of this grant is to provide core administrative support for necessary community projects benefiting low and moderate-income persons and households. The package will be available in the office of Management Services for review.

Request Approval, Set Hearing Date, 2004 Grays Harbor County Property Tax Levy for the General Fund, Road Fund, and Pacific Beach/Moclips Water System Bond Fund: November 10, 2003 at 2:00 p.m. is the date and time set for public hearing to set for the 2004 Grays Harbor County property tax levy for the General Fund, Road Fund, and Pacific Beach/Moclips Water System Bond Fund. Grays Harbor County

Property Tax Levy Resolution for the General Fund, Road Fund Resolution and the Pacific Beach Moclips Water System Bond Fund would authorize a 1% increase in the regular property tax levy for the General Fund, Road Fund and Pacific Beach/Moclips Water System Bond Fund in addition to any amount resulting from the addition of new construction and improvements to property and any increase in the value of state-assessed property for the 2004 levy. Grays Harbor County shall authorize the regular property tax levy for the General Fund in the amount of \$7,211,160 which is an increase of 1% from the previous year. This continues the rate at an estimated 1.80 per 1,000 AV. Grays Harbor County shall authorize the regular property tax levy for the Road Fund in the amount of \$3,799,124 which increased 1% from the previous year. This continues the rate per 1,000 AV at an estimated \$2.25 per 1,000 AV. Grays Harbor County shall authorize the property tax levy for the Pacific Beach/Moclips Water System Bond Fund in the amount of \$44,000 which is the continued obligation voted in 1988 for general obligation bond debt service.

Request Approval, Salary Resolution Amendment, Juvenile Department: A motion was made, seconded and passed to approve **Resolution No. 03-116 – Amending Resolution No. 03-04 And Fixing Compensation Of Employees From & After January 1, 2003.** This salary resolution amendment is for the Juvenile Department reflecting the appointment of the temporary Director and the hiring of a Detention Officer 1.

JUVENILE

Request Approval, Contract for Physician Services: A motion was made, seconded and passed to approve a contract for physician services as related to Juvenile Detention. Nursing services at detention have previously been performed by the Grays Harbor County Health Department per contract still in place. For over a year, services have been absent due to the Health Department's reluctance to perform said nursing procedures. After a considerable search Dr. Antone Johnson, fairly new to the area and running a walk-in clinic in Aberdeen while contracting with area nursing homes has been located. The malpractice insurance is covered by the County's Risk Management insurance pool. Dr. Johnson has agreed to perform weekly sick call services on Monday and Friday. Historically, these types of services are generally routine. There are times, however, when a serious medical condition may develop necessitating referral to a hospital or private doctor. Dr. Johnson can assess those situations and make the appropriate referral. Jim Baker, Prosecuting Attorney, prepared the contract.

FORESTRY

Request Approval, Timber Contract Completion – TBR0301: MBC, Inc. has satisfactorily completed all the terms and conditions of the contract for the Barlow Creek No. 2 Timber Sale. The Department of Forestry recommended that the County accept the contract as complete and release the performance bond as posted by MBC, Inc. for this sale. A motion was made, seconded and passed to accept the contract as complete and release the performance bond as described.

Request Approval, Timber Contract Completion – TBR0304: MBC, Inc. has satisfactorily completed all the terms and conditions of the contract for the Lytle Creek No. 7 Timber Sale. The Department of Forestry recommended that the County accept the contract as complete and release the performance bond as posted by MBC, Inc. for this sale. A motion was made, seconded and passed to accept the contract as complete and release the performance bond as described.

PUBLIC HEALTH AND SOCIAL SERVICES

Request Approval, Amendment/County's Agreement on General Terms and Conditions w/State DSHS: A motion was made, seconded and passed to approve an amendment to the County's Agreement on General Terms and Conditions with the state DSHS. This amendment adds the language compelling the County to comply with federal HIPAA Privacy Rule requirements. The Public Health and Social Services Department is in compliance with HIPAA at this date.

Request Approval, "Letter of Agency" to Inland Northwest Health Services: A motion was made, seconded and passed to approve a "Letter of Agency" to Inland Northwest Health Services (INHS). By this letter, the County is agreeing to have INHS serve as their agent in arranging for communications services for their video-conference lines. This company installed the system a year ago through a grant provided by the State's DSHS Mental Health Division. The grant has expired and it is now the responsibility of the Department to take care of line charges for the video-conferencing.

Request Approval, Application to State Department of Community Trade and Economic Development and Memorandum of Agreement: A motion was made, seconded and passed to approve an application to the State Department of Community Trade and Economic Development and a Memorandum of Agreement between the Board and the Human Services Advisory Board as required by DCTED. This application will add \$55,136, of which \$32,636 is federal funding, to the Substance Abuse Prevention Program. \$9,000 of the funding will be used for the Sheriff's Department to carry out

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methamphetamine education. Planned efforts will include an after-school mentoring program and support for high school prevention teams.

Request Approval, Amendment /County's Agreement w/State DSHS for Substance Abuse Treatment and Prevention Services: A motion was made, seconded and passed to approve an amendment to the County's Agreement with the State DSHS for Substance Abuse Treatment and Prevention services. The amendment adds funding for services provided to County residents on the State's Temporary Assistance to Needy Families Program (TANF), as well as funding to Reduce Underage Drinking (RUAD). The total increase to the two-year Agreement is \$159,228 for a new total of \$1,497,294.

PUBLIC COMMENT

Chairman Morrisette asked for public comment. There was no public comment.

ANNOUNCEMENT(S)

None

CORRESPONDENCE

The Deputy Clerk of the Board announced the following items received:

1. A letter received from Ray Damitio, Doo Wop Club Rally organizer requesting permission for the use of the Grays Harbor County portion of the Brooklyn-Oakville road, to conduct a Sports Car Club of America (SCCA) Club Rally on Saturday, March 6, 2004. A motion was made, seconded and passed to approve the request subject to review and recommendation by the Sheriff's Department, Risk Management and the Public Services Department.
2. A lawsuit received from Pamela Kay Andrews. The lawsuit was referred to the Prosecuting Attorney and Risk Management

APPOINTMENT(S)

None

STAFF MEETINGS

The Board held staff meetings on Monday, October 20, 2003, starting at 9:00 a.m. These staff meetings are public meetings, held in the Commissioners' Conference Room. The

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purpose is for information and discussion only. No decisions are made, nor any action taken at staff meetings. The Commissioners and Deputy Clerk of the Board reviewed calendars and pending daily office issues. The Board met with the Public Services Director, Director of the Forestry Department and the Director of Public Health and Social Services.

RESOLUTIONS

The following resolutions were approved and signed:

#03-115 Authorizing A Supplemental Extension In The Budget Of The Grays Harbor County General Fund Public Health and Social Services Department #001-000-029

#03-116 Amending Resolution No. 03-04 And Fixing Compensation Of Employees From and After January 1, 2003

ORDINANCES

None

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The meeting adjourned at 2:25 p.m. to Monday, October 27, 2003 at 2:00 p.m.

BOARD OF COMMISSIONERS

for Grays Harbor County

This _____ day of _____, 2003

BOB BEERBOWER, Commissioner, District 1

DENNIS MORRISETTE, Chairman

ALBERT A. CARTER, Commissioner, District 3

ATTEST:

Sharon Meier
Deputy Clerk of the Board