

## MINUTES

### BOARD OF COUNTY COMMISSIONERS MEETING

October 13, 2003

The Commissioners met in session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, October 13, 2003, at 2:00 p.m. Commissioners Bob Beerbower, Dennis Morrisette and Al Carter were present. Also in attendance was Sharon Meier, Deputy Clerk of the Board. Jim Baker, Prosecuting Attorney was present.

**MINUTES OF PREVIOUS MEETING:** The minutes of the September 29, 2003 and October 6, 2003 meeting were approved as presented.

#### **BIDS**

None

#### **HEARINGS**

**Emergency Budget Hearing, General Fund Commissioner's Office:** There was a public hearing to consider Emergency Appropriation as follows: Commissioner's Office Fund #001-000-015 in the amount of \$30,600.00. Chairman Morrisette asked for a staff report. Rose Elway, Budget Director reported the emergency budget hearing for \$30,600 is for an unanticipated retirement in the Commissioner's Office. Funds will be used for increased salaries for part time staff to work full time and retirement vacation and sick leave payment and advertising costs for the vacant position. Chairman Morrisette asked for public comment. There was no public comment and the hearing was closed. A motion was made, seconded and passed to approve **Resolution No. 03-111 – Authorizing An Emergency Appropriation In The Budget Of The Grays Harbor County General Fund Commissioner's Office #001-000-015.**

**Emergency Budget Hearing, General Fund Juvenile Department:** There was a public hearing to consider Emergency Appropriation as follows: Juvenile Department Fund #001-000-026 in the amount of \$42,500.00. Chairman Morrisette asked for a staff report. Rose Elway, Budget Director reported the emergency budget hearing for \$42,500 in the benefit category is to cover the State of Washington Retirement system bill for the excess compensation for the Juvenile Director's retirement October 1, 2003. Chairman Morrisette asked for public comment. There was no public comment and the hearing was closed. A motion was made, seconded and passed to approve **Resolution No. 03-112 – Authorizing An Emergency Appropriation In The Budget Of The Grays Harbor County General Fund Juvenile Department #001-000-026.**

**PRESENTATION**

None

**DEPARTMENT OF PUBLIC SERVICES**

**Request Approval, Site Hazard Assessment/Meth Lab Cleanup Grant:** A motion was made, seconded and passed to approve a grant agreement with DOE Solid Waste and Financial Assistance Program/Site Hazard Assessment/Meth Lab Cleanup Grant Offer Grant #G0400089. The grant will provide up to \$15,000 for remedial action grant and methamphetamine lab cleanup activities for the period October 1, 2003, to June 30, 2005. No match is required. The Department of Public Services recommended approve of the grant agreement.

**Request Approval, Neilton Water System Improvements:** A motion was made, seconded and passed to approve Neilton Water System Improvements Change Order #1. The Change Order will provide for additional work by Rognlin's, Inc. in regard to the Neilton Water Project. Following the bid opening, the department chose not to award bid alternate #1, which included a waterline extension along Highway 101 of about 460 feet. This decision was made to ensure that they would have sufficient contingency available if they ran into problems during the project. The project is now approximately 90% complete, and they have funds available to implement and complete alternate #1 and a few other items identified by the Water District. Moving forward with these tasks will allow the department to utilize all the grant monies available for the project. The cost of the change order is \$48,131.15.

**Request Approval, Wishkah Road Reconstruction MP 4.14 to P 4.38; C-94311-35:** The Contractor, Rognlin's, Inc., has completed the Wishkah Road Reconstruction, M.P. 4.14 to M.P. 4.38 – C-94311-35, contract. The total amount of the contract is \$426,174.77, which is 2.29% above the original bid. The Department of Public Services recommended acceptance of the contract by the Board of Commissioners. A motion was made, seconded and passed to accept the Wishkah Road Reconstruction contract as complete and allow release of the Retainage Bond as per Section 60.28, Revised Code of Washington.

**Request Approval, Right of Way Deed O'Donnell Avenue; CRP-11-78600-01:** A motion was made, seconded and passed to approve Right-of-Way Deed for O'Donnell Avenue, CRP-11-78600-01.

**Request Approval, Resolution Acknowledging Vacation:** The Department of Public Services received a petition from Bob Bonnell to acknowledge vacation of right of way

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adjacent to property he owns in the Plat of South Arbor. The Department found no record of any of these rights of way ever being opened within the applicable time period. They have no objection to the Board acknowledging this right of way having been automatically vacated by operation of law. A motion was made, seconded and passed to approve **Resolution No. 03-113 – Resolution Acknowledging Vacation -- Plat of South Arbor Volume 2 Page 27, Records of Grays Harbor County.**

**Request Approval, Personal Services Contract with Northwest Archaeological Associates, Inc.:** A motion was made, seconded and passed to approve a Personal Services Contract for Northwest Archaeological Associates, Inc. to provide cultural resource studies related to rebuilding 0.22 miles of Boundary Road. Northwest Archaeological Associates, Inc. is a very qualified firm and they are experienced with Section 106 National Historical Preservation Act of 1966, compliance with Section 106 is required on this federally funded project. The Department of Public Services recommended hiring Northwest Archaeological Associates, Inc. and requested approval and authorization for the Board Chairman to sign the contract.

**Request Approval, Execution of Contract Documents:** A motion was made, seconded and passed to approve four (4) sets of contract documents for the Aberdeen Gardens Road – Wishkah River Bridge Replacement MP 0.30 to MP 0.70; C-51240-01, which was awarded to the low bidder, Quigg Bros., Inc. of Aberdeen, Washington. The Department of Public Services recommended execution of this contract.

**Request Approval, Set Hearing Date, Amend Text/Zoning Code Title 17:** On October 6, 2003, the Planning Commission concluded a public hearing to consider amending the text of the Zoning Code Title 17, by adding a new Section 17.56.190, governing Planned Unit Developments, to chapter 17.56. The Commission recommended approval of the amendment. A motion was made, seconded and passed to set October 27, 2003 at 2:00 p.m. as the date and time for a public hearing to consider Case #2003-1595.

## **DEPARTMENTS**

### **MANAGEMENT SERVICES**

**Request Approval, Set Hearing Date, Supplemental Appropriation, WSU Cooperative Extension Program:** November 3, 2003 at 2:00 p.m. is the date and time set for a Supplemental Budget Hearing for \$55,080 from the Higher Education Coordinating Board for the federal GEAR UP High School Scholars Program for the 4<sup>th</sup> quarter of 2003.

**Request Approval, Budget Transfer Non-Departmental #001-000-038:** It was requested that a budget transfer be made within the General Fund Non-Departmental for \$19,000 to cover the increased cost of property and liability insurance. With the recent hurricane the \$40 million property insurance cost went up \$10,363 from \$120,822 in 2002 to \$131,185 for 2003. The \$20 million liability insurance cost has increased \$70,971 from \$384,266 in 2002 to \$455,233 in 2003. The insurance market is still impacted by the 9/11/01 losses and the hardened insurance market place with several large companies consolidated and out of business. The transfer is requested from the Courthouse Litigation account to the Insurance account within the Non-Departmental budget. Funds are available to transfer as it is anticipated to take three to six months from the October 6, 2003 Court of Appeals hearing on the Commonwealth lawsuit to receive an opinion to proceed with litigation. A motion was made, seconded and passed to approve **Resolution No. 03-114 – Transferring Items In The Grays Harbor County General Fund Non-Departmental #001-038.**

### **SHERIFF**

**Request Approval, Surplus Equipment:** A motion was made, seconded and passed to approve a request to surplus the following items:

Holsclaw Boat Trailer, Asset #SO15, VIN 1AF600  
In-car Video System, Asset #3379

The boat trailer is no longer needed by the Department and they requested that it be placed in the next vehicle auction. The in-car video system is no longer functioning and cannot be repaired and should be destroyed upon approval of surplus.

### **FAIR**

**Request Approval, Purchase Equipment:** A motion was made, seconded and passed to approve a request to purchase a new laptop computer and LCD projector for the Grays Harbor Tourism program. They receive numerous requests for program presentations that necessitate this equipment. A much requested program is the Grays Harbor Unforgettable pictorial tour that was presented at the recent unveiling. In addition they are planning educational workshops for tourism businesses throughout the county that will require the equipment. The anticipated amount of the equipment purchase is \$4,000. Funds are available for this purchase in the Tourism budget. Dale Gowan and Gary Mawhorter will research and select the appropriate equipment based on need.

**PUBLIC COMMENT**

Chairman Morrisette asked for public comment. There was no public comment.

**ANNOUNCEMENT(S)**

None

**CORRESPONDENCE**

The Deputy Clerk of the Board announced the following items received:

1. Monthly reports from the Coroner's Office for August and September, 2003. Chairman Morrisette requested the reports be placed on file.
2. A Claim For Damages received from Comet Brower. The claim was referred to the Claims Review Committee and the Prosecuting Attorney.
3. A lawsuit received from Craig Thomas Thiessen. The lawsuit was referred to the Prosecuting Attorney and Risk Management.
4. A Claim for Damages received from Craig Thiessen. The claim was referred to the Claims Review Committee and the Prosecuting Attorney.

Chairman Morrisette announced the Board would recess to executive session to discuss pending litigation. No decisions would be made in the meeting. At 2:20 p.m. the Board recessed to executive session.

The Board reconvened at 2:48 p.m. and Chairman Morrisette announced no action was taken.

**APPOINTMENT(S)**

None

**STAFF MEETINGS**

The Board held staff meetings on Monday, October 13, 2003, starting at 9:00 a.m. These staff meetings are public meetings, held in the Commissioners' Conference Room. The purpose is for information and discussion only. No decisions are made, nor any action taken at staff meetings. The Commissioners and Deputy Clerk of the Board reviewed calendars and pending daily office issues. The Board met with the Public Services Director.

**RESOLUTIONS**

The following resolutions were approved and signed:

- #03-111      Authorizing An Emergency Appropriation In The Budget Of The  
Grays Harbor County General Fund Commissioner's Office #001-  
000-015**
- #03-112      Authorizing An Emergency Appropriation In The Budget Of The  
Grays Harbor County General Fund Juvenile Department #001-000-  
026**
- #03-113      Resolution Acknowledging Vacation Plat of South Arbor Volume 2  
Page 27, Records of Grays Harbor County**
- #03-114      Transferring Items In The Grays Harbor County General Fund Non-  
Departmental #001-038**

**ORDINANCES**

None

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The meeting adjourned at 2:49 p.m. to Monday, October 20, 2003 at 2:00 p.m.

BOARD OF COMMISSIONERS

for Grays Harbor County

This \_\_\_\_\_ day of \_\_\_\_\_, 2003

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BOB BEERBOWER, Commissioner, District 1

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DENNIS MORRISETTE, Chairman

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ALBERT A. CARTER, Commissioner, District 3

ATTEST:

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Sharon Meier  
Deputy Clerk of the Board