

MINUTES

BOARD OF COUNTY COMMISSIONERS MEETING

August 25, 2003

The Commissioners met in session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, August 25, 2003, at 2:00 p.m. Commissioners Bob Beerbower, Dennis Morrisette and Al Carter were present. Also in attendance was Sandi Daniels, Clerk of the Board. Jim Baker, Prosecuting Attorney was present.

MINUTES OF PREVIOUS MEETING:

The minutes of the August 18, 2003 meeting were approved.

BIDS

None

HEARINGS

None

PRESENTATION

It was announced that Major Matt McFarlane had asked to address the Board and was on his way from Ft. Lewis in Tacoma, but had not yet arrived.

DEPARTMENT OF PUBLIC SERVICES

Request Approval of Contract Amendments for the Chehalis Basin Salmon Recovery Program

It was moved, seconded and passed to authorize the Chairman to sign the contract amendments between the State Department of Fish and Wildlife and LWC Consulting. It was explained that the WDFW contract amendment provides funding to continue the Chehalis Basin Lead Entity program for salmon recovery. The amendment continues a program established four years ago on behalf of the Chehalis Basin Partnership.

It was further moved, seconded and passed to authorize the Chairman to execute a second amendment between Grays Harbor County and LWC Consulting for professional services related to salmon recovery. The funds secured through the WDFW Lead Entity Grant will cover the expenses of the contract.

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Request Approval of Personal Services Contract Upon motion made, seconded and passed, the Chairman was authorized to sign in behalf of the Board, a contract with Northwest Archaeological Associates, Inc., to provide cultural resources studies related to rebuilding 0111 miles of Elma-McCleary Road.

The Clerk of the Board announced that the Department had requested consideration by the Board of an item that was presented after preparation of today's agenda:

Request Approval, Landowners' Agreement and CRP Resolution It was moved, seconded and passed to approve and sign a Landowners' Agreement and CRP Resolution relating to a deficient culvert, for Wishkah Road #52070 M.P. 3.3, Lantz Culvert Replacement Funding. It was explained that the agreement is necessary to obtain U.S. Fish & Wildlife funding in cooperation with the Chehalis Basin Fisheries Task Force. The County Road fund will pay 25% local match for this project (\$25,000). It was further moved, seconded and passed to approve closure of the road for two days in September to replace the failed culvert.

DEPARTMENTS

FORESTRY

Request Set Date to Open Bids Upon motion made, seconded and passed, September 15, 2003, at 2:00 P.M., was the time and date set to open bids for a Pre-Commercial Thinning Project. The Forestry Department noted that the project is approximately 302 acres on portions of county land.

MANAGEMENT SERVICES

Request Approval of Resolutions Transferring Funds Motions were made, seconded and passed to approve the following:

Resolution 03-87 – Transferring Items in General Fund Non-Departmental #001-038; This transfers \$20,635 for the purchase of a tractor for the Fair by the ER&R Fund;

Resolution 03-88 – Transferring Items in General Fund Cooperative Extension #001-022; This transfers \$4,956 from WSU GEAR UP to GEAR UP Equipment;

Resolution 03-89 – Transferring Items in General Fund Cooperative Extension #001-022; This transfers \$6,945 from Supplies to Salaries and Benefits for Quinault Weed.

Request Approval, Set Hearing Dates It was moved, seconded and passed to set September 8, 2003, at 2:00 P.M. as the date and time to hear a Supplemental Budget

Request in the WSU Cooperative Extension Federal GEAR UP High School Scholars Program Fund, in the amount of \$4,956; and

It was moved, seconded and passed to set September 8, 2003, at 2:00 P.M. as the date and time to hear a Supplemental Budget Request in the Public Health & Social Services Department Fund in the amount of \$23,799.

Request Approval, 2003 Municipal Services Agreement It was moved, seconded and passed to sign a 2003 Municipal Services Agreement with Aberdeen Parks & Recreation Program in the amount of \$2000 for the Summer Food Service.

PUBLIC COMMENT

Lee Napier of the Department of Public Services addressed the Board and asked that they call for public comment on an application to the Pre-disaster Mitigation Competitive Grant Program through the Washington State Emergency Management Division. She pointed out that a notice of this opportunity to receive public comment had been advertised.

She explained that the purpose of the plan is to establish pre-disaster mitigation measures designed to reduce injuries, loss of life, and damage and destruction of property, and that for disasters declared after November 1, 2004, the county must have a mitigation plan approved pursuant to this 44 CFR 201.6 in order to receive Hazard Mitigation Grant Program project grants. Each plan must contain the following components:

- Hazard Identification and vulnerability Assessments, involving:
 - a. Identifying and profiling the greatest potential natural and man-made hazards.
 - b. Assessing the vulnerability of the county to the disasters.
 - c. Inventorying the private and public assets within each hazard area.
 - d. Estimating the potential losses if a disaster occurred within each hazard area.
- The planning process must involve a Planning Team appointed by the Board of Commissioners, consisting of stakeholders, such as elected officials, agency representatives (federal, state and county) and interested citizens.
- If successful, a \$50,000 Pre-Disaster Mitigation Competitive Grant from Emergency Management Division of the State Military Department. These funds go to a consultant to design the planning process and write the plan. A 25% (12,500) match is required.

She indicated that the project will take approximately 10 months, with a final draft to the State for Approval in September, and an expectation of adoption of the plan by the Board in November 2004.

The Chairman called for public comment relating to the above grant application. There was no public comment.

It was moved, seconded and passed to approve **Resolution No. 03-90 – Resolution Designation Applicant Agent (for State Pre-Disaster Mitigation Competitive Grant Program Planning Grant Application)**

Chairman Morrisette asked if there was public comment on other issues. There was no public comment.

ANNOUNCEMENT(S)

The Clerk of the Board noted that there would be no Commissioners Meeting next Monday, September 1st, because of the Labor Day holiday.

CORRESPONDENCE

The Clerk of the Board noted receipt of a Summons and Complaint filed against Sierra Pacific Industries and Grays Harbor County by Junction City Redevelopment Group. The Claim was referred to the Prosecuting Attorney and the Claims Review Board.

APPOINTMENT(S) There were no appointments.

The Meeting was recessed at 2:25 P.M., to await the arrival of Major McFarlane from Ft. Lewis, and reconvened by the Chairman at 2:50 P.M.

MAJ Matt McFarlane, U.S. Army, Second Ranger Division, out of Fort Lewis, Washington, addressed the Board. He explained that they wished to hold Ranger Training in Grays Harbor County, at the Satsop Development Park. He indicated that the PDA Board had already approved the request and Commissioner Beerbower, who serves on that Board, affirmed this. Major McFarlane pointed out that they are required to receive the approval of the governing body of the county, as well.

The Major told the Board that they plan to hold three night training sessions in November. He explained that they will arrive for the training in helicopters at approximately 22:00 hours, and spend approximately two hours at each session. There will be approximately 120 soldiers participating. They will be using blank ammunition for their training. He also explained to the Board that the Army is sensitive to the

environmental concerns and other impacts to the county. They will conduct their training carefully and cautiously. The Government is responsible for any damage that might be done, as well as the notification of citizens and surrounding property owners. Major McFarlane indicated that he is also coordinating with Lt. Matt Organ of the Grays Harbor County Sheriff's Department. He requested approval by the Board and authorization for them to sign the necessary documents when submitted. Following some questions by the Board, and discussion, a motion was made, seconded and passed to approve the Army's request to hold training at the Satsop Development Park for three night sessions in November 2003. It was further moved, seconded and passed to authorize the signing of the necessary documents approving the training, when submitted by the U.S. Army.

STAFF MEETINGS

The Board held staff meetings on Monday, August 25, 2003, starting at 9:00 A.M. These staff meetings are public meetings, held in the Commissioners' Conference Room. The purpose is for information and discussion only. No decisions are made, nor any action taken at staff meetings. The Commissioners and Clerk of the Board reviewed calendars and pending daily office issues. The Board met with the Fair Director, the Central Services Director, Public Services Director and the Director of Health and Social Services.

RESOLUTIONS

The following resolution was approved and signed:

- #03-87 Transferring Items In The Grays Harbor County General Fund Non-Departmental #002-038**
- #03-88 Transferring Items in the Grays Harbor County General Fund Cooperative Extension #001-022**
- #03-89 Transferring Items in the General Fund Extension #001-022**
- #03-90 Resolution Designating Applicant Agent for State Pre-Disaster Mitigation Grant Program**

ORDINANCES: None

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The meeting adjourned at 3:25 p.m. to Monday, September 8, 2003 at 2:00 p.m.

BOARD OF COMMISSIONERS
for Grays Harbor County
This _____ day of _____, 2003

BOB BEERBOWER, Commissioner, District 1

DENNIS MORRISETTE, Chairman

ALBERT A. CARTER, Commissioner, District 3

ATTEST:

Sandra Daniels
Clerk of the Board