

## MINUTES

### BOARD OF COUNTY COMMISSIONERS MEETING

August 18, 2003

The Commissioners met in session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, August 18, 2003, at 2:00 p.m. Commissioners Bob Beerbower, Dennis Morrisette and Al Carter were present. Also in attendance was Sandi Daniels, Clerk of the Board. Jim Baker, Prosecuting Attorney was present.

**MINUTES OF PREVIOUS MEETING:** The minutes of the August 11, 2003 meeting were approved.

#### **BIDS**

None

#### **HEARINGS**

None

#### **PRESENTATION**

**Ray Olson, City of Aberdeen, Assistant Building Official:** Ray Olson, Assistant Building Official with the City of Aberdeen expressed appreciation for the \$7500 Solid Waste Grant awarded to the City of Aberdeen. Mr. Olson provided a brief explanation of the use of the funds.

#### **DEPARTMENT OF PUBLIC SERVICES**

**Request Approval, Award Bid, Elma-Hicklin Road Realignment Project:** A motion was made, seconded and passed to award the contract for the Elma Hicklin Road Realignment M.P. 2.13 to M.P. 2.40, C-79740-02 project to Northwest Rock Inc., of Aberdeen, Washington. A bid recap for the project was provided. The lowest responsive bid of \$222,947.25 was submitted by Northwest Rock, Inc., of Aberdeen, Washington. This bid is 20.5% below the Engineer's Estimate.

**Request Approval, Sign Contracts w/Successful Bidder for Elma-Hicklin Realignment Project:** A motion was made, seconded and passed to approve four (4) sets of contract documents for the Elma Hicklin Road Realignment M.P. 2.13 to M.P. 2.40, C-79740-02 project, which was awarded to the low bidder, Northwest Rock, Inc. of Aberdeen, Washington. The Department of Public Services recommended approval of this contract.

The Clerk of the Board announced the following item received after the agenda was prepared:

**Request Approval, Set Date to Solicit Public Comment Regarding A Proposal(s) to the State of Washington Department of Emergency Management's Pre-disaster Mitigation Grant Program:** August 25, at 2:00 p.m. is the date and time to solicit public comment regarding a proposal(s) to the State of Washington Department of Emergency Management's Pre-disaster Mitigation grant program. At that time, the Board will consider public comment and accept a proposal for submission to the Department of Emergency Management from Grays Harbor County. The grant deadline is September 3, 2003.

## **DEPARTMENTS**

### **FAIR AND EVENT CENTER/TOURISM**

**Request Approval, Received Proposals/RFP for Tourism Promotion:** The Grays Harbor County Tourism Office advertised for a professional advertising company that will assist in promoting tourism. The target market is the Puget Sound area. This will include media buying and creative for the medias buying venues. Proposals submitted must provide a full description of the company or project team's demonstrated qualifications in the field of media buying and creative for the media's identified. Included shall be a work plan, schedule and costs. The Clerk of the Board read the following proposals received:

1. Woodstock Media Group, Tacoma, Washington
2. Morris Media, Snohomish, Washington
3. Advanced Media Services, Federal Way, Washington
4. Comcast, Aberdeen, Washington
5. F.S.A. Advertising & Media, Seattle, Washington
6. Howard & Frost Advertising, Seattle, Washington
7. Dynamic Results Media, Mulkiteo, Washington

A motion was made, seconded and passed to refer the proposals to the staff and the County Prosecuting Attorney for review and recommendation.

## **SHERIFF**

**Request Approval, Declare Vehicles Surplus, Continued from 8/11:** A motion was made, seconded and passed to approve a request to surplus two vehicles:

Minutes

Board of Commissioners – August 18, 2003

Page 3

1. 1984 Chevrolet Ambulance License #35747C, VIN 1GCHD34J9EF302130
2. 1979 Chevrolet Van, License #12011C, VIN CGL2597101525

The ambulance was in use by the Corrections Division, and the van was in use by the Investigations Division. Both vehicles have outlived their serviceability and the Department requested approval to surplus them.

### **HEALTH & SOCIAL SERVICES**

**Request Approval, Declare Property Surplus:** A motion was made, seconded and passed to declare the following items surplus and turned over the State Department of Health:

1. Aseptico Stool
2. Aseptico Portable Delivery Unit
3. Aseptico Chair
4. DNTLWORKS Ultra Lite Patient Chair
5. DNTLWORKS Probrite Halogen Light w/wheeled floor stand
6. Aseptico Portable Dental Light
7. Aseptico Sea N' Air Compressor
8. DNTLWORKS Proseal II Sealant Unit (portable dental delivery system)

The total value of each item is less than \$500 due to age and condition. The Department no longer has any use for this equipment and the State Department of Health has indicated they can use it in providing services to low-income people.

**Request Approval, Amendment to County's Contract w/State Department of Health:** A motion was made, seconded and passed to approve an amendment to the County's contract with the State Department of Health. A total of \$108,915 is added for the following programs:

Child Care Health Oversight  
Smallpox Response  
WIC Nutrition  
Oral Health, and  
Communicable Disease

### **MANAGEMENT SERVICES**

**Request Approval, Resolution Transferring Funds:** A motion was made, seconded and passed to approve **Resolution No. 03-86 – Transferring Items In The Grays**

**Harbor County General Fund Prosecutor's Office #001-030.** This resolution will authorize the transfer of \$500 from Miscellaneous to Travel to provide sufficient funds for unanticipated travel for the remainder of the year.

**PUBLIC COMMENT**

Chairman Morrisette asked for public comment. There was no public comment.

**ANNOUNCEMENT(S)**

None

**CORRESPONDENCE**

The Clerk of the Board announced the following correspondence received:

1. A Claim For Damages against Grays Harbor County received from William M. Hughes and Lesley J. Hughes

Chairman Morrisette referred the claim to the Claims Review Committee.

**APPOINTMENT(S)**

None

**STAFF MEETINGS**

The Board held staff meetings on Monday, August 18, 2003, starting at 9:00 A.M. These staff meetings are public meetings, held in the Commissioners' Conference Room. The purpose is for information and discussion only. No decisions are made, nor any action taken at staff meetings. The Commissioners and Clerk of the Board reviewed calendars and pending daily office issues. The Board met with the Public Services Director and the Director of Health and Social Services.

**RESOLUTIONS**

The following resolution was approved and signed:

**#03-86            Transferring Items In The Grays Harbor County General Fund  
Prosecutor's Office #001-030**

Minutes  
Board of Commissioners – August 18, 2003  
Page 5

**ORDINANCES**

None

Minutes  
Board of Commissioners – August 18, 2003  
Page 6

The meeting adjourned at 2:17 p.m. to Monday, August 25, 2003 at 2:00 p.m.

BOARD OF COMMISSIONERS  
for Grays Harbor County  
This \_\_\_\_\_ day of \_\_\_\_\_, 2003

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BOB BEERBOWER, Commissioner, District 1

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DENNIS MORRISETTE, Chairman

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ALBERT A. CARTER, Commissioner, District 3

ATTEST:

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Sandra Daniels  
Clerk of the Board