

MINUTES

BOARD OF COUNTY COMMISSIONERS MEETING

August 4, 2003

The Commissioners met in session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, August 4, 2003, at 2:00 p.m. Commissioners Bob Beerbower, Dennis Morrisette and Al Carter were present. Also in attendance was Sandi Daniels, Clerk of the Board. Jim Baker, Prosecuting Attorney was present.

MINUTES OF PREVIOUS MEETING: The minutes of the July 28, 2003 meeting were approved.

BIDS

None

HEARINGS

Supplemental Appropriation – Special Projects Fund: There was a public hearing to consider Supplemental Appropriation as follows: Special Projects Fund #101-000-000 in the amount of \$5,000.00. Chairman Morrisette asked for a staff report. Rose Elway, Budget Director, reported the request for a Supplemental Budget Hearing for \$5,000 is due to an amendment to the Chehalis Basin Instream Flow grant received through the Washington State Department of Ecology. The project amount is increased by \$5,000 to develop instream flow recommendations based on existing data and to develop recommendations on whether or not additional sub-basins in the Chehalis should be closed to further appropriation. Chairman Morrisette asked for public comment. There was no public comment and the hearing was closed. A motion was made, seconded and passed to approve **Resolution No. 03-75 -- Authorizing A Supplemental Extension In The Budget Of The Grays Harbor County Special Projects Fund #101-000-000.**

Supplemental Appropriation – Public Health & Social Services: There was a public hearing to consider Supplemental Appropriation as follows: Public Health and Social Services Fund #001-000-029 in the amount of \$10,310.00. Chairman Morrisette asked for a staff report. Rose Elway, Budget Director, reported the request for a Supplemental Budget Hearing for \$10,310.00 in the General Fund Public Health and Social Services Department is for a private grant received from the Group Health Foundation. Funding will be used for childbirth education classes in Grays Harbor County. Chairman Morrisette asked for public comment. There was no public comment and the hearing was closed. A motion was made, seconded and passed to approve **Resolution No. 03-76 -- Authorizing A Supplemental Extension In The Budget Of The Grays Harbor County General Fund Public Health & Social Services Department #001-000-029.**

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Supplemental Appropriation – G.H.L.T.G.O. Bonds 2003: There was a public hearing to consider Supplemental Appropriation as follows: Supplemental Budget Request Fund #205-000-000 in the amount of \$21,608.00, Grays Harbor Limited Tax General Obligation (LTGO) Bonds. Chairman Morrisette asked for a staff report. Rose Elway, Budget Director, reported the request for a Supplemental Budget Hearing for \$21,608.00 is for the interest payment due December 1, 2003 on the Grays Harbor LTGO bonds issued for the Aberdeen Industrial Waterline project. Funds are budgeted in the #310 fund from .08 sales tax for capital infrastructure benefiting economic development to transfer for this bond interest payment. In addition, \$2,000 of bond interest was deposited to the fund at bond closing. Chairman Morrisette asked for public comment. There was no public comment and the hearing was closed. A motion was made, seconded and passed to approve **Resolution No. 03-77 -- Authorizing A Supplemental Extension In The Budget Of The Grays Harbor County LTGO Bonds 2003 Fund #205-000-000.**

PRESENTATION

None

DEPARTMENTS

COMMISSIONERS

Proposed Resolution – Authorizing Auditor To Place On November 4, 2003, General Election Ballot An Authorizing Proposition To The Voters To Impose A One-Tenth Of One-Percent Sales Tax To Fund Emergency Communication Systems And Facilities: Peggy Fouts, Director of E-9-1-1, explained the one-tenth of one-percent sales and use tax for emergency communication systems and facilities. She provided a packet of information and reported that it contains letters from eight of the nine cities affirming the terms of the contract with Grays Harbor Communications for the provision of emergency communication services. The affirmation is for the purpose of enabling Grays Harbor County to submit the tax authorization to the voters pursuant to RCW 82.14.420. The proposal is part of the process of placing a measure on the ballot regarding adoption of an additional one-tenth of one-percent sales and use tax for the operation and improvement of emergency communication systems and facilities. The Legislature enacted House Bill 1477 during the 2002 session authorizing the county, subject to voter approval, to impose an additional one-tenth of one-percent sales and use tax for the operation and improvement of emergency communication systems and facilities. Ms. Fouts reported that all cities and fire districts support the proposal. A motion was made, seconded and passed to approve **Resolution No. 03-78 – Authorizing The Auditor To Place On The November 4, 2003 General Election Ballot An**

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Authorizing Proposition To The Voters To Impose A One-Tenth Of One-Percent Sales Tax To Fund Emergency Communication Systems And Facilities.

DEPARTMENT OF PUBLIC SERVICES

Request Approval, Acceptance of Jail HVAC Project: Rognlin's Inc. has completed work on the Jail HVAC Project. Final construction contract price is \$2,381,947.23. A motion was made, seconded and passed to accept the project and grant authorization to proceed with project closeout.

Request Approval, Acceptance of Juvenile Detention Roof Replacement: John Lupo Construction, Inc. of Aberdeen has completed the new roof for the Juvenile Detention Center. Final contract price is \$102,350.98. A motion was made, seconded and passed to accept the project and grant authorization to proceed with project closeout.

Request Approval, Resolution, Watershed Planning: The Department of Public Services requested that the Board of County Commissioners consider proposed resolutions that would allow the County to opt out of the watershed planning under Chapter 90.82 RCW for WRIA's 14 and 16. The passage of HB 1336 allows counties to opt out of watershed planning and the public hearing processes if the effected county area is less than 5 percent of the total territory within the management area. Due to the amount of land within Grays Harbor, 58 acres of commercial timberland for WRIA 14 and less than 1 square mile of National Park Service land for WRIA 16, the county can opt out of the planning and public hearing process. If the county chooses to opt out, it will not be bound by obligations contained in the watershed plan adopted for the remaining jurisdictions. A motion was made, seconded and passed to approve **Resolution No. 03-80 – A Resolution Withdrawing Grays Harbor County From Watershed Planning Under Chapter 90.82 RCW As Authorized By The Second Engrossed Second Substitute House Bill 1336 Adopted By The Washington Legislature.**

Request Approval, Cooperative Agreement, Quinault South Shore Road Culvert Replacement: A motion was made, seconded and passed to approve two (2) copies of a Cooperative Agreement between the U.S. Fish and Wildlife and Grays Harbor County concerning replacing a deficient culvert on the Quinault South Shore Road #93400, Hulten Creek Culvert Replacement Funding C-93400-11. This agreement obligates \$90,000 of U.S. Fish and Wildlife funding for this Fish Barrier Removal Project. The County Road Department will be responsible for the estimated \$50,000 local match for this project.

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Request Approval, Regarding Quinault South Shore Road Hulten Creek Culver

Replacement: A motion was made, seconded and passed to approve a CRP Resolution for a fish passage barrier removal project and to grant authorization to close the Quinault South Shore Road at milepost 7.8 to thru traffic for one week in the summer of 2004 to replace the Hulten Creek culvert.

Request Approval, Award Bid, Brush Cutting Attachment: One (1) bid was received for the one (1) or more Brush Cutting Attachment. The Department of Public Services recommended acceptance of the bid from D & M Machine Division, Inc. having the bid of thirty seven thousand three hundred seventy two dollars and twenty eight cents (\$37,372.28). A bid recap was provided and this is a 2003 budgeted item. A motion was made, seconded and passed to award the bid as described.

Request Approval, Award Bid, Pneumatic Tire Asphalt Compactor: Three (3) bids were received for the one (1) or more Pneumatic Tire Asphalt Compactor. The Department of Public Service recommended acceptance of the bid of sixty seven thousand one hundred eighty three dollars and twelve cents (\$67,183.12) from N.C. Machinery having the only bid meeting specifications. A bid recap was provided. A motion was made, seconded and passed to award the bid as described.

Request Approval, Award Bid, Rotary Boom Mower w/Tractor: Three (3) bids were received for the one (1) or more Rotary Boom Mower with Tractor. The Department of Public Service recommended acceptance of the bid from Western Power and Equipment having the low bid of sixty four thousand five hundred eighty five dollars and eighty-six cents (\$64,585.86). A bid recap was provided and this is a 2003 budgeted item. A motion was made, seconded and passed to award the bid as described.

DEPARTMENTS

TREASURER

Request Approval, Resolution Declaring Surplus and Ordering Sale of Tax

Title/Real Property: Ronald Strabbing, County Treasurer, presented a list of surplus properties for sale by public auction. The County has received requests for the resale of these parcels either through the Forestry Department or the office of the County Treasurer. Mr. Strabbing recommended a minimum bid be set at the higher of the taxes outstanding at the time of foreclosure (for tax title parcels) or one half of the assessed value. With only one exception, one half of the assessed value was used for the minimum. On the remaining property the amount due was increased to bring the ULID 7 Assessment current through 9/17/03. Mr. Strabbing also recommended that these properties be offered without the reservation of mineral rights. Two of the properties are

old gravel pits. If the county retained mineral rights on those parcels it is expected the properties would not be marketable. The balance of the properties are either within city limits or platted beach lots with mineral value. A motion was made, seconded and passed to approve **Resolution No. 03-79 – Declaration Of Surplus And Order Of Sale For Tax Title And Other Real Property.**

HEALTH & SOCIAL SERVICES

Request Approval, Contracts for Mental Health Services with

- 1. Evergreen Counseling Services**
- 2. Coastal Community Clubhouse**
- 3. Behavioral Health Resources**
- 4. Personal Services Providers**

5. Quinault Indian Nation: The Department of Public Health and Social Services presented five contracts for approval. All of these contracts will provide for mental health services in Grays Harbor through June 2004. Revenues derived from the County's contract with the State's DSHS Mental Health Division are used to fund these agreements. Over 1,000 people per month will benefit from the contracted services that are targeted at primarily Medicaid eligible people having a medical necessity for mental health treatment. Total funding is over \$5 million. Of this amount, \$45,000 is federal block grant funding. The Mental Health Advisory Board was involved in reviewing proposals and receives regular reports from all contractors. The Board recommended approval of the contracts. A motion was made, seconded and passed to approve the following five contracts:

The Mental Health contracts are:

- | | |
|-------------------------------|-------------|
| • Evergreen Counseling Center | \$4,091,363 |
| • Behavioral Health Resources | \$ 789,433 |
| • Coastal Community Clubhouse | \$ 52,200 |
| • Personal Service Providers | \$ 61,000 |
| • Quinault Indian Nation | \$ 28,000 |

GRAYS HARBOR COUNTY BOARD OF HEALTH

The Clerk of the Board announced the following items are to be acted on by the Board of Health. Chairman Morrisette announced the Board of County Commissioners serve as the Board of the Health and that Board convened.

Request Approval, Adopt Revised Fee Schedule for Services Provided by

Department: A motion was made, seconded and passed to approve a revised fee

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schedule for services provided by the Public Health and Social Services Department. These changes are effective July 1, 2003. Many of the fees charged are based on the cost of medications and supplies at the time of purchase, which may vary more or less over time. Other fees are established by outside sources, such as the State Department of Health and the State's Medical Assistance Administration. At this point, there are only minor changes from previous fees. Most fees are subject to the sliding fee scale developed according to the Federal Poverty Level Guidelines published annually in the Federal Register.

Request Approval, Mosquito-Borne Disease Response Plan: A motion was made, seconded and passed to approve a Mosquito-Borne Disease Response Plan. This Plan has been developed in light of the possibility of West Nile Virus disease. The intent of the Plan is to reduce the risk of human infection and the document sets forth information and education activities, as well as surveillance and response procedures. A committee of County Public Health staff has been working since January to prepare the specific County response.

The Board of Health adjourned and the Board of County Commissioners reconvened.

The Clerk of the Board announced the following items received after the agenda was prepared:

AUDITOR

Request Approval, Payroll and Payable: A motion was made, seconded and passed to approve Payroll and Payable for the month of July 2003. Total Claims -- \$4,682,462.07; Total Salary -- \$1,892,343.96 for a monthly total of \$6,574,806.03.

FAIR

Request Approval, Purchase New John Deere Tractor: County Public Works mechanics have reported that it is time to replace the current John Deere Tractor owned by the fairgrounds. This tractor is used on a daily basis, year-round, for a variety of jobs and is essential to their operation and turn-around time for events. The fairgrounds is seeking permission to enter into a three-year, no interest payment plan with John Deere Tractor. The quote from Barnett Implement is for \$21,099 including sales tax. The payments with no money down will be approximately \$586.00 per month. The current tractor will either be sold or used as a trade-in. A copy of the quote from Barnett Implement Company was provided and this will be purchased from the state contract. A motion was made, seconded and passed to approve the request as outlined.

The Clerk of the Board announced a publication error in two notices of hearing scheduled for August 4th. Both notices will be re-advertised and the hearings will be held on August 11, 2003.

PUBLIC COMMENT

Chairman Morrisette asked for public comment. There was no public comment.

ANNOUNCEMENT(S)

None

CORRESPONDENCE

The Clerk of the Board announced the following correspondence received:

1. Claim for Damages against the county received from Dan Vest.
2. Claim for Damages against the county received from Randy L. Walker.
3. Claim for Damages against the county received from Fredric P. Kogin and Diane M. Kogin.

The Claims were referred to the Claims Review Committee.

APPOINTMENT(S)

None

STAFF MEETINGS

The Board held staff meetings on Monday, August 4, 2003, starting at 9:00 A.M. These staff meetings are public meetings, held in the Commissioners' Conference Room. The purpose is for information and discussion only. No decisions are made, nor any action taken at staff meetings. The Commissioners and Clerk of the Board reviewed calendars and pending daily office issues. The Board met with the Public Services Director, the Director of Health and Social Services, the County Treasurer and the Fairgrounds/Tourism Director. Staff meetings will be held during the week.

RESOLUTIONS

The following resolutions were approved and signed:

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- #03-75 Authorizing A Supplemental Extension In The Budget Of The Grays Harbor County Special Projects Fund #101-000-000**

- #03-76 Authorizing A Supplemental Extension In The Budget Of The Grays Harbor County General Fund Public Health & Social Services Department #001-000-029**

- #03-77 Authorizing A Supplemental Extension In The Budget Of The Grays Harbor County LTGO Bonds 2003 Fund #205-000-000**

- #03-78 Authorizing The Auditor To Place On The November 4, 2003 General Election Ballot An Authorizing Proposition To The Voters To Impose A One-Tenth Of One Percent Sales Tax To Fund Emergency Communication Systems And Facilities**

- #03-79 Declaration Of Surplus And Order Of Sale For Tax Title And Other Real Property**

- #03-80 A Resolution Withdrawing Grays Harbor County From Watershed Planning Under Chapter 90.82 RCW As Authorized By The Second Engrossed Second Substitute House Bill 1336 Adopted By The Washington Legislature**

ORDINANCES

None

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The meeting adjourned at 2:50 p.m. to Monday, August 11, 2003 at 2:00 p.m.

BOARD OF COMMISSIONERS
for Grays Harbor County
This _____ day of _____, 2003

BOB BEERBOWER, Commissioner, District 1

DENNIS MORRISETTE, Chairman

ALBERT A. CARTER, Commissioner, District 3

ATTEST:

Sandra Daniels
Clerk of the Board