

MINUTES

BOARD OF COUNTY COMMISSIONERS MEETING

July 21, 2003

The Commissioners met in session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, July 21, 2003, at 2:00 p.m. Commissioners Bob Beerbower, and Al Carter were present. Commissioner Morrisette was excused. Also in attendance was Sharon Meier, Deputy Clerk of the Board. Jim Baker, Prosecuting Attorney was present.

MINUTES OF PREVIOUS MEETING: The minutes of the July 14, 2003 meeting were approved.

BIDS

None

HEARINGS

Community Development Block Grant Relating To The Food Bank: There was a public hearing to review community development and housing needs, inform citizens of the availability of funds and eligible uses of the state Community Development Block Grant (CDBG), and receive comments on proposed activities, particularly from low and moderate income persons and persons residing in Grays Harbor County. Grant dollars may be available to Grays Harbor County on a statewide basis to fund public facility, housing, economic development, or community facility projects that principally benefit low and moderate income persons. A draft application for the Grays Harbor/Pacific Food Bank Distribution Center proposal will be available for review at the offices of the Grays Harbor County Department of Public Services, 100 West Broadway, Montesano, Washington starting July 14, 2003. Comments could be submitted in writing to the Board of County Commissioners, 100 West Broadway, Suite #1, Montesano, Washington up until 2:00 p.m., July 21, 2003. Chairman Beerbower asked for a staff report. Kevin Varness provided a report regarding the Community Development Block Grant (CDBG) Program. He reported that the Washington State Small Cities CDBG Program is designed to fund local housing, public and community facilities, economic development, and planning projects which principally benefit low and moderate income households. All local projects must meet at least one of three national objectives of this federal-funded program. The three objectives are as follows: (1) principally benefit persons of low-income; (2) prevent or eliminate slums or blight; or (3) meet urgent community development needs which pose a serious and immediate threat to public health or safety. Eligible applicants for the Washington State Small Cities CDBG Program are cities and towns with less than 50,000 in populations or counties with less than 200,000 in populations provided the cities, towns, and counties do not participate as members of

HUD Urban County Consortiums. The Community Investment Fund Program is one of several CDBG programs that award funds to eligible jurisdictions. It is operated on an open grant cycle during which eligible applicants may request funds for local housing, public facilities, community facilities, or economic development projects principally benefiting low and moderate income persons. Mr. Varness reported that last fall the Board of Commissioners was asked to participate in the development of a new food distribution warehouse for the Grays Harbor/Pacific Counties Food Distribution Center. Mr. Varness outlined the project and grant and provided a status report for the project. For the record he identified the program that funds are being requested from. He distributed copies of a handout for the Community Development Block Grant's Community Investment Fund program and announced that additional copies were available to the public during the public hearing process. Mr. Varness reported that the Grays Harbor/Pacific Counties Food Bank Distribution Center intends to construct a new 25,000 SF Food Bank Distribution Center with site improvements at a total cost of \$1.47 million. The project has secured \$561,500 in grant from private foundations and Grays Harbor County intends to purchase 3 acres of land for the Center to lease. An \$800,000 grant from the CIF will complete the financing package. Mr. Varness provided a diagram of the proposed project. Jim Coates, Director of the Grays Harbor/Pacific Counties Food Bank Distribution Center introduced the Board and provided additional information regarding the Distribution Center and the project. Commissioner Beerbower asked for public comment. There was no public comment and the hearing was closed. A motion was made, seconded and passed to approve the following four (4) documents:

1. Project Summary Form
2. **Resolution No. 03-68 – Resolution with Certifications of Compliance, Community Development**
3. Disclosure Form
4. Certification Form

PRESENTATION

None

DEPARTMENT OF PUBLIC SERVICES

Request Approval, Revised Project Agreement for Elma-Hicklin Road Realignment

Project C-79740-02: A motion was made, seconded and passed to approve a revised Project Agreement for Construction Proposal for the Elma-Hicklin Road Realignment Project, C-79740-02. The revision changes the project starting point from M.P. 1.90 to M.P. 2.13. This change reduces the right of way needed and the construction cost of the project.

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Request Approval, Bid Opening Date of August 11, 2003 for Elma-Hicklin Road Realignment Project C-79740-02:

A motion was made, seconded and passed to approve an advertisement of bid and a CRP Resolution for the Elma-Hicklin Road Realignment Project, C-79740-02, a State Funded Road Realignment Project. Authorization was granted to advertise for bids on July 24, and July 31, 2003 with a bid opening at 2:00 p.m. on August 11, 2003. A five-day road closure to thru traffic between 8:00 a.m. to 6:00 p.m. was approved.

Request Approval, Resolution to Accept Extension of Schouweiler Road Tracts East as County Road:

A motion was made, seconded and passed to approve **Resolution No. 03-69 – Amending Grays Harbor County Road Plant.** The resolution includes an additional 800 L.F. of Schouweiler Road Tracts East in the Grays Harbor County Road system. Resolution 02/40 adopted June 3, 2002 stated that the county would add this road to the county road system upon completion to county standards. Those standard construction requirements have been met and the Department of Public Services requested this additional 800 L.F. of roadway be included in the county road system. The Department of Public Services recommended acceptance of this resolution.

Request Approval, Schouweiler Tracts Road East #75730 Right-of-Way Dedication:

A motion was made, seconded and passed to approve two (2) Right of Way deeds dedicating additional property to the county. Paul Easter, Director of Public Services, recommended approval.

Request Approval, Industrial Track Agreement with Puget Sound and Pacific Railroad re: Junction City Rail Spur:

A motion was made, seconded and passed to approve an agreement developed through negotiations with Puget Sound and Pacific Railroad to provide for operations and maintenance of the Junction City Rail Spur to service industrial properties in Junction City. The term of the agreement is 10 years with potential renewal up to 9 years for a total of 19 years. Under the agreement, Puget Sound and Pacific Railroad is responsible for all ongoing maintenance to ensure the track is maintained to federal rail standards through the life of the agreement. Jim Baker of the prosecutor's office has assisted in the development of the agreement and has approved the final form. The Department of Public Service recommended approval of the agreement.

Request Approval, Amendment to EFSEC Contract for Satsop CT Project:

A motion was made, seconded and passed to approve three (3) copies of the EFSEC/Grays Harbor County Contract No. S02-52100-002, Amendment A. The purpose of this amendment is to extend the term of the contract through June 30, 2004. This extension would provide for the Planning and Building Division to resume plan review and inspection services at the now deferred Satsop Combustion Turbine (CT) Project, in the

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event that Duke Energy decides to restart construction during the next year. The Department of Public Services recommended approval of this contract amendment.

DEPARTMENTS

MANAGEMENT SERVICES

Request Approval, Fund Transfer – Special Projects Fund #101-000-000 from DCTED PWTF Ferry Project to the WDFW Lead Entity: A motion was made, seconded and passed to approve **Resolution No. 03-70 – Transferring Items In The Grays Harbor County Miscellaneous Fund Special Project #101-000-000**. This resolution authorizes the transfer of \$3,062 in the Special Project Fund from the DCTED PWTF Ferry Project to the WDFW Lead Entity. Not enough budget was transferred over from 2002 to cover the remaining portion of this grant. This will close out Amendment #1 to the Washington State Department of Fish and Wildlife Salmon Recovery grant.

Request Approval, 2003 Municipal Services Agreement – Elma Chamber of Commerce: A motion was made, seconded and passed to approve two copies each of a 2003 Municipal Services Agreement between Grays Harbor County and the Elma Chamber of Commerce in the amount of \$2,500 and a One Time Only Funding Interlocal Agreement in the amount of \$1,500 for the World of Outlaws. Funding will be used for the promotion of tourism.

Request Approval, Salary Resolution, Assessor's Office, #001-000-010: A motion was made, seconded and passed to approve **Resolution No. 03-71 – Amending Resolution No. 03-04 And Fixing Compensation Of Employees From & After January 1, 2003**. This salary resolution reflects a change in the Assessor's Office. The Secretary Receptionist will be promoted to Data Entry/Appraisal Support person effective August 1, 2003.

Request Approval, Set Hearing Date, Supplemental Budget Request, Special Projects Fund: August 4, 2003 at 2:00 p.m. is the date and time set for a public hearing to consider a Supplemental Budget request for \$5,000 due to an amendment to the Chehalis Basin Instream Flow grant received through the Department of Ecology. The project amount is increased by \$5,000 to develop instream flow recommendations based on existing data and to develop recommendations on whether or not additional sub-basins in the Chehalis should be closed to further appropriation.

Request Approval, Set Hearing Date, Supplemental Budget Request, Public Health and Social Services Department: August 4, 2003 at 2:00 p.m. is the date and time set for a public hearing to consider a Supplemental Budget request for \$10,310 in the

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General Fund Public Health and Social Services Department for a grant received from the Group Health Foundation. Funding will be used for child birth education classes in Grays Harbor County.

Request Approval, Set Hearing Date, Supplemental Budget Request, Grays Harbor LTGO Bonds 2003: August 4, 2003 at 2:00 p.m. is the date and time set for a public hearing to consider a Supplemental Budget request for \$21,608 for the interest payment due December 1, 2003 on the Grays Harbor LTGO bonds issued for the Aberdeen Industrial Waterline project. Funds are budgeted in the #310 fund from .08 sales tax for capital infrastructure benefiting economic development to transfer for this bond issue interest payment. In addition, \$2,000 of bond interest was deposited to the fund at bond closing.

The Deputy Clerk of the Board announced the following item received after the agenda was prepared:

Request Approval, Washington State DCTED, Ferry Project Amended Scope of Work Contract: A motion was made, seconded and passed to approve Amendment Number 4 to the Public Works Trust Fund Loan Agreement between the Public Works Board and Grays Harbor County. This Amendment revises the Scope of Work for the Grays Harbor Ferry project.

JUVENILE COURT SERVICES

Request Approval, Becca Contract – Programs for Truancy, Youth At Risk & CHINS Petitions Filed With Juvenile Court: A motion was made, seconded and passed to approve Grays Harbor County's "Becca" contract with the Administrative Office of the Courts for the period July 1, 2003 through June 30, 2005. The contract is in the amount of \$401,652 for the two year period. The contract will provide Juvenile Court Services and programs for Truancy, Youth At Risk and CHINS petitions filed with the Juvenile Court.

HEALTH & SOCIAL SERVICES

Request Approval, Acknowledgement of Grant Compliance for \$10,310 – Used To Supplement & Extend March of Dimes Grant Funding: A motion was made, seconded and passed to approve an Acknowledgement of Grant Compliance for receipt of a \$10,310 grant from the Group Health Community Foundation. These funds will be used to supplement and extend the March of Dimes grant funding already received to implement Universal Childbirth Education classes through Grays Harbor College. This

project is a priority health improvement strategy identified by the Health Now! Task Force.

Request Approval, Contract With The State DSHS Mental Health Division And An Amendment To The County's Current Contract With Evergreen Counseling

Center: A motion was made, seconded and passed to approve a contract with the State DSHS Mental Health Division and an amendment to the County's current contract with Evergreen Counseling Center. The State is providing \$25,000 for the development of community support services for long-term residents of Western State Hospital from Grays Harbor. Services will be individually tailored to allow individuals to once again live in the community with all necessary supports. Evergreen Counseling will be developing and providing needed support services.

The Deputy Clerk of the Board announced the following item received after the agenda was prepared:

PROSECUTOR

Request Approval, Resolution To Authorize The Drug Task Force To Sell Forfeited Property:

A motion was made, seconded and passed to approve **Resolution No. 03-72 – Resolution Authorizing Grays Harbor County Drug Task Force To Sell Forfeited Property.** Pursuant to the provisions of RCW 69.50.505(e), a superior court order forfeiting real property located at 577 Walker Road to Grays Harbor County on behalf of the Drug Task Force was entered on April 22, 2003. The next step required by statute is to sell this property at public auction with the net proceeds being distributed to DTF and the State of Washington.

PUBLIC COMMENT

Commissioner Beerbower asked for public comment. There was no public comment.

ANNOUNCEMENT

None

CORRESPONDENCE

None

APPOINTMENT

None

STAFF MEETINGS

The Board held staff meetings on Monday, June 21, 2003, starting at 8:30 A.M. These staff meetings are public meetings, held in the Commissioners' Conference Room. The purpose is for information and discussion only. No decisions are made, nor any action taken at staff meetings. The Commissioners and Deputy Clerk of the Board reviewed calendars and pending daily office issues. The Board met with the Public Services Director and the Director of the Fairgrounds. Staff meetings will be held during the week.

RESOLUTIONS

The following resolutions were approved and signed:

- #03-68 Resolution with Certifications of Compliance, Community Development**
- #03-69 Resolution Amending Grays Harbor County Road Plant**
- #03-70 Transferring Items In The Grays Harbor County Miscellaneous Fund Special Projects #101-000-000**
- #03-71 Amending Resolution No. 03-04 And Fixing Compensation Of Employees From & After January 1, 2003**
- #03-72 Resolution Authorizing Grays Harbor County Drug Task Force To Sell Forfeited Property**

ORDINANCES

None

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The meeting adjourned at 2:45 p.m. to Monday, June 28, 2003 at 2:00 p.m.

BOARD OF COMMISSIONERS
for Grays Harbor County
This _____ day of _____, 2003

BOB BEERBOWER, Commissioner, District 1

absent
DENNIS MORRISETTE, Chairman

ALBERT A. CARTER, Commissioner, District 3

ATTEST:

Sandra Daniels
Clerk of the Board