

MINUTES

MEETING OF BOARD OF COMMISSIONERS FOR GRAYS HARBOR COUNTY

June 30, 2003

The Commissioners met in session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, June 30, 2003, at 2:00 p.m. Commissioners Dennis Morrisette, Bob Beerbower and Al Carter were present. Also in attendance were Clerk of the Board, Sandra Daniels, and Deputy Prosecuting Attorney Jim Baker.

MINUTES OF PREVIOUS MEETING The minutes of the Commissioners' meeting of June 23, 2003, were approved as presented.

BIDS

Pearsall Building Improvements: Bids were opened for a general construction contract, including electrical and mechanical construction, for the Pearsall Building Tenant Improvement Project. The county building is located at 2109 Summer Avenue, Aberdeen, Washington. The bid specifications were available at the offices of Street Lundgren & Foster Architects in Montesano. It was noted that Grays Harbor County reserves the right to reject any or all bids, waive informalities, or accept that bid which appears to serve the best interests of the county. The Clerk of the Board opened and read the following bids and noted their bid bonds attached:

Rognlin's of Aberdeen	\$52,000.00
Bill Peters Construction	\$47,287.80
Coyle Construction	\$42,800.00

Chairman Morrisette referred the bids to Kevin Varness, Director of Utilities, Public Services Department, for review and recommendation.

HEARINGS

Supplemental Appropriation, Sheriff's Department Fund: There was a public hearing to consider a supplemental appropriation to the Sheriff's Department Fund #001-000-032 in the amount of \$17,977.00. Rose Elway, County Budget Director, explained that the supplement represents funding received by the Sheriff's Department from the U.S. Department of Justice, the Washington Traffic Safety Commission, and donations from the West Region Emergency Medical Services. The funding will be used by the Sheriff's Department for a new copier for the squad room and patrol-related equipment. Funds will also be used for traffic-safety supplies such as helmets and car seats, plus patrol overtime on the Click It or Tick It program. The Chairman called for further testimony and there was no public comment. It was moved, seconded and passed to approve Resolution No. 03-63 – Authorizing a Supplemental Extension in the Budget of the Grays Harbor Sheriff's Department Fund #001-000-032.

PRESENTATION

County Treasurer Ron Strabbing introduced Steve Gaidos, the county's bond attorney, who presented for the Board's consideration a resolution providing for the issuance of Limited Tax General Obligation Bonds. Also present were Lee Vohrees of Foster, Pepper, Sheffleman, and Jean Baker of Seattle Northwest Securities. They explained the process and indicated that thanks to an unexpected rate cut by the Federal Reserve, the county received very good interest rates. State law allows the county to withhold .08 percent of sales tax collected in the county in order to finance

public works projects, and that will be used to pay back the bonds. Kevin Varness, Director of Utilities Services, explained that this represents the last piece of a local match financing for the Aberdeen Industrial Waterline. Most of the replacement of the 70 year-old line, which feeds the Grays Harbor Paper LP in Hoquiam, and the Weyerhaeuser pulp mill in Cosmopolis, has been completed. The additional financing will complete the final 4000-foot section between K Street and the Aberdeen City Water Department on State Street. The Commissioners expressed appreciation to all involved. There was no further comment. It was moved, seconded and passed to adopt the following: Resolution No. 03-61 – A Resolution of the Board of County Commissioners of Grays Harbor County, Washington, providing for the issuance of \$1,485,000 par value of Limited Tax General Obligation Bonds, 2003, of the county for general County purposes to provide funds with which to pay part of the cost of industrial waterline improvements located near and through the eastern portion of the City of Aberdeen, Washington, through the issuance and sale of bonds; fixing the date, form, maturities, interest rates, terms and covenants of the bonds; establishing a bond redemption fund; providing for bond insurance; and approving the sale and providing for the delivery of the bonds to Seattle-Northwest Securities Corporation of Seattle, Washington.

DEPARTMENTS

DEPARTMENT OF PUBLIC SERVICES

Request Approval, Stamper Road Cloquallum Creek Bridge Rehabilitation Project: Upon the recommendation of the Department, it was moved, seconded and passed to approve and sign a Municipal Funding Agreement for the Rehabilitation Project with the State Department of Transportation. The County Engineer indicated that federal matching funds can be requested for PS&E.

Request Approval, Personal Services Contract: The Department requested that the county enter into a contract with David J. Harman to provide assistance with engineering and geotechnical evaluations of the Middle Satsop Road Realignment Project. Mr. Harman is a former Grays Harbor County employee who is familiar with county procedures and is familiar with the project. It was moved, seconded and passed to approve and sign a Personal Services Contract with David J. Harman.

Request Readvertise for Bids: Due to an oversight when preparing the specifications for bids, the bid instructions contained an error. In an effort to clarify any abnormalities, the department requests that the Board reject any and all bids for the listed vehicles:

- One Passenger vehicle, midsize, four door, 6 cylinder, sedan;
- Two Extended cab, ¾ ton, 4x4, pickup/s;
- One 11,200# gywr regular cab & chassis, pickup, w/rear duals;
- One Pneumatic tire asphalt compactor;
- One Rotary boom mower with tractor;
- One Brush cutting-attachment.

It was moved, seconded and passed to reject any and all bids received for the above vehicles. The Director of Public Services also requested the Board set another bid opening date on these vehicles. The Chair indicated that they needed more information before setting a bid opening date.

Request to Set Hearing Date, Community Development Block Grant Program: Upon the request of the department, it was moved, seconded and passed to set July 21, 2003, at 2:00 P.M., as the date to review community development needs and comments on proposed activities, particularly from low and moderate-income persons.

Request Approval, Amendment to Grant Agreement: Upon the recommendation of the department, it was moved, seconded and passed to sign the Amendment to the Grant Agreement with the Department of Ecology, on behalf of the Chehalis Basin Partnership, for the Instream Flow Work in the Chehalis Basin, increasing the Grant by \$5000 and extending the performance period through September 2003.

Request Approval, Award Bid, Neilton Water System Improvements Project: It was moved, seconded and passed to award the bid for the project to Rognlin's, Inc., the low bidder, for the base bid and alternate B, in the amount of \$435,598.05. The Department was authorized to prepare construction contracts for approval.

Request Approval of Agreement: It was moved, seconded and passed to sign Grant Agreement with the Department of Ecology. The Grant will provide up to \$61,111 for the County's litter cleanup effort for the next biennium.

FORESTRY

Request Approval of Resale of County Parcel: Upon the review and recommendation of the County Forester, it was moved, seconded and passed to approve a request by Michael Brathovde of Moclips to purchase Parcel #782500400100. The parcel is located directly in front of the Moonstone Beach Motel, which is co-owned by the applicant. Larry Smith, County Forester, pointed out that RCW 36.35.150 and County Ordinance 166 provide that the County may sell the parcel to the applicant without a public auction, since the value is less than \$500 and he is the adjacent landowner.

HEALTH & SOCIAL SERVICES

Request Approval of Advertising Agreement: It was moved, seconded and passed to sign an advertising agreement with Uniquescreen Media, Inc. to provide prevention messages to be aired before each feature film at the South Shore Cinemas for one year. It was noted that the funding is from State drug, alcohol and tobacco prevention funds.

Request Approval of Grant Application: It was moved, seconded and passed to sign an Application to the State Department of Health for Nutrition Education Funding. The funding will supply the Health Department with an additional \$20,000 in federal match money to continue Breastfeeding Outreach activities and enhance the nutrition education provided through the WIC Program.

Request Approval of Application for Funding: It was moved, seconded and passed to sign an application to the State DSHS. The application will allow Grays Harbor County Health Department to continue the First Steps services for pregnant and new mothers and babies. Services are billed on a fee-for-service basis.

Request Approval of Contracts: It was moved, seconded and passed to sign the following Contracts, which will provide day program services for people in the county with developmental disabilities during the next year – July 1, 2003 to June 30, 2004. Full funding is provided by the State DSHS, Division of Developmental Disabilities. All funding is State only:

- Timberland Opportunities
- Coastal Community Action Program
- Harbor Alternative Living Association
- Morningside
- Washington Initiative for Supported Employment
- ARC of Washington
- Betty Beckett.

Request Approval of Program Agreement and Contracts: It was moved, seconded and passed to approve a Program Agreement with the DSHS Division of Alcohol and Substance Abuse for Treatment and Prevention Services for the 2003-2005 Biennium. The amount available is \$1,338,066. Of that amount the total \$996,457 is federal funding and \$341,609 is state funding.

It was further moved, seconded and passed to sign the following contracts with local agencies for services funded through the State Agreement:

* Educational Service District 113	\$171,621
* Providence/St. Peter	\$241,099
* Confederated Tribes/Chehalis Reservation	\$ 32,000

MANAGEMENT SERVICES

Request Approval, Services Agreement: It was moved, seconded and passed to approve a Services Agreement between Grays Harbor County and the Quinault Indian Nation. Grays Harbor County is contracting with the Quinault Indian Nation to perform weed eradication in compliance with the U.S. Forest Service Quinault Weed Project. The Quinault Nation will supply all necessary labor, supervision, machinery, equipment, etc.

Request Approval, Resolution Amending Petty Cash Fund: It was moved, seconded and passed to adopt Resolution No. 03-62 - Amending Resolution 90-20, Establishing a Petty Cash Fund in Central Services Fund #503-000-000.

PROSECUTING ATTORNEY

Request Authority to Order County Code Supplement: Upon recommendation of the Prosecuting Attorney, it was moved, seconded and passed to authorize his office to order a supplement to the Grays Harbor County Code to include adopted Ordinances 293 – 308, adopted after March 10, 2003. The cost is estimated at approximately \$1,200, and the Budget Director has advised that funds are available for this purpose in Special Projects Fund to cover this expense.

SHERIFF

Request Approval, Consulting Agreement: It was moved, seconded and passed to approve and sign an agreement with Richard Jacobson, who will implement the Washington State Traffic Safety Commission Grant received by the Sheriff's Department. The Prosecuting Attorney reviewed the agreement and approved it as to form.

FAIR

Request Authorization to Sign: A motion was made, seconded and passed to authorize the Fair and Events Manager to sign an entertainment contract with Tyler Bechtol – PDX Entertainment to perform at the Grays Harbor County Fair August 7 through August 10, 2003.

PUBLIC COMMENT

There was no public comment

ANNOUNCEMENT

None

CORRESPONDENCE

None

APPOINTMENT

None

STAFF MEETINGS

The Board held staff meetings on Monday, June 30, 2003, starting at 9:00 A.M. These staff meetings are public meetings, held in the Commissioners Conference Room. The purpose is for information and discussion only. No decisions are made, nor any action taken at staff meetings. The Commissioners and Clerk of the Board reviewed calendars and pending daily office issues. The Board met with the Director of Health & Social Services, the Treasurer and Budget Director, and the Director of Public Services. Staff meetings will be held during the week.

RESOLUTIONS

The following resolutions were approved and signed:

#03-61 A Resolution of the Board of Commissioners of Grays Harbor County, Washington, Providing for the Issuance of \$1,485,000 par value of Limited Tax General Obligation Bonds, 2003, of the County for General County Purposes to Provide Funds with Which To Pay Part of the Cost of Industrial Waterline Improvements Located Near and Through The Eastern Portion of the City of Aberdeen, through the issuance and sale of bonds; Fixing The Date, Form, Maturities, Interest Rates, Terms and Covenants of the Bonds; Establishing a Bond Redemption Fund; Providing for Bond Insurance; and Approving The Sale and Providing for the Delivery of Bonds to Seattle-Northwest Securities Corporation of Seattle, Washington.

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#03-62 Amending Resolution #90-20, Establishing Petty Cash Account in the Central Services Fund #503-000-000

#03-63 Authorizing Supplemental Extension in Budget of Grays Harbor County General Fund Sheriff's Fund #001-000-032

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The meeting adjourned at 3:00 P.M., to Monday, July 7, 2003, at 2:00 P.M.

**BOARD OF COMMISSIONERS
GRAYS HARBOR COUNTY**

DENNIS MORRISETTE, Chairman

BOB BEERBOWER

ALBERT A. CARTER

ATTEST:

**Sandra Daniels
Clerk of the Board**