

MINUTES

BOARD OF COUNTY COMMISSIONERS MEETING

June 23, 2003

The Commissioners met in session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, June 23, 2003, at 2:00 p.m. Commissioners Bob Beerbower, Dennis Morrisette and Al Carter were present. Also in attendance was Sandra Daniels, Clerk of the Board. Jim Baker, Prosecuting Attorney was excused.

MINUTES OF PREVIOUS MEETING: The minutes of the June 16, 2003 meeting were approved as presented.

BIDS

Neilton Water System Upgrade: There was a bid opening for Grays Harbor County Neilton Water System Upgrades. The project includes construction of a 26-foot diameter by 15-foot tall concrete storage tank and 12-foot by 16-foot pump house and related yard piping and site work, installation of a packaged water booster pump system and related piping and appurtenances, installation of two well pumps, piping, controls and appurtenances, installation of electrical equipment and controls for the well pumps and booster pump system, excavation and backfill of approximately 880-feet of utility trench, and construction of approximately 2,800 feet of 6-inch HDPE, approximately 800-feet of 6" PVC, and approximately 150-feet of 4-inch and smaller water distribution piping, fittings and appurtenances. Two additional Bid Alternates were included and will be awarded if adequate funds are available. The Bid Alternates include construction of approximately 650 feet of 4-inch piping and installation of an auto-dialer and chlorine residual analyzer. Half-size drawings and contract documents were available at Doo'ps in will call, 705 4th Avenue East, Olympia, Washington. The Clerk of the Board opened and read the following bids received with bid bond attached:

Quigg Brothers Inc., Aberdeen	\$463,443.32
Bid Alternate A	50,043.85
Bid Alternate B	9,467.50
Rognlin's Inc., Aberdeen	\$426,584.88
Bid Alternate A	42,213.69
Bid Alternate B	8,223.30

Chairman Morrisette referred the bids to Kevin Varness, Department of Public Services for review and recommendation.

Passenger Vehicles: There was a bid opening for delivery of two (2) or more midsize, four (4) door, six (6) cylinder, sedan, vehicle/s, model year 2003/2004. Bid specifications were available at Grays Harbor County, Department of Public Services, 100 West Broadway, Suite 31, Montesano, Washington. The Clerk of the Board opened and read the following bids received with bid bond attached:

Five Star, Aberdeen (bid per unit including tax)	\$19,967.37
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Chairman Morrisette referred the bid to the Department of Public Services for review and recommendation.

Sport Utility Vehicles: There was a bid opening for delivery of two (2) or more medium size, four (4) door, four (4) wheel drive, sport utility vehicle/s, model year 2003/2004. Bid specifications were available at Grays Harbor County, Department of Public Services, 100 West Broadway, Suite 31, Montesano, Washington. The Clerk of the Board opened and read the following bids received with bid bond attached:

Five Star, Aberdeen (bid per unit including tax)	\$32,524.67
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Whitney's, Montesano (bid per unit including tax)	\$32,310.03
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Chairman Morrisette referred the bids to the Department of Public Services for review and recommendation.

Police Pursuit Vehicles: There was a bid opening for delivery of two (2) or more full size, four (4) door sedan, eight (8) cylinder, rear wheel drive police pursuit vehicle/s model year 2003/2004. Bid specifications were available at Grays Harbor County, Department of Public Services, 100 West Broadway, Suite 31, Montesano, Washington. The Clerk of the Board opened and read the following bid received with bid bond attached:

Five Star, Aberdeen (bid per unit including tax)	\$28,623.29
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Chairman Morrisette referred the bid to the Department of Public Services for review and recommendation.

HEARINGS

Supplemental Appropriation, Public Health & Social Services Fund: There was a public hearing to consider Supplemental Appropriation as follows: Public Health and Social Services Fund #001-000-029 in the amount of \$19,909.00. Chairman Morrisette asked for a staff report. Rose Elway, Budget Director, reported the request is for a Supplemental Budget Hearing for \$19,909 in the General Fund Public Health and Social Services Department for amendment #3 to the Consolidated Contract with the State Department of Health. Ms. Elway reported that \$2,400 was received from Title XX Clinical Family Planning funds. \$8,609 was received from the State of Washington Tobacco Settlement. \$6,200 was received from Federal Tobacco CDC. \$2,700 was received from Federal Immunization funds. Revenue received totals \$19,909. Additional funding in the Title XX Clinical, Tobacco and Immunization programs will be used in supplies and professional services. Chairman Morrisette asked for public comment. There was no public comment and the hearing was closed. A motion was made, seconded and passed to approve **Resolution No. 03-60 – Authorizing A Supplemental Extension In The Budget Of The Grays Harbor County General Fund Public Health And Social Services Department #001-000-029.**

Supplemental Appropriation, District Court Fund: There was a public hearing to consider Supplemental Appropriation as follows: District Court Fund #001-000-024 in the amount of \$4,532.00. Chairman Morrisette asked for a staff report. Karen Fournier, representing District Courts, reported the request is for a Supplemental Budget Hearing for \$4,532 in the District Court Office due to an increase in traffic infraction revenue collections as a result of unanticipated caseload increase this year. Funds will be used to replace the six year old fax machine in District Court, replacement of a monitor for video arraignment and to replace a chair for the bench. Chairman Morrisette asked for public comment. There was no public comment and the hearing was closed. A motion was made, seconded and passed to approve **Resolution No. 03-55 -- Authorizing A Supplemental Extension In The Budget Of The Grays Harbor County General Fund District Court #001-000-024.**

Six-Year Transportation Improvement Program 2004-2009: There was a public hearing to consider the adoption of the Six-Year Transportation Improvement Program for the period of 2004-2009. Chairman Morrisette asked for a staff report. Paul Easter, Director of Department of Public Services, reported the Six-Year Transportation Improvement Program includes a list of roads throughout the County that staff believes are a safety or bridge related issue. The Department of Public Services would like the list on a program to be funded into the future through state and federal participating programs. Mr. Easter explained this is a program that is prepared and submitted annually. Chairman Morrisette asked for public comment. There was no public

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comment and the hearing was closed. A motion was made, seconded and passed to approve **Resolution No. 03-56 – Resolution Adopting The Six Year Transportation Improvement Program (TIP) 2004-2009 For Grays Harbor County, Washington.**

PRESENTATION

District Court I Resolution: Chairman Morrisette read a resolution commending Sally Arnold for 22 ½ years of service to the citizens of Grays Harbor County as a Deputy Clerk and Legal Process Assistance III and wishing her a happy and fulfilling retirement. A motion was made, seconded and passed to approve **Resolution No. 03-54 – Resolution Honoring Sally Arnold On Her Retirement as Deputy Clerk and Legal Process Assistance III For Grays Harbor County District Court.**

DEPARTMENT OF PUBLIC SERVICES

Request Approval, Amendment to Agreement for Engineering Study:

A motion was made, seconded and passed to approve a contract amendment with Storset and Associates, Inc. to provide an analysis of the County Administration Building in regard to updating the heating and ventilation systems, and replacement of the roof. The updates are needed to address air quality, heating, and leaking roof issues. The project was planned for and budgeted in the 2003 Budget. Cost of the project is \$24,335. The Department of Public Services recommended the amendment to the agreement be approved.

Request Approval, Amendment to FCAAP Grant: A motion was made, seconded and passed to approve a grant agreement amendment between the Department of Ecology and the county. The amendment modifies the budget and scope of work to more accurately describe the work, which includes upgrading two gauging stations and operation and maintenance of the Humptulips gauge.

Request Approval, Amendment to Joint Funding Agreement: A motion was made, seconded and passed to approve the amended Joint Funding Agreement between the United States Department of the Interior, U.S. Geological Survey and the County. The agreement supersedes the March 5, 2003, proposal for the gauging station on the Humptulips River. The current proposal includes continued operation of the streamflow gauge through April 15, 2005. The proposed work (and source of the matching funds) is a component of the Phase II Comprehensive Countywide Flood Planning effort funded through a Flood Control Assistance Account Program (FCAAP) grant.

Request Approval, Personal Services Contract: A motion was made, seconded and passed to approve two (2) original Personal Services Contracts for LWC Consulting to provide assistance with environmental permitting and funding for various culvert replacement projects. LWC Consulting has been providing services to the County. That contract is due to expire on June 30, 2003. The Department of Public Services recommended hiring LWC Consulting and requested approval of the personal services contract.

Request Approval, Amending 2003 Planning & Building Permitting Fees Resolution: A proposed resolution amendment has been prepared to clarify certain rates, add miscellaneous rates, and separate rates according to location to better reflect the county resources required to work on such projects. A motion was made, seconded and passed to continue this item to next week to allow for the review of additional information.

Request Approval, CRP Resolution, Mooney Road LBST: A motion was made, seconded and passed to approve a CRP Resolution for the County Forces to construct a cul-de-sac and pave (LBST) this existing gravel road.

Request Approval, Emergency Management/Authorization to Sign Grant Application: A motion was made, seconded and passed to grant authorization for Dennis Morrisette, Chairman, Board of County Commissioners and F. Paul Easter, Director Emergency Management, to sign a Grant application for \$6,752 for funds for the development of a county-wide terrorist threat and needs assessment as required by the Office for Domestic Preparedness.

DEPARTMENTS

FORESTRY

Request Approval, Timber Sale Proposal: A motion was made, seconded and passed to authorize the following timber sales to be offered for public auction and to authorize the County Treasurer to advertise and sell at public auction on Friday, July 18, 2003 at the hour of 10:00 a.m. as the date and time for the sales.

<u>Sale Name</u>	<u>Estimated Volume</u>	<u>Estimated Value</u>
Breckenridge No. 1	437 MBF	\$55,268
Lytle Creek No. 7	322 MBF	\$42,043

Cosi-Hill R.O.W.	<u>13 MBF</u>	<u>\$ 1,000</u>
Totals	772 MBF	\$98,311

HEALTH & SOCIAL SERVICES

Request Approval, Declare Property Surplus to County Needs: A motion was made, seconded and passed to declare the following item surplus and donated to Peninsula Community Health Services:

1 exam light

The total value of this item is less than \$500 due to age and condition. The department no longer has a need for this equipment and Peninsula has indicated they can use it in providing services to low-income people.

Request Approval, Amendments to Contracts with Providence St. Peter Hospital & ESD 113: A motion was made, seconded and passed to approve amendments to increase the County's current contracts with both Providence St. Peter Hospital and the ESD 113 for Substance Abuse Treatment and Prevention services. St. Peter's contract is increased by \$51,930 and the ESD contract by \$45,634. All of the funding is federal funding provided through the County's State contract.

Request Approval, Contract with Fairfax Hospital: A motion was made, seconded and passed to approve a contract between the County and Fairfax Hospital. Fairfax provides inpatient psychiatric services for Medicaid children from Grays Harbor County. Western Washington RSN's that utilize Fairfax have agreed to provide a one-time payment to the hospital to ensure their ability to keep serving this population. Grays Harbor's share is \$6,132. This funding is derived from the departments State mental health contract.

Request Approval, Amendment to 2001-2003 Program Agreement w/DSHS/DASA: A motion was made, seconded and passed to approve an Amendment to the County's 2001-2003 Program Agreement with the DSHS/DASA. The Amendment increases and decreases several revenue sources in the Agreement and the net is a loss of \$25,500. The adjustment does not result in any reduced service levels.

MANAGEMENT SERVICES

Request Approval, Salary Resolution, Auditor's Office: A motion was made, seconded and passed to approve **Resolution No. 03-59 – Amending Resolution No. 03-04 And Fixing Compensation Of Employees From And After January 1, 2003**. The salary resolution reflects the changes in the Auditor's Office effective July 1, 2003. Changes include the replacement of the retiring Office Tech I, filling of the Recordings Lead position, reclassification of the Licensing Lead and Recordings Lead, and filling of the Elections Clerk. The Office Tech I, Recordings Lead and Elections Clerk positions were all filled in house.

Request Approval, 2003 One Time Only Interlocal Agreement: A motion was made, seconded and passed to approve two copies of a 2003 Interlocal Agreement between Grays Harbor County and the McCleary Bear Festival Committee in the amount of \$1,000. Funding will be used for the promotion of tourism for the McCleary Bear Festival event.

Request Approval, Budget Transfer/Fair Construction: A motion was made, seconded and passed to approve **Resolution No. 03-58 – Transferring Items In The Grays Harbor County Miscellaneous Fund Fair Construction #303-000-000**. This resolution authorizes the transfer for \$3,275 from the 4-H Steel Dog Building to the Weyco Poultry Rabbit Barn. \$3,275 was awarded to the Grays Harbor County Fair by the Weyerhaeuser Company for renovations to the rabbit and poultry barn.

Request Approval, Budget Transfer/Special Projects: The Department of Community Trade and Economic Development Public Works Trust Fund (PWTF) Loan for the Grays Harbor Vehicular Ferry Feasibility Study expired June 6, 2003. PWTF Board cannot issue another extension to this project loan because it is now under the control of the Community Economic Revitalization Board (CERB). After all allowable administration costs for Grays Harbor County and Grays Harbor Council of Governments, there is an additional \$31,782 in principal owing to repay the Vehicular Ferry Close Out of Loan, DCTED PWTF #PW-5-96-TIM-402 Loan. The Special Projects Fund budget had allocation to continue the project. It is now necessary to transfer the project budget to a principle repayment line within the budget. The proposed resolution is necessary to transfer \$31,782 in funds to do final close out of the PWTF Loan on the vehicular ferry. Rose Elway reported this action finalizes the County's involvement with the vehicular ferry project. A motion was made, seconded and passed to approve **Resolution No. 03-57 – Transferring Items In The Grays Harbor County Miscellaneous Fund Special Project #101-000-000**.

Request Approval, Close Out Report & Project Acceptance, Marine Link, Ocean Shores-Westport: A motion was made, seconded and passed to approve the amended scope of work for the interlocal ferry project. The project completed preliminary

assessment of developing a vehicular ferry between Westport and Ocean Shores, connecting State Route 105 & 109, operational feasibility including preliminary vessel design, assessment of Ocean Shores marina access channel, determination of channel dimensions and maintenance requirements, including dredging and disposal costs, travel analysis with travel demand forecasts, development of a regional travel model covering SR 105, 109, 115, 12 and US 101, peak crossing times, ridership levels and costs with preliminary fiscal feasibility statements including vessel replacement costs. The Board executed the required WSDCTED-PWTF program close out report documents. The total eligible project (amended scope of work) costs were \$171,465. The project did not complete the ferry construction design phase because the Army Corps of Engineers will be issuing their decision on dredging the access channel to the Ocean Shores Marina July 23, 2003 and the loan agreement expired June 6, 2003 with no possible extension.

The Clerk of the Board announced the following item received after the agenda was prepared:

Request Approval, 9-1-1 Grant Funds: A motion was made, seconded and passed to approve three WS Military Department E-911 Grants for the fiscal period July 1, 2003 through June 30, 2004. \$305,470 of State E-911 funds are to implement Wireless Phase 1 and Phase 11 service for wireless 911 calls originating in Grays Harbor County. \$9,570 of State E-911 funds are for expenses necessary to answer wireless 911 calls and maintain equipment necessary to operate Wireless Enhanced 911. \$125,024 of State E-911 funds are for expenses necessary to answer 911 calls and maintain equipment to operate Wireline E-911.

PUBLIC COMMENT

Chairman Morrisette asked for public comment. Bob Bonnell, resident of rural Montesano, discussed forest practice permits and the six-year waiting limit to convert if not converted at the time of the application. Mr. Bonnell discussed problems with the six-year waiting period law and the unfairness of the law. He asked questions regarding the situation in the Sheriff's Department involving a deputy who has been called to active duty in the Coast Guard Reserves resulting in unanticipated overtime expenses for the department. Chairman Morrisette provided information regarding the certification training period required before a person is eligible for the position. Chairman Morrisette reported that Mr. Bonnell's comments would be shared with Sheriff Whelan. There was no additional public comment.

ANNOUNCEMENT

None

CORRESPONDENCE

None

APPOINTMENT

None

STAFF MEETINGS

The Board held staff meetings on Monday, June 23, 2003, starting at 9:00 A.M. These staff meetings are public meetings, held in the Commissioners' Conference Room. The purpose is for information and discussion only. No decisions are made, nor any action taken at staff meetings. The Commissioners and Clerk of the Board reviewed calendars and pending daily office issues. The Board met with the Public Services Director, Director of Fairgrounds, the Deputy Prosecuting Attorney and the Director of Management Services. Staff meetings will be held during the week.

RESOLUTIONS

The following resolutions were approved and signed:

- #03-54 A Resolution Honoring Sally Arnold On Her Retirement as Deputy Clerk and Legal Process Assistance III For Grays Harbor County District Court**

- #03-55 Authorizing A Supplemental Extension In The Budget Of The Grays Harbor County General Fund District Court #001-000-024**

- #03-56 Resolution Adopting The Six Year Transportation Improvement Program (TIP) 2004-2009 For Grays Harbor County, Washington**

- #03-57 Transferring Items In The Grays Harbor County Miscellaneous Fund Special Projects #101-000-000**

- #03-58 Transferring Items In The Grays Harbor County Miscellaneous Fund Fair Construction #303-000-000**

- #03-59 Amending Resolution #03-04 And Fixing Compensation Of
Employees From & After January 1, 2003**
- #03-60 Authorizing A Supplemental Extension In The Budget Of The Grays
Harbor County General Fund Public Health & Social Services
Department #001-000-029**

ORDINANCES

None

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The meeting adjourned at 2:54 p.m. to Monday, June 30, 2003 at 2:00 p.m.

BOARD OF COMMISSIONERS
for Grays Harbor County
This _____ day of _____, 2003

BOB BEERBOWER, Commissioner, District 1

DENNIS MORRISETTE, Chairman

ALBERT A. CARTER, Commissioner, District 3

ATTEST:

Sandra Daniels
Clerk of the Board