

MINUTES

BOARD OF COUNTY COMMISSIONERS MEETING

June 2, 2003

The Commissioners met in session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, June 2, 2003, at 2:00 p.m. Commissioners Bob Beerbower, Dennis Morrisette and Al Carter were present. Also in attendance was Sandra Daniels, Clerk of the Board. Jim Baker, Prosecuting Attorney was excused.

MINUTES OF PREVIOUS MEETING: The following minutes were approved as presented:

- Commissioners' Special Meeting of May 5, 2003 at 6:30 p.m.
- Commissioners' Meeting of May 12, 2003 at 2:00 p.m.
- Commissioners' Meeting of May 19, 2003 at 2:00 p.m.

DEDICATION:

Wood Carving w/County Seal: Chairman Morrisette provided background information regarding the woodcarving with the County insignia. Sandi Daniels, explained that prior to 1984 the County seal depicted Captain Robert Gray. County letterhead still bears the Robert Gray seal. 1984 was the County bicentennial and the Commissioners at that time were Bill Vogler, Mike Murphy and Omar Youmans. They sponsored a contest encouraging citizens to design a new and current logo. The winning logo was designed by Dick and Lynn Creevan and the logo incorporated a fish, boat and timber. That logo is what is on the wood carving dedicated today. Chairman Morrisette reported Grays Harbor County owns approximately 40,000 acres of forestland and Larry Smith, Director of the Forestry Department was contacted to provide wood from Grays Harbor County property. Mr. Smith reported that the wood selected for the carving is from a 30-acre stand that the County owns. It was the last pure old growth stand of cedar that the County owned. In 1993 it was included in a timber sale that was sold to Pacific Lumber and logged by Fred D. Moe Logging of Elma. Mr. Smith reported that they had identified one tree that was approximately 12 feet in diameter when it was standing with a 10-foot diameter burl. That tree was earmarked and the County would retain the tree. The loggers were instructed that when the tree fell that the log with the burl would be saved and stored for future use by the County. Mr. Smith explained that a burl such as that is very rare. He reported that the log was removed from the stand and later it was stolen. It was discovered that cutters working for the purchaser stole the burl. The burl was located and was reclaimed. The original burl had been sliced into approximately 6-inch thick planks and only one was recovered. It has been stored in a barn for ten years and a decision was made to use it for this project. Mr. Smith shared a picture of the tree and the burl. He estimated that the tree was between 800 and 900 years old. He reported

that this sale was a record setter for timber prices ever received for the County. Chairman Morrisette researched wood carvers and located David and Karen Thompson. He reported that David and Karen Thompson spent several weeks working on the woodcarving. They unveiled the woodcarving and were recognized for their work. Chairman Morrisette reported that a plaque was made commemorating the insignia and the woodcarving and how it developed. He read the information on the plaque as following: Grays Harbor County Seal dedicated the 2nd day of June 2003. Wood carving artist David and Karen Thompson. Seal designed by Dick and Lynn Creevan. Wood burl from Grays Harbor County Forestland. Ms. Thompson hung the plaque. Chairman Morrisette thanked Mr. and Mrs. Thompson for their artistic work.

BIDS

Brush-Cutting Attachment: There was a bid opening for the delivery of one (1) or more Brush Cutting Attachment(s), new and unused. The bid specifications were available at Grays Harbor County, Department of Public Services, 100 West Broadway, Suite #31, Montesano, Washington. The County Commissioners reserves the right to reject any and all proposals, or parts thereof, with or without cause. The Clerk of the Board opened and read the following bids received:

Pacific Utility Equipment, Company, Seattle	no bid
Coastline Ford Tractor, Everett	\$7,121.81
D & M Machine Division Inc., Montesano	\$39,319.88

Chairman Morrisette referred the bids to the Department of Public Services for review and recommendation.

11,200 GVWR Regular Cab & Chassis Pickup: There was a bid opening for one (1) or more, 11,200# GVWR regular cab & chassis pickup, w/rear duals, model year 2003/2004. Bid specifications were available from the Grays Harbor County Public Services Department, Administration Building, 100 West Broadway, Suite 31, Montesano, Washington. The County reserves the right to reject any and all proposals, or parts thereof, with or without cause.

The Clerk of the Board opened and read the following bids received:

Five Start Ford, Aberdeen 2004 Ford F350 cab & chassis	\$24,889.67
---	-------------

Evergreen Ford, Issaquah 2004 Ford F350 chassis cab (no pickup bed)	\$25,479.48
Harris Ford, Lynnwood 2004 Ford F350 DRW F32 4x2 pickup	\$24,721.39
Whitney's Chevrolet, Montesano Chevrolet 3500 extended cab & chassis	\$25,474.16

Chairman Morrisette referred the bids to the Department of Public Services for review and recommendation.

Rotary Boom Mower(s) with Tractor(s): There was a bid opening for one (1) or more, Rotary Boom Mower(s) with Tractor(s), new and unused. Bid specifications were available from the Grays Harbor County Public Services Department, Administration Building, 100 West Broadway, Suite 31, and Montesano, Washington. The County reserves the right to reject any and all proposals, or parts thereof, with or without cause.

The Clerk of the Board opened and read the following bids received:

Pacific Utility Equipment Company, Seattle	no bid
Sumner Tractor & Equipment, Sumner JD 6320 Tractor w/Diamond DB50C boom mower	\$62,853.76
Coastline Tractor, Everett New Holland TS100 w/20mm US Mower	\$72,236.10
NC Machinery Company, Chehalis Challenger Model MT535 Tractor w/T-121 boom brush cutter	\$105,144.89
Western Power & Equipment, Auburn New Holland TS-100 tractor w/Tiger TRB-50C boom mower	\$63,914.86
Western Power & Equipment, Auburn JD 6320 tractor w/Tiger TRB-50C boom mower	\$65,891.61

Chairman Morrisette referred the bids to the Department of Public Services for review and recommendation.

Minutes

Board of County Commissioners – June 2, 2003

Page 4

¾ Ton Extended Cab 4X4 Pickup(s): There was a bid opening for the delivery of two (2) or more, ¾ ton extended cab, 4x4 pickup(s) model year 2003/04. Bid Specifications were available from the Grays Harbor County Public Services Department, Administration Building, 100 West Broadway, Suite 31, Montesano, Washington. The County reserves the right to reject any and all proposals, or parts thereof, with or without cause.

The Clerk of the Board opened and read the following bids received:

Five Star Ford, Aberdeen	
Ford F250 super cab 4x4	\$33,709.87
Ford F250 super cab 4x4 XLT/wpower seat	\$36,853.30
Evergreen Ford, Issaquah	
Ford F250	\$34,883.72
Harris Ford, Lynwood	no bid
Whitney's Chevrolet, Montesano	
Chevrolet K2500 xcab, p/u 4x4	\$37,583.83

Chairman Morrisette referred the bids to the Department of Public Services for review and recommendation.

Pneumatic Tire Asphalt Compactor(s): There was a bid opening for the delivery of one (1) or more, Pneumatic Tire Asphalt Compactor(s), new and unused. Bid Specifications were available from the Grays Harbor County Public Services Department, Administration Building, 100 West Broadway, Suite 31, Montesano, Washington. The County reserves the right to reject any and all proposals, or parts thereof, with or without cause.

The Clerk of the Board opened and read the following bids received:

Pacific Utility Equipment Company, Seattle	no bid
Pape Machinery Inc., Tacoma	
Dynapac cp132 (22,500#)	\$51,988.26
N.C. Machinery Co., Chehalis	
Caterpillar Model PS200B (28,685#)	\$63,265.66

Sahlberg Equipment Company, Lynwood Ingram 9 wheel (13,000-30,000#)	\$48,188.25
Ingersoll-Rand Equipment & Service, Seattle I.R. model PT-125R (9,095#)	\$50,364.61
Western Power & Equipment, Auburn AP915 Ingram (13,000 – 30,000#)	\$62,519.74
Clyde/West, Inc., Seattle HYPAC C530AH (9,975 – 27,000#)	\$49,925.51

Chairman Morrisette referred the bids to the Department of Public Services for review and recommendation.

2003 Culvert Supply Contract: There was a bid opening for the delivery of the following project: 2003 Culvert Supply Contract. The contemplated work to be performed under this signed contract consists of the fabrication and delivery of 150 L.F. of Polymer Coated Steel Culvert Pipe and 0.138” thick, 73” span., 55” rise, 3” x 1” corrugations and 264 L.F. of Polymer Coated Steel Culvert Pipe 0.079” thick, 18” diameter. All materials furnished shall conform to the 2002 Standard Specifications for Road, Bridge and Municipal Construction, WSDOT. Plans and specifications were available from the Grays Harbor County Public Services Department, Administration Building, 100 West Broadway, Suite 31, Montesano, Washington. Informational copies of maps, plans, and specifications were on file for inspection in the office of the County Road Engineer, Department of Public Services, Public Works Division, 310 West Spruce, Montesano, Washington. The County reserves the right to reject any and all proposals, or parts thereof, with or without cause.

The Clerk of the Board opened and read the following bid received:

Washington & Oregon Culvert Company, Arlington	\$14,551.23
--	-------------

Chairman Morrisette referred the bid to the Department of Public Services for review and recommendation.

Midsized 4-Door, 6 Cylinder Vehicle(s): There was a bid opening for the delivery of one (1) or more, midsize, four (4) door sedan, six (6) cylinder vehicle/s, model year 2003/04. Bid Specifications were available from the Grays Harbor County Public Services Department, Administration Building, 100 West Broadway, Suite 31, Montesano,

Minutes

Board of County Commissioners – June 2, 2003

Page 6

Washington. The County reserves the right to reject any and all proposals, or parts thereof, with or without cause.

The Clerk of the Board opened and read the following bids received:

Aberdeen Honda, Aberdeen Honda Accord, LX 4C	\$20,602.13
Aberdeen Honda, Aberdeen Honda Accord, LX V6	\$23,397.20
Five Star Ford, Aberdeen 2003 Ford Taurus	\$19,525.64
Evergreen Ford, Issaquah 2004 Taurus SE	\$20,690.82
Harris Ford, Lynwood 2004 Ford Taurus	\$18,442.22
Whitney's Chevrolet, Montesano 2004 Chevrolet Malibu	\$17,624.74

Chairman Morrisette referred the bids to the Department of Public Services for review and recommendation.

HEARINGS

Text Amendment of Zoning Code, Title 17: There was a public hearing to consider a text amendment of the Zoning Code Title 17. Specifically, to add R.V. Parks as a Conditional Use in the RR zone, and define the terms 'Dwelling unit' and 'Short-term occupancy'. A SEPA Determination of Non-Significance (DNS), dated April 16, 2003, is being issued under WAC 197-11-340. Information on the text amendment was available from Suresh Bhagavan, Planning Division, Grays Harbor County, Montesano, Washington. Chairman Morrisette asked for a staff report. Suresh Bhagavan, County Planning Division, reported that on May 5, 2003, the Grays Harbor County Planning Commission concluded a public hearing to amend the text of the Zoning Code, Title 17, by adding R.V Parks as a Conditional Use in the RR zone. Mr. Bhagavan reported that the Commission recommended approval of the amendment. Mr. Bhagavan requested that the following materials be entered into the record without reading:

Minutes

Board of County Commissioners – June 2, 2003

Page 7

1. Record of Action of the Planning Commission
2. Application
3. Environmental Checklist
4. SEPA Determination of Non-Significance
5. Notice of Public Hearing
6. Correspondence Received in Response to the Public Notice

Mr. Bhagavan explained that specifically this ordinance will add “recreational-vehicle parks and campgrounds” as a Conditional Use in the Rural Residential zoning district. Also, to define “short-term occupancy” and re-define “dwelling unit”. Chairman Morrisette asked for public comment. There was no public comment and the hearing was closed. A motion was made, seconded and passed to approve **Ordinance No. 306 -- An Ordinance Amending The Text Of The Grays Harbor County Code Title 17, Approving A Petition For Case #20030559.**

Application for Rezone: There was a public hearing to consider that Lynn and Scott Green have submitted an application to rezone approximately two acres of land that is currently zoned General Commercial (C-2), to General Residential (R-2). Case No. 2003-0471.

The proposal is located on Mallard Lane, approximately five miles west of Montesano, on the property having Assessor’s parcels # 718000000901 and #718000000902, within the northeast quarter of the northeast quarter of Section 17, Township 17N., Range 8 W. W.M., Grays Harbor County, WA.

A SEPA Determination of Non-Significance (DNS), dated April 15, 2003, has been issued under WAC 197-11-340.

Chairman Morrisette asked for a staff report. Suresh Bhagavan, County Planning Division, reported that the Grays Harbor County Planning Commission concluded a public hearing on May 5, 2003, to consider an application to rezone approximately two acres of land that is currently zoned General Commercial (C-2), to General Residential (R-2). Mr. Bhagavan reported that the Commission recommended approval of this application. Mr. Bhagavan requested that the following materials be entered into the record without reading:

Minutes

Board of County Commissioners – June 2, 2003

Page 8

1. Record of Action of the Planning Commission
2. Application
3. SEPA Determination of Non-Significance
4. Environmental Checklist
5. Zoning Map
6. Notice of Public Hearing

Mr. Bhagavan reported that staff recommended approval, by the Planning Commission, of Case #2003-0471. The Planning Commission approved Case #2003-0471. Chairman Morrisette asked for public comment. There was no public comment and the hearing was closed. A motion was made, seconded and passed to approve **Ordinance #307 – An Ordinance Amending The Grays Harbor County Official Zoning Maps Adopted Pursuant To Grays Harbor County Title 17 Approving A Petition For Rezone Case #2003-0471.**

(Con't from 5/19) Ordinance Adopting Title 14 Regulating Forest Practices: The Clerk of the Board announced this hearing was continued from the May 19, 2003 meeting. The hearing is to consider an ordinance adopting a new title to the Grays Harbor County Code that provides for review and enforcement of releases from development moratoriums for unincorporated areas pursuant to the Washington State Forest Practices Act, RCW 76.09.

The following summary provides a brief description of the ordinance presented to the Board of Commissioners of Grays Harbor County for consideration:

Grays Harbor County has authority under RCW 76.09 in the public interest to evaluate and release the six-year moratorium associated with a previous forest harvesting activity, to ensure that conversions of forest land are consistent with county development regulations, and to protect public resources. The proposed ordinance will establish a new Title 14, Forest Practices, in the Grays Harbor County Code, providing for applications and review procedures for forest practices permits, including conditions, inspections, release of development moratorium, appeals and enforcement to ensure compliance with this title.

A full text of the proposed ordinance was available at the County Commissioners Office, Suite 1, County Administrative Building, 100 West Broadway, Montesano, Washington,

Minutes

Board of County Commissioners – June 2, 2003

Page 9

98563, for review, and was available to be mailed upon request. Written comments could be mailed to the Clerk of the Board of County Commissioners prior to the May 19, 2003 meeting or submitted at the County Commissioners' Office, Administration Building, Montesano, Washington, or submitted at the public hearing.

Chairman Morrisette asked for a staff report. Suresh Bhagavan, County Planning Division, reported that this hearing was held by the Board of County Commissioners on May 19, 2003 and continued to this meeting. The materials were already entered into the record by reference without reading. Mr. Bhagavan reported that this ordinance would provide for review and enforcement of releases from development moratoriums for unincorporated areas pursuant to the Washington State Forest Practices Act, RCW 76.09.

Chairman Morrisette asked for public comment. There was no public comment and the hearing was closed. A motion was made, seconded and passed to approve **Ordinance No. 308 – An Ordinance Adding A New Title To The Grays Harbor County Code For The Review And Enforcement Of Releases From Development Moratoriums For Unincorporated Areas Pursuant To The Washington State Forest Practices Act, RCW 76.09.060 (3) (b) (i) (E).**

PRESENTATION

None

DEPARTMENT OF PUBLIC SERVICES

Request Approval, Award Bid, Elma-McCleary Road Vertical Alignment Project:

The Department of Public Services submitted a bid recap for the Elma-McCleary Road Vertical Realignment M.P. 1.87 to M.P. 2.03, C-97400-16 TA 1785, Fed Aid No. STPH-T142(006) Project. The lowest responsive bid of \$254,137.63 was submitted by Bruch and Bruch Construction Inc., of Port Angeles, Washington. This bid is 17.5% below the Engineer's Estimate. The department recommended the contract be awarded to Bruch and Bruch Construction Inc., of Port Angeles, Washington. A motion was made, seconded and passed to award the bid to Bruch and Bruch Construction Inc. as described.

Request Approval, Sign Contracts, Elma-McCleary Road Vertical Alignment

Project: A motion was made, seconded and passed to approve four (4) sets of contract documents for the Elma-McCleary Road Vertical Realignment Project, C-97400-16, which was awarded to the low bidder, Bruch and Bruch Construction Inc. of Port Angeles, Washington. The Department of Public Services recommended execution of this contract.

Request Approval, Award Bid, 2003-2004, County Beach Approach Sand Removal

Contract: A motion was made, seconded and passed to award the 2003-2004 County Beach Approach Sand Removal Contract to the low bidders South Beach Construction for Item #1, Bonge Avenue #13200, Grayland Beach #10780, and Cranberry Beach #10000; and Auto Equipment Inc. for Item #2, Damon Road #2286, Second Avenue #2522, and Second Street #93100. The Department of Public Services recommended that this project be awarded as described.

Request Approval, Open Bids, Pearsall Building Improvements: A motion was made, seconded and passed to approve bid advertisement to solicit bids for a remodel of the Pearsall Building, Health Department reception and records areas on the first floor of the Pearsall Building. Funding was provided in the 2003 budget for this project. Estimated cost is \$50,000. June 30, 2003 at 2:00 p.m. is the date and time set for a bid opening for the project as described.

Request Approval, Change Order, Juvenile Detention Center Roof Replacement: A motion was made, seconded and passed to approve the change order prepared to correct a design deficiency in the roof construction at the Juvenile Detention Center. There is insufficient ventilation in the roof area to meet current building code requirements. This problem is significant enough to potentially void the warranty on the new roof that is being installed. The change order provides for installation of ridge and hip vents. The cost of the change order is \$7,120 plus tax. The Department of Public Services recommended approval of the change order.

Request Approval, Amendment, Neilton Water System Improvement: A motion was made, seconded and passed to approve an amendment with Gibbs and Olson, Inc. of Olympia to restore \$55,000 to the engineering agreement for design and construction services for the water system improvements at Neilton. The \$55,000 represents the funds spent toward drilling and development of the groundwater wells and preparation of the water supply source approval for the State Department of Health. The project is set for bid opening on June 23, 2003. The project is being funded by a Community Development Block Grant. The Department of Public Services recommended approval of the amendment.

DEPARTMENTS

AUDITOR

Request Approval, Resolution Amending Petty Cash Fund: A motion was made, seconded and passed to approve **Resolution No. 03-48 – Amending Petty Cash, Revolving, and Imprest Funds.** This resolution authorizes the County Auditor's office

Minutes

Board of County Commissioners – June 2, 2003

Page 11

to increase the “change fund” in the Licensing section by \$200 to accommodate modifications in working conditions.

MANAGEMENT SERVICES

Request Approval, Set Hearing Date, Supplemental Appropriation: June 23, 2003 at 2:00 p.m. is the date and time set for a public hearing to consider a Supplemental Budget request for \$19,909 in the General Fund Public Health & Social Services Department for amendment #3 to the Consolidated Contract with the State Department of Health. Additional funding in the Title XX Clinical Tobacco and Immunization programs will be used in supplies and professional services.

Request Approval, MSA, Quinault Rain Forest VIC: A motion was made, seconded and passed to approve two copies of a \$13,500 Municipal Services Agreement between Grays Harbor County and the Grays Harbor Chamber of Commerce for the operations of the Quinault Rain Forest Visitor Information Center. \$600 will be paid to the Grays Harbor Chamber of Commerce for administration fees.

Request Approval, Interlocal Agreement Revision, WCRP: A motion was made, seconded and passed to approve 2 originals of the WCRP Interlocal Agreement first amendment which allows non-county units of local government to participate as non-voting affiliate members. With this amendment the program has been extended to the State Association of County, WSAC, WACO and WAPA which provide the same type of service as WCRP. Each of these county associations have requested to participate in liability and property insurance through WCRP. The Risk Pool Board of Directors recommends this extension to these affiliates. Deputy Prosecutor Jennifer Wieland has reviewed the amendment as to form. It was recommended that the Interlocal Agreement Revision be executed.

Request Approval, Amendment C, E-9-1-1 Operations Contract: A motion was made, seconded and passed to approve two copies of a Washington State Military Department grant Amendment C for the E-911 Operations Contract. This amendment increases the grant by \$50,000. Funding will be used for E-911 Operators salaries and benefits. It was recommended that the Amendment be approved.

Request Approval, Budget Transfer: Grays Harbor County has received a revised retro assessment for policy years 1993-1998 from the Washington Counties Risk Pool. The assessment increased \$109,050 for the county’s liability from the balance \$285,885 which was booked in 1999 to \$394,935. Grays Harbor County is paying the retro assessment by July 16, 2003 in order to take advantage of the pre-payment savings of

Minutes

Board of County Commissioners – June 2, 2003

Page 12

\$43,882. The General Fund Non-Departmental Fund's portion of the assessment increased \$43,443 and requires a budget amendment. The Insurance Fund #504 has \$86,774 available in budget to transfer to purchase this retro assessment premium. Budget transfer resolutions are necessary for \$43,443 in Non-Department Ending Fund Balance and \$86,774 in the Insurance Fund Ending Fund Balance. A motion was made, seconded and passed to approve:

Resolution No. 03-49 – Transferring Items In The Grays Harbor County General Fund Non-Departmental #001-038

Resolution No. 03-50 – Transferring Items In The Grays Harbor County Insurance Fund #504-000-000

Request Approval, Set Hearing Date, Supplemental Appropriation: June 23, 2003 at 2:00 p.m. is the date and time set for Supplemental Budget Hearing in the amount of \$4,532 in the District Court Office due to an increase in traffic infraction revenue collections as a result of unanticipated caseload increase this year. Funds will be used to replace the six year old fax machine in District Court, replacement of a monitor for video arraignment and to replace a chair for the bench. It was recommended a hearing date be set.

COMMISSIONERS

Request Approval, Award Bid, County Printing Contract: A motion was made, seconded and passed to award the bid for 2003 County Printing of Officials Publications for the dates July 1, 2003 through June 30, 2004 to the Montesano Vidette. The bid was reviewed by the Rose Elway, Budget Director. The price quote listed for the new contract basically increases the amount from \$4.25 per inch to \$4.50 per inch at an approximate 5% increase. The Clerk of the Board recommended that the bid be awarded as described.

HEALTH AND SOCIAL SERVICES

Request Approval, Business Associate Agreements: A motion was made, seconded and passed to approve two Business Associate Agreements. The Federal Health Insurance Portability and Accountability Act (HIPAA) of 1996's Privacy Rule requires that a healthcare provider, which the Department serves as, have written agreements with any entities with which there is shared protected health information. Ahlers is an organization that collects information regarding family planning services and prepares aggregate reports for the State of Washington. The Kansas Integrated Public Health System manages the software for client billing and information systems. Both of these

agreements provide for privacy safeguards. Jennifer Wieland in the Prosecutor's Office contributed to the content of and reviewed these agreements.

Request Approval, Application to State Health Department/2004 Funds: A motion was made, seconded and passed to approve an application to the Department of Health for federal and state Family Planning funds for the calendar year 2004. A total of \$79,400 in state funds and \$62,800 in federal funds is projected as revenue that will flow through the Consolidated Contract. Both clinical and community education services will be provided, and it is estimated that a total of 1,500 unduplicated clients will be served. Approximately 80% of Family Planning clients have incomes at or below 150% of the Federal Poverty Level.

Request Approval, Amendments to Mental Health Contracts: A motion was made, seconded and passed to approve amendments to contracts for mental health services with Behavioral Health Resources and Evergreen Counseling Center. Both contracts are being extended by one month, through July 2003, with current level of funding. The State DSHS has extended the County's contract, which funds these subcontracts, in order to have sufficient time to process allocations for the new fiscal year after the Legislature adopts a budget.

The Clerk of the Board announced the following item received after the agenda was prepared:

AUDITOR

Request Approval, Payroll and Payable: A motion was made, seconded and passed to approve Payroll and Payable for the month of May 2003. Total Claims -- \$4,239,353.52; Total Salary -- \$1,866,232.31 for a monthly total of \$6,105,585.83.

ANNOUNCEMENT

None

PUBLIC COMMENT

Chairman Morrisette asked for public comment. There was no public comment.

CORRESPONDENCE

The Clerk of the Board announced the following correspondence received:

Minutes

Board of County Commissioners – June 2, 2003

Page 14

1. A letter from Ruth E. Tarbox, Secretary/Treasurer, Lake Quinault Rain Forest, requesting approval to hold the 14th Annual Lake Quinault Rain Forest Bike Ride on Saturday, June 28, 2003, to benefit the Quinault Cancer Fund. A motion was made, seconded and passed to approve the request subject to review and recommendation by the Department of Public Services, Risk Management and the Sheriff's Department.
2. A letter from Carol Davis, Chairman, Washington Coast Chamber of Commerce, regarding the 4th of July celebration at Ocean City, Washington. In the past the Commissioner have assisted with the following Department heads to make the Fire O'er the Water in Ocean City on the Fourth of July a safe and successful event. The Sheriff's Department and State Patrol, on traffic control. The County barn in the area providing signs for a fire lane on the beach approach in Ocean City and arranging with Mark Cox for beach clean-up on July 5th, 2003. All of these Departments have provided a great example of service to communities on this patriotic day. A motion was made, seconded and passed to approve the request subject to review and recommendation by the Department of Public Services, Risk Management and the Sheriff's Department.
3. A letter from Carol Smith, Executive Director, Montesano Visitor Information Center, regarding the Festival of People celebration for July 26th this year. Ms. Smith requested approval to use the County parking lot on the corner of Broadway and Fleet as they do for Festival of Lights each December. A motion was made, seconded and passed to approve the request subject to review and recommendation by the Department of Public Services, Risk Management and the Sheriff's Department.

APPOINTMENT

None

STAFF MEETINGS

The Board held staff meetings on Monday, June 2, 2003, starting at 9:00 A.M. These staff meetings are public meetings, held in the Commissioners' Conference Room. The purpose is for information and discussion only. No decisions are made, nor any action taken at staff meetings. The Commissioners and Clerk of the Board reviewed calendars and pending daily office issues. The Board met with the Public Services Director, Director of Management Services and the Director of Health and Social Services. Staff meetings will be held during the week.

RESOLUTIONS

The following resolutions were approved and signed:

- #03-48** **Amending Petty Cash, Revolving, and Imprest Funds**
- #03-49** **Transferring Items In The Grays Harbor County General
Fund Non-Departmental #001-038**
- #03-50** **Transferring Items In The Grays Harbor County Insurance
Fund #504-000-000**

ORDINANCES

The following ordinances were approved and signed:

- No. 306** **An Ordinance Amending The Text Of The Grays Harbor
County Code Title 17, Approving A Petition For Case
#20030559**
- No. 307** **An Ordinance Amending The Grays Harbor County Official
Zoning Maps Adopted Pursuant To Grays Harbor County
Title 17 Approving A Petition For Rezone Case #2003-0471**
- No. 308** **An Ordinance Adding A New Title To The Grays Harbor
County Code For The Review And Enforcement Of Releases
From Development Moratoriums For Unincorporated Areas
Pursuant To The Washington State Forest Practices Act, RCW
76.09.060 (3) (b) (I) (E)**

Minutes
Board of Commissioners – June 2, 2003
Page 16

The meeting adjourned at 3:24 p.m. to Monday, June 9, 2003 at 2:00 p.m.

BOARD OF COMMISSIONERS
for Grays Harbor County
This _____ day of _____, 2003

BOB BEERBOWER, Commissioner, District 1

DENNIS MORRISETTE, Chairman

ALBERT A. CARTER, Commissioner, District 3

ATTEST:

Sandra Daniels
Clerk of the Board