

MINUTES

BOARD OF COUNTY COMMISSIONERS MEETING

April 7, 2003

The Commissioners met in session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, April 7, 2003, at 2:00 p.m. Commissioners Dennis Morrisette and Al Carter were present. Also in attendance was Sandra Daniels, Clerk of the Board and Jim Baker, Prosecuting Attorney. Commissioner Beerbower was excused.

MINUTES OF PREVIOUS MEETING: The minutes of the Commissioners' Meeting of March 31, 2003 at 2:00 p.m. were not available for consideration.

BIDS

Open Bids, Juvenile Facility Roof Replacement: There was bid opening for a General Construction Contract for "Juvenile Facility Roof Replacement." Specifications and contract documents for the Contract work were available from Grays Harbor County Facility Services Division, 211 West Spruce Street, Montesano, Washington. A maximum of two sets would be issued to each bidder upon payment of \$20 per set, non-refundable. A walk-through for all bidders was held at the project site on Monday, March 31, 2003, at 2:00 p.m. Attendance at the walk-through was not mandatory but access to the facility was not available at other times. The Clerk of the Board opened and read the following bids received with bid bond attached:

Western Washington Construction, Aberdeen, WA.	\$ 69,999.00 (B.B. #1)
John Lupo Construction, Aberdeen, WA	\$ 87,637.94 (B.B. #1)
	\$168,141.61 (B.B. #2)
Tetzlaff Roofing, Aberdeen, WA	\$ 89,594.00 (B.B. #1)

Chairman Morrisette referred the bids to the Department of Public Services for review and recommendation.

Open Bids, Satsop Development Park, Olympic View Drive Construction: There was a bid opening for the construction of the following project: Satsop Development Park, Olympic View Drive Construction, C-96350-01. The work to be performed under this contract consists of constructing 0.5-mile of new roadway. Major bid items included Roadway Excavation (19,500 CY); Embankment Compaction (8,500 CY); Gravel Borrow (16,000 ton), Asphalt Concrete Pavement (3,300 tons); CSTC (2,500 tons); Ballast (13,600 tons); 10-Inch Diameter Sanitary Sewer Pipe (2,075 LF); and other work in accordance with the plans, these Special Provisions, and the 2002 WSDOT/APWA

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Standard Specifications for Road, Bridge, and Municipal Construction, English Units, Division 1 APWA Supplement. The Clerk of the Board opened and read the following bids received with bid bond attached:

George Gill Construction, Chehalis	\$ 930,564.72
Quigg Bros. Inc., Aberdeen	\$1,071,044.34
C.A. Goodman Company, Inc.	\$ 826,818.94
Scarsella Bros. Inc., Seattle	\$ 844,031.81
D.L.B. Earthwork Company, Olympia	\$ 814,219.50
Sterling Breen Crushing Inc., Chehalis	\$1,201,819.22
Stan Palmer Construction Inc., Port Orchard	\$ 942,947.10
Rognlin's Inc., Aberdeen	\$ 824,898.84
D.D.J. Construction Company, Inc., Issaquah	\$1,039,574.44
Wilder Construction Company, Olympia	\$ 955,937.45
SCI Infrastructure, LLC, Seattle	\$ 884,993.54

Chairman Morrisette referred the bids to the Department of Public Services for review and recommendation.

HEARINGS

Supplemental Appropriation, Public Health and Social Services: There was a public hearing to consider Supplemental Appropriation as follows: Public Health and Social Services Fund #001-000-029 in the amount of \$6,504.00. Chairman Morrisette asked for a staff report. Rose Elway, Budget Director provided a staff report. Ms. Elway reported that the Supplemental Budget Request for \$6,504 is in the General Fund Public Health and Social Services Department and is due to an amendment to the Consolidated Contract with Department of Health to enhance breastfeeding education and promotion activities. Funds will be used in supplies. Chairman Morrisette asked for public comment. There was no public comment and the hearing was closed. A motion was made, seconded and passed to approve **Resolution No. 03-31 – Authorizing A Supplemental Extension In The Budget Of The Grays Harbor County General Fund Public Health And Social Services Department #001-000-029.**

PRESENTATION

None

DEPARTMENT OF PUBLIC SERVICES

Request Approval, Set Hearing Date, Intent to Establish County Road: A motion

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was made, seconded and passed to approve **Resolution No. 03-32 – Resolution of Intent to Establish County Road (R.C.W. 36.81.010)** and set May 5, 2003 at 2:00 p.m. as the date and time for a public hearing to consider intent to establish County Road.

Request Approval, Agreement for Consultant Services: The Department of Public Services have finished contract negotiations with Skillings-Connolly Inc. and are looking forward to working with them on the Ocean Beach Road, HES Project, M.P. 2.6 to M.P. 3.0, C-94230-36 and the Middle Satsop Road, HES Project, M.P. 2.6 to M.P. 3.1, C-97250-11. They will be doing a geotechnical analysis, hydraulic and environmental assessments, roadway design detailed engineering estimate and preparation of technical specifications, which will supplement the WSDOT standards. The County will furnish the survey data. The final contract price is higher than the original estimate because right of way negotiations and a greater amount of environmental work has been added to the contract. The Department of Public Services recommended approval of the three (3) copies of the contract. A motion was made, seconded and passed to approve the consultant agreement as described.

Request Approval, Aberdeen Industrial Waterline Easement: A motion was made, seconded and passed to approve an easement to provide for work on the Aberdeen Industrial Waterline on Rayonier property at the Grays Harbor Paper Mill. There is several hundred feet of above ground wood stave waterline to replace at this location. The easement has been executed by Rayonier, Inc. The Department of Public Services recommended approval of the easement.

Request Approval, Set Date, Open Bids, 2003 Pavement Striping Contract: A motion was made, seconded and passed to approve a Special Maintenance Project No. 2-02080-00 Resolution adopting the 2003 Pavement Striping Contract and set a bid opening date of April 28, 2003 at 2:00 p.m.

Request Approval, Local Agency Supplemental Agreement, Aberdeen Gardens Bridge Replacement: A motion was made, seconded and passed to approve three (3) copies of the *Local Agency Agreement Supplement #2* for the Aberdeen Gardens Wishkah River Bridge Replacement. This agreement requests federal matching funds for the right of way relocation costs associated with this project. The Department of Public Services recommended approval of the *Local Agency Supplement Agreement #2*.

Request Approval, Right-of-Way Deed, Aberdeen Gardens Bridge Project: A motion was made, seconded and passed to approve the Right-of-Way deed for the Aberdeen Gardens Bridge, CRP #51240-01 project. The Department of Public Services recommended approval of the right-of-way deed.

Request Approval, Right-of-Way Deed, Wynooche Valley Road Project: A motion was made, seconded and passed to approve the Right-of-Way deed for the Wynooche Valley Road, CRP #59190-12 road project. The Department of Public Services recommended approval of the right-of-way deed.

Request Approval, 2003 Aggregate Stockpiling Contract: A motion was made, seconded and passed to approve four (4) sets of contracts for the 2003 Aggregate Stockpiling Contract:

Schedule B 5/8 – U.S. No. 4 Crushed Screenings
Boundary Site

which was awarded, to *Quality Rock, Inc.*, for the amount of \$23,176.44.

Request Approval, Wishkah Road Reconstruction Contract: A motion was made, seconded and passed to approve four (4) sets of contract documents for the Wishkah Road Reconstruction Project, M.P. 4.14 to M.P. 4.38, C-94311-35. This project was awarded to the low bidder Rognlin's, Inc. of Aberdeen, Washington. The Department of Public Services recommended approval of the contract.

DEPARTMENTS

HEALTH AND SOCIAL SERVICES

Request Approval, Contract w/ESD 113 Youth Program: A motion was made, seconded and passed to approve a contract with the ESD 113 Youth Program for \$15,000. The Youth Program will provide case management, stabilization and counseling to high risk and homeless youth. Funding is provided through the County's contract with the State Department of Community Trade and Economic Development for Community Mobilization Against Substance Abuse.

Request Approval, Applications to City of Hoquiam, Special Event Licenses: A motion was made, seconded and passed to approve applications to the City of Hoquiam for Special Event licenses. The Public Health and Social Services Department plans to have a table at both the River Festival in July and the Logger's Play Day in September. They will be distributing health education information.

Request Approval, Contract w/Harbor After School: A motion was made, seconded and passed to approve a contract with Harbor After School for \$15,000. Harbor After School will provide mentoring, tutoring, and recreational services to at-risk middle school youth in the Aberdeen and Elma School Districts. Funding is provided through

the County's contract with the State Department of Community Trade and Economic Development for Community Mobilization Against Substance Abuse.

Request Approval, Amendment to Contract w/Evergreen Counseling Center: A motion was made, seconded and passed to approve an amendment to the County's contract with Evergreen Counseling Center. \$20,000 is provided for Evergreen to purchase and upgrade computers in order to operate a new data management system that is required by the State.

Request Approval, Agreement w/National Association of County & City Health Officials: A motion was made, seconded and passed to approve an Agreement between the County and National Association of County and City Health Officials. The Agreement provides \$10,000 to purchase an Impaired Driving Simulator. Law enforcement and Driver Education instructors will work together to teach students about the consequences of impaired driving. This will be the second simulator in the County – one is currently housed in Ocean Shores and this one will be housed with the City of Montesano.

Request Approval, Agreement for Neurodevelopmental Services: A motion was made, seconded and passed to approve an Agreement between the County and Dr. Lydia Groseclose. Dr. Groseclose will be going to the Public Health and Social Services Department every other month to provide neurodevelopmental services to Grays Harbor children who are referred through the Department's Children With Special Health Care Needs nurse. Dr. Groseclose will do her own billing for her services and there will be no funding exchanged. It is a great benefit to the community to have these specialty services provided locally.

MANAGEMENT SERVICES

Request Approval, Set Hearing Date, Supplemental Appropriation Hearing: A motion was made, seconded and passed set April 21, 2003 at 2:00 p.m. as the date and time for a Supplemental Budget Hearing for \$10,000 in the General Fund Public Health and Social Services Department. The National Association of County and City Health Officials has provided \$10,000 to purchase an Impaired Driving Simulator. Law enforcement and Driver Education instructors will work together to teach students about the consequences of impaired driving. This will be the second simulator in the County, one is currently housed in Ocean Shores and this one will be housed with the City of Montesano.

SHERIFF

Request Approval, Addendum to Contract for Jail Services: A motion was made, seconded and passed to approve an Addendum to Contract For Jail Services between Grays Harbor County and the City of Aberdeen. Sheriff Whelan recommended approval of the Addendum.

PROSECUTING ATTORNEY

Request Approval, Declare Property Surplus: A motion was made, seconded and passed to declare the following equipment surplus:

1. four four-drawer file cabinets
2. one two-drawer file cabinet

The legal-size file cabinets have been replaced with a lateral file system to allow retainage of a greater number of files on site.

Chairman Morrisette referred the request to the Treasurer for processing.

AUDITOR

Request Approval, Payroll & Payables for March: A motion was made, seconded and passed to approve Payroll and Payable for the month of March 2003. Total Claims -- \$4,105,744.51; Total Salary -- \$1,846,711.38 for a monthly total of \$5,952,455.89.

COMMISSIONERS

Request for Approval from CCAP, sign Local Government Certification: The Coastal Community Action Program (CCAP) is applying for a \$12,000 grant to provide hotel/motel vouchers and case management services to a minimum of 10 homeless families in the Grays Harbor County. This is not a new service being provided by CCAP, only an increase in the level of the existing service. A motion was made, seconded and passed to approve the Local Government Certification. The Local Government Certification must be submitted before funds can be awarded.

ANNOUNCEMENT:

None

PUBLIC COMMENT

Chairman Morrisette asked for public comment. Paul O'Brien, resident of Hoquiam, reported that he is appearing as Chairman of the Grays Harbor Historical Seaport. He reported that the Seaport has concerns with the Grays Harbor County Building Department. He discussed recent problems and complaints. Mr. O'Brien reported he would discuss the issue with Paul Easter. There was no further testimony and public comment was closed.

CORRESPONDENCE

The Clerk of the Board announced the following correspondence received:

The Thurston County Board of Commissioners has appointed Dick Nichols as the Thurston County representative on the Timberland Library Board of Trustees. Mr. Nichols' term is for March 2003 to March 2010. The Thurston County Commissioners have requested that Timberland Regional Library ask for concurrence of Mr. Nichols' appointment from the other four Boards of County Commissioners. A motion was made, seconded and passed to concur with the appointment as described.

APPOINTMENT

A motion was made, seconded and passed to appoint Molly Curry, resident of Hoquiam, to the Grays Harbor County Fair Board.

STAFF MEETINGS

The Board held staff meetings on Monday, April 7, 2003, starting at 9:00 A.M. These staff meetings are public meetings, held in the Commissioners' Conference Room. The purpose is for information and discussion only. No decisions are made, nor any action taken at staff meetings. The Commissioners and Clerk of the Board reviewed calendars and pending daily office issues. The Board met with the Public Services Director and the Director of Health and Social Services. Staff meetings will be held during the week.

RESOLUTIONS

The following resolutions were approved and signed:

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**#03-31 Authorizing A Supplemental Extension In The Budget Of The Grays
Harbor County General Fund Public Health And Social Services
Department #001-000-029**

#03-32 Resolution Of Intent To Establish County Road (R.C.W. 36.81.010)

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The meeting adjourned at 2:44 p.m. to Monday, April 14, 2003 at 2:00 p.m.

BOARD OF COMMISSIONERS
for Grays Harbor County
This _____ day of _____, 2003

Excused
BOB BEERBOWER, Commissioner, District 1

DENNIS MORRISETTE, Chairman

ALBERT A. CARTER, Commissioner, District 3

ATTEST:

Sandra Daniels
Clerk of the Board