

MINUTES

BOARD OF COUNTY COMMISSIONERS MEETING

March 31, 2003

The Commissioners met in session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, March 24, 2003, at 2:00 p.m. Commissioners Bob Beerbower, Dennis Morrisette and Al Carter were present. Also in attendance was Sandra Daniels, Clerk of the Board and Stew Menefee, Prosecuting Attorney.

MINUTES OF PREVIOUS MEETING: The minutes of the Commissioners' Meeting of March 24, 2003 at 2:00 p.m. were approved as presented.

BIDS

None

HEARINGS

Application for Variance from Subdivision Road Standards (to be rescheduled): The Clerk of the Board announced that not all parties were notified of this hearing and therefore it would be necessary to reschedule the hearing. A motion was made, seconded and passed to reschedule the hearing to April 14, 2003 at 2:00 p.m.

PRESENTATION

Thelma Kruse, Director, Timberland Regional Library: Art Blauvelt thanked the Board for the opportunity to work with the Timberland Regional Library system and serve as the Grays Harbor County trustee on the Timberland Regional Library Board. Mr. Blauvelt expressed appreciation to Library Director, Thelma Kruse and the people who work at the library and meet the needs of the population of Grays Harbor County. Mr. Blauvelt reported that Ms. Kruse plans to retire as library director at the end of April 2003. He thanked Ms. Kruse for the opportunity to work with her for the past ten years. Ms. Kruse provided copies of the Timberland Regional Library 2002 Annual Report. She reported that Timberland is a large five-county district and includes Grays Harbor, Mason, Thurston, Lewis and Pacific Counties. There are 27 libraries and 7 community libraries that have been opened in cooperation with the school districts. In the last ten years, the population of the district has increased 16% to nearly 413,000 and the number of library cardholders increased 76%. The number of items in the collection increased by over 361,000 to 1.2 million. Many of the items are in formats that were not available in 1992 including CDs, DVDs, electronic books, online databases and the Internet. Ms. Kruse reported that the most significant change is in the area of technology. Computers have changed every aspect of how Timberland operates. Timberland has moved from a

three-library consortium with 25 computer catalog terminals to a total of 589 computers for public and staff use. Ms. Kruse provided information regarding electronic use, interlibrary loans, staff, volunteers and programs. She provided financial background and discussed fund raising efforts. Chairman Morrisette thanked Ms. Kruse for her many years of service to Timberland Library and the citizens of Grays Harbor County. Commissioner Beerbower congratulated Ms. Kruse on her retirement and thanked her for her service.

DEPARTMENT OF PUBLIC SERVICES

Request Approval, Set Date, Open Bids, County Vehicles: The Clerk of the Board reported that this item would be continued for further information.

Request Approval, Declare Property Surplus: A motion was made, seconded and passed to approve a request to declare the following equipment surplus:

Vehicle # 31	91 Dodge Spirit
Vehicle #64	97 Ford Crn Vic
Vehicle #72	98 Ford Crn Vic
Vehicle #80	97 Ford Crn Vic
Vehicle #83	97 Ford Crn Vic
Vehicle #84	98 Ford Crn Vic
Vehicle #93	97 Ford Crn Vic
Vehicle #96	98 Ford Crn Vic
Vehicle #129	91 Chevrolet Van
Vehicle #164	89 Ford Bronco
Vehicle #203	88 Ford 1-ton flatbed/w lift gate
Vehicle #1994	Chevrolet Caprice engine & transmission

This equipment was replaced in the normal replacement cycle and is no longer required by Grays Harbor County.

Request Approval, Award Bid, Wishkah Road Reconstruction Project: A motion was made, seconded and passed to award the bid for the Wishkah Road Reconstruction, M.P. 4.14 to M.P. 4.38, C-94311-35, to Rognlin's Inc. of Aberdeen, Washington. The low bid of \$416,635.00 was submitted by Rognlin's, Inc. This bid is 9% below the Engineer's Estimate. The Department of Public Services recommended the contract be awarded to Rognlin's Inc. of Aberdeen, Washington.

Request Approval, Supplement #1, Local Agency Agreement, Guidepost Project: WSDOT has indicated that the Target Zero Program will fund all costs associated with

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the Grays Harbor County Guidepost Project C-01045-10. A motion was made, seconded and passed to approve three (3) copies of the *Local Agency Agreement Supplement #1* requesting an additional \$52,000.00 of federal funding for this safety project. The Department of Public Services requested approval of the *Local Agency Supplement Agreement #1*.

Request Approval, Change Order #3, Racetrack Improvements: A motion was made, seconded and passed to approve Racetrack Improvements – Change Order #3. The change order reflects additional work required of the Contractor to meet additional code requirements related to fire rated walls and ceilings, and protection for support columns and beams. These permit issues came to light after the bids were submitted and therefore were not included in the original bids. The Department of Public Services recommended approval of Change Order #3.

Request Approval, Lease With Elma Co-op Preschool: A motion was made, seconded and passed to approve the 2003/2004 lease agreement with the Elma Cooperative Preschool located at 420 East Young Street, Elma, Washington. The total amount of the lease for the period of June 1, 2003 to May 31, 2004, is \$2,400. This is a renewal of the existing lease agreement. The Department of Public Services recommended approval of the lease agreement.

Request Approval, Establishing 2002 County Road Plant: A motion was made, seconded and passed to approve **Resolution No. 03-29 – Resolution Amending The County Road Plant of Grays Harbor County**. This resolution establishes the Grays Harbor County Plant as of December 31, 2002. This resolution recaps and adopts road plant revisions, which occurred between January 1, 2002 and December 31, 2002. In order to establish the official County Road System for Gas Tax Allocation and other purposes, these changes must be formally adopted by the County Commissioners, in accordance with Chapter 243, Laws of 1955. The official inventory pages and road lists that document these revisions are being updated and are on file in the office of Public Services. This information is made available to the G.I.S. Section for Road Atlas update. Copies of the Annual County Road Mileage Report and the updated C.R.I.S. (County Road Information System) database file will be transmitted to the C.R.A.B. (County Road Administration Board) office after adoption.

Request Approval, Contracts for Elma and Ocean Shores Transit Station Contracts: A motion was made, seconded and passed to approve four (4) sets of contract documents for the Grays Harbor County Elma and Ocean Shores Transit Stations Project No. R-70-05950 and R-70-05950-20 Fed Aid No. STPR-Z914(002), which was awarded to the low bidder, Bower Construction, Inc. of Montesano, Washington. The Department of Public Services recommended execution of the contract.

DEPARTMENTS

HEALTH AND SOCIAL SERVICES

Request Approval, Proclaim Public Health Week: A motion was made, seconded and passed to approve a Proclamation in recognition of the importance of Public Health Week in the lives of all citizens of Grays Harbor. April 7-13 is Public Health Week.

FAIR

Request Approval, Amend Fair Resolution: A motion was made, seconded and passed to approve **Resolution No. 03-30 – Amending Grays Harbor County Fair Resolution No. 96/70**. Resolution No. 96/70 establishes the Fair Board, and sets out the makeup of the Board as well as the terms for each position. The Fair Board and Fair Director have reviewed the resolution, and believe that if the term lengths were extended, it would create a more established, knowledgeable and committed Fair Board. It appears that extending the term limits of the Fair Board would be an efficient means of creating continuity to this Board. This resolution amends and replaces paragraph (1) of Resolution No. 96/70 as follows:

- (1) There is hereby established the Grays Harbor County Fair Board, which shall consist of not more than nine (9) members who shall be appointed by the Board of Commissioners of Grays Harbor County.

The Board of Commissioners shall appoint (2) two people from each County Commissioner district who are residents of that district to a (3) three-year term; and the Board of Commissioners will each appoint one person, who must be a resident of Grays Harbor County, to a (3) three-year, at-large position. Terms on the Fair Board will commence on January 1st of each year.

MANAGEMENT SERVICES

Request Approval, Set Hearing Date, Supplemental Appropriation: A motion was made, seconded and passed set April 14, 2003 at 2:00 p.m. as the date and time for a Supplemental Budget Hearing for \$2,428 in the General Fund Public Health and Social Services Department. A portion of the marriage license fees is designated to the Domestic Violence Program which will be carried over from the beginning fund balance for the 2003 program.

COMMISSIONERS

Consider Resolution of Support, Community Hospital Project: A motion was made, seconded and passed to approve **Resolution No. 03-28 – Resolution of Endorsement For The Grays Harbor Community Hospital Foundation Capital Campaign Emergency Department And Urgent Care Clinic Project.**

Request Approval, Set Hearing Date, Amendment to Zoning Code, Bascom Pacific LLC: A motion was made, seconded and passed to set April 28, 2003 at 6:00 p.m. as the date and time to consider the application by Bascom Pacific LLC to rezone approximately 170 acres of land that is currently zoned General Development 5 (GD-5) to Industrial (I-2).

ANNOUNCEMENT:

None

PUBLIC COMMENT

Chairman Morrisette asked for public comment. There was no public comment.

CORRESPONDENCE

The Clerk of the Board announced the following correspondence received:

A lawsuit against Grays Harbor County was received from Clarence and Linda Roberts. The lawsuit was referred to the Prosecuting Attorney.

APPOINTMENT

Request Approval, Re-appointment, Civil Service Commission: A motion was made, seconded and passed to reappoint Robert Sagen, resident of Montesano, to fill the District One position for the term of February 2, 2003 to February 1, 2009.

STAFF MEETINGS

The Board held staff meetings on Monday, March 31, 2003, starting at 9:00 A.M. These staff meetings are public meetings, held in the Commissioners' Conference Room. The purpose is for information and discussion only. No decisions are made, nor any action taken at staff meetings. The Commissioners and Clerk of the Board reviewed calendars and pending daily office issues. The Board met with the Public Services Director, the

Utilities Director, and the Public Works Director. Staff meetings will be held during the week.

RESOLUTIONS

The following resolutions were approved and signed:

- #03-28 Resolution of Endorsement For The Grays Harbor Community Hospital Foundation Capital Campaign Emergency Department And Urgent Care Clinic Project**

- #03-29 Resolution Amending The County Road Plant of Grays Harbor County**

- #03-30 Amending Grays Harbor County Fair Resolution No. 96/70**

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The meeting adjourned at 2:35 p.m. to Monday, April 7, 2003 at 2:00 p.m.

BOARD OF COMMISSIONERS
for Grays Harbor County
This _____ day of _____, 2003

BOB BEERBOWER, Commissioner, District 1

DENNIS MORRISETTE, Chairman

ALBERT A. CARTER, Commissioner, District 3

ATTEST:

Sandra Daniels
Clerk of the Board