

MINUTES

BOARD OF COUNTY COMMISSIONERS MEETING

March 17, 2003

The Commissioners met in session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, March 17, 2003, at 2:00 p.m. Commissioners Bob Beerbower, Dennis Morrisette and Al Carter were present. Also in attendance was Sandra Daniels, Clerk of the Board and Jim Baker, Senior Deputy Prosecuting Attorney.

MINUTES OF PREVIOUS MEETING: The minutes of the Commissioners' Meeting of March 10, 2003 were approved as presented.

PRESENTATION

None

BIDS

None

HEARINGS

None

DEPARTMENT OF PUBLIC SERVICES

Request Approval, Sign 2003 Traffic Control Devices Contract: A motion was made, seconded and passed to approve four (4) sets of contracts for the 2003 Traffic Control Devices Supply Contract, which was awarded to Zumar Industries, Inc. for the amount of \$66,159. The Department of Public Services recommended approval of the contract.

Request Approval, Sign 2003 Aggregate Stockpiling Contract: A motion was made, seconded and passed to approve four (4) sets of contracts for the 2003 Aggregate Stockpiling Contract, Schedule A 5/8-US#4 Crushed Screenings, which was awarded to Bayview Redi-Mix, Inc. for the amount of \$20,936.70. The Department of Public Services recommended approval of the contract.

Request Approval, Upper Wynooche Road Closure: Western Lands Division of FHWA has requested authorization to close the Upper Wynoochee Road to thru traffic at Matzen Road 14.2 miles north of SR12. Four (4) closures of approximately 90 minutes will be necessary to set drilling equipment for geotechnical exploration between March 23, 2003 and March 26, 2003. This work is necessary to obtain soils data required to

properly design road improvements to the Upper Wynoochee Road. The Department of Public Services will publish a road closure notice and post road closure notices at both ends of the road. A motion was made, seconded and passed to grant authorization to close the Upper Wynoochee Road to thru traffic at Matzen Road 14.2 miles north of SR12.

Request Approval, Jail HVAC Project Change Order #5: The attached change order has been prepared to provide for additional work on the jail project to address issues that have arisen during construction. The change order includes costs to:

- Reroute gas line in boiler room.
- Replace domestic water heater/add additional mixing valve.
- Repair/replace fire/smoke dampers.
- Relocate MZU-3 VFD/change EF-3 power.
- Modify MZU-3 exhaust plenum.
- Modify MZU-3 cooling coil piping.
- Provide additional door hardware/guardrail/light fixtures.
- Provide additional duct fittings.
- Revise boiler piping arrangement.
- Provide additional support for fiber optic cable.
- Switch MZU-1 zones 2 & 3.
- Add separate attic level fire zone.

The project budget includes contingency funds for this purpose. The Department of Public Services requested approval of the Jail HVAC Project – Change Order #5. A motion was made, seconded and passed to approve Jail HVAC Project – Change Order #5 as described.

Request Approval, Racetrack Improvements Change Order #1: A change order has been prepared to reflect additions to work requested of Bowers Construction on the grandstand tower project. After further review, the proposal is to add alternate 1 of the original bid for all the drywall work. In addition a change has been made to provide opening windows for better ventilation, a modification to the design of the roof trusses, and the need to address repair of rot in the existing structure. They are continuing to work on a revision to the stairwell for code related issues, and it may or may not be a part of this change order. Cost of the change order without the stairwell revision is approximately \$16,000 of which \$11,000 is alternate 1, drywall. The Department of Public Services requested approval of Racetrack Improvements Change Order #1. A motion was made, seconded and passed to approve Racetrack Improvements Change Order #1 as described.

Request Approval, Set Date, Open Bids Juvenile Facility Roof Replacement Project:

The 2003 budget includes replacement of the roof of the Juvenile Facility in Junction City. The existing composition roof is severely deteriorated and is over 20 years old. A bid package has been developed to provide replacement with a composition roof and an alternate bid for a metal roof. A motion was made, seconded and passed to set April 7, 2003 at 2:00 as the date and time for bid opening for the Juvenile Facility Roof Replacement.

Request Approval, Sponsorship of Grant Application: The Department of Public Services requested that the Board of County Commissioners consider and authorize the chairman to execute a grant application to EPA. If funded, through the Regional Geographic Initiative Program, this project will utilize Environmental Monitoring and Assessment Program (EMAP) protocols to characterize the ecological condition and extent of anthropogenic impacts to small streams in the Lower Chehalis Watershed. Field surveys will be conducted to collect water quality data, physical habitat indicators, and biological indicators (both vertebrates and macroinvertebrates) in the Lower Chehalis. The Chehalis Basin Partnership requested that the County sponsor this application since they are not an eligible applicant. The grant does not require any matching funds from the County. A motion was made, seconded and passed to approve the Grant Application to EPA Region 10-Regional Geographic Initiative Program and sponsor this application.

The Clerk of the Board announced the following item received after the agenda was prepared:

Request Approval, Joint Funding Agreement between Grays Harbor County and USGS FCAAP Grant No. G0200291: The Department of Public Services requested that the Board of County Commissioners consider and execute a Joint Funding Agreement between the United States Department of the Interior, U.S. Geological Survey and the County. The agreement continues the work authorized under Agreement No. WA0212900, which focused on the planning and installation of a temporary stream gage on the Humptulips River. The current agreement continues that work by providing matching funds dedicated for operation and maintenance of the Humptulips gage. The proposed work (and source of the matching funds) is a component of the Phase II Comprehensive Countywide Flood Planning effort funded through a Flood Control Assistance Account Program (FCAAP) grant. A motion was made, seconded and passed to approve the Joint Funding Agreement between Grays Harbor County and USGS FCAAP Grant No. G0200291.

DEPARTMENTS

SHERIFF

Request Approval, Addendum to Contract for Jail Services: Sheriff Whelan requested approval of an Addendum to Contract For Jail Services. Sheriff Whelan had spoken with the Board of Commissioners about a new program for housing misdemeanor inmates for Grays Harbor cities. If a city wishes to participate in the program they would prepay the county jail for a set number of incarceration days. The Sheriff would then guarantee that as long as that city had prepaid days on the books the jail would accept their misdemeanor inmates. In addition, it was agreed that the Sheriff could offer a ten percent premium to the cities in order to encourage them to participate in the program. Many cities are now using jails out the area to house their inmates. This program was an effort to try to bring them into the fold and to encourage them to spend their money locally. The Addendum from the City of Cosmopolis is the first received. It is hopeful there will be more to come. A motion was made, seconded and passed to approve the Addendum to Contract For Jail Services.

MANAGEMENT SERVICES

Request Approval, 2003 Municipal Services Agreement, Westport-Grayland Chamber: A motion was made, seconded and passed to approve two copies of the 2003 Municipal Services Agreement between Grays Harbor County and the Westport/Grayland Chamber of Commerce. Funding will be used for advertising and the promotion of tourism in Grays Harbor County.

The Clerk of the Board announced the following item received after the agenda was prepared:

Request Approval, 2003 One Time Only Interlocal Agreement, Shorebird Festival: A motion was made, seconded and passed to approve two copies of a 2003 Interlocal Agreement between Grays Harbor County and the Grays Harbor Audubon Society in the amount of \$2,000. Funding will be used for the promotion of tourism in the Shorebird Festival.

AUDITOR

Request Approval, Declare Property Surplus: A motion was made, seconded and passed to declare the following item surplus and remove it from inventory for the office of the Auditor:

Item: Scanner; HP ScanJet 4c
Acquired: 5/19/1997
Cost: \$1,239
Condition: Working; good quality
Est. Value: \$200
Inv. #: 0083

Instead of transferring the item to the Treasurer, as is the policy, it will be transferred to the Data Processing Department for use elsewhere in the county.

PROSECUTING ATTORNEY

Request Approval, Declare Property Surplus: A motion was made, seconded and passed to approve the request to declare the following property surplus:

- 1) One (1) set of West's Revised Code of Washington Annotated; and,
- 2) One (1) set of Am Jur Legal Forms2d.

The Prosecuting Attorney's Office no longer obtains updates or supplements to either of these sets, and the books are of no value other than to sell for decorative purposes. The property declared surplus is not listed on the Prosecutor's inventory.

The Clerk of the Board announced the following item received after the agenda was prepared:

HEALTH AND SOCIAL SERVICES

Request Approval, DSHS Medicaid Provider Agreement: A motion was made, seconded and passed to approve a DSHS Medicaid Provider Agreement to cover Medical Nutrition Therapy services provided by the Public Health and Social Services Department for Medicaid eligible clients. This Provider Agreement will allow the Department to bill DSHS for these services.

ANNOUNCEMENT:

None

PUBLIC COMMENT

Chairman Morrisette asked for public comment. There was no public comment.

CORRESPONDENCE

None

APPOINTMENT

Re-appointment – Housing Authority of Grays Harbor County: A motion was made, seconded and passed to make the following reappoint to the Housing Authority of Grays Harbor County:

Kathryn Eddy to a full term (five years) as Commissioner on the Housing Authority's Board

Re-appointment – Grays Harbor County Planning Commission: A motion was made, seconded and passed to make the following reappoints to the Grays Harbor County Planning Commission:

1. Jim Kalkwarf of Aberdeen, Position 2-1
2. Grant Fry of Aberdeen, Position 2-3
3. Bill Dineen of Hoquiam, Position 3-1
4. Floyd Davis of Neilton, Position 3-2

STAFF MEETINGS

The Board held staff meetings on Monday, March 17, 2003, starting at 9:00 A.M. These staff meetings are public meetings, held in the Commissioners' Conference Room. The purpose is for information and discussion only. No decisions are made, nor any action taken at staff meetings. The Commissioners and Clerk of the Board reviewed calendars and pending daily office issues. The Board met with the Public Services Director and the Budget Director. Staff meetings will be held during the week.

RESOLUTIONS

None

Minutes

Board of Commissioners – March 17, 2003

Page 7

The meeting recessed at 2:25 p.m. and will reconvene at 6:00 p.m. for a Rezone Appeal Hearing. Chairman Morrisette announced the Rezone Appeal Hearing would be chaired by Commissioner Beerbower.

BOARD OF COMMISSIONERS

for Grays Harbor County

This _____ day of _____, 2003

BOB BEERBOWER, Commissioner, District 1

DENNIS MORRISSETTE, Chairman

AL CARTER, Commissioner, District 3

ATTEST:

Sandra Daniels
Clerk of the Board