

## MINUTES

### BOARD OF COUNTY COMMISSIONERS MEETING

March 10, 2003

The Commissioners met in session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, March 10, 2003, at 2:00 p.m. Commissioners Bob Beerbower, Dennis Morrisette and Al Carter were present. Also in attendance was Sandra Daniels, Clerk of the Board and Jim Baker, Senior Deputy Prosecuting Attorney. Stew Menefee, County Prosecutor was also present.

**MINUTES OF PREVIOUS MEETING:** The minutes of the Commissioners' Meeting of February 24, 2003 and March 3, 2003 were approved as presented.

#### **PRESENTATION**

None

#### **BIDS**

None

#### **HEARINGS**

**Consider Ordinance Adopting County Code:** There was a public hearing to consider an ordinance adopting the Grays Harbor County Code. A brief description of the ordinance presented to the Grays Harbor County Board of Commissioners for consideration is that the ordinance will adopt the Grays Harbor County Code as compiled, edited and published by Matthew Bender and Company, Inc. Comment was accepted on the above-referenced proposed ordinance. A full text of the proposed ordinance was available at the County Commissioners Office, Suite 1, County Administrative Building, 100 West Broadway, Montesano, Washington, for review and was available to be mailed upon request. Chairman Morrisette asked for a staff report. Stew Menefee, County Prosecutor, provided background information regarding the issue. He explained the process and answered questions regarding the proposed Grays Harbor County Code. Mr. Menefee discussed future plans to place the information on electronic media to allow access through the county centralized computer system and make it accessible to the public through the Internet. Jim Baker, Senior Deputy Prosecuting Attorney, stated that during the process he calculated that during the past 2 years there are 62 different ordinances that were repealed by the Board and were obsolete or overruled by state law. Several other ordinances have been amended by the Board. Mr. Baker reported that a lot of work has been completed in updating the ordinances to eliminate old and obsolete provisions. Chairman Morrisette asked for public comment. There was no public testimony and the hearing was closed. A motion was made, seconded and passed

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to approve **Grays Harbor County Ordinance No. 302 – An Ordinance Adopting The Grays Harbor Grays Harbor County Code.**

**Supplemental Appropriation, Health and Social Services:** There was a public hearing to consider Supplemental Appropriation as follows: Public Health and Social Services Fund #001-000-029 in the amount of \$1,000.00. Chairman Morrisette asked for a staff report. Rose Elway, Budget Director provided a staff report. Ms. Elway reported the Supplemental Budget request in the General Fund Public Health and Social Services Department is due to a mini grant received from the Seattle-King County Public Health to perform tobacco compliance checks. Funds will be used in Extra Help. Chairman Morrisette asked for public comment. There was no public testimony and the hearing was closed. A motion was made, seconded and passed to approve **Resolution No. 03-25 – Authorizing A Supplemental Extension In The Budget Of The Grays Harbor County General Fund Public Health & Social Services Department #001-000-029.**

#### **DEPARTMENT OF PUBLIC SERVICES**

**Request Approval, Right-of-Way Deeds, Aberdeen Gardens Road:** A motion was made, seconded and passed to approve three (3) right-of-way deeds on the Aberdeen Gardens Road, C-11-51240-01 county road project. With approval of the right-of-way deeds, the county's right-of-way agent will proceed with recording and payment for the new right-of-way.

**Request Approval, Set Hearing Date, Rezone:** Northwest Rock Inc. has submitted an application to rezone Parcel #170810430000 from Agricultural Use District One (A-1) to Restricted Residential (R-1). The applicants wish is to create a single-family residential development at densities consistent with the adjacent residential community. On March 3, 2003, the Grays Harbor County Planning Commission heard the rezone request. The Planning Commission agreed with Staff's Findings of Fact and Conclusions and approved the request for rezone unanimously. Their approval also included portions of property located within Parcel #170810130090. The application is now forwarded to the Board to consider the recommendations of the Planning Commission. March 24, 2003 at 2:00 p.m. is the date and time set for a public hearing to consider Case #2003-0160.

**Request Approval, Revision to Waiver of Appraisal Procedures:** A motion was made, seconded and passed to approve a "Revision to Waiver Appraisal Procedures." With approval of the "Revision to Waiver Appraisal Procedures" document, Grays Harbor County meets WSDOT requirements.

**Request Approval, Award Bid, Elma, Ocean Shores Transit Stations:** The Department of Public Services provided a bid recap for the Grays Harbor County Elma

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and Ocean Shores Transit Stations, Project Nos. R-05950-1 and R-05950-20, Fed Aid No. STPR-Z914(002). The low bid of \$291,850.00 was submitted by Bowers Construction, Inc. of Montesano, Wa. This bid is \$41,850.00 (14%) above the Engineer's Estimate. Dave Rostedt of the Grays Harbor Transportation Authority has reviewed the bids with the GHTA Board and authorized the County to proceed with construction. The GHTA also authorized the County to include in the contract alternates 2 and 4, Parking Lot for the Elma Station and Pavers for the Ocean Shores Station, respectively. The Department of Public Services recommended the contract be awarded to Bowers Construction, Inc.

**Request Approval, Set Hearing Date, Request for Variance:** Gina and Randy Monroe have submitted an application for a variance from the required Subdivision Road Standards, Ordinance #190, for a proposed 2-lot subdivision. The applicant is requesting a variance to reduce the required built roadway width into the subdivision from 20 to +/- 17' and to reduce the requirement for a 2" gravel top course in order to gain approval of the existing, built road which varies from 20' to 17' in width, does not have a fresh top course of gravel, and is +/- ¼ mile in length. The proposed subdivision and associated roadway is located at 295 Geissler Road, within the northwest quarter of Section 33, Township 18N., Range 08W., W.M., Grays Harbor County, Wa. The property is further described as Assessor's parcel 180833240050. March 31, 2003 at 2:00 p.m. is the date and time set for a public hearing to consider an application for a Variance from the required Subdivision Road Standards, Ordinance #190.

**Request Approval, Set Date, Open Bids, Olympic View Drive Construction Project:** The contract plans and specifications are now complete, and WSDOT has authorized the county to proceed with the Olympic View Drive Construction, Project No. C-96350-01, Fed Aid No. TCSP-TCSP(004). A motion was made, seconded and passed to authorize the Department of Public Services to advertise for the above stated project on the following dates of March 13 and March 27, 2003, with bid opening set for April 7, 2003.

**Request Approval, Participating Agreement w/WSDOT for US12/Sargent Blvd Traffic Signal:** A motion was made, seconded and passed to approve two copies of the agreement with WSDOT which provides for the transfer of Developer Funds from Sierra Pacific Industries to the State in the amount of \$175,000 for construction of a span wire traffic signal on US 12 at Sargent Blvd. The Department of Public Services requested approval of the agreement.

**Request Approval, Negotiate w/Consultants, Ocean Beach and Satsop Road Projects:** The Department of Public Services have finished interviewing the top three consultants selected for the Ocean Beach Road, HES Project M.P. 2.6 to M.P. 3.0, C-94230-36 and Middle Satsop Road, HES Project M.P. 2.6 to M.P. 3.1, C-97250-11. The

Department of Public Services requested authorization to enter into contract negotiations with their primary choice, Skillings-Connolly, Inc. of Olympia, Washington.

- 1) **Project Location and Termini**  
Ocean Beach Road HES Project is located 5 miles north of Hoquiam.  
The project limits are M.P. 2.6 to M.P. 3.0.  
Middle Satsop Road HES Project is located 8 miles north east of Montesano.  
The project limits are M.P. 2.6 to M.P. 3.1.
- 2) **Description of Work**  
The services to be performed by the consultant will consist of a geo-technical analysis, hydraulic, environmental assessments, roadway design, detailed engineering estimate and preparation of technical specifications, which will supplement the WSDOT standards. The county will furnish survey data.
- 3) **Estimates of Total Project Cost** **\$1,500,000**
- 4) **Staff Limitations**  
The county does not have adequate qualified personnel to perform the additional work within the time limit.
- 5) **Duration of Consultant Agreement**  
It will take up to 24 months to complete this work in light of environmental processes.
- 6) **Consultant Service Estimate**  
Estimated cost is for consultant services for these two (2) projects is \$237,488.

A motion was made, seconded and passed to grant authorization for the Department of Public Services to enter into contract negotiations with Skillings-Connolly, Inc. of Olympia for the above described projects.

The Clerk of the Board announced the following item received after the agenda was prepared:

**Request Approval, Aberdeen Gardens Bridge Replacement, CRP-51240-01:** A motion was made, seconded and passed to approve an agreement with WSDOT Real Estate Services to provide relocation assistance on the Aberdeen Gardens Bridge

Replacement, CRP-51240-01 project.

**DEPARTMENTS**

**FORESTRY**

**Request Approval, Timber Sales Contracts:** Following are the results of the Grays Harbor County Timber Sale auctions, which were held February 28, 2003:

<b><u>Sale</u></b>	<b><u>Purchaser</u></b>	<b><u>High Bid</u></b>	<b><u>Estimated Value</u></b>
Barlow Crk. #2	MBC, Inc.	\$300.00/MBF	\$ 802,113
Barlow Crk. #3	Sierra Pacific Industries	\$246.25/MBF	<u>\$1,315,896</u>
Total Estimated Value			\$2,118,009

The Department of Forestry recommended that the high bids as shown be accepted and the contracts for these sales be awarded to the high bidders. A motion was made, seconded and passed to award the contracts as recommended.

**MANAGEMENT SERVICES**

**Request Approval, Washington State Health Care Authority Application**

**Resolution:** Rose Elway, Budget Director presented a resolution to the Washington State Health Care Authority Public Employees Benefit Board for medical insurance coverage for eligible employees and retirees of Grays Harbor County. It excludes coverage for the Sheriff's Department Teamsters employees. Ms. Elway reported that with the spiraling increase in employee health care costs and insurance premiums it is advantageous for Grays Harbor County to be in a large pool. It additionally fulfills ESSB 5777 legislation requiring local government retirees continued health plan participation. The 2003 WSHCA PEBB most expensive comparable medical plan provides a \$60 monthly savings per employee for 200 employees which would have saved \$145,000 for 2003. In 2003 Thurston and Pacific counties enrolled their employees in WSHCA PEBB. Ms. Elway explained the process is to apply and to be accepted. The process takes approximately 120 days and it is likely that the county will be accepted. Notice has been submitted to the pool that the county is now participating in. The county has until September 1 to withdraw the notice or to proceed. Ms. Elway recommended the resolution for medical insurance application to the Washington State Health Care Authority (PEBB) be adopted. A motion was made, seconded and passed to approve **Resolution No. 03-26 – A Resolution Of The Board Of County Commissioners Of**

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**Grays Harbor County Requesting Approval By The Washington State Health Care Authority For Grays Harbor County's Application To Participate In The Washington State Medical Insurance Plan.**

**Request Approval, 2003 Municipal Services Agreement, CCAP and Grays Harbor Chamber:** A motion was made, seconded and passed to approve two copies of the 2003 Municipal Services Agreement between Grays Harbor County and CCAP for the 2003 CDBG Public Services Grant.

**Request Approval, 2003 Municipal Services Agreement, CCAP and Grays Harbor Chamber:** A motion was made, seconded and passed to approve two copies of the 2003 Municipal Services Agreement between Grays Harbor County and the Grays Harbor Chamber of Commerce for \$20,000. Funds will be used for the operations of the visitor information center, advertising and publicizing for the purpose of tourism promotion in the Grays Harbor County area.

**Request Approval, Extension to Municipal Services Agreement w/Lake Quinault School:** A motion was made, seconded and passed to approve two copies of the Municipal Services Agreement Extension between Grays Harbor County and the Lake Quinault School District which extends the current agreement to June 30, 2003. Funding will be used to upgrade the electrical system and install a 125 KW generator which is not expected to be installed until the school's spring break in April.

**Request Approval, CDBG Public Services Grant Closeout:** A motion was made, seconded and passed to approve the Washington State Office of Community Development Grantee Closeout Performance Report for the CDBG CCAP Public Services Grant for 2002. This will close out the \$144,906 grant which provided funds for public service activities and direct assistance to low and moderate income citizens.

**HEALTH AND SOCIAL SERVICES**

**Request Approval, Application to State's Office of Community Development:** A motion was made, seconded and passed to approve an application to the State's Office of Community Development for \$46,136 to fund a Community Mobilization Against Substance Abuse and Violence Program. This funding will be used to provide funding for the Harbor After School Program and the ESD 113's Homeless Teen Program.

**AUDITOR**

**Request Approval, Payroll & Payables for February:** A motion was made, seconded and passed to approve Payroll and Payable for the month of February 2003. Total Claims -- \$3,490,704.33; Total Salary -- \$1,874,958.72 for a monthly total of \$5,365,663.05.

The Clerk of the Board announced the following item received after the agenda was prepared:

**SUPERIOR COURT**

**Request Approval, Declare Items Surplus:** A motion was made, seconded and passed to approve the request to declare the following items as surplus so that they may be deleted from the inventory:

Dept. 001-033 Asset #116	Pentium II 233 (cannibalize)	\$1,170.00
Dept. 001-033 Asset #012	GE TV	400.00
Dept. 001-033 Asset #013	VCR Cart	360.00

Chairman Morrisette referred the request to Ron Strabbing, County Treasurer.

**ANNOUNCEMENT:**

None

**PUBLIC COMMENT**

Chairman Morrisette asked for public comment. There was no public comment.

**CORRESPONDENCE**

**DNR, Projection of Income from State Forest Board Lands**

A "Projection of Income From State Forest Board Lands" was received from Doug Sutherland, Commissioner of Public Land, Department of Natural Resources. The next projection of state forest board revenues will be available in April 2003. Chairman Morrisette referred the report to Rose Elway, Budget Director.

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The Clerk of the Board announced the following additional correspondence received:

A Lawsuit against Grays Harbor County Drug Task Force was received from Jamie J. Pappan. The lawsuit was referred to Claims Review.

A letter was received from Jim Coates, Director of Grays Harbor/Pacific Counties Food Bank Distribution Center. The letter was written regarding the Grays Harbor/Pacific Counties Food Bank Distribution Center relocation project and requested assistance from the County for continued participation in the effort to relocate the Distribution Center to a new location in the Hoquiam area. The preferred option to acquire the property in question is by means of County participation. There are many advantages to the Center for the property and proposed improvements to be publicly held, not the least of which is satisfying terms and conditions that will most likely be required from the State Block Grant fund source. The request was that the Board of Commissioners consider the proposal that the County enter into an agreement with the Distribution Center. This agreement would establish terms and conditions for the acquisition of the subject property. If the County agrees, it is understood that the organization will be responsible for all costs associated with construction and operations of any improvements to be placed on the property. The property is currently owned by Don Bell of Hoquiam. It is approximately three acres in size, is zoned industrial, and carries a current assessed value of \$60,000. Mr. Bell has agreed to make a donation to the project in the amount of \$15,000. Therefore the purchase price for the property would be in the amount of \$45,000. Based on the cost estimates for the capital improvements the proposal for the project, property acquisition represents approximately 3.3% of the overall project cost. Chairman Morrisette reported the County is participating in a grant application to assist in constructing the Food Bank Distribution Center. A motion was made, seconded and passed to approve the proposal that the County enter into an agreement with the Distribution Center. This agreement would establish terms and conditions for the acquisition of the subject property.

### **APPOINTMENT**

**Re-appointments – Board of Adjustment:** A motion was made, seconded and passed to make the following reappoints to the Grays Harbor County Board of Adjustment:

1. Bob Andrews of Aberdeen
2. Jim Leggett of Ocean Shores
3. Art Rathjen of Hoquiam

Per Resolution No. 87-44 these terms are for 6 years.

**Solid Waste Advisory Committee:** A motion was made, seconded and passed to make the following appointments:

**District 1:**

Ray Boling, Council Member, McCleary  
Judy Russell, Citizen, McCleary  
Bernard Meile, Mayor of Oakville, Oakville  
Pat Miller, Elma Disposal Company, Elma

**District 2:**

Doug Pailing, Council Member, Aberdeen

**District 3:**

Dave Forbes, Citizen, Hoquiam  
Gail Rolfe, President of Master Gardener Foundation, Ocean Shores  
Terry Veitz, Mayor of Ocean Shores, Ocean Shores  
Earnie Johnson, Citizen and Litter Patrol Volunteer for past 6 years, Ocean Shores

**STAFF MEETINGS**

The Board held staff meetings on Monday, March 10, 2003, starting at 9:00 A.M. These staff meetings are public meetings, held in the Commissioners' Conference Room. The purpose is for information and discussion only. No decisions are made, nor any action taken at staff meetings. The Commissioners and Clerk of the Board reviewed calendars and pending daily office issues. The Board met with the Public Services Director, the Director of Health and Social Services, the Budget Director and the County Sheriff. Staff meetings will be held during the week.

**RESOLUTIONS**

The following resolutions were approved and signed:

**#03-25            Authorizing A Supplemental Extension In The Budget Of The Grays  
Harbor County General Fund Public Health and Social Services  
Department #001-000-029**

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**#03-26            A Resolution Of The Board Of County Commissioners Of Grays Harbor County Requesting Approval By The Washington State Health Care Authority For Grays Harbor County's Application To Participate In The Washington State Medical Insurance Plan**

**ORDINANCES**

The following ordinance was approved and signed:

**Grays Harbor County Ordinance No. 302            An Ordinance Adopting The  
Grays Harbor County Code**

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The meeting adjourned at 2:43 p.m. to Monday, March 17, 2003 at 2:00 p.m.

BOARD OF COMMISSIONERS  
for Grays Harbor County  
This \_\_\_\_\_ day of \_\_\_\_\_, 2003

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BOB BEERBOWER, Commissioner, District 1

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DENNIS MORRISETTE, Chairman

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AL CARTER, Commissioner, District 3

ATTEST:

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Sandra Daniels  
Clerk of the Board