

## MINUTES

### BOARD OF COUNTY COMMISSIONERS MEETING

March 3, 2003

The Commissioners met in session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, March 3, 2003, at 2:00 p.m. Commissioners Dennis Morrisette and Al Carter were present. Also in attendance was Sandra Daniels, Clerk of the Board and Jim Baker, Senior Deputy Prosecuting Attorney. Commissioner Beerbower was excused due to illness.

**MINUTES OF PREVIOUS MEETING:** The minutes of the Commissioners' Meeting of February 24, 2003 were continued to March 10, 2003.

#### **PRESENTATION**

**Swearing-in of Commissioner Al Carter:** Vern Spatz, County Auditor, administered the Oath of Office and Al Carter was officially sworn in as District 3 County Commissioner. Following the ceremony, Mr. Spatz congratulated Commissioner Carter. Commissioner Carter introduced his family and expressed appreciation to them for their support.

#### **BIDS**

None

#### **HEARINGS**

None

#### **DEPARTMENT OF PUBLIC SERVICES**

**Request Approval, Road Name Change:** A motion was made, seconded and passed to approve **Resolution No. 02-24 – Changing Road Name West Wishkah Road (West) #46880 to Greenwood Branch Road.** Southeast of the West Fork of the Wishkah River the road is known as the West Wishkah Road (East) #47310 where it dead ends since the Greenwood Bridge has been out since 1979. There is no plan to replace this bridge. On the opposite side of the river, the road is also known as West Wishkah Road (West) #46880. This leads to confusion for emergency response and deliveries. The Department of Public Services recommended changing the name of West Wishkah Road (West) #46880 to Greenwood Branch Road.

**Request Approval, Award of 2003 Traffic Control Devices Supply Contract:** The Department of Public Services recommended that the following bid be awarded for the

2003 Traffic Control Devices Supply Contract:

Zumar Industries, Inc.	\$66,159.00.
------------------------	--------------

The total is 28% under the Engineers Estimate.

A motion was made, seconded and passed to award the 2003 Traffic Control Devices Supply Contract to Zumar Industries, Inc.

**Request Approval, Award of 2003 Aggregate Stockpiling Contract:** The Department of Public Services recommended that the following bids be awarded for the 2003 Aggregate Stockpiling Contract:

Schedule A – Bayview Redi-Mix, Inc.	\$20,936.70
-------------------------------------	-------------

The total is 38% under the Engineers Estimate.

Schedule B – Quality Rock Products, Inc.	\$23,176.44
--	-------------

The total is 26% under the Engineers Estimate.

Schedule C – Northwest Rock	\$34,846.08
Schedule D – Northwest Rock	\$29,175.86
Schedule E – Northwest Rock	\$ 3,916.84
Schedule F – Northwest Rock	\$ 5,079.99
Schedule G – Northwest Rock	<u>\$12,594.48</u>
	\$85,613.25

The total is 3% under the Engineers Estimate.

A motion was made, seconded and passed to award the 2003 Aggregate Stockpiling Contract to Bayview Redi-Mix, Inc. as outlined.

**Request Approval, 2003 Emulsified Asphalt Contract:** The Department of Public Services recommended that the following bid be awarded for the 2003 Emulsified Asphalt Contract:

Chevron Products Company	\$457,728.48.
--------------------------	---------------

The total is 4% over the Engineers Estimate.

Minutes

Board of Commissioners – March 3, 2003

Page 3

A motion was made, seconded and passed to award the 2003 Emulsified Asphalt Contract to Chevron Products Company.

**Request Approval, Quit Claim Deeds:** The Department of Public Services submitted quit claim deeds for property owned by Sara Glerum and Judith Miller located just south of Westport. They have requested that the county remove the encumbrance on their properties so they can sell them free and clear. The Department of Public Services recommended approval on these Quit Claim Deeds. A motion was made, seconded and passed to approve the Quit Claim Deeds as outlined.

**Request Approval, Amendment to Jail HVAC Contract:** The jail project is nearing completion. The new mechanical systems are continuing to come online. The next step after installation is to do testing and balancing of the systems. The Department of Public Services negotiated a letter of agreement to provide for Neudorfer Engineers to provide sub-consultant services for testing and balancing. The estimated cost of the additional work is \$38,600. However, they have worked with the engineers to reduce this amount by providing staff and access for work. They expect to reduce the amount by at least \$15,000. Because they still have approximately \$6000 in additional services, the requested increase in the engineering contract amendment is \$22,488.72. The project budget includes funds for this work. The Department of Public Services recommended approval of the amendment. A motion was made, seconded and passed to approve the Jail HVAC Project Engineering Services Contract Amendment.

**Request Approval, Utility Planning/Pacific Beach/Moclips Utilities:** The Department of Public Services have negotiated a letter amendment to the existing agreement between the county and the engineering firm, CH2M Hill. The purpose of the amendment is to provide assistance to the county in addressing capacity issues related to the water and sewer systems at Pacific Beach and to evaluate the Navy water and sewer systems for possible consolidation into county systems. The special projects budget has funds available for this effort. The county will be reimbursed by the Navy for tasks associated with the base. The cost of this work is not to exceed \$45,940. The Department of Public Services recommended approval of the amendment. A motion was made, seconded and passed to approve the letter amendment to the existing agreement between the county and their engineering firm, CH2M Hill as outlined.

**Request Approval, Award Bid and Sign Contract, Racetrack Improvements:** The Department of Public Services submitted a bid tabulation summarizing last week's bid opening for work at the racetrack grandstand. Bowers Construction of Montesano is the responsive low bidder for the project. The Department of Public Services recommended that the bid be awarded to Bowers Construction in the base bid amount of \$109,475. In the interest of time, they have prepared construction contracts for signature. The

Minutes

Board of Commissioners – March 3, 2003

Page 4

Department recommended approval and requested execution of the contracts. This will allow them to move forward in a timely manner to meet their goal of having the improvements completed in time for the racing season, which begins in May. A motion was made, seconded and passed to award the Racetrack Grandstand Improvements Construction Contract to Bowers Construction of Montesano and to approve the construction contracts as provided.

**Request Approval, Set Date, Open Bids, Wishkah Road Reconstruction Project:**

March 24, 2003 at 2:00 p.m. is the date and time set for a bid opening for the Wishkah Road Reconstruction Project, M.P. 4.14 to M.P. 4.38, C-94311-35.

**Request Approval, Reduction of Judgment:** The Planning Director and Paul Easter have reviewed the history and circumstances of the judgment with regard to the Christensen Property Judgment, Parcel #766000302200 and #766000301700. As a result of the properties having been cleared of all illegal materials/debris, it is their opinion that the current judgement is onerous with respect to market value and severity. They recommended reducing the judgment from \$19,500 to \$1,641. The reduced judgment will cover all county expenses incurred on this issue. A motion was made, seconded and passed to reduce the judgment as recommended.

**DEPARTMENTS**

**MANAGEMENT SERVICES**

**Request Approval, 2003 Municipal Services Agreement, Montesano Chamber of Commerce, Oakville Chamber of Commerce and McCleary Chamber of**

**Commerce:** A motion was made, seconded and passed to approve two copies of the 2003 Municipal Services Agreement between Grays Harbor County and the Montesano Chamber of Commerce in the amount of \$2,500. Funding will be used for the promotion of tourism.

**Request Approval, 2003 Municipal Services Agreement, Montesano Chamber of Commerce, Oakville Chamber of Commerce and McCleary Chamber of**

**Commerce:** A motion was made, seconded and passed to approve two copies of the 2003 Municipal Services Agreement between Grays Harbor County and the Oakville Chamber of Commerce in the amount of \$2,500. Funding will be used for the promotion of tourism in East County.

**Request Approval, 2003 Municipal Services Agreement, Montesano Chamber of Commerce, Oakville Chamber of Commerce and McCleary Chamber of**

**Commerce:** A motion was made, seconded and passed to approve two copies of the

Minutes

Board of Commissioners – March 3, 2003

Page 5

2003 Municipal Services Agreement between Grays Harbor County and the McCleary Chamber of Commerce in the amount of \$2,500. Funding will be used for the promotion of tourism.

**Request Approval, One-Time-Only Interlocal Agreement w/EDC:** A motion was made, seconded and passed to approve two copies of the 2003 One Time Only Interlocal Agreement between Grays Harbor County and the Grays Harbor Economic Development Council for \$3,000. Funds will be used to contract with an expert environmental consultant firm to provide a detailed property analysis to companies interested in possibly locating to McCleary area.

**Request Approval, WSAC Application for Group Membership & Authorization for Release of Data:** A motion was made, seconded and passed to approve an Application for Group Membership and Authorization For Release of Insurance Data. This is the continued Labor & Industries retro through WSAC which the County has been a member since 1986. The only change is to a plan with less risk of negative loss. The County is currently at 1.10% and with an economic downturn the county is going to the lower rate of 1.05% which means if they are over 1.05% on experience usage for all 24 counties in the L & I retro it is capped at that for loss ratio.

The Clerk of the Board announced the following item received after the agenda was prepared:

### **FAIR**

**Request Approval, Authorization to Sign Entertainment Contracts:** A motion was made, seconded and passed to authorize approval for Debbie Adolphsen, Director of the Fairgrounds to sign entertainment contracts with “Don Bryan and Noseworthy” and “Kickshaw”. Don Bryan and Noseworthy will entertain young and old alike the full five days of the fair. Don Bryan is North America’s premier ventriloquist and humorist. According to Leap Frog Entertainment “each performance is peppered with regional, political and industry humor. The outrageous situations his characters can drag the audience into will leave them howling in their seats”. Total contract price is \$3,625.00.

Kickshaw is a cappella vocal sensation that stuns audiences of all ages. They are comprised of five very talented entertainers that can sign, dance, and humor any audience. The distinct and powerful voices of this group blend in perfect harmony, resulting in a high energy and crowd – pleasing show. Kickshaw will perform on Friday, August 8. Total cost of the show is \$1,500.

**ANNOUNCEMENT:**

None

**PUBLIC COMMENT**

Chairman Morrisette asked for public comment. There was no public comment.

**CORRESPONDENCE**

None

**APPOINTMENT**

None

**STAFF MEETINGS**

The Board held staff meetings on Monday, March 3, 2003, starting at 9:00 A.M. These staff meetings are public meetings, held in the Commissioners' Conference Room. The purpose is for information and discussion only. No decisions are made, nor any action taken at staff meetings. The Commissioners and Clerk of the Board reviewed calendars and pending daily office issues. The Board met with the Public Services Director and the Director of Health and Social Services. Staff meetings will be held during the week.

**RESOLUTIONS**

The following resolution was approved and signed:

**#03-24            Changing Road Name West Wishkah Road (West) #46880 to  
Greenwood Branch Road**

Minutes  
Board of Commissioners – March 3, 2003  
Page 7

The meeting adjourned at 2:32 p.m. to Monday, March 10, 2003 at 2:00 p.m.

BOARD OF COMMISSIONERS  
for Grays Harbor County  
This \_\_\_\_\_ day of \_\_\_\_\_, 2003

---

BOB BEERBOWER, Commissioner, District 1

---

DENNIS MORRISETTE, Chairman

---

AL CARTER, Commissioner, District 3

ATTEST:

---

Sandra Daniels  
Clerk of the Board