

MINUTES

BOARD OF COUNTY COMMISSIONERS MEETING

February 3, 2003

The Commissioners met in session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, February 3, 2003, at 2:00 p.m. Commissioners Bob Beerbower and Dennis Morrisette were present. Also in attendance was Sandra Daniels, Clerk of the Board and Stew Menefee, Prosecuting Attorney.

MINUTES OF PREVIOUS MEETING: The minutes of the Commissioners' Meeting of January 27, 2003 were approved as presented.

PRESENTATION

None

BIDS

None

HEARINGS

Chairman Morrisette reported the process for the public hearing as follows: (1) the Clerk of the Board will read the notice; (2) a staff report by County staff; and (3) an opportunity for the public to speak. The public comment section of the hearing was closed and action by the Board of Commissioners was taken.

Supplemental Appropriation, WSU Extension Fund: There was a public hearing to consider Supplemental Appropriation as follows: WSU Extension Fund #001-000-022 in the amount of \$29,636. Chairman Morrisette asked for a staff report. Rose Elway, Budget Director reported that the Supplemental Budget Hearing is for the WSU Extension Weed Department for \$29,636. The Weed Department has received a US Forest Service grant for Title II funds on the Quinault Gateway Weed project for \$22,691. The Weed Department has a carryover for \$6,945 from the 2002 grant for a total of \$29,636 2003 anticipated grant. Chairman Morrisette asked for public comment. There was no public comment and the hearing was closed. A motion was made, seconded and passed to approve **Resolution No. 03-12 – Authorizing A Supplemental Extension In The Budget Of The Grays Harbor County General Fund WSU Extension Office #001-000-022.**

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DEPARTMENT OF PUBLIC SERVICES

Request Approval, Resolution Authorizing Reward: Paul Easter, Director of Public Services Department, reported that in conjunction with the 2002 sign vandalism report they have prepared a Resolution authorizing a reward in the amount of Five Hundred Dollars (\$500.00) for information leading to the arrest and conviction of anyone vandalizing county road signs. He reported that Grays Harbor County Roads Sign Vandalism in 2001 cost \$54,859.92. In 2002 the cost decreased to \$52,762.18. Mr. Easter explained this would repeal Resolution 82-16, which allowed a reward of two hundred fifty dollars (\$250.00). The Department would make approximately 10 signs offering the reward and place the signs on a rotation of areas that are being vandalized at various times. A motion was made, seconded and passed to approve **Resolution No. 03-13 – Resolution Authorizing A Reward For Information Leading To The Arrest And Conviction Of Anyone Vandalizing County Road Signs.**

Request Approval, Resolution Acknowledging Vacation: The Department of Public Services received a petition from Marshall and Patricia Cox to acknowledge vacation of rights of way surrounding property they own in Ocosta. The Department of Public Services find no record of these rights of way having ever been opened within the applicable time period. They have no objection to the Board acknowledging these rights of way having been automatically vacated by operation of law. A motion was made, seconded and passed to approve **Resolution No. 03-14 – Resolution Acknowledging Vacation By Operation Of Law.**

Request Approval, Traffic Mitigation Agreement: A motion was made, seconded and passed to approve an agreement with Sierra Pacific Industries establishing traffic mitigation requirements associated with the Junction City mill. The agreement has been reviewed by Jim and includes his suggested changes. The Department of Public Services recommended approval of the Agreement. Chairman Morrisette expressed appreciation to Sierra Pacific Industries for their participation in this project.

Request Approval, Local Agency Agreement/Lambert Rd. Realignment Phase 2: A motion was made, seconded and passed to approve three (3) copies of the Local Agency Agreement Supplement No. 5 for the Lambert Road Realignment Phase 2 (Olympic View Drive) C-96350-01, Fed. Aid No. TCSP-TCSP(004). The Department of Public Services recommended the chairman be authorized to execute the agreement so that federal construction funds may be obligated for Olympic View Drive.

Request Approval, Beach Gap Road Maintenance Agreement: Washington State Parks and Recreation Commission has agreed to pay the County \$1,735 per beach gap road for annual maintenance performed by the road department. The Department of

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Public Services recommended the chairman be authorized to execute the Memorandum of Agreement authorizing the County to maintain the beach gaps as has been done in the past. A motion was made, seconded and passed to approve the Beach Gap Road Maintenance Agreements, 2001-2003 Biennium.

Request Approval, Service Agreement w/Grays Harbor Transit Authority: A motion was made, seconded and passed to approve the 2003 Agreement between Grays Harbor Transit Authority and the ER&R Division for radio equipment maintenance. A fee of \$500 per month will be paid by Grays Harbor Transit Authority for ER&R to service all two-way radio systems and associated electronics gear. The Department of Public Services recommended approval of the agreement.

Request Approval, Certification/2002 Expenditures for Fish Passage Barrier Removal: A motion was made, seconded and passed to approve the Certification of 2002 Road Fund Expenditures For Fish Passage Barrier Removal. This document certifies what the county road funds spent for fish passage barrier removal during 2002 complies with RCW 36.82.070. The Department of Public Services recommended approval of the certification.

Request Approval, Right-of-Way Deed, Wynooche Valley Road: A motion was made, seconded and passed to approve one (1) right-of-way deed for the Wynooche Valley Road, C.R.P. 59190-13, Right-Of-Way Deeds, county road project. By approving this deed, the county's right-of-way agent will proceed with recording and payment for the new right-of-way.

Request Approval, 2003 Road Levy Certification: A motion was made, seconded and passed to approve the 2003 Road Levy Certification. This document certifies the estimated road revenue produced by the 2003 Road Levy. The Department of Public Services recommended approval of the certification.

Request Approval, Resolution on Recycling Service Levels: The Department of Public Services has been requested by the Washington Utilities and Transportation Commission to confirm the County's rural curbside recycling collection program. The Department of Public Services prepared a proposed resolution to further describe the program that was originally approved by the Board in 1995 and implemented January 1, 1996. The Department of Public Services have continued to implement this program through the private solid waste companies in the County. A motion was made, seconded and passed to approve **Resolution No. 03-15 – A Resolution Specifying Service Levels For The Curbside Collection Of Household Recyclable Materials And Solid Waste That Encourage Recycling And That Will Maximize The Amount of Recyclable Materials Removed From The Waste Stream And Returned To The Manufacturing**

Cycle. This resolution continues the program. It does not change what the County has been doing for the last seven years. The Solid Waste Advisory Committee reviewed and approved the resolution at their meeting on January 28, 2003. They recommended adoption by the Board. The Prosecutor's office has also reviewed the resolution. The Department of Public Services recommended approval of the resolution.

Request Approval, Racetrack Agreement w/Brownfield Promotions: A motion was made, seconded and passed to approve a new contract with Brownfield Promotions, Inc. for operation of the racetrack facilities at the Fairgrounds. The contract is the result of negotiations the last several months and reflects those issues discussed in the letter of intent signed by the Board last November. The term of the agreement is ten years and includes capital improvements to the facilities on the part of the County and Brownfield Promotions. The new agreement includes \$575,000 in improvements to the county-owned track and grandstands, \$275,000 of which will be paid by the county. Mr. Brownfield agreed to pay \$300,000 for improvements. Chairman Morrisette reported that under the agreement Brownfield agreed to pay the County \$1 for each World of Outlaws ticket sold. Mr. Brownfield will begin paying the County \$2,000 per month and will also be paying the track's electric bill for the first time. Chairman Morrisette commented that the agreement is fair and reasonable and satisfied his concerns about the finances.

Request Approval, Set Date, Open Bids, Racetrack Facilities Construction: February 24, 2003 at 2:00 p.m. is the date and time set for bid opening for the Racetrack Grandstand. The facility agreement that is also on the agenda provides for the County to make certain improvements to the racetrack facilities. Based upon the Board's letter of intent, signed last November, to enter into the agreement, the Department of Public Services have been working on plans and specifications to expand the grandstand tower. They are ready to proceed to construction and would like to have the new tower operational by the start of the racing program in May.

Request Approval, Stafford Creek Correctional Facility Agreement: A motion was made, seconded and passed to approve the new contract with Stafford Creek Correction Center for operation of the Telephonic Warning System for their facility. The contract is the result of negotiations with Emergency Management last year, and a meeting held this year to finalize their wish to be included. The term of the agreement is until ended by either party, and has been reviewed by Jennifer Whelan. The Department of Public Services recommended approval of the contract.

DEPARTMENTS

PROSECUTING ATTORNEY

Request Approval, Declare Property Surplus: The Grays Harbor County Prosecuting Attorney's Office requested that the Board of County Commissioners declare the following property surplus:

1. A small secretarial desk;
2. Three Dictaphone transcription and dictating units and various accessories for these units;
3. A small microwave;
4. A calculator;
5. Various legal publications, miscellaneous books and partial sets of Corpus Juris Secundum, American Jurisprudence, American Jurisprudence Second, Laws of Washington, and a complete set of Washington Reports 1 through 200, several of which books in the set are duplicates.

None of the foregoing items are listed on the Prosecutor's Inventory.

They also requested to declare the following for surplus:

1. A Hewlett Packard LaserJet 4 Plus printer, with an envelope feeder attachment and second 500-sheet tray, Prosecuting Attorney's Inventory Number 1084;
2. A Hewlett Packard LaserJet 4 printer, Prosecuting Attorney's Inventory Number 1070; and,
3. Two (2) 14" monitors.
4. An inoperable RCA VCR, Prosecuting Attorney's Inventory Number 4005.

The property requested to be declared surplus is of minimal value, \$10.00 to \$25.00 per item. The books, including the complete sets, are of no value as they are out-dated. In December 2002, an IBM Correcting Selectric typewriter, Prosecuting Attorney's Inventory Number 1090, was transferred to District Court, to be used in Department No. 2, Aberdeen. Earlier this month six secretarial task chairs which were no longer in use were transferred to Mary Davis and Sandi Duffy.

A motion was made, seconded and passed to approve the request as outlined.

The Clerk of the Board announced the following item received after the agenda was prepared:

DISTRICT COURT

Request Approval, Declare Property Surplus: Grays Harbor County District Court requested the following items be declared as surplus so they may be deleted from their inventory:

Dept. 001-024, Asset #0029	Lanier Advocate IV Recorder	\$2,543
Dept. 001-025, Asset #0052	Lanier Advocate IV Recorder	\$2,517
Dept. 001-024, Asset #1007	Hitachi Laptop	\$3,415

They also requested that the following item be declared “cannibalized”:

Dept. 001-024, Asset #0053	Personal Computer System	\$1,678
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A motion was made, seconded and passed to approve the request as outlined.

The Clerk of the Board announced the following item that was continued from last week:

MANAGEMENT SERVICES

Request Approval, 2003 Municipal Services Agreement w/Washington Coast Chamber of Commerce: A motion was made, seconded and passed to approve two copies each of the 2003 Municipal Services Agreements between Grays Harbor County and the Washington Coast Chamber of Commerce. Funding will be used for advertising and the promotion of tourism in Grays Harbor County.

ANNOUNCEMENT:

None

PUBLIC COMMENT

Chairman Morrisette asked for public comment. There was no public comment.

CORRESPONDENCE

None

APPOINTMENT

None

STAFF MEETINGS

The Board held staff meetings on Monday, February 3, 2003, starting at 9:00 A.M. These staff meetings are public meetings, held in the Commissioners' Conference Room. The purpose is for information and discussion only. No decisions are made, nor any action taken at staff meetings. The Commissioners and Clerk of the Board reviewed calendars and pending daily office issues. The Board met with the Public Services Director. Staff meetings will be held during the week.

RESOLUTIONS

- #03-12 Authorizing A Supplemental Extension In The Budget Of The
Grays Harbor County General Fund WSU Extension Office
#001-000-022**

- #03-13 Resolution Authorizing A Reward For Information Leading
To The Arrest And Conviction Of Anyone Vandalizing County
Road Signs**

- #03-14 Resolution Acknowledging Vacation By Operation Of Law**

- #03-15 Resolution Specifying Service Levels For The Curbside
Collection Of Household Recyclable Materials And Solid
Waste That Encourage Recycling And That Will Maximize
The Amount Of Recyclable Materials Removed From the
Waste Stream And Returned To The Manufacturing Cycle**

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The meeting adjourned at 2:38 p.m. to Monday, February 10, 2003 at 2:00 p.m.

BOARD OF COMMISSIONERS
for Grays Harbor County
This _____ day of _____, 2003

BOB BEERBOWER, Commissioner

DENNIS MORRISETTE, Chairman

Vacant
Commissioner, District 3

ATTEST:

Sandra Daniels
Clerk of the Board