

MINUTES

BOARD OF COUNTY COMMISSIONERS MEETING

January 27, 2003

The Commissioners met in session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, January 27, 2003, at 2:00 p.m. Commissioners Bob Beerbower and Dennis Morrisette were present. Also in attendance was Sandra Daniels, Clerk of the Board and Stew Menefee, Prosecuting Attorney.

MINUTES OF PREVIOUS MEETING: The minutes of the Commissioners' Meeting of January 13, 2003 were approved as presented.

PRESENTATION

None

BIDS

None

HEARINGS

Chairman Morrisette reported the process for the public hearing as follows: (1) the Clerk of the Board will read the notice; (2) a staff report by County staff; and (3) an opportunity for the public to speak. The public comment section of the hearing was closed and action by the Board of Commissioners was taken.

Supplemental Appropriation, Special Projects Fund: There was a public hearing to consider Supplemental Appropriation as follows: Special Projects Fund #101-000-000 in the amount of \$170,000. Chairman Morrisette asked for a staff report. Rose Elway, Budget Director reported that the Supplemental Budget Hearing for \$170,000 is due to a grant received through the Department of Ecology for coordinated monitoring program for the Chehalis Watershed and limited assessment of water quality. This project will bring together the local community and regulatory agencies to develop a water quality evaluation and tracking process that is locally supported and can be jointly implemented. This project will also assess the affects of fresh water on marine water quality in the Chehalis Basin. Chairman Morrisette asked for public comment. There was no public comment and the hearing was closed. Commissioner Beerbower commented that he has been involved with the Chehalis Partnership and this project has resulted in local citizen involvement with numerous agencies. He expressed a desire for an opportunity for input with the legislature in developing the Chehalis Watershed policy.

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A motion was made, seconded and passed to approve **Resolution No. 03-07 – Authorizing A Supplemental Extension In The Budget Of The Grays Harbor County Special Projects Fund #001-000-000.**

Supplemental Appropriation, Special Projects Fund: There was a public hearing to consider Supplemental Appropriation as follows: Special Projects Fund #101-000-000 in the amount of \$100,000. Chairman Morrisette asked for a staff report. Rose Elway, Budget Director reported the Supplemental Budget Hearing for \$100,000 is due to a grant received through the Department of Ecology. The Chehalis Basin Partnership will develop criteria for identifying candidate projects to be evaluated. The criteria will include elements such as water demand in different parts of the basin, existing storage capacity and use, comparison of consumptive/non-consumptive uses, existing river flow conditions, existing land use, surface and sub-surface geology, actual fish use, fish and wildlife habitat potential and social/economic factors. Chairman Morrisette asked for public comment. There was no public comment and the hearing was closed. Commissioner Beerbower expressed a desire for public input regarding the project. A motion was made, seconded and passed to approve **Resolution No. 03-06 – Authorizing A Supplemental Extension In The Budget Of The Grays Harbor County Special Projects Fund #001-000-000.**

DEPARTMENT OF PUBLIC SERVICES

Request Approval, Hazard Elimination Project, Elma-McCleary Road: A motion was made, seconded and passed to approve three (3) copies of the Local Agency Supplement Agreement #1 for this project. This agreement requests Federal Construction Funds. The Department of Public Services requested approval and authorization for the Board Chair to sign the attached Local Agency Supplement Agreement #1.

Request Approval, Resolution Acknowledging Vacation: The Department of Public Services received a petition from Richard C. Jonason to acknowledge vacation of right of way by operation of law of an alley adjacent to his property in the Plat of Walsh's addition to the Town of Peterson. The Department of Public Services find no record of this alley ever being opened within the applicable time period. They have no objection to the Board acknowledging this right of way as being vacated by operation of law. A motion was made, seconded and passed to approve **Resolution No. 03-08 – Resolution Acknowledging Vacation – David C. Jonason.**

Request Approval, Set Hearing Dates, Open Bids, Transit Stations: A motion was made, seconded and passed to grant authorization to advertise for bids on January 30, and February 13, 2003 with a bid opening at 2:00 p.m. on February 24, 2003 for the Elma and Ocean Shores Transit Stations, R-70-05950-10 & 20. This is a Federally Funded Transit

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Project.

Request Approval, Resolution Re-establishing Bridge Restrictions: The current bridge restrictions expire June 1, 2003. The Department of Public Services submitted a resolution reestablishing bridge restrictions until June 1, 2005. They recommended that it be adopted. These bridges have been restricted by previous resolutions. This list of restricted bridges is based on the current condition of the bridge. Also included are those bridges that are adequate for legal loads, but not permitted overloads. Upon adoption, this resolution will be advertised, the bridges posted with appropriate notices and necessary signing revisions and installations made. A motion was made, seconded and passed to approve **Resolution No. 03-10 – Imposing Any Restrictions On County Bridges.**

Request Approval, Re-establishing Road Restrictions: The current road restrictions expire June 1, 2003. The Department of Public Services submitted a resolution reestablishing road restrictions until June 1, 2005. They recommended that it be adopted. These roads have been restricted by previous resolutions. This list of restricted roads is based on the current condition of the road. Upon adoption, this resolution will be advertised, the roads posted with appropriate notices and necessary signing revisions and installations made. A motion was made, seconded and passed to approve **Resolution No. 03-11 – Imposing Restrictions On County Road, Authorizing County to Close County Road to Travel.**

Request Approval, 2003 Organizational Chart: A motion was made, seconded and passed to adopt the 2003 organizational charts for the Department of Public Services and Public Works.

Request Approval, Agreement w/G.H. Communications, E9-1-1: A motion was made, seconded and passed to approve the 2003 Agreement between Grays Harbor Communications E9-1-1 and the ER&R Division for radio equipment maintenance. An annual amount of \$30,000 will be paid by Grays Harbor Communication E9-1-1 for ER&R to service all two-way radio systems and associated electronics gear. The Department of Public Services recommended that the Board approve the Agreement.

Request Approval, ULID#8 Segregation of Assessment: Marie Vorchak and Geraldine Butler, the property owners of Tract 187 and Tract A, Plat of Pacific Center First, requested segregation of the special assessment for ULID #8 on their property to reflect a boundary line adjustment. The Department of Public Services reviewed the request and drafted a proposed resolution. They recommended approval and requested adoption of the resolution as provided by RCW 36.94.300. A motion was made, seconded and passed to approve **Resolution No. 03-09 – Segregating a Certain Special**

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Assessment of ULID #8.

Request Approval, Set Date, 2003-2008 Transportation Improvement Program:

February 10, 2003 at 2:00 p.m. is the date and time set for a public hearing to review and adopt a resolution amending the 2003-2008 Six Year Transportation Improvement Program (TIP).

The Clerk of the Board announced the following items received after the agenda was prepared:

Request Acceptance, Contract with Scarsella Bros. for Kirkpatrick Road

Reconstruction Project, Release of Retainage: The Contractor, Scarsella Bros., Inc., has completed the Kirkpatrick Road Reconstruction, M.P. 8.1 to M.P. 9.5, C-93310-15 Contract. The total amount of the contract is \$695,660.95, which is 4.02% above the original bid. The Department of Public Services recommended acceptance of the contract by the Board of Commissioners, which would allow release of the Retainage Bond as per Section 60.28, Revised Code of Washington. A Comparison of Quantities Sheet and a Material Certification were provided. A motion was made, seconded and passed to accept the contract as described and allow release of the Retainage Bond as per Section 60.28, Revised Code of Washington.

Request Approval, Interagency Agreement with DOE:

A motion was made, seconded and passed to approve an Interagency Agreement with the Department of Ecology. The agreement will provide for the Department of Ecology to assist the coastal communities in preservation of data collected as part of the coastal erosion study. The coastal communities have identified this project as a priority for the current biennium and is part of the scope of work in the grant with DCTED for coastal erosion. The Department of Public Services recommended approval of the agreement.

Request Approval, Right-of-Way Deed Olympic View Drive:

A motion was made, seconded and passed to approve a Right-of-Way Deed, Grays Harbor Public Development Authority, Olympic View Drive #96350, C-21-96350-01.

Request Hearing Date, CDBG Contract Amendment, February 10, 2003:

February 10, 2003 at 2:00 p.m. is the date and time set for a public hearing to consider an amendment to the contract with DCTED to obtain additional block grant funds for the water system improvements at Neilton.

DEPARTMENTS

FORESTRY

Request Approval, Award Forestry Tree Planting Contract: The Department of Forestry recommended that the Tree Planting Contract – TRE2003 be awarded to Ramirez Reforestation, Inc. for a contract value of \$26,786.50. A motion was made, seconded and passed to award Forestry Tree Planting Contract – TRE2003 to Ramirez Reforestation, Inc. as described.

Request Approval, Timber Sale Proposal: The Department of Forestry proposed the following listed timber sales to be offered for sale at public auction:

<u>Sale Name</u>	<u>Acres</u>	<u>Estimated Volume</u>	<u>Estimated Value</u>
Barlow Creek No. 2	68	2,673,710 Bd. Ft.	\$ 750,578.00
Barlow Creek No. 3	<u>110</u>	<u>5,343,740 Bd. Ft.</u>	<u>\$1,124,944.00</u>
Totals	178	8,017,450 Bd. Ft.	\$1,875,522.00

February 28, 2003 at 10:00 a.m. is the date and time set for public auction for the above listed timber sales. The Treasurer was authorized to advertise and sell at public auction the sales at that time.

MANAGEMENT SERVICES

Request Approval, 2003 Municipal Services Agreement, Chehalis Basin Task Force: A motion was made, seconded and passed to approve two copies of a 2003 Municipal Services Agreement between Grays Harbor County and the Chehalis Basin Fisheries Task Force for \$13,000. Funds will be used to provide a cooperative effort toward habitat restoration to include replacement of culverts in coordination with Grays Harbor County road engineers.

Request Approval, 2003 Municipal Services Agreement, Extension: A motion was made, seconded and passed to approve two copies of the Grays Harbor Council of Government Municipal Services Agreement Extension for 2003 which extends the contract period to December 31, 2003 and revises the contract amount to \$13,500.

Request Approval, Service Agreement w/The Olympian: A motion was made, seconded and passed to approve a Service Agreement with The Olympian for employment advertisement display rates. Grays Harbor County has been advertising specialized position openings in The Olympian for many years as its circulation covers

the bordering counties. This agreement is effective January 1, 2003 for a minimum of 1,400 lines for a one-year period. The reduced line rate is as follows:

	<u>Daily Rate</u>	<u>Sunday Rate</u>
With Contract	\$2.27 Per Line	\$2.70 Per Line
Without Contract	\$3.29 Per Line	\$3.91 Per Line

Most of Grays Harbor's specialized positions are advertised on Sunday. The January advertisements to date are at 400 lines. If the County does not reach 1,400 lines in a calendar year the contract rate is applied retro-actively. The annual savings to the County is approximately \$1,700. Rose Elway, Budget Director, recommended the Agreement be approved.

The Clerk of the Board announced the following item received after the agenda was prepared:

Request Approval, 2003 Municipal Services Agreements -- \$25,000 – Washington Coast Chamber of Commerce: This item was continued to February 3, 2003 to obtain additional information.

HEALTH & SOCIAL SERVICES

Request Approval, Personal Services Contracts, Dental Services: A motion was made, seconded and passed to approve three Personal Services Contracts:

Deborah Bernheine	Dental Services
Teresa Boling	Dental Services
Dawn Kuhn	Dental Services

All of these individuals have had past professional service arrangements with Grays Harbor County, and the funding for these services is budgeted.

Request Approval, Amendment to Interagency Agreement w/DSHS Medical Assistance Administration: A motion was made, seconded and passed to approve an amendment to the County's Interagency Agreement with the DSHS Medical Assistance Administration. The contract is for 2000-2004 and this amendment changes language defining an indirect rate and regarding the Single Audit Act. None of the language changes are pertinent to the implementation. The Department will continue to bill for the federal portion of the Medicaid outreach and linkage services within this contract.

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Request Approval, Contract w/Community Trade and Economic Development: A motion was made, seconded and passed to approve a contract between the County and the State Department of Community Trade and Economic Development. This contract will add \$56,488, of which \$24,192 is federal funding, to the Substance Abuse Prevention Program. \$10,000 of the funding will be used for the Sheriff's Department to do retailer and public education regarding methamphetamines. Other funded efforts will include the Harbor After-School Mentoring Program and the ESD's Homeless Youth Program. Additionally, a Memorandum of Agreement between the Board the Human Services Advisory Board was approved as required by DCTED.

The Clerk of the Board announced the following item received after the agenda was prepared:

Request Approval, Set Hearing Date, Supplemental Budget Request, Public Health and Social Services Department #001-029: February 10, 2003 at 2:00 p.m. is the date and time set for a Supplemental Budget Hearing for \$56,488 in the General Fund Public Health and Social Services Department due to state and federal funding received through the State Department of Community Trade & Economic Development. Funding will be used for the continuation, development, and implementation of projects of Community Mobilization such as local broad-based projects for violence prevention, substance abuse prevention, early intervention, rehabilitation referral, law enforcement and education.

PROSECUTING ATTORNEY

Request Approval, Set Hearing Date, Adopt County Code: This item was continued for further review.

The Clerk of the Board announced an additional item:

Request Approval, Amend District Court Indigent Defense Contracts: Stew Menefee, Prosecuting Attorney, commented that in the event of re-organization of District Court I and District Court II it will be necessary to amend the District Court Indigent Defense Contracts. A motion was made, seconded and passed to authorize the Prosecuting Attorney to speak with the attorneys and prepare amended District Court Indigent Defense Contracts to meet the planned reorganization.

FAIR

Request Approval, Authorization to Sign Entertainment Contracts: The Grays Harbor County Fair requested authorization to sign entertainment contracts with "The Axeman meets Diamond Doc Ersatz Show" and "Master Hypnotist Michael Blaine".

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The Axeman meets Diamond Doc Ersatz in his traveling Medicine Show will be at the Fair Wednesday, August 6 through Sunday, August 10, 2003. Fairgoers will get a chance to participate in a fun and interactive show including an 1890's medicine wagon, elixirs, silky-smooth oratory, flaming axe throwing, and demonstrations of strength and health. Total cost of the show is \$4,000.

Master Hypnotist Michael Blaine will be at the fair Wednesday, August 6 through Saturday, August 9, 2003 and will perform up to three shows per day. Michael has hypnotized countless people throughout the country. Total cost of the show is \$4,000.

A motion was made, seconded and passed to approve the entertainment contracts as described.

TREASURER

Request Approval, Renewal, Elected Official Bond: A motion was made, seconded and passed to approve the renewal of Public Official Bond for Ronald A. Strabbing, County Treasurer. The bond was referred to the County Clerk for file.

ANNOUNCEMENT:

None

PUBLIC COMMENT

Chairman Morrisette asked for public comment. Bob Bonnell, resident of Montesano, outlined possible ways for the County to save money. He discussed reducing the food budget for inmates in the County jail and commented that in Phoenix, Arizona the Sheriff has reduced his food budget by eliminating the mustard, mayo and ketchup for bologna sandwiches for the inmates. He reported that the Sheriff in Phoenix has reduced his food cost to 19 cents per meal per inmate. Mr. Bonnell suggested drafting a letter to the Maricopa County Sheriff's office requesting what food they serve their inmates and their procurement methods for the food. He discussed the possibility of using inmate labor for County jobs such as annual tree planting for the County Forestry department. Chairman Morrisette thanked Mr. Bonnell for his comments and reported that they would be forwarded to Sheriff Whelan. There was no further public comment.

CORRESPONDENCE

A Claim For Tort Damages against Grays Harbor County was received from Eric F.K. Greenland and Linda J. Greenland. The Claim was referred to Risk Management.

APPOINTMENT

Grays Harbor Advisory Council for 03A: A motion was made, seconded and passed to appoint Betty Wolf to fill the vacant position on the Grays Harbor Advisory Council for 03A. The full Advisory Council voted unanimously to recommend her for appointment earlier this month.

STAFF MEETINGS

The Board held staff meetings on Monday, January 27, 2003, starting at 9:00 A.M. These staff meetings are public meetings, held in the Commissioners' Conference Room. The purpose is for information and discussion only. No decisions are made, nor any action taken at staff meetings. The Commissioners and Clerk of the Board reviewed calendars and pending daily office issues. The Board met with the Public Services Director, Director of Health and Social Services, Fair/Tourism Director, Director of Forestry Department and the Deputy Prosecuting Attorney. Staff meetings will be held during the week.

RESOLUTIONS

- #03-06 Authorizing A Supplemental Extension In The Budget Of The Grays Harbor County Special Projects Fund #101-000-000**
- #03-07 Authorizing A Supplemental Extension In The Budget Of The Grays Harbor County Special Projects Fund #101-000-000**
- #03-08 Resolution Acknowledging Vacation – David C. Jonason**
- #03-09 Segregating A Certain Special Assessment of ULID #8**
- #03-10 Imposing Any Restrictions On County Bridges**
- #03-11 Imposing Restrictions On County Road, Authorizing County To Close County Road To Travel**

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The meeting adjourned at 2:43 p.m. to Monday, February 3, 2003 at 2:00 p.m.

BOARD OF COMMISSIONERS
for Grays Harbor County
This _____ day of _____, 2003

BOB BEERBOWER, Commissioner

DENNIS MORRISETTE, Chairman

Vacant
Commissioner, District 3

ATTEST:

Sandra Daniels
Clerk of the Board