

## MINUTES

### BOARD OF COUNTY COMMISSIONERS MEETING

January 13, 2003

The Commissioners met in session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, January 13, 2003, at 2:00 p.m. Commissioners Bob Beerbower and Dennis Morrisette were present. Also in attendance was Sandra Daniels, Clerk of the Board and Jennifer Wieland, Senior Deputy Prosecuting Attorney.

**MINUTES OF PREVIOUS MEETING:** The minutes of the Commissioners' Meeting of January 6, 2003 were approved as presented.

#### **PRESENTATION**

None

#### **BIDS**

None

#### **HEARINGS**

Chairman Morrisette reported the process for the public hearing as follows: (1) the Clerk of the Board will read the notice; (2) a staff report by County staff; and (3) an opportunity for the public to speak. The public comment section of the hearing was closed and action by the Board of Commissioners was taken.

**Right-of-Way Vacation:** There was a public hearing to consider that Grays Harbor County has initiated a right of way pursuant to R.C.W. 36.87.010 regarding the following right of way: Vacating all right of way lying north of the Southeast corner of said Northeast one-quarter of the Southeast one-quarter of Section 16; thence N89 15' 11"W, 813.14 feet along the South line of said Northeast one-quarter of the Southeast one-quarter to a point on the as-built centerline of the Newman Creek County Road; thence N 19 09' 34"E, 58.89 feet along said as-built centerline; thence N70 50' 26"W, 20.00 feet perpendicular to said as-built centerline to the Point of Beginning, said Point of Beginning being the center of a 50.00 foot radius circle, the area of road dedication being the area included within the circumference of said circle and the existing right-of-way of Newman Creek County Road at milepost 1.032. Additional information was available from John R. Kirkwood, Administrative Engineer, Department of Public Works, 100 West Broadway, Montesano, Washington. Chairman Morrisette asked for a staff report. Paul Easter, Director, Department of Public Services, reported that the County has initiated a Resolution of Intent to Vacate all right of way (Resolution 02/139) beyond

milepost 1.032 on Newman Creek County Road #75570. The only landowner beyond this point is Weyerhaeuser who supports the vacation. They have also agreed to dedicate and build a cul-de-sac turnaround at the new end of the road. The Department of Public Services recommended that all right of way beyond this cul-de-sac at M.P. 1.032 on Newman Creek County Road #75570 be vacated. Chairman Morrisette asked for public comment. There was no public comment and the hearing was closed. A motion was made, seconded and passed to approve **Resolution No. 03-01 – Order of Vacation – All Right of Way on Newman Creek Road #75570.**

**DEPARTMENT OF PUBLIC SERVICES**

**Request Approval, Blueberry Road Boundary Revision:** A motion was made, seconded and passed to approve **Resolution No. 03-02 – Boundary Revision -- Blueberry Road #76520.** This resolution changes the city limits of Elma from the South Boundary of Blueberry Road to the North Boundary of Blueberry Road adjacent to Lot 50, Garden Hill Addition. This will transfer 0.06 mile of road to the city.

**Request Approval, Purchase of Spectrum Analyzer:** A motion was made, seconded and passed to approve the purchase of a spectrum analyzer from RF Imaging and Communications Inc. They were the only company to respond and return the phone quote form(s) requesting bids on this test equipment. The following is a list of companies that were faxed the quote forms. The budgeted amount was \$12,000.

Test Equity	No Response
Metric Test	No Response
JIA Systems	No Response
RF Imaging and Communications Inc.	\$8,500

**Request Approval, Right of Entry Agreement, W.D. #8:** A motion was made, seconded and passed to approve a right of entry agreement. The agreement will allow entry to perform preliminary investigations and, if feasible, construct a public water supply facilities on an adjacent parcel owned by Harold and Marilyn Brumstad for use by the Grays Harbor County Water District No. 8. Development of the test well is a component of the Community Development Block grant contract administered by Public Services for the Water District.

The Clerk of the Board announced the following item received after the agenda was prepared:

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**Request Approval, Right-Of-Way Acquisition Procedures:** A motion was made, seconded and passed to approve **Resolution No. 03-03 – Amending Resolution 80/106 – Right of Way Acquisition Procedures By Revising Administrative Settlement Procedures.** This resolution amends the county's right-of-way acquisition procedures with the State of Washington Department of Transportation.

## **DEPARTMENTS**

### **TREASURER**

**Request Approval, Cancellation of Personal Property Taxes:** A motion was made, seconded and passed to approve pursuant to RCW 84.66.240 a list of personal property taxes and issue an order to cancel from personal property tax rolls.

### **MANAGEMENT SERVICES**

**Request Approval, 2003 CDBG Public Service Grant:** A motion was made, seconded and passed to approve three copies of the contract with the Office of Community Development for the 2003 Public Services Block Grant along with the Signature Authorization Form. \$141,906 will be provided to Coastal Community Action Program for public services to low and moderate income persons within Grays Harbor and Pacific Counties

**Request Approval, Memorandum of Agreement, WSU Extension:** A motion was made, seconded and passed to approve Appendix A and Appendix B to the Memorandum of Agreement between WSU Cooperative Extension and Grays Harbor County. Budget is available for Appendix A for \$257,759 to pay WSU-CE Faculty \$122,637 and the GEAR UP program \$135,122. Additionally, budget is available for Appendix B for \$23,150 in operations support to be spent directly through the Grays Harbor County budget. Rose Elway, Budget Director, recommended the MOA's be executed.

**Request Approval, Set Hearing Date, Supplemental Appropriation:** February 3, 2003, at 2:00 p.m. is the date and time set for a public hearing for a Supplemental Budget Request for the WSU Extension Weed Department for \$29,636. The Weed Department has received a US Forest Service grant for Title II funds on the Quinault Gateway Weed project for \$22,691. The Weed Department has a carryover for \$6,945 from the 2002 grant for a total of \$29,636 2003 anticipated grant.

**Request Approval, 2003 Salary Resolution:** A motion was made, seconded and passed to approve **Resolution No. 03-04 – Fixing Compensation Of Employees From & After January 1, 2003.** This 2003 Salary Resolution includes 2003 detail salary schedules by

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department, and salary ranges. All department heads and elected officials have reviewed their schedules for accuracy. Rose Elway, Budget Director, recommended the resolution be adopted.

### **HEALTH & SOCIAL SERVICES**

#### **Request Approval, Application to State Department of Health/Funding RUAD**

**Project:** A motion was made, seconded and passed to approve an application to the State's Department of Social and Health Services to continue funding for the second year of the RUAD project, Reducing UnderAge Drinking. The application is for \$75,000 for March 2003 through June 2004. The funding would assure the continuation of the RUAD Coalition alcohol compliance checks and emphasis patrols. The hope is to focus more on providing information to parents and teens regarding the dangers of drinking and driving for young people.

### **COMMISSIONERS**

**Consideration, Direct Prosecuting Attorney to Release Lien on Property, After Payment Of County's Costs Incurred:** There was a lien attached to Lots 17 through 25, and the West half of Lot 25, Block 3, in Junction City, under the County's abatement ordinance. The property in question has now been completely cleared and cleaned up and it is appropriate to remove the lien against it, so that the new owners may gain clear title to the property. The release of lien would not waive the judgment or act as satisfaction of the judgment against the previous property owners. A motion was made, seconded and passed to direct the Prosecuting Attorney to prepare and execute a Release of Lien in behalf of the county, upon payment of the court costs incurred by the county in the amount of \$166.

A motion was made, seconded and passed to approve **Resolution No. 03-05 – Release of Lien on Christensen Property.**

### **ANNOUNCEMENT:**

There will be no meeting on Monday, January 20, 2003. The next meeting will be held on January 27, 2003 at 2:00 p.m.

### **PUBLIC COMMENT**

Chairman Morrisette asked for public comment. There was no public comment.

### **CORRESPONDENCE**

None

### **APPOINTMENT**

**Mental Health Advisory Board:** A motion was made, seconded and passed to appoint Judi Watson and Kristopher Watson to the Mental Health Advisory Board. These appointments would bring the total membership to eleven.

### **STAFF MEETINGS**

The Board held staff meetings on Monday, January 13, 2003, starting at 9:00 A.M. These staff meetings are public meetings, held in the Commissioners' Conference Room. The purpose is for information and discussion only. No decisions are made, nor any action taken at staff meetings. The Commissioners and Clerk of the Board reviewed calendars and pending daily office issues. The Board met with the Public Services Director, Director of Health and Social Services and the Budget Director. Staff meetings will be held during the week.

### **RESOLUTIONS**

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|---------------|--|
| <b>#03-01</b> | <b>Order of Vacation – All Right of Way On Newman Creek Road #75570</b>  |
| <b>#03-02</b> | <b>Boundary Revision – Blueberry Road #76520</b>   |
| <b>#03-03</b> | <b>Amending Resolution 80/106 Right of Way Acquisition Procedures by Revising Administrative Settlement Procedures</b> |
| <b>#03-04</b> | <b>Fixing Compensation Of Employees From &amp; After January 1, 2003</b>   |
| <b>#03-05</b> | <b>Release of Lien on Christensen Property</b>   |

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The meeting adjourned at 2:24 p.m. to Monday, January 27, 2003 at 2:00 p.m.

BOARD OF COMMISSIONERS  
for Grays Harbor County  
This \_\_\_\_\_ day of \_\_\_\_\_, 2003

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BOB BEERBOWER, Commissioner

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DENNIS MORRISETTE, Chairman

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*Vacant*  
Commissioner, District 3

ATTEST:

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Sandra Daniels  
Clerk of the Board