

## MINUTES

### BOARD OF COUNTY COMMISSIONERS MEETING

December 9, 2002

The Commissioners met in session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, December 9, 2002, at 2:00 p.m. Commissioners Bob Beerbower and Dennis Morrisette were present. Also in attendance was Sandra Daniels, Clerk of the Board. Stew Menefee, Prosecuting Attorney was excused.

**MINUTES OF PREVIOUS MEETING:** The minutes of the Commissioners' Meeting of December 2, 2002, were continued to December 16, 2002.

#### **PRESENTATION**

Gary Beck, Senior Project Manager with Bonneville Power Administration, reported on the Raymond-Cosmopolis 115-k-V Transmission Line Project. He reported that Bonneville Power Administration is committed to providing reliable power to the Northwest region and is proposing to build new infrastructure projects to improve the reliability of the transmission system and meet future power needs. The Raymond-Cosmopolis project is one of several critical rebuild projects BPA has planned to solve power reliability problems in the Northwest. The Bonneville Power Administration is proposing to rebuild the Raymond-Cosmopolis 115-kilovolt transmission line, located between the towns of Raymond and Cosmopolis in Pacific County and Grays Harbor County, Washington. The approximately 18-mile long transmission line is roughly parallel to Highway 101, crossing the highway several times. The line would remain a 115-kV transmission line. Construction is proposed for the spring and summer of 2003 so that the rebuilt line can be energized in fall 2003. Mr. Beck explained that this transmission line was built in the 1930's, acquired by BPA in the 1940's and upgraded in 1952 by adding new tower tops and replacing the conductor. Today the structures and conductor show signs of structural damage from trees falling on the line and normal deterioration due to age. Erosion and unstable soils have also undermined the structure bases in some areas. Mr. Beck outlines the reasons this transmission needs to be rebuilt. First, the projected load for this service area is expected to increase. Second, the outages on BPA's electrical system during the summer cause this line to be overloaded. Both of these situations could cause BPA to send more current through this transmission line, which would increase the operating temperature of the conductor above its rate capacity. As the conductor heats up, it sags closer to the ground, possibly exceeding acceptable safety clearance requirements. A new conductor, rated at a higher temperature, is required. The existing structures need to be replaced because they are not adequate to support the new conductor. The last reason for rebuilding the line is concern over the safety of maintenance workers given the poor condition of the existing line. In the past ten years, there have been 113 unplanned outages along this line requiring maintenance.

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91 of the unplanned outages along this line were the result of damage from trees. Mr. Beck reported most activities would take place within the existing right-of-way, including upgrading the existing roads and developing a few new roads, as well as removing and replacing existing structures and installing a new conductor. Outside the existing right-of-way, BPA would acquire and/or develop a few new access roads to structures with no access. New structures would generally be placed within 10 feet of their current location. Existing lattice steel box structures would be replaced with a single steel tubular pole. The tubular steel structures would be about 30 feet taller than the existing structures. In three areas, some structures would be moved outside the existing right-of-way to avoid wetlands and minimize impacts to waterways. Mr. Beck reported that BPA outreach activities have focused on early involvement from elected officials, government agencies, Tribes, property owners, environmental interest groups and community organizations. These groups will continue to be involved in project decisions, including: location and routing, assessment of environmental impacts and needed mitigation, and operating regimes. Mr. Beck commented that BPA is committed to working with public agencies, interest groups, Tribes and private property owners to minimize design and construction impacts. An Environmental Assessment is being developed for this project to look at alignment alternatives and mitigation issues. The environmental assessment will determine if the project has the potential to significantly affect environmental quality in the area. The environmental assessment will also describe any mitigation measures that have been incorporated into the proposal. Environmental studies are being done to support the environmental assessment analysis. A wetland study will be conducted to locate and describe wetlands that could be impacted by project activities and a Joint Aquatic Resources Permit will be submitted to the appropriate federal and state agencies. BPA will fund this project and the cost is estimated at \$6 million. The preliminary environmental assessment will be available for public review and comment. Mr. Beck commented that BPA is seeking citizen input to ensure they are doing what the public wants. He provided handouts and stated if there are questions or if more information regarding this project is requested to contact him. Chairman Beerbower thanked Mr. Beck for the presentation.

## **BIDS**

None

## **HEARINGS**

Chairman Beerbower reported the process for the public hearing as follows: (1) the Clerk of the Board will read the notice; (2) a staff report by County staff; and (3) an opportunity for the public to speak. The public comment section of the hearing was closed and action by the Board of Commissioners was taken.

**Supplemental Appropriation, Sheriff's Department:** There was a public hearing to consider Supplemental Appropriation as follows: Sheriff's Department Fund #001-000-032 in the amount of \$39,895. Chairman Beerbower asked for a staff report. Rose Elway reported the Supplemental Budget Hearing for the Sheriff's Department budget in the amount of \$39,895 is due to funding received from the US Department of Justice due to the Washington State Methamphetamine Initiative. Funds will be used to provide overtime for personnel as it relates to training, investigation, community education, enforcement, removal and disposal of methamphetamine manufacture. \$500 from the Washington State Traffic Safety Commission was also received for the purchase of bicycle helmets. Chairman Beerbower asked for public comment. There was no public comment and the hearing was closed. A motion was made, seconded and passed to approve **Resolution No. 01-135 – Authorizing A Supplemental Extension In The Budget Of The Grays Harbor County General Fund Sheriff's Department #001-000-032.**

#### **DEPARTMENT OF PUBLIC SERVICES**

**Request Approval, Advertise for RFQ for Architectural Services:** A motion was made, seconded and passed to approve the request to publish the notice and proceed with the selection process to procure architectural services to assist in the planning and implementation of building improvements at county facilities. Initially this assistance will focus on the proposed improvements at the Fairgrounds racetrack.

**Request Approval, Accept Contract as Completed, Middle Satsop Road, Tornow Bridge Scour Repair Project:** The Contractor, Construct Company, LLC, has completed the Middle Satsop Road, M.P. 7.40, Tornow Bridge Scour Repair, TA1316, C-97250-12 contract. The total amount of the contract was \$25,630.00, which was the original bid amount. The Department of Public Services recommended acceptance of the contract by the Board of Commissioners. A motion was made, seconded and passed to approve the contract, which would allow release of retainage in the amount of \$1,281.50 as per Section 60.28, Revised Code of Washington. A copy of the Comparison of Quantities Sheet was provided.

**Request Approval, Chehalis Basin Watershed Contracts:** The Department of Public Services requested that the Board of County Commissioners consider and authorize the Chairman to sign the final grant contract between the Department of Ecology and Grays Harbor County to develop a Coordinated Monitoring Program and Limited Water Quality Assessment and a Multi-purpose Storage Assessment. The goal of this work is to gather flow data in the Chehalis Basin that will assist with the development of the Watershed Management Plan. The Coordinated Monitoring Program for the Chehalis Watershed and Limited Assessment of Water Quality will bring together the local community and

regulatory agencies to develop a water quality evaluation and tracking process that is locally supported and can be jointly implemented. The result will incorporate issues such as setting priorities for monitoring within the basin, sampling methodology, 303(d) listings/delistings, and monitoring of TMDL results. The Multi-purpose Storage Assessment identifies and assesses the feasibility of multi-purpose storage projects within the Chehalis watershed that could be used to enhance low flows and/or provide water for both consumptive and non-consumptive uses. The types of projects evaluated could include traditional surface water storage (reservoirs), wetland creation/enhancement, groundwater artificial storage and recovery, and other factors influencing surface runoff and ground water recharge such as regional stormwater facilities, the role of agricultural drainage tiles, and different land management practices (such as low-impact development). The County on behalf of the Chehalis Basin Partnership will administer the grant from the Department of Ecology and it will cover the expenses incurred by the County. The Chehalis Basin Partnership supports the agreement and scope of work. A motion was made, seconded and passed to approve the final grant contract between the Department of Ecology and Grays Harbor County to develop a Coordinated Monitoring Program and Limited Water Quality Assessment and a Multi-purpose Storage Assessment.

**Request Approval, Release Retainage, Aberdeen Industrial Waterline Phase I**

**Project:** The Aberdeen Industrial Waterline Project Phase I was accepted by the Board on October 7, 2002. The Department of Public Services have now received releases from the Department of Labor and Industries and Revenue. A motion was made, seconded and passed to authorize release of the retainage bond for the Aberdeen Industrial Waterline Phase I – Stan Palmer Construction project.

**DEPARTMENTS**

**HEALTH & SOCIAL SERVICES**

**Request Approval, 2003-2004 Consolidated Contract w/State Department of Health:**

A motion was made, seconded and passed to approve the County's 2003-2004 Consolidated Contract with the State Department of Health. Maryann Welch, Director, Public Health and Social Services Department, provided a staff report. Ms. Welch reported the funding embodied in this contract totals \$910,968. The total for calendar year 2003 is \$603,263.50 of which \$434,048.50 is federal funding. This contract provides the basis for much of the work the Department performs and will be approximately 21% of the Department's 2003 budget.

**Request Approval, Amendment to 2002 Interlocal Agreement w/SW Wash. Health**

**District:** A motion was made, seconded and passed to approve an amendment to the

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County's 2002 Interlocal Agreement with the Southwest Washington Health District, which is the lead agency for Region VI Omnibus AIDS funding. This amendment adds \$1,124.60 for the purchase of supplies used in HIV/AIDS prevention and testing activities.

**Request Approval, Personal Services Contract/Dental Services:** A motion was made, seconded and passed to approve a Personal Services Contract for Dental Services with Deborah Bernheine. She previously had a professional service arrangement with Grays Harbor County, and the funding for this service is budgeted.

### **FORESTRY**

**Request Approval, Tidelands Lease:** Pacific Marine Investments, Inc. was the successful bidder for a Tidelands lease held November 15, 2002. The Department of Forestry recommended that the Board of Commissioners accept the high bid and execute the lease. A motion was made, seconded and passed to approve the lease document between Pacific Marine Investments, Inc. and Grays Harbor County.

### **JUVENILE COURT SERVICES**

**Request Approval, Juvenile Services Contract w/DSHS:** A motion was made, seconded and passed to approve a Juvenile Services Contract with the State of Washington, DSHS. The contract is in the amount of \$28,121. This contract will provide a contracted family therapist to continue Functional Family Therapy through August 31, 2003. Rod Herling, Administrator, Grays Harbor County Juvenile Court, recommended approval of this contract.

### **MANAGEMENT SERVICES**

**Request Approval, Budget Transfer, Health & Social Services:** A motion was made, seconded and passed to approve **Resolution No. 02-136 – Transferring Items In The Grays Harbor County General Fund Public Health & Social Services Department #001-029**. This resolution authorizes the transfer of \$75,000 from salaries, benefits and capital outlay to transfer out for the space renovations in Facilities Capital.

**Request Approval, Set Hearing Date, Supplemental Appropriation, District Court:** December 23, 2002 at 2:00 p.m. is the date and time set for a Supplemental Budget hearing for \$1,800 in the District Court Office due to an increase in traffic infraction revenue collections as a result of unanticipated caseload increase this year. District Court will be eliminating the need for sheriff deputies to deliver reports to the Aberdeen Office and will therefore be faxing materials to District Court. The increased fax materials from

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the sheriff's office has exceeded the performance of the six year old fax machine in District Court and they are requesting the purchase of a new fax machine. This is also a step toward consolidating the courts.

**Request Approval, Set Hearing Date, Health & Social Services Department:**

December 23, 2002 at 2:00 p.m. is the date and time set for a Supplemental Budget hearing for \$4,725 in the General Fund Public Health and Social Services Department due to additional funding received through the state Consolidated Contract and the Southwest WA Health District. Funding will be used for supplies.

**AUDITOR**

**Request Approval, Payroll and Payables for November:** A motion was made, seconded and passed to approve Payroll and Payables for the month of November 2002. Total Claims -- \$3,372,644.81; Total Salary -- \$1,876,936.55 for a monthly total of \$5,249,581.36 for the month of November.

**Request Approval, Proposed Resolution, Cancellation of Warrants:** A motion was made, seconded and passed to approve **Resolution No. 02-137 – Cancellation of Warrants**. This resolution authorizes warrants not presented within one year of issue be cancelled and records adjusted to leave the originating funds as if the warrants had never been drawn. Claims warrants totaling \$15,458.13, are cancelled and the County Auditor and County Treasurer are directed to take whatever actions are necessary to adjust the records as if the warrants had never been issued.

**COMMISSIONERS**

**Notice of Meeting, Vacant House Position, 19<sup>th</sup> Legislative District:** The Clerk of the Board announced that a special joint meeting of the Wahkiakum County Board of Commissioners, the Grays Harbor County Board of Commissioners, and the Pacific County Board of Commissioners will be held on December 17, 2002 at 2:30 p.m. The purpose of the meeting is for making an appointment to the Washington State House of Representatives. The appointment is to fill the House seat which has been vacated by the resignation of Representative Mark Doumit, in the 19<sup>th</sup> Legislative District. The appointment will be made from a list of three candidates submitted by the Washington State Democrats. The meeting will be held in the Cowlitz County Administration Building, Commissioners' Hearing Room No. 303, 207 Fourth Avenue North, Kelso, Washington. Questions regarding this Special Joint Meeting may be directed to Sandi Daniels, Clerk of the Grays Harbor County Board of Commissioners.

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### **ANNOUNCEMENT**

None

### **PUBLIC COMMENT**

Chairman Beerbower asked for public comment. There was no public comment.

### **CORRESPONDENCE**

The Clerk of the Board announced an e-mail received from Stanley Trohimovich, 1521 Simpson Avenue, Aberdeen, Washington. The Clerk of the Board read the following from the e-mail:

**Subject: FW: Is Wood Qualified To Resign?**

*Please read this email message into the minutes of your regular commissioners' meeting on December 9, 2002. This note is part of my continuing inquiry into whether or not any of you have breached the promise made in your Official Bond.*

Chairman Beerbower referred the e-mail and announced that it was available to the public.

### **APPOINTMENT**

**Re-appointment Human Service Advisory Board:** A motion was made, seconded and passed to re-appoint Louise Hudack to the Human Services Advisory Board. Ms. Hudack's term will expire in December 2002 and she is eligible for re-appointment. She has expressed an interest in remaining on the Board, and Maryann Welch recommended her re-appointment.

### **STAFF MEETINGS**

The Board held staff meetings on Monday, December 9, 2002, starting at 9:00 A.M. These staff meetings are public meetings, held in the Commissioners' Conference Room. The purpose is for information and discussion only. No decisions are made, nor any action taken at staff meetings. The Commissioners and Clerk of the Board reviewed calendars and pending daily office issues. The Board also met with the Director of the Forestry Department, the Director of Central Services, Director of Health & Social

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Services Department and the Director of Public Services for information relating to agenda items. Staff meetings will be held during the week.

**RESOLUTIONS**

The following resolutions were approved and signed by the Board:

- |                |   |
|----------------|---|
| <b>#02-135</b> | <b>Authorizing A Supplemental Extension In The Budget Of The Grays Harbor County General Fund Sheriff's Department #001-000-032</b> |
| <b>#02-136</b> | <b>Transferring Items In The Grays Harbor County General Fund Public Health &amp; Social Services Department #001-029</b>           |
| <b>#02-137</b> | <b>Cancellation Of Warrants</b>   |

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The meeting adjourned at 2:50 p.m. to Monday, December 16, 2002 at 2:00 p.m.

BOARD OF COMMISSIONERS  
for Grays Harbor County  
This \_\_\_\_\_ day of \_\_\_\_\_, 2002

\_\_\_\_\_  
BOB BEERBOWER, Chairman

\_\_\_\_\_  
DENNIS MORRISETTE, Commissioner

\_\_\_\_\_  
*Vacant*  
Commissioner, District 3

ATTEST:

\_\_\_\_\_  
Sandra Daniels  
Clerk of the Board