

MINUTES

BOARD OF COUNTY COMMISSIONERS MEETING

November 25, 2002

The Commissioners met in session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, November 25, 2002, at 2:00 p.m. Commissioners Bob Beerbower, Dennis Morrisette and Dan Wood were present. Also in attendance was Sandra Daniels, Clerk of the Board and Stew Menefee, Prosecuting Attorney.

MINUTES OF PREVIOUS MEETING: The minutes of the Commissioners' Meeting of November 18, 2002, were approved as submitted.

PRESENTATION

None

BIDS

None

HEARINGS

Chairman Beerbower reported the process for the public hearing as follows: (1) the Clerk of the Board will read the notice; (2) a staff report by County staff; and (3) an opportunity for the public to speak. The public comment section of the hearing was closed and action by the Board of Commissioners was taken.

Consideration of Application/CDBG Block Grant Program 2003: There was a public hearing to obtain citizen input, particularly from those of low and moderate income, on the consideration of an application for funding through the Community Development Block Grant (CDBG) Program funding for 2003. The purpose of this application is to make funds available to the Coastal Community Action Program to provide core administrative support for necessary community projects including Snug Harbor Child Care, Head Start, Parents Anonymous, senior nutrition services, information and referral services, and others. Overall, the agency will assist more than 7,000 households in the two-county area in 2003. 100% benefit to low and moderate income persons. High percent of administration to provide for administrative funds not available from other programs. A draft of the proposed application was available for public review at the Grays Harbor Management Services Department, Courthouse Annex, 100 West Broadway, Montesano, Washington. The public was encouraged to attend this hearing to provide oral or written testimony on this application.

Chairman Beerbower asked for a staff report. Troy Colley, Executive Director of Coastal Community Action Program, addressed the Board and explained, the program and the proposed application. The CDBG investment is \$141,906. The total return on investment is \$2,730,781. This equates to a 95% return on the CDBG investment. Mr. Colley provided an update on what has occurred at the CDBG over the last year and the type of programs that it will impact during the next year. Mr. Colley provided information and materials for distribution.

Chairman Beerbower asked for public comment. There was no public comment and the hearing was closed. A motion was made, seconded and passed to approve **Resolution No. 02-120 – Application For Community Development Block Grant And Certification Of Compliance.**

DEPARTMENT OF PUBLIC SERVICES

Request Approval, 2002 Countywide Aggregate Stockpiling Contract: The contractor, Northwest Rock, Inc., has completed the 2002 Countywide Aggregate Stockpiling Contract. The Department of Public Services recommended acceptance of the contract by the Board of Commissioners, which would allow the release of \$7,498.04 as per Section 60.28 Revised Code of Washington. A motion was made, seconded and passed to accept the contract and allow the release of \$7,498.04 as per Section 60.28 Revised Code of Washington.

Request Approval, Authorization to Advertise for Road Design Consultant: The Department of Public Services requested authorization to advertise for Road Design Consultants for the Ocean Beach Road, HES Project M.P. 2.6 to M.P. 3.0 C-94230-36 and Middle Satsop Road HES Project M.P. 2.6 to M.P. 3.1 C-97250-11 and other general engineering services to support staff.

1. Project Location and Termini
Ocean Beach Road HES Project is located 5 miles north of Hoquiam. The project limits are M.P. 2.6 to M.P. 3.0.

Middle Satsop Road HES Project is located 8 miles north east of Montesano. The project limits are M.P. 2.6 to M. 3.1.

2. Description of Work
The services to be performed by the consultant will consist of a geo-technical analysis, hydraulic, environmental assessments, roadway design, detailed engineering estimate and preparation of technical specifications, which will supplement the WSDOT standards. The county will furnish survey data.

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3. Estimates of Total Project cost -- \$1,500,000

4. Staff Limitations

The county does not have adequate qualified personnel to perform the additional work within the time limit.

5. Duration of Consultant Agreement

It will take up to 24 months to complete this work in light of environmental processes.

6. Consultant Service Estimate

Estimated cost is for consultant services for these two (2) projects is \$237,488. Estimates for a breakdown of work involved for each project was provided.

A motion was made, seconded and passed to grant authorization to advertise for Road Design Consultants and other general engineering services to support staff as described.

Request Approval, Certification Acceptance Agreement Update: A motion was made, seconded and passed to approve two original copies of an updated Certification Acceptance (CA) Agreement. This agreement permits Grays Harbor County to retain more of the approval authority at the local level when developing FHWA funded transportation projects. Benefits of CA to a local agency include savings in time and money since the agency has the authority to develop, advertise, award, and manage its own projects.

Request Approval, Right-of-Way Procedures Update: A motion was made, seconded and passed to approve two original copies of a Right-of-Way Procedures Update. The Department of Public Services is approved to acquire right of way based upon state approval of these procedures. It is necessary to update these procedures when the County has changes in key staff positions.

DEPARTMENTS

FORESTRY

Request Approval, Cedar Salvage Completion: Best Shingle Company has satisfactorily completed all the terms and conditions of the contract for the Razorback Ridge Cedar Salvage Sale. The Department of Forestry recommended that the County accept the contract as complete and release the performance bond as posted by Best

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Shingle Company for this sale. A motion was made, seconded and passed to accept the contract as complete and allow release of the performance bond as described.

Request Approval, Set Date, Open Bids -Tree Planting: January 6, 2003 at 2:00 p.m. is the date and time set for bid opening for the planting of approximately 315 acres of County forestland.

CENTRAL SERVICES

Request Approval, Award Bid, 2003 Computer Maintenance Contract: Rainer Solutions of Seattle was the successful bidder for the 2003 computer maintenance contract. The Department of Central Services recommended that the bid be accepted and the contract executed. A motion was made, seconded and passed to award the bid to Rainer Solutions of Seattle for the 2003 computer maintenance contract.

ASSESSOR

Request Approval, Resolution Increasing Fees, Open Space Applications: A motion was made, seconded and passed to approve **Resolution No. 02-121 – Resolution Authorizing Implementation Of A Fee Increase For Open Space Programs**. This resolution will increase the Open Space fee to \$100.00 (RCW 84.34.030) charged by the Assessor's Office to reflect increases in processing the application through the staff, county legislative authority and the inspection of the property. This resolution provides for the increase effective January 1, 2003.

FAIR

Request Approval, 2003 Rate Schedule: A motion was made, seconded and passed to approve the 2003 Rate Schedule for the Grays Harbor County Fairgrounds and Event Center. The Fair Board has been reviewing the rate schedule for the past two months. In addition fair staff have surveyed surrounding Fairgrounds to also compare rates. They believed it was necessary to raise rates as utilities, insurance, labor costs, and supplies continue to increase in cost. In lieu of last year's rate increases for facilities there are only a few areas where the Fair Board recommended rate increases: Horse Barn Stall rent; overnight camping; Electricity/Utility fee for non-profit youth groups; and contract rate for non-profit youth groups. These fees will apply for the standard year round rentals, however horse stall rent and overnight camping may vary slightly for different interim events depending on need. The Grays Harbor County Fair recommended that the Board of County Commissioners adopt the 2003 Rental Rate Schedule.

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The Clerk of the Board announced the following item received after the agenda was prepared:

Request Approval, Resolution Combining Departments (Tourism Services w/Fairgrounds and Events Center): A motion was made, seconded and passed to approve **Resolution No. 02-122 – Resolution Combining Departments of Tourism Services With Fairgrounds And Events Center.** This resolution authorizes a plan to consolidate the Departments of Fair Ground and Events Center and Tourism Center and creates the Department of Fairgrounds and Events Center and Tourism Services. This resolution becomes effective on January 1, 2003.

HEALTH & SOCIAL SERVICES

Request Approval, Amendment to Agreement w/Consultants: A motion was made, seconded and passed to approve an amendment to an existing Agreement between the County and Clegg and Associates. The Public Health and Social Services Department has facilitated the Community Health Task Force this past year and will be providing additional assistance with research and fundraising. \$7,500 is added to the Agreement for these activities in November and December. The \$7,500 is available through State grant funding.

MANAGEMENT SERVICES

Request Approval, Set Hearing Date, Supplemental Appropriation: December 9, 2002 at 2:00 p.m. is the date and time set for a Budget Hearing for a Supplemental Budget request in the Sheriff's Department budget for \$39,895. \$39,895 in funding was received from the US Department of Justice due to the Washington State Methamphetamine Initiative and will be used to provide overtime for personnel as it relates to training, investigation, community education, enforcement, removal and disposal of methamphetamine manufacture. \$500 from the Washington State Traffic Safety Commission was also received for the purchase of bicycle helmets.

ANNOUNCEMENT

Special Meeting, Senate Appointment: The Clerk of the Board announced there will be a special joint meeting of the Wahkiakum County Board of Commissioners, the Grays Harbor County Board of Commissioners, the Cowlitz County Board of Commissioners, and the Pacific County Board of Commissioners. The meeting will be held for the purpose of making an appointment to fill the Senate seat which has been vacated by the resignation of Senator Sid Snyder, in the 19th Legislative District. The appointment will be made from a list of three candidates submitted by the Washington State Democrats.

The meeting will be held on November 26, 2002, at 2:30 p.m. The meeting will be held in the Cowlitz County Administrative Building, Commissioners Hearing Room No. 303, 207 Fourth Avenue North, Kelso, Washington.

PUBLIC COMMENT

Chairman Beerbower asked for public comment. Bob Bonnell, resident of Montesano, presented ideas and thoughts on ways to help with the County budget situation and save money. Commissioner Morrisette expressed appreciation to Mr. Bonnell for his comments. He suggested that Mr. Bonnell write letters to the state representatives with his suggestions. There was no additional public comment.

CORRESPONDENCE

The Clerk of the Board announced an e-mail received from Stanley Trohimovich, 1521 Simpson Avenue, Aberdeen, Washington. The Clerk of the Board read the following from the e-mail:

Subject: Evidence of Continuing Violations of Your Official Bonds!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!

You will please take notice that I am submitting this communication under authority of the First Amendment to the Sept. 17, 1787 United States Constitution and the applicable provisions of the Washington State Constitution. Please read in full at your November 25, 2002 meeting and enter same into the records of this meeting

Chairman Beerbower referred the e-mail and announced that it was available to the public.

APPOINTMENT

Re-appointment, Fair Board: A motion was made, seconded and passed to re-appoint the following fair board members:

- David Trusty, Commissioner District #1, for a one year term
- Greg Osgood, Commissioner District #1, at large, for a one year term
- Claudia Self, Commissioner District #2, for a two year term
- Marsha Whitaker, Commissioner District #2, for a one year term
- Clarence Pearson, Commissioner District #3, at large, for a one year term

Appointment to Grays Harbor County Housing Authority: A motion was made, seconded and passed to appoint Kathy Eddy, resident of Hoquiam, to the Grays Harbor County Housing Authority Board.

A motion was made, seconded and passed to approve **Resolution No. 02-119 – Honoring Commissioner Dan Wood**. Chairman Beerbower thanked Dan Wood for his service. Commissioner Morrisette wished him well in his new position. Dan Wood commented and announced that he will submit his letter of resignation later this day.

STAFF MEETINGS

The Board held staff meetings on Monday, November 25, 2002, starting at 9:00 A.M. These staff meetings are public meetings, held in the Commissioners' Conference Room. The purpose is for information and discussion only. No decisions are made, nor any action taken at staff meetings. The Commissioners and Clerk of the Board reviewed calendars and pending daily office issues. The Board also met with the Fairgrounds Director and Director of Public Services for information relating to agenda items. Staff meetings will be held during the week for budget review.

RESOLUTIONS

The following resolutions were approved and signed by the Board:

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|----------------|---|
| #02-119 | A Resolution Honoring Commissioner Dan Wood |
| #02-120 | Application For Community Development Block Grant And Certification Of Compliance |
| #02-121 | A Resolution Authorizing Implementation Of A Fee Increase For Open Space Programs |
| #02-122 | A Resolution Combining Departments Of Tourism Services With Fair Grounds And Events Center |

The meeting adjourned at 2:41 p.m. to Monday, December 2, 2002 at 2:00 p.m.

BOARD OF COMMISSIONERS
for Grays Harbor County
This _____ day of _____, 2002

BOB BEERBOWER, Chairman

DENNIS MORRISETTE, Commissioner

Absent

DAN WOOD, Commissioner

ATTEST:

Sandra Daniels
Clerk of the Board