

## MINUTES

### BOARD OF COUNTY COMMISSIONERS MEETING

October 7, 2002

The Commissioners met in session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, October 7, 2002, at 2:00 p.m. Commissioners Bob Beerbower, Dennis Morrisette and Dan Wood were present. Also in attendance was Sandi Daniels, Clerk of the Board and Jim Baker, Senior Deputy Prosecuting Attorney.

**MINUTES OF PREVIOUS MEETING:** The minutes of the Commissioners' Meeting of September 30, 2002, were approved as submitted.

#### **PRESENTATION:**

**Michael Tracy, EDC:** Michael Tracy, Executive Director of Grays Harbor Economic Development Council and representative for the Washington Economic Development Association spoke in support of a resolution endorsing Referendum 51. Mr. Tracy provided statistical information regarding Referendum 51 and asked the Board to endorse the passage of Referendum 51. Mr. Tracy read the proposed resolution endorsing Referendum 51. Commissioner Morrisette spoke in support of Referendum 51. Commissioner Wood reported how Referendum 51 will provide funding for the Community Economic Revitalization Board and will benefit other areas. Chairman Beerbower spoke in support of Referendum 51 and explained how Grays Harbor County will benefit from the proposed referendum. A motion was made, seconded and passed to approve **Resolution 02-97 – A Resolution Endorsing Referendum 51.**

**Proclamation, 100<sup>th</sup> Anniversary, 4-H Youth Development Program:** The Clerk of the Board read a proclamation proclaiming October 6 thru 12 as Grays Harbor 4-H Week and 2002 as the year to Celebrate a Century of 4-H and Youth Development in Grays Harbor County. Joan Vance, 4-H agent in Grays Harbor County introduced Mary Kling, Davona Gwin and Phil Hearnberger as people from Grays Harbor County inducted into the Washington State 4-H Hall of Fame. Ms. Vance introduced the Clark family and Jeremy Sherman as the future of 4-H. Ms. Vance thanked the Board for supporting the 4-H program. Commissioner Morrisette expressed congratulations for the 100<sup>th</sup> anniversary of the 4-H program and for the service provided. A motion was made, seconded and passed to approve a proclamation proclaiming October 6 thru 12 as Grays Harbor County 4-H Week and 2002 as the year to Celebrate a Century of 4-H and Youth Development in Grays Harbor County and encourage all citizens to participate in activities designed to recognize and celebrate the contributions of the 4-H Youth Development Program in Grays Harbor County.

**BIDS:**

**Guide Post Installation Project:** There was a public hearing for the construction of the following project: Grays Harbor County Guide Post Installation Project, C-01045-10, Fed. Aid No. POMVIP-2014(057). The work to be performed under this contract consists of installing and removing guide posts at various locations on ten separate county roads. Major bid items include Flexible Guide Posts, 3000 each; Removing Existing Guide Posts, 150 each; and other related work. Plans and specifications were available from the Grays Harbor County Public Services Department, Administration Building, 100 West Broadway, Suite 31, Montesano, Washington. The Clerk of the Board opened and read the following bids received with bid bond attached:

Peterson Brothers, Sumner, Washington	\$ 93,730
Coral Construction Company, Wilsonville, Oregon	\$ 88,888
Apply-A-Line, Inc., Pacific, Washington	\$120,500

Chairman Beerbower referred the bids to the Department of Public Services for review and recommendation.

**HEARINGS:**

Chairman Beerbower reported the process for the public hearing as follows: (1) the Clerk of the Board will read the notice; (2) a staff report by County staff; and (3) an opportunity for the public to speak. The public comment section of the hearing was closed and action by the Board of Commissioners was taken.

**Supplemental Appropriation, Health & Social Services Fund:** There was a public hearing to consider Supplemental Appropriation as follows: Public Health and Social Services Fund #001-000-029 in the amount of \$25,000. Chairman Beerbower asked for a staff report. Rose Elway, Budget Director, reported the Supplemental Budget request is for \$25,000 in the General Fund Public Health and Social Services Department due to federal funding passed by the legislature for bio terrorism planning. Funding will be used in conjunction with funds from Lewis and Mason counties to hire a shared full-time planner for bio terrorism planning. Chairman Beerbower asked for public comment. There was no public comment and the hearing was closed. A motion was made, seconded and passed to approve **Resolution No. 02-98 – Authorizing A Supplemental Extension In The Budget Of The Grays Harbor County General Fund Public Health and Social Services Department #001-000-029.**

**DEPARTMENT OF PUBLIC SERVICES:**

**Request Approval, Emergency Load Restriction Resolution:** A motion was made, seconded and passed to approve **Resolution No. 02-99 – A Resolution Establishing Emergency Load Limitations**. The resolution grants authorization to set and remove established emergency load restrictions during freeze and thaw periods and other inclement weather, which threatens the foundation and surface of county roads. The resolution covers 180 days from the effective date which will provide for the winter of 2002-2003.

**Request Approval, Acceptance of Aberdeen Industrial Waterline, Phase I:** The first phase of the Aberdeen Industrial Waterline Project has been completed. It was put into service in June and additional restoration activities were completed in July. The final cost of the project was \$4,511,674.23. The Department of Public Services recommended acceptance of the project so that they may continue with closeout of this phase. Construction activities for phase II will begin in the next two weeks. A motion was made, seconded and passed to approve acceptance of the Aberdeen Industrial Waterline, Phase 1 East Aberdeen Pressure Sewer Line Project.

**Request Approval, Acceptance of Contract as Completed, Pearsall Building Sign Project:** The signage at the Pearsall Facility is complete and the Contractor has met all of the contract terms. The Facility Services Department requested release of the funds for the Pearsall Signage Project and approval of the contract as complete. A motion was made, seconded and passed to approve acceptance of the Pearsall Building Signage project and allow release of the funds.

**DEPARTMENTS:**

**MANAGEMENT SERVICES:**

**Request Approval, Present 2003 Preliminary Budget to Commission:** Rose Elway, Budget Director, provided copies of the 2003 Preliminary Budget. The package included summary General Fund and Miscellaneous Fund schedules showing all department budget requests. The summary schedules include General Fund 2002 revenues and expenditures analysis through August, 2003. Ms. Elway reported the total budget for 2003 is \$87.5 million. Of that \$25.6 million are requests for the General Fund budget. For the General Fund 2002 to carry forward into 2003 there is a cost of \$24.8 million. There are \$840,000 of requests that are over the current level budget. That current level is salaries and benefits with all raises that are contracted for within that budget. That budget is up \$1,161,000 or 5% over the 2002 budget. Revenues are projected at \$21.6 million which leaves a shortfall of \$3.2 million at the current level of operation. If the

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\$840,000 of requests that are over the current level budget are funded it will result in a shortfall of \$4 million. Ms. Elway outlined General Fund expenditures by category. Each General Fund Non-Dedicated Revenue dollar is spent as follows: Law & Justice/Public Safety \$.83. Each General Fund Dollar is spent as follows: Personnel \$.73 and Contracts/Services \$.27. Ms. Elway reported 74% of the 2003 Budget is spent on Law and Justice/Public Safety and Public Health. Unfunded State Mandates were outlined as follows:

- State-wide even year election costs
- Growth Management Act Requirements
- Juvenile Justice – Chemical Dependency; Runaways; Truancy and Court Costs
- Domestic Violence Reporting Requirements
- Health Care of Incarcerated Juveniles and Adults – Probation Services
- HIV/AIDS Civil Holds – Tuberculosis Quarantine & Treatment
- Binding Interest Arbitration
- Indigent Defense & Indigent Burial
- Enforcement of Meth Lab Laws
- Court Assigned Interpreters
- Medical Insurance Premiums for LEOFF I Retirees

Miscellaneous funds total \$61,700,000 and the Road Fund is the largest fund at \$20,400,000. Ms. Elway reported packages including summary General Fund and Miscellaneous Fund schedules showing all department budget requests are available. The Board of Commissioners commented regarding the budget.

**Request Approval, Set Hearing Date, Supplemental Appropriation:** October 21, 2002 at 2:00 p.m. is the date and time set for a supplemental budget hearing for \$65,000 due to an amendment to the Washington State Fish and Wildlife grant. Grays Harbor County is the lead entity for this grant which will continue the development of the Chehalis Basin Salmon Recovery strategy.

**Request Approval, Agreement w/WSU Extension:** A motion was made, seconded and passed to approve an Interagency Agreement for the GEAR UP project for September 1, 2002 through August 31, 2003. This grant implements the Gaining Early Awareness and Readiness for Undergraduate Program (GEAR UP) Scholars Project, a federal/state partnership grant program. The Scholars Project will serve 1,200 low-income, disadvantaged students (grades seven through twelve) and provide long-term, year-round, comprehensive support to motivate, encourage, and prepare students to enroll and succeed in post secondary education programs.

**Request Approval, Agreement w/State Military Department/E-911:** A motion was made, seconded and passed to approve two copies of a Washington State Military Department grant Amendment A for the E-911 Operations Contract. This amendment increases the grant by \$53,200. Funding will be used for services and training for Enhanced 911.

**COMMISSIONERS:**

**Schedule Preliminary Budget Hearing Dates:** The Clerk of the Board presented the 2003 Preliminary Budget Hearing Schedule. Copies of the preliminary budget hearing schedule were made available to the public.

The Clerk of the Board announced the following items received after the agenda was prepared:

**Request, Set Hearing Date, Proposed Ordinance Amending Ordinance #84:** November 4, 2002 at 2:00 p.m. is the date and time set for a public hearing to consider amendment to Ordinance #84, the County Property Management Ordinance, that would permit the Treasurer to sell surplus property by negotiation within twelve months of rejection of all bids (or no bids), rather than the current sixty-day limitation.

**Request, Set Hearing Date, Federal Forest Title III Funds:** December 2, 2002 at 2:00 p.m. is the date and time set for a public hearing to obtain citizen input on release and use of Federal Forest Title II funds for federal fiscal year 2001. The Pacific Student Resource Corps at Lake Quinalt has an eligible project request. This hearing is set to comply with the 45 day public comment period. A presentation will be made before the County Commissioners describing the request at the Grays Harbor County Commissioner's Meeting Room.

**FORESTRY:**

**Request Approval, Timber Sale Contract:** Following are the results of the Grays Harbor County Timber sale auctions held September 27, 2002

<b><u>Sale</u></b>	<b><u>Purchaser</u></b>	<b><u>High Bid</u></b>	<b><u>Estimated Value</u></b>
Archer Creek #1	Sierra Pacific Industries	\$194/MBF	\$ 581,942
Stevens Creek #4	Richard Norris Logging	\$266/MBF	\$ 907,025
	Total Estimated Value		\$1,488,967

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The Department of Forestry recommended that the high bids as shown be accepted and the contracts for these sales be awarded to the high bidders. A motion was made, seconded and passed to approve two (2) copies of each of the contracts for the above described sales.

**HEALTH AND SOCIAL SERVICES:**

**Request Approval, License Agreement with Girls Inc. Program:** A motion was made, seconded and passed to approve a Girls Incorporated program License Agreement. Funding is received from the State Department Of Health (DOH) for a Youth Development program aimed at reducing teen pregnancy. The Girls Incorporated Program is used in working with middle school girls and focuses on building self-esteem and goal setting. The Program License costs \$1,750 for two years and will afford the use of all materials and access to training. The fee will be billed to the DOH grant which is federally funded.

**Request Approval, DSHS Medicaid Provider Agreements:** A motion was made, seconded and passed to approve DSHS Medicaid Provider Agreements to cover the following services provided by the Public Health and Social Services Department for Medicaid eligible clients: Family Planning, Dental, Immunization, Maternal Support Services, and Maternal Case Management. Renewed Provider Agreements will allow the department to continue to bill DSHS. Medicaid revenue through these Agreements supports approximately 25% of the budget.

**AUDITOR:**

**Request Approval, Payroll and Payables for September:** A motion was made, seconded and passed to approve Payroll and Payable for the month of September 2002. Total Claims -- \$5,247,043.97; Total Salary -- \$1,913,902.91 for a monthly total of \$7,160,946.80 for the month of September.

**PUBLIC COMMENT:**

Chairman Beerbower asked for public comment. Stanley J. Trohimovich, resident of 1521 Simpson Avenue, Aberdeen, submitted and read a letter and requested that it be entered into the records of the October 7, 2002 meeting. There was no additional public comment.

**CORRESPONDENCE:**

The Clerk of the Board announced the following correspondence received:

- (1) A Lawsuit against Grays Harbor County by Satsop Valley Homeowners Association
- (2) A Lawsuit against Grays Harbor County by David Fletcher

**APPOINTMENT:**

**Reappointment to Human Services Advisory Board:** A motion was made, seconded and passed to reappoint John Rajcich and Constance Hull to the Human Services Advisory Board. Their terms will expire in October 2002 and they have expressed an interest in remaining on the Board. Maryann Welch, Director of Public Health and Social Services recommended their re-appointment.

**ANNOUNCEMENT:**

None

**RESOLUTIONS:**

The following resolutions were approved and signed by the Board:

- |               |   |
|---------------|---|
| <b>#02-97</b> | <b>A Resolution Endorsing Referendum 51</b>   |
| <b>#02-98</b> | <b>Authorizing A Supplemental Extension In The Budget Of The Grays Harbor County General Fund Public Health &amp; Social Services Department #001-000-029</b> |
| <b>#02-99</b> | <b>A Resolution Establishing Emergency Load Limitations</b>   |

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The meeting adjourned at 2:56 p.m. to Monday, October 14, 2002 at 2:00 p.m.

BOARD OF COMMISSIONERS  
for Grays Harbor County  
This \_\_\_\_\_ day of \_\_\_\_\_, 2002

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BOB BEERBOWER, Chairman

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DENNIS MORRISETTE, Commissioner

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DAN WOOD, Commissioner

ATTEST:

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Sandi Daniels  
Clerk of the Board