

MINUTES

BOARD OF COUNTY COMMISSIONERS MEETING

September 30, 2002

The Commissioners met in session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, September 30, 2002, at 2:00 p.m. Commissioners Bob Beerbower, Dennis Morrisette and Dan Wood were present. Also in attendance was Sandi Daniels, Clerk of the Board. Jim Baker, Senior Deputy Prosecuting Attorney was excused.

MINUTES OF PREVIOUS MEETING: The minutes of the Commissioners' Meeting of September 23, 2002, were approved as submitted.

PRESENTATION:

Resolution Honoring Mary Busz on Her Retirement: The Clerk of the Board read a resolution honoring Mary Busz on her resignation as Chief Deputy County Clerk for Grays Harbor County, effective September 30, 2002. A motion was made, seconded and passed to approve **Resolution No. 02-94 – A Resolution Honoring Mary Busz On Her Resignation.** The Commissioners thanked Ms. Busz for her years of dedicated service to the citizens of Grays Harbor County.

Proclamation, Harvest Celebration Day: The Clerk of the Board read a proclamation proclaiming Saturday, October 5, 2002 as Grays Harbor County Harvest Celebration Day. Don Tapio, WSU Cooperative Extension Agent in Grays Harbor County, thanked the Board for issuing the proclamation and for the opportunity to speak. He expressed appreciation for the ongoing support of the local agricultural industry. Mr. Tapio thanked the board for their leadership in providing a political climate that allows agriculture to grow and prosper and welcomes new ag producers to Grays Harbor County. Mr. Tapio invited the board to attend the Annual Harvest Celebration event. Jason Olsen, president of the Elma Chamber of Commerce expressed appreciation for support for the Elma Chamber of Commerce. Mr. Olsen presented the Commissioners with signed copies of the poster featuring the Harvest Celebration event. He invited the board to attend the Harvest Celebration event. Shan Schnebly, Southwest Washington Farm Bureau representative, thanked the board for making the Harvest Celebration possible. Commissioner Wood acknowledged and thanked Owen Shaffner, president of Southwest Farm Bureau, for the Farm Bureau's role in the event. For the record Commissioner Wood acknowledged past and current Commissioners for their commitment to agriculture in Grays Harbor County. A motion was made, seconded and passed to approve a proclamation proclaiming Saturday, October 5, 2002 as Grays Harbor County Harvest Celebration Day.

BIDS:

None

HEARINGS:

Chairman Beerbower reported the process for the public hearing as follows: (1) the Clerk of the Board will read the notice; (2) a staff report by County staff; and (3) an opportunity for the public to speak. The public comment section of the hearing was closed and action by the Board of Commissioners was taken.

Consideration Text Amendment to Ordinance No. 111: There was a public hearing to consider text amendment to Grays Harbor Subdivision Ordinance No. 111. In summary, the proposed text amendment is to make necessary additions and corrections regarding Boundary Line Adjustments. Additionally, it is necessary to provide additional definitions relating to mobile home parks, recreational vehicle parks, acreage parcels and platted parcels. The Planning Commission voted to approve the text amendment in their September 3, 2002 public hearing. Chairman Beerbower asked for a staff report. Jane Hewitt, Grays Harbor County Planner, provided a staff report. She reported the following materials were provided to the Board and available to the public. The materials were entered into the record without reading:

1. Application and formal hearing date form
2. SEPA Determination of Non-Significance and SEPA checklist.
3. Record of Action containing findings of fact, conclusions, staff recommendation, and Planning Commission decision.
4. Correspondence received.
5. Affidavits of Publication from *The Vidette*.

Chairman Beerbower asked for public comment. There was no public testimony and the hearing was closed. A motion was made, seconded and passed to approve Text Amendment to Subdivision Ordinance No. 111.

Consideration Text Amendment to Ordinance No. 241: There was a public hearing to consider a text amendment to Grays Harbor Zoning Code Ordinance No. 241. In summary, the proposed text amendment would make necessary additions and corrections regarding obsolete and/or incorrect references. Additionally, it is necessary that language concerning political signage be added and that certain appeal provisions be modified to conform with the Land Use Petition Act, chapter 76.70C RCW. Also, certain clarifications regarding the nature of appeal hearings of Planning Commission actions are necessary. The Planning Commission voted to approve the text amendment in their

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September 3, 2002 public hearing. Chairman Beerbower asked for a staff report. Jane Hewitt, Grays Harbor County Planner, provided a staff report. She reported the following materials were provided to the Board and available to the public. The materials were entered into the record without reading:

1. Application and formal hearing date form
2. SEPA Determination of Non-Significance (DNS) and SEPA checklist.
3. Record of Action containing findings of fact, conclusions, staff recommendation, and Planning Commission decision.
4. Correspondence received.
5. Affidavits of Publication from *The Vidette*.

Chairman Beerbower asked for public comment. There was no public testimony and the hearing was closed. A motion was made, seconded and passed to approve Text Amendment to Zoning Ordinance No. 241.

Supplemental Appropriation, Facilities Capital Fund: There was a public hearing to consider Supplemental Appropriation as follows: Facilities Capital Fund #301-000-000 in the amount of \$500,000. Chairman Beerbower asked for a staff report. Rose Elway, Budget Director, reported a \$500,000 grant was received from the State of Washington Department of Corrections for a heating and vent upgrade project for the County jail. Chairman Beerbower asked for public comment. There was no public comment and the hearing was closed. A motion was made, seconded and passed to approve **Resolution No. 02-95 – Authorizing A Supplemental Extension In The Budget Of The Grays Harbor County Facilities Capital Fund #301-000-000.**

DEPARTMENT OF PUBLIC SERVICES:

Request Approval, Contract Amendment, Chehalis Basin Salmon Recovery Program: A motion was made, seconded and passed to approve contract amendments between Washington State Department of Fish and LWC Consulting. The WDFW contact amendment provides funding to continue the Chehalis Basin Lead Entity program for salmon recovery. This amendment continues a program established three years ago on behalf of the Chehalis Basin Partnership. Also approved was an amendment between the County and LWC Consulting for Professional Services related to salmon recovery. The funds secured through the WDFW Lead Entity grant will cover the expenses incurred through this contract.

Request Approval, Contracts for RR Crossing Guardrail Installation Project: A

motion was made, seconded and passed to approve four (4) sets of contract documents for the Railroad Crossing Protection Guardrail Installations, Elma-Hicklin Road, C-79740-03 & 04 project, which was awarded to the low bidder, Petersen Bros. Inc. of Sumner, Washington. The Department of Public Services recommended approval of this contract.

Request Approval, Sign Documents, Purchase of Building/Montesano: The purchase price of the building located at 123 South First Street, Montesano, Washington has been negotiated for \$200,000. Funds will come from the Auditor's M&O Fund and the building will be used for record storage as required by the fund. Seller is paying normal closing costs, excise tax, title insurance and ½ of the escrow fee. The County is responsible for ½ of the escrow fee (\$389.52) and a recording fee (\$19). The Department of Public Services recommended approval of the purchase. A motion was made, seconded and passed to approve the purchase as described and authorize the Chairman to sign the closing documents. Commissioner Morrisette commented that he believes the purchase is an excellent investment at the right time and from the correct fund.

DEPARTMENTS:

HEALTH AND SOCIAL SERVICES:

Request Approval, Amendment to Contract with State DSHS Mental Health

Division: A motion was made, seconded and passed to approve an amendment to the County's contract with the State DSHS Mental Health Division for mental health services. This amendment provides for an additional \$12,500 in federal funding to cover the cost of activities to develop local service delivery protocols with the DSHS Children's Administration and Aging and Adult Services Administration.

MANAGEMENT SERVICES:

Request Approval, Set Date, Emergency Budget Hearing: October 14, 2002 at 2:00 p.m. is the date and time set for an emergency budget hearing in the Superior Court fund #001-033. The emergency budget request in the amount of \$195,000 is due to a shortfall in attorney fees for representation of indigent defendants.

Request Approval, Budget Transfer: A motion was made, seconded and passed to approve **Resolution No. 02-96 – Transferring Items In The Grays Harbor County Miscellaneous Fund Distressed Area Capital #310-000-000**. This resolution authorizes the transfer of \$2,228 in the Distressed Area Capital Fund from the Public Works Trust Fund (PWTF) Loan Principal to the PWTF Loan Interest. This is necessary to identify the principal and interest in two separate categories.

Request Approval, Set Hearing Date, Supplemental Appropriation: October 14, 2002 at 2:00 p.m. is the date and time set for a supplemental budget hearing for \$11,770 in the General Fund Public Health and Social Services Department due to additional funding received by the Department of Health for the Tobacco Program. Funding will be used in professional services.

PUBLIC COMMENT:

Chairman Beerbower asked for public comment. Stanley Blunt, 1813 Arnold Street, Aberdeen, read and submitted a letter regarding discussion on Grays Harbor County programs dealing with illegal aliens and requesting that the Commissioners ask the County Sheriff to attend the October 14, 2002 public meeting. Commissioner Morrisette and Commissioner Wood commented they believe it is improper to ask the Sheriff to attend the public meeting. Commissioner Morrisette referred Mr. Blunt to the County Sheriff. Fred Hutchison, resident of Elma, commented on the upcoming budget and the budgetary requirement for the Sheriff's Department. Mr. Hutchison asked for an update regarding the tort claims filed against the Public Development Authority (PDA). Commissioner Wood explained the PDA is an independent agency and the Commissioners have no authority over the PDA. Mr. Hutchison read a letter regarding the PDA. There was no additional public comment.

CORRESPONDENCE:

The Clerk of the Board announced the following correspondence received:

- (1) From Stanley Trohimovich, an e-mail was received on Monday, September 30, 2002, requesting that it be noted in the Commissioners Minutes. The subject of the e-mail was "Third warning concerning approval of false claims for pay, etc."

The Clerk of the Board announced the e-mail is on file in the Commissioners Office and is noted in the Commissioners minutes. The e-mail is available to the public.

Chairman Beerbower referred the e-mail to the Prosecutor's Office and noted that it was available to the public for review in the Commissioners Office.

- (2) A Claim for Damages Against the County was received from Nancy Wakeman regarding damage to a vehicle. The Claim was referred to Risk Management for review.

APPOINTMENT:

None

ANNOUNCEMENT:

None

RESOLUTIONS:

The following resolutions were approved and signed by the Board:

- | | |
|---------------|---|
| #02-94 | Resolution Honoring Mary Busz On Her Retirement |
| #02-95 | Authorizing A Supplemental Extension In The Budget Of The Grays Harbor County Facilities Capital Fund #301-000-000 |
| #02-96 | Transferring Items In The Grays Harbor County Miscellaneous Fund Distressed Area Capital #301-000-000 |

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The meeting adjourned at 2:50 p.m. to Monday, October 7, 2002 at 2:00 p.m.

BOARD OF COMMISSIONERS
for Grays Harbor County
This _____ day of _____, 2002

BOB BEERBOWER, Chairman

DENNIS MORRISETTE, Commissioner

DAN WOOD, Commissioner

ATTEST:

Sandi Daniels
Clerk of the Board