

## MINUTES

### BOARD OF COUNTY COMMISSIONERS MEETING

September 23, 2002

The Commissioners met in session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, September 23, 2002, at 2:00 p.m. Commissioners Bob Beerbower, Dennis Morrisette and Dan Wood were present. Also in attendance was Sandi Daniels, Clerk of the Board. Jim Baker, Senior Deputy Prosecuting Attorney was present.

**MINUTES OF PREVIOUS MEETING:** The minutes of the Commissioners' Meeting of September 16, 2002, were approved deleting the full text of Stanley Trohimovich's e-mail dated September 16, 2002.

#### **PRESENTATION:**

None

#### **BIDS:**

None

#### **HEARINGS:**

Chairman Beerbower reported the process for the public hearing as follows: (1) the Clerk of the Board will read the notice; (2) a staff report by County staff; and (3) an opportunity for the public to speak. The public comment section of the hearing was closed and action by the Board of Commissioners was taken.

**Consideration of Use of Federal Forest Title III Funds for 2001:** There was a public hearing to obtain citizen input on release and use of Federal Forest Title III funds for federal fiscal year 2001. Grays Harbor County has formed a Resource Advisory Committee for Secure Rural School and Community Self-Determination Act of October 30, 2000. This hearing was conducted in accordance with county policy Resolution #01-95 distributing national forest land revenue for eligible county projects. Title III of Public Law 106-393 Section 302 allocates funding county projects associated with federal lands, community emergency services, planning for fire and disaster prevention and other emergency services. The rural Quinault Lake School has an eligible project request to establish Lake Quinault schools as the community emergency shelter for Amanda Park, Neilton and both shores of Lake Quinault. The county intends to pass \$41,397.25 of direct Title III funds to the Lake Quinault School to upgrade the electrical and install a 125 KW generator. This would allow for the operation of lights, heat and provide kitchen facilities to accommodate emergency shelter services to this region. This

hearing is set to comply with the 45-day public comment period. The public was encouraged to attend this hearing to provide oral or written testimony on this project. Commissioner Wood provided a staff report. He defined the Rural Secure Schools and Communities Act and how it impacts the County. He reported that Quinault Lake Schools Superintendent John Jones has sent a request for Title III Forest Funds for the purpose of purchasing a generator to enable the school to serve as an emergency shelter for Amanda Park, Neilton, and Lake Quinault. Commissioner Wood explained Title III Funds may be spent for emergency services and the request is within the acceptable guidelines. Chairman Beerbower asked for public comment. There was no public comment and the hearing was closed. A motion was made, seconded and passed to:

1. Allocate \$41,397.25 of direct Title III funds to the Lake Quinault School to upgrade the electrical and install a 125 KW generator contingent upon the School District providing the balance of the project cost.
2. Approve **Resolution No. 02-88 – In The Matter Of The Election to Receive National Forest Related Safety-Net Payments Under P.L. 106-393.**

**DEPARTMENT OF PUBLIC SERVICES:**

**Request Approval, Resolution Acknowledging Vacation:** The Department of Public Services received a petition to acknowledge vacation submitted by Donald and Anne Merchant. The records indicate that these streets and alley were never opened within the applicable time period. Therefore, the County does not claim an interest. The Department of Public Services has no objection to the Board acknowledging the vacation that occurred by operation of law. A motion was made, seconded and passed to approve **Resolution No. 02-89 – Resolution Acknowledging Vacation.**

**Request Approval, Hurd Road Culvert Replacement:** A motion was made, seconded and passed to approve a CRP Resolution for replacing deficient culverts on Hurd Road at M.P. 1.04. This project will reduce the road flooding in this area.

**Request Approval, Professional Services Agreement w/Triangle Associates:** A motion was made, seconded and passed to approve a contract for Professional Services with Triangle Associates Inc. The work described in the agreement and scope of work is designed to address the most significant data gap identified in previous studies: the magnitude and distribution of consumptive water use. The Department of Ecology's watershed management grant, administered by the County on behalf of the Chehalis Basin Partnership, will cover the expenses incurred by the agreement. The Chehalis Basin Partnership fully supports the agreement and scope of work.

**Request Approval, Personal Services Contract Supplement:** A motion was made, seconded and passed to approve a Personal Services Contract with Lloyd Phinney to provide biological services on the Middle Satsop Road Tornow Bridge Pier Protection M.P. 7.10, C-97250-12 project. Lloyd is a qualified biologist and has provided this type of service for many projects for the county. This contract supplements previous contracts dated January 24, 2000, December 12, 2002 and June 10, 2002. The Department of Public Services recommended hiring Lloyd Phinney.

**DEPARTMENTS:**

**HEALTH AND SOCIAL SERVICES:**

**Request Approval, Interlocal Agreement w/Mason & Lewis Counties:** A motion was made, seconded and passed to approve an Interlocal Agreement between Grays Harbor, Lewis and Mason Counties. Through this Agreement, the three counties will pool public health funds received for Bio Terrorism Response Planning in order to hire a shared full-time planner. The Department is required to submit a plan to the State by March 31, 2003. Each jurisdiction was allocated \$25,000 by the State Department of Health to develop the plan. Pooling the funds will enable Lewis County to hire a planner with the skills and abilities to accomplish the individual plans for all three counties.

**Request Approval, Amendment to County's Contract w/State Department of Health:** A motion was made, seconded and passed to approve an amendment to the County's contract with the State Department of Health. This amendment adds \$8,303 in federal funds for the WIC program. These additional funds will be used to cover the current program expenditures.

**Request Approval, Contract with Thurston County:** A motion was made, seconded and passed to approve a contract between the County and Thurston County. This contract allows the Department to bill Thurston County for clinical services provided to women in the County who meet the eligibility for the State's Breast and Cervical Health Screening program. Thurston County is the Prime Contractor for this region of the State. The Public Health and Social Services Department continue to provide case management services for these women through the Department as well as clinical services.

**MANAGEMENT SERVICES:**

**Request Approval, Budget Transfers:** A motion was made, seconded and passed to approve **Resolution No. 02-90 – Transferring Items In The Grays Harbor County General Fund Prosecutor's Office #001-030 and Resolution No. 02-91 Transferring Items In The Grays Harbor County Miscellaneous Fund Crime Victim Witness**

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**#109-000-000.** Resolution No. 02-90 allows the transfer of \$11,500 from Communications, Repairs & Maintenance and Professional Services to Supplies, Miscellaneous and Machinery & Equipment in the Prosecutor's Office budget. Resolution No. 02-91 allows the transfer of \$500 from Communications to Supplies in the Crime Victim Witness budget. The transfer of funds from the Prosecutor's Office is to cover additional supplies, replace a printer and pay for additional training to switch to a new legal research data base program. The transfer in Victim Witness is the result of increase in cost of office supplies to fulfill the high volume of filing. Rose Elway, Budget Director, has reviewed the request and funds are available for these transfers.

**Request Approval, Salary Resolutions, County Clerk's Office:** A motion was made, seconded and passed to approve **Resolution No. 02-93 – Amending Resolution No. 02-05 And Fixing Compensation Of Employees From & After January 1, 2002.** The resolution reflects changes in the Clerk's Office due to a resignation by the Chief Deputy. This will promote a Clerk IV to the Chief Deputy position, a Clerk III to the Clerk IV and Clerk I to a Clerk III.

**Request Approval, Set Hearing Date, Supplemental Appropriation:** October 7, 2002 at 2:00 p.m. is the date and time set for a Supplemental Budget Hearing for \$25,000 in the General Fund Public Health and Social Services Department due to federal funding passed by the legislature for bio terrorism planning. Funding will be used in conjunction with funds from Lewis and Mason counties to hire a shared full-time planner for bio terrorism planning.

**COMMISSIONERS:**

**Consideration, Renewal of Tourism Contract:** Commissioner Morrisette commented the Board has been reviewing the present contract which expires at the end of this year. Grays Harbor County is going through significant economic changes, both good and bad. The Board has decided to explore the idea of handling Tourism in-house. Commissioner Morrisette commented that it is in the best interest of the County to not renew nor extend the contract beyond the expiration date of December 31, 2002. A motion was made, seconded and passed to not renew nor extend the Agreement for Professional Services with The Langley Group beyond the expiration date of December 31, 2002.

The Clerk of the Board announced the following item received after the agenda was prepared:

**Resolution Delegating Supervisor Authority To The Administrative Assistant/Clerk of the Board:** A motion was made, seconded and passed to approve **Resolution No. 02-**

**92 – Resolution Delegating Supervisor Authority To The Administrative Assistant/Clerk of the Board.**

**CENTRAL SERVICES:**

**Request Approval, Set Hearing Date to Open Bids, Computer Maintenance**

**Agreement:** October 21, 2002 at 2:00 p.m. is the date and time set for bid opening for the computer maintenance agreement for the HP Unix equipment for 2003. The current maintenance agreement is due to expire at the end of this year.

**PUBLIC COMMENT:**

Chairman Beerbower asked for public comment. Fred Hutchison, resident of Elma, read a letter regarding the Public Development Authority. He provided to the Board of Commissioners tort information relating to Pam Richards claim against the Public Development Authority. There was no additional public comment.

**CORRESPONDENCE:**

The Clerk of the Board announced the following correspondence received:

- (1) From Stanley Trohimovich, an e-mail was received on Monday, September 23, 2002, requesting that it be noted in the Commissioners Minutes. The subject of the e-mail was “Proof of violation of official bonds and notice of possible write-in campaign”.

The Clerk of the Board announced the e-mail is on file in the Commissioners Office and is noted in the Commissioners minutes. The e-mail is available to the public.

Chairman Beerbower referred the e-mail to the Prosecutor’s Office and noted that it was available to the public for review in the Commissioners Office.

**APPOINTMENT:**

None

**ANNOUNCEMENT:**

None

**RESOLUTIONS:**

The following resolutions were approved and signed by the Board:

- #02-88                    In The Matter Of The Election To Receive National Forest  
Related Safety-Net Payments Under P.L. 106-393**
- #02-89                    Resolution Acknowledging Vacation**
- #02-90                    Transferring Items In The Grays Harbor County General  
Fund Prosecutor's Office #001-030**
- #02-91                    Transferring Items In The Grays Harbor County  
Miscellaneous Fund Crime Victim Witness #109-000-000**
- #02-92                    Resolution Delegating Supervisor Authority To The  
Administrative Assistant/Clerk Of The Board**
- #02-93                    Amending Resolution No. 02-05 And Fixing Compensation Of  
Employees From & After January 1, 2002**

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The meeting adjourned at 2:30 p.m. to Monday, September 30, 2002 at 2:00 p.m.

BOARD OF COMMISSIONERS  
for Grays Harbor County  
This \_\_\_\_\_ day of \_\_\_\_\_, 2002

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BOB BEERBOWER, Chairman

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DENNIS MORRISETTE, Commissioner

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DAN WOOD, Commissioner

ATTEST:

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Sandi Daniels  
Clerk of the Board