

MINUTES

BOARD OF COUNTY COMMISSIONERS MEETING

June 10, 2002

The Commissioners met in session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, June 10, 2002, at 2:00 p.m. Commissioners Bob Beerbower, Dennis Morrisette and Dan Wood were present. Also in attendance was Sandi Daniels, Clerk of the Board. Senior Deputy Prosecuting Attorney Jim Baker was excused.

MINUTES OF PREVIOUS MEETING: The minutes of the Commissioners Meeting of June 3, 2002, were approved as presented.

BIDS:

None

HEARINGS:

Consider Adoption of Resolution Revising Precinct Boundary Lines for Decennial Census Redistricting: There was a public hearing to consider adoption of a resolution Revising Precinct Boundary Lines for Decennial Census Redistricting. R.C.W. 29.70.100 provides for periodic redistricting, based on the most recent federal census population figures. The Board of Commissioners previously considered and adopted Resolution No. 02-23, setting the congressional, legislative, and County Commissioner Districts. R.C.W. 29.04.050 requires each precinct to be within a single congressional, legislative and County Commissioner District. Chairman Beerbower asked for a staff report. Vern Spatz, County Auditor, reported this is part of the annual census process and is a continuation of the previous hearing to adjust the boundary lines for Congressional, Legislative, and County Commissioner lines. The process is being finalized by revising the precinct boundary lines. Changes include consolidating 79 precincts to 53 precincts resulting in saving approximately \$13,000 per election. Chairman Beerbower asked for public comment. There was no public comment and the hearing was closed. A motion was made, seconded and passed to approve **Resolution No. 02-41 – Revising Precinct Boundary Lines For Decennial Census Redistricting.**

PRESENTATION:

Thelma Kruse and Art Blauvelt, Timberland Regional Library: Art Blauvelt thanked the Board for the opportunity to work with the Timberland Regional Library system and serve as the Grays Harbor County trustee on the Timberland Regional Library Board. Mr. Blauvelt introduced Mike Wessels, regional library manager for the coastal area, of the Timberland Regional Library. Thelma Kruse, Director of Timberland

Regional Library expressed appreciation for the opportunity to address the Board. Ms. Kruse provided an Annual Status Report. She provided background information regarding the library district, a financial overview and new services. Ms. Kruse discussed challenges and outlined plans for the future. Ms. Kruse distributed copies of the Annual Report. Mike Wessels, a resident of Grays Harbor County, provided positive comments from citizens and library users. Mr. Wessels thanked the Board for supporting the Timberland Regional Library.

PUBLIC COMMENT I:

Chairman Beerbower asked for public comment. Stan Blunt, resident of Aberdeen, commented on the disposition of funds from the Drug Task Force. Mr. Blunt discussed the PDA meetings and the payments made to board members. He commented on illegal aliens in Grays Harbor County.

Clint Stoeser, resident of Aberdeen, commented on the Tall Ships project and the 1986 Charter with the City of Aberdeen and the Historical Seaport Authority. Mr. Stoeser requested a copy of the agreement, the charter and a copy of the minutes from the meeting today. There was no additional public comment.

DEPARTMENT OF PUBLIC SERVICES

Request Adoption of Resolution of Intent to Vacate & Setting Hearing Date: A motion was made, seconded and passed to approve **Resolution No. 02-45 – Resolution of Intent to Vacate (R.C.W. 36.87.010)**. The resolution sets July 22, 2002, at 2:00 p.m. is the date and time for a public hearing to consider intent to vacate all right of way over and across the County Road known as Workman Creek Branch Road #64840.

Request Approval, Supplemental Contract w/Phinney Fish Consulting: A motion was made, seconded and passed to approve a Personal Services Contract with Lloyd Phinney to provide biological services on the Middle Satsop Road Tornow Bridge Pier Protection M.P. 7.10, C-97250-12. Lloyd Phinney is a qualified biologist and he has provided this type of service for many projects for the County. This contract supplements previous contracts dated January 24, 2000 and December 12, 2000. The Department of Public Services recommended hiring Lloyd Phinney.

Request Approval, Rail Easement, Junction City: A motion was made, seconded and passed to approve an easement to provide for construction of the Junction City Rail Spur into the Sierra Pacific mill yard in Junction City. It has been signed by Mr. Emmerson of Sierra Pacific Industries. The Department of Public Services recommended approval of the easement.

Request Set Bid Date, Next Phase, Industrial Waterline Project: July 1, 2002 at 2:00 p.m. is the date and time set for bid opening for the next phase of construction for the Aberdeen Industrial Waterline. The project includes almost 8,000 feet of new 48 inch waterline to replace old, above-ground wood stave waterline in the Port area.

Request Set Bid Date, HVAC Project in Jail, and Request Authorization to Order Air Handling Equipment: The Department of Public Services is proceeding to finalize construction documents for the Jail HVAC Project. At this time, it is necessary to order the air handling units so that they can be built in a timely manner that will fit the construction schedule. The lead time on production of the units is 12 weeks. If the Department waits until the bid process is complete and a contract is signed, the units will not be available until November. As these are roof top units, November is not a good time for roof work, nor is it a good time for changing heating systems. Memos from the project engineer and the prosecutors have been prepared to address the appropriateness and validity of moving forward with the ordering of the units. State law allows for dispensing with calling for bids if the required equipment may only be obtained from a sole source. The engineer's memo discusses why this particular equipment is critical to the needs of the project. A motion was made, seconded and passed to grant authorization to proceed with ordering the equipment as specified by the engineer. A motion was made, seconded and passed to set July 15, 2002 at 2:00 as the date and time for bid opening for the entire project and grant authorization to advertise for such notice.

Request Approval, Construction Contract, Junction City Rail Spur: This item continued to next week.

The Clerk of the Board announced the following items received after the agenda was prepared:

Annual Bridge Inspection Report: Pursuant to WAC 136-20-060, the Department of Public Services provided an Annual Bridge Inspection Report. The report includes findings of the bridge inspection effort. The deficient bridges (sufficiency rating below 50) are included on the report. Funding for bridge projects is usually considered for ratings below 20.

Request Approval, Grant Contract: A motion was made, seconded and passed to approve the final grant contract between the Department of Ecology and Grays Harbor County for an instream flow study and recommendations. The goal of this work is to gather flow data in the Chehalis Basin that will assist with the development of the Watershed Management Plan. The County on behalf of the Chehalis Basin Partnership will administer the grant from the Department of Ecology and it will cover the expenses incurred by the County. The Chehalis Basin Partnership fully supports the agreement and

scope of work.

Request Approval, FCAAP Grant No. G0200291: A motion was made, seconded and passed to approve amendment #1 to the FCAAP grant agreement between the Department of Ecology and the County. The amendment deletes and clarifies several items from the original scope of work that incorrectly described deliverables, tasks, and budget categories.

Request Approval, Kirkpatrick County Road, C.R.P. 93310-15: A motion was made, seconded and passed to approve 2 right-of-way deeds for the Kirkpatrick County Road, C.R.P. 93310-15.

DEPARTMENTS

MANAGEMENT SERVICES

Request Approval, Resolution Establishing Funds: A motion was made, seconded and passed to approve **Resolution No. 02-43 – Establishing A Grays Harbor County Affordable Housing Fund #107-000-000.** The resolution establishes a new fund due to the passing of Senate House Bill 2060. This fund will be utilized for recording fee surcharges for recordings of real property documents. Grays Harbor County will be allowed to charge a \$10 recording fee surcharge for recordings of real property documents, but not to assignments of previously recorded deeds of trust. The County will then be able to retain up to 5% of collected funds for administration. Sixty percent of the remaining funds will be retained by the county and must be used by the county and its cities for very low-income housing projects. These funds cannot be used for new housing if the vacancy rate for available low-income housing rises above 10%. The remaining 40% of the revenue will be deposited monthly with the State Treasurer in the Washington Housing Trust Account.

Request Approval, Letter of Support, WSU Nutrition Education Program: A motion was made, seconded and passed to approve a Letter of Support for funding to support the Family Nutrition Education Program. This Letter of Support documents goods, services and travel allocated to this program from budget dollars provided by the County for the Support of the WSU Cooperative Extension Program.

Request Approval, Salary Resolution, Assessor's Office: A motion was made, seconded and passed to approve **Resolution No. 02-42 – Amending Resolution No. 02-05 And Fixing Compensation Of Employees From & After January 1, 2002.** The Resolution authorizes an increase in salary to 90% of the Assessor for the Chief Deputy in the Assessor's Office.

Request Approval, Budget Transfer, Commissioners Fund: A motion was made, seconded and passed to approve **Resolution No. 02-44 – Transferring Items In The Grays Harbor County General Fund Commissioner’s Office #001-015**. The Resolution authorizes a transfer to move \$3,000 from Professional Services to Extra Help to extend extra help. This will assist in coverage for vacations and illnesses.

The Clerk of the Board announced the following item received after the agenda was prepared:

Request Approval, 2002 One Time Only Interlocal Agreement – Elma Chamber of Commerce: A motion was made, seconded and passed to approve a One Time Only Funding Agreement in the amount of \$1,500 for the promotion of Outlaw Days in August.

FAIR

Request Authorization to Sign Entertainment Contracts: A motion was made, seconded and passed to authorize the Grays Harbor County Fair to sign an entertainment contract for Carolyn Dawn Johnson in the amount of \$10,000. Carolyn Dawn will perform on Wednesday, August 7, opening day of fair. Carolyn Dawn Johnson was booked prior to winning Country Music Award’s Best New Female Vocalist. Carolyn Dawn Johnson is being brought to the fair with the support of KAYO Radio. The concert will be free with fair admission on the Les Schwab Stage.

ASSESSOR

Request Property Be Declared Surplus: A motion was made, seconded and passed to declare the following items in the Assessor’s office as surplus:

- 1 mapping table
- 1 old desk

These items are very old and are not on the inventory list. They are currently marked with a colored tag for easy recognition.

The Clerk of the Board announced the following item received after the agenda was prepared:

CORONER

Request Property Be Declared Surplus: A motion was made, seconded and passed to declare the following item surplus and removed from the Grays Harbor County Coroner's inventory. Inventory record #0042, KX-P4410 Panasonic Printer, serial #31MBR060075, was acquired in 1993.

HEALTH & SOCIAL SERVICES

Request Approval, Amendment To County's 2002 Interlocal Agreement w/SW Washington Health District: A motion was made, seconded and passed to approve an Amendment to the County's 2002 Interlocal Agreement with the Southwest Washington Health District, which is the lead agency for Region VI Omnibus AIDS funding. This amendment adjusts funding between service categories. Additionally, the total allocation is decreased by \$1,739 as a result of legislative budget cuts.

Request Approval, Four Mental Health Contracts: A motion was made, seconded and passed to approve the following four contracts. All of these contracts will provide for mental health services in Grays Harbor over the next twelve months – July 1, 2002 through June 30, 2003. Revenues derived from the County's contract with the State's DSHS Mental Health Division are used to fund these agreements. In mental health, over 900 people per month will benefit from the contracted services that are targeted at primarily Medicaid eligible people having a medical necessity for mental health treatment.

The Mental Health contracts are:

Evergreen Counseling Center	\$4,287,686
Behavioral Health Resources	\$ 861,200
Coastal Clubhouse	\$ 52,400
Personal Service Providers	\$ 68,000

Mental health funding will be over \$5.2 million. Of this amount, \$60,000 is federal block grant funding. The Mental Health Advisory Board was involved in reviewing proposals and receives regular reports from all contractors. The Board recommends approval of the above-listed contracts.

CORRESPONDENCE:

A letter was received from Mark Norberg, Wellness Coordinator at Weyerhaeuser Cosmopolis Pulp Mill, announcing their annual bicycle poker ride. This year, they have chosen Vance Creek Park Point facility for the starting and finishing point. The ride will start at the park and continue on Wakefield Road, left on South Bank Road, turn right onto Delezene, left to Sund Road, right back onto South Bank Road, right turn to the Sharon Grange, return back to Vance Creek Park via South Bank Road, where a picnic will be held. Four checkpoints are set up to the side of the road for the riders to draw their cards. Approximately 10-12 sandwich boards are along the course warning motorists that bicycle riders are on the road. There are normally 70-80 people in this event. Starting time 10:00 am. And will last to approximately 12:00 noon. The date is set for Saturday, June 29th. The Grays Harbor Amateur Radio Club is at each checkpoint and they provide a sweep truck. Bicycle helmets are strongly recommended. The letter requested permission to use these stretches of roadways. The request was referred to the Sheriff's Department, Public Services and Risk Management for review and recommendation.

A letter was received from Clint Stoesser requesting information on the 1986 Charter between the City of Aberdeen, Grays Harbor County and the Grays Harbor Historical Seaport Authority.

An e-mail was received from Stan Trohimovich regarding his request for an accounting and exhaustion of administrative remedies. Mr. Trohimovich requested the correspondence be read and entered into the record of the Board's June 10, 2002 meeting. The Clerk of the Board read and entered the e-mail into the record.

APPOINTMENT:

Appointment to Pacific Mountain Workforce Development Council: A motion was made, seconded and passed to appoint Ginny Adams, Program Manager, Olympic Area Agency on Aging (03A) to the Pacific Mountain Worksource Development Council, representing Senior Services. Ms. Adams is the Program Coordinator for the Senior Community Service Employment Program (Title V), which serves Grays Harbor, Pacific, Clallam and Jefferson Counties. Ms. Adams has been involved with the implementation of the Workforce Investment Act and developing Worksource Centers since 1998 in Whitman County, and more recently in the four county service area. She is knowledgeable in older worker programs and would be an asset to the Pacific Mountain Worksource Development Council.

PUBLIC COMMENT II

Commissioner Beerbower asked for public comment. Fred Hutchison, resident of Elma, asked questions regarding numerous agenda items. County Commissioners, Kevin Varness and Rose Elway responded. Stan Blaunt provided comments regarding illegal aliens and immigrants. He discussed issues concerning the Public Development Authority. There was no additional public comment.

ANNOUNCEMENT:

None

RESOLUTIONS:

- No. 02-41 Revising Precinct Boundary Lines For Decennial Census Redistricting**
- No. 02-42 Amending Resolution No. 02-05 And Fixing Compensation Of
Employees From & After January 1, 2002**
- No. 02-43 Establishing A Grays Harbor County Affordable Housing Fund #107-
000-000**
- No. 02-44 Transferring Items In The Grays Harbor County General Fund
Commissioner's Office #001-015**
- No. 02-45 Resolution Of Intent To Vacate (R.C.W. 36.87.010)**

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The meeting adjourned at 2:05 p.m. to Monday, June 17, 2002 at 2:00 p.m.

BOARD OF COMMISSIONERS
for Grays Harbor County
This _____ day of _____, 2002

BOB BEERBOWER, Chairman

DENNIS MORRISETTE, Commissioner

DAN WOOD, Commissioner

ATTEST:

Sandra Daniels
Clerk of the Board