

MINUTES

BOARD OF COUNTY COMMISSIONERS MEETING

June 3, 2002

The Commissioners met in session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, June 3, 2002, at 2:00 p.m. Commissioners Dennis Morrisette and Dan Wood were present. Also in attendance were Sandi Daniels, Clerk of the Board and Senior Deputy Prosecuting Attorney Jim Baker. Commissioner Bob Beerbower was excused.

MINUTES OF PREVIOUS MEETING: The minutes of the Commissioners Meeting of May 20, 2002, were approved as presented.

BIDS:

None

HEARINGS:

Supplemental Appropriation, Sheriff's Fund: There was a public hearing to consider Supplemental Appropriation as follows: Sheriff's Department Fund #001-032 for \$33,514. Rose Elway, Budget Director, provided a staff report. Ms. Elway reported the Supplemental Budget Hearing is for the General Fund, Sheriff's Department budget due to several grants received. Three grants were received from the Washington Traffic Safety Commission; \$3,000 will be used for overtime funding for a safety belt emphasis patrol program; \$3,000 for traffic safety emphasis patrol used in overtime; \$17,500 for salaries, benefits and travel for the Grays Harbor Traffic Safety and Injury Prevention Task Force program.

Ms. Elway reported two grants were received from the Washington State Military Department, \$3,500 for adding terrorism response and procedures to the Comprehensive Emergency Management Plan and \$3,000 to develop a computer based map for the Emergency Operations center. \$2,514 will be received for this year's portion of a Local Law Enforcement Block Grant received in 2000 from the Department of Justice.

A \$10,000 donation was received from Rhom Haas for the telephonic warning system which is reducing the fees charged to cities in 2002 by \$9,000.

Vice Chairman Morrisette asked for public comment. There was no public comment and the hearing was closed. A motion was made, seconded and passed to approve **Resolution No. 02-38 -- Approving A Supplemental Extension In The Budget Of The Grays Harbor County General Fund Sheriff's Department #001-000-032.**

Application for Plat Alteration: There was a public hearing to consider the following: Application for a Plat Alteration #20011628. Westar Holdings has submitted an application for a Plat Alteration of Central Park Highlands (Case #19991379), to replace Lots 18 and 19, by moving the existing Storm Tract-A onto Lots 18 and 19. The project is proposed at 18 Central Lane, on the property having Assessor's parcel #718200001800 and 718200001900, and located in Central Park, within the southeast quarter of Section 7, Township 17 N., Range 8 W.W.M., Grays Harbor County, Washington. Suresh Bhagavan, County Planner, provided a staff report. Mr. Bhagavan reported the applicant and the Board of County Commissioners were provided the following materials prior to the public hearing. He requested the materials be entered into the record, by reference without reading:

1. Staff report containing the Findings of Fact, Conclusions, and Staff Recommendations.
2. Application
3. Plat Map
4. Mitigated Determination of Non-Significance
5. Notice of Public Hearing and the List of Property Owners receiving the Notice

Vice Chairman Morrisette asked for public comment. Charles Maples, owner of Westar Holdings, 1001 SW Cooper Point Road, Suite 140-357, Olympia, Washington, 98502, verified the application is to replace Lots 18 and 19, by moving the existing Storm Tract-A onto Lots 18 and 19. There was no further testimony and the public hearing was closed. A motion was made, seconded and passed to approve Plat Alteration, Case #20011628.

PRESENTATION:

None

PUBLIC COMMENT I:

Vice Chairman Morrisette asked for public comment. Howard Crump, 1121 Wood Lane, Grayland, Washington, reported they believe Wood Lane is a County Road. Mr. Crump requested that the County maintain the road. Paul Easter, Director, Department of Public Services, reported he conferred with the County Road Supervisor for that district and the County believes Wood Lane is not a County Road. Mr. Easter explained he would check the County records and report back to Mr. Crump. There was no additional public comment.

DEPARTMENT OF PUBLIC SERVICES

Request Authorization to Close Road/Culvert Replacements: The Chehalis Basin Fisheries Task Force has been awarded State Grant Funds for Geissler Road Culvert Replacements – Steelhead Creek M.P. 3.9 C-58410-09 and Kennemer Creek M.P. 4.7 C-58410-10 eliminating two fish passage barriers. A motion was made, seconded and passed to authorize a road closure to thru traffic for one day at each site this summer to install new, larger culverts.

Request Approval, CRP Resolution: A motion was made, seconded and passed to approve a CRP Resolution for Kirkpatrick Road Reconstruction Project, M.P. 8.1 to M.P. 9.5, C-93310-15, for reconstructing 1.4 miles of Kirkpatrick Road. Authorization was granted to advertise for bids on June 21, 2002 and July 28, 2002 with a Bid Opening at 2:00 p.m. July 8, 2002.

Request Approval, Dedication of Road to County: A motion was made, seconded and passed to approve **Resolution No. 02-40 – Resolution Establishing Terms And Conditions Of Acceptance Of Dedication Of Extension Of Schouweiler Tracts Road East As A County Road.** The resolution establishes the terms and conditions of acceptance and dedication of approximately 800 L.F. of Schouweiler Tracts Road East.

Request Approval, Communication Site Lease: A motion was made, seconded and passed to approve the new ten-year communication site lease with Washington State Department of Natural Resources for the County's use of state land at Minot Peak. The first year's rent is \$7,598.

Request Approval, Contract Amendment with CH2M Hill: A motion was made, seconded and passed to approve a contract amendment for Professional Services from CH2M Hill, Inc. The work described in the agreement and scope of work provides for engineering services for the preparation of the Phase II of the Comprehensive Flood Hazard Management Plan. The work described in the agreement will be funded through the Department of Ecology's Flood Control Assistance Account Program together with a 25% match from the county.

DEPARTMENTS

FORESTRY

Request Set Bid Opening Date, Precommercial Thinning Project: June 24, 2002 at 2:00 p.m. is the date and time set for opening of sealed bids on a Pre-Commercial

Thinning Project. The project is approximately 186 acres on portions of County property.

MANAGEMENT SERVICES

Request Approval, 2002 Interlocal Agreement Blackhills Wranglers: A motion was made, seconded and passed to approve a 2002 Interlocal Agreement between Grays Harbor County and the Blackhill's Wranglers in the amount of \$500. Funding will be used for the promotion of tourism.

Request Approval, 2002 Municipal Services Agreement Elma Chamber: A motion was made, seconded and passed to approve the 2002 Municipal Services Agreement between Grays Harbor County and the Elma Chamber of Commerce. \$2,500 will be funded for the promotion of tourism in East County.

Request Approval, 2002 Municipal Services Agreement McCleary Bear Festival: A motion was made, seconded and passed to approve a 2002 Interlocal Agreement between Grays Harbor County and the McCleary Bear Festival in the amount of \$1,000. Funding will be used for the promotion of the Bear Festival to be held this summer.

COMMISSIONERS

Grant Application/Noxious Weed Control Board: A motion was made, seconded and passed to authorize Commissioner Dan Wood as authorized representative for the Application for Federal Assistance/United States Forest Service Title II Funds, for the Quinault Gateway Weed Project. Nancy Ness, director of the Grays Harbor County Noxious Weed Control Board, coordinates the grant application.

FAIR

Request Authorization to Sign Entertainment Contracts: A motion was made, seconded and passed to authorize the Grays Harbor County Fair to sign the following entertainment contracts for the 2002 Grays Harbor County Fair.

1. The Fabulous Roadstars Jazz Band, August 8-10, 4 shows per day, \$3,585.
2. Edgar Winter, Thursday, August 8, one show, \$5,000.
3. Garratt Wilkin and the Parrot Heads (a Jimmy Buffet Tribute), Friday, August 9, two shows, \$4,500.
4. Brownfield Promotions, special fair race with no admission charge, Saturday, August 10, \$4,000.

5. Lackey Sound and Lights, Inc., August 7-11, 2002, two stages, sound and lights, \$7,975.

AUDITOR

Request Approval Resolution Amending Policies Relating To Veterans Relief Fund:

Effective June 13th the Washington State legislature has redefined the definition of a veteran for purposes of the county Veteran Relief Fund. The stipulation that a veteran must have served during a specific time period during hostile action was removed. This greatly broadens the pool of prospective users of the fund. It also necessitates the change of the county resolution for use of the fund. Because the change will liberalize who has access, Vern Spatz, County Auditor, proposed some changes to tighten up the usage. He rewrote the current resolution and presented it to the Grays Harbor Veterans Council on May 23. They reviewed it, took a vote, and approved it for recommendation to the Board of County Commissioners. The major change (required by the state) is to delete any reference to time period served. Other changes include increasing the total draw by \$50 (to \$500) and limiting payment for food to \$100. To tighten up on repeat users the resolution was changed requiring veterans to skip a year after using the fund and skip three years after using the fund four times. Currently veterans are allowed to use the fund two consecutive years before skipping one. The effect of these changes will be to increase the number of potential users of the fund but reduce the number of times it can be accessed over time. It is anticipated the usage will increase but hopefully, the impact will be reduced with the additional restrictions. A motion was made, seconded and passed to approve **Resolution No. 02-39 – A Resolution Amending The Policies And Rules For Administering Fund #114, The Veteran Relief Fund (Soldier and Sailor’s Relief Fund).**

HEALTH & SOCIAL SERVICES

Request Approval, Amendment To Contract with State Department of Health: A motion was made, seconded and passed to approve an Amendment to the County’s contract with the Department of Health. This amendment makes the following changes:

1. Adds \$25,000 of federal funding for Bio-terrorism Response Assessment and Planning.
2. Adds \$7,017 in federal funding for the Immunization Program.
3. Adds \$15,000 of state Tobacco Settlement money.
4. Reduces the Youth Development program by \$4,455. This amount will be rolled into a future time period due to a delayed start of the project.

Request Approval, Revision to Program Budget/Agreement with DSHS Division of Developmental Disabilities: A motion was made, seconded and passed to approve a revision to the Program Budget for the County's Agreement with the DSHS Division of Developmental Disabilities. Recently, an amendment to the Agreement was signed but the Budget was not included. Funding was added for an additional person to be served and other categories of the Budget are adjusted to reflect actual expenditures.

Request Approval, Amendment to 2001-2003 Contract with DSHS, Alcohol & Substance Abuse: A motion was made, seconded and passed to approve an amendment to the County's 2001-2003 contract with the DSHS Division of Alcohol and Substance Abuse. Federal funding has been reduced by \$20,798 and state funds have been increased by \$15,279, resulting in a net decrease of \$5,519 for the coming fiscal year.

Request Approval, Extension to Agreement with State Liquor Control Board: A motion was made, seconded and passed to approve an extension to the County's Agreement with the State Liquor Control Board. The Agreement currently ends June 30, 2002 and this extension sets the end date at September 30, 2002. No additional funding is provided.

Request Approval, Amendment to Contract w/ARC: A motion was made, seconded and passed to approve an amendment to the County's contract with the ARC of Washington, Grays Harbor Chapter. \$12,000 is added to the contract to cover expenses the ARC will incur in implementing a two-week day-camp program for developmentally disabled persons 13 and older. The intent of the camp is to better prepare young people for transitioning to adult employment and services.

Request Approval, Amendment to Contract with ESD 113: A motion was made, seconded and passed to approve an amendment to the County's contract with ESD 113 for Drug and Alcohol Treatment and Prevention Services. The amendment adds \$18,000 for prevention services and decreases the treatment allocation by \$3,000. The ESD has been working with nine school prevention teams to address tobacco use, and only now received the Tobacco Settlement funds from the state to cover these activities.

Request Approval, Amendments to Contracts w/CCAP, Timberland Opportunities and Harbor Alternative Living: A motion was made, seconded and passed to approve amendments to contracts between the County and three agencies that provide Day Program services for persons with developmental disabilities. Coastal Community Action Program, Timberland Opportunities Association, and Harbor Alternate Living Association are each being allocated \$21,180 specifically to allow for purchase of computers, software and accessories to update their technology to serve clients. Funding

is derived from the County's contract with the DSHS Division of Developmental Disabilities.

Request Approval, Amendment to Contract with WISE: A motion was made, seconded and passed to approve an amendment to the County's contract with the Washington Initiative for Supported Employment (WISE). This amendment increases the contract by \$78,037. This contract year, WISE has served more clients than originally anticipated and has undertaken extensive training for other DD contract providers. In addition, funding is added for services for one individual who has returned to the community from an institution. Funding for this contract is derived from the County's contract with DSHS for Developmental Disabilities Services.

Request Approval, Amendment with Aberdeen School District: A motion was made, seconded and passed to approve an amendment to the County's Contract with the Aberdeen School District for Prevention Services. The amendment adds \$921 for project management, travel, training, and technical assistance. Federal funding flows from DSHS through the County for this project.

The Clerk of the Board announced the following items received after the agenda was prepared:

AUDITOR

Redistricting Precincts: June 10, 2002 at 2:00 p.m. is the date and time set for a public hearing to consider a resolution finishing up the redistricting process by adopting revised precinct boundary lines. The County is required as part of the federal decennial census to look at the boundary lines and adjust them to fit Congressional, Legislative, and County Commissioner lines. After adopting these changes, elections will prepare and mail out approximately 38,000 new voter registration cards to the voters of Grays Harbor County. This mailing list will also be used to update the address lists as required by the National Voter Registration Act. Doing both tasks together allow the associated costs to meet two election requirements and save the County some money. The new voter registration cards will start going out as the resolution is adopted.

Request Approval, Payroll & Payables for May: A motion was made, seconded and passed to approve Payroll and Payable for the month of May 2002. Total Claims -- \$3,475,251.69; Total Salary -- \$1,800,672.10 for a monthly total of \$5,275,923.79.

CORRESPONDENCE:

A request was received from Carol Davis, Washington Coast Chamber of Commerce, regarding the July 4th celebration at Ocean City, Washington. The request is for Sheriff's assistants on traffic control, signs for a fire lane on the beach approach and arranging with Mark Cox for beach clean-up on July 5th. The request was approved subject to review and recommendation by the Sheriff's Department and the Department of Public Services.

A request was received from Tami Garrow, Grays Harbor Public Development Authority, regarding zoning designation at the Development Park. The request is for a review and consideration of allowable uses in the Industrial-2 zone in the County's current code. The Grays Harbor Public Development Authority is receiving more inquiries from tenants and prospective service providers for establishing a variety of retail, commercial and industrial support services at the Satsop Development Park. A motion was made, seconded and passed to direct Paul Rogerson, Director of the Planning Division to initiate the process and refer this to the Planning Commission for their comprehensive review and recommendation as to the feasibility of amending the Zoning Ordinance to provide for a variety of retail, commercial and industrial Support Services in the I-2 Zone as a permitted activity. The Board further requested that the Planning Commission review the R-3 Zone to allow for Convenience Stores in that zone as well.

An e-mail was received from Stan Trohimovich requesting that the message be placed on the Commissioners June 3, 2002 meeting agenda and enter the text thereof in the June 3, 2002 Commissioners minutes for inspection by the public. The correspondence was accepted and filed with the meeting minutes.

APPOINTMENT:

Confirmation of Appointment to Timberland Regional Library Board: A motion was made, seconded and passed to confirm the appointment of Gene Weaver to the Timberland Regional Library Board to fill out an unexpired term that ends December 31, 2005.

Appointment to Pacific Mountain Workforce Development Board: A motion was made, seconded and passed to appoint Diane Ellison to one of Grays Harbor County's Business positions on the Pacific Mountain Workforce Development Councils Board of Directors.

PUBLIC COMMENT II

Vice Chairman Morrisette asked for public comment. There was no public comment.

ANNOUNCEMENT:

None

RESOLUTIONS:

- No. 02-38 Authorizing A Supplemental Extension In The Budget Of The Grays Harbor County General Fund Sheriff's Department #001-000-032**
- No. 02-39 A Resolution Amending The Policies And Rules For Administering Fund #114, The Veteran Relief Fund (Soldier And Sailor's Relief Fund)**
- No. 02-40 Resolution Establishing Terms And Conditions Of Acceptance Of Dedication Of Extension Of Schouweiler Tracts Road East As A County Road**

The meeting adjourned at 2:47 p.m. to Monday, June 10, 2002 at 2:00 p.m.

BOARD OF COMMISSIONERS
for Grays Harbor County
This _____ day of _____, 2002

Excused

BOB BEERBOWER, Chairman

DENNIS MORRISETTE, Commissioner

DAN WOOD, Commissioner

ATTEST:

Sandra Daniels
Clerk of the Board