

MINUTES

BOARD OF COUNTY COMMISSIONERS MEETING

May 20, 2002

The Commissioners met in session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, May 20, 2002, at 2:00 p.m. Commissioners Dennis Morrisette and Dan Wood were present. Also in attendance were Sandi Daniels, Clerk of the Board and Senior Deputy Prosecuting Attorney Jim Baker. Commissioner Bob Beerbower was excused.

MINUTES OF PREVIOUS MEETING: The minutes of the Commissioners Meeting of May 13, 2002, were approved as presented.

BIDS:

None

HEARINGS:

Continued from 5/13 – Hagethorn Appeal of Administrative Decision: The Clerk of the Board reported this item was continued from last week. There was a public hearing to consider the following appeal: Larry and Dolores Hagethorn have submitted an appeal pursuant to Section 5.111 of Grays Harbor County Subdivision Ordinance #111 in grievance of the Planning Division's administrative conditional approval of Short Subdivision Case #2002-0216 to subdivide a .99 acre parcel into two (2) residential building lots. Gabe Holbrook, the applicant, submitted an application for a short-subdivision permit pursuant to Subdivision Ordinance #111, Section 5, approved on April 3, 2002. The Subject property is zoned General Residential (R-2). The Subdivision is proposed on Grange Road, on the property having Assessor's parcel #170816210090, and located approximately 200' west of the intersection of Grange Road and Granada Road, within the northwest quarter of the Section 16, Township 17N., Range 8W., W.M., Grays Harbor County, Washington. Vice Chairman Morrisette explained the hearing was continued to allow staff to provide additional information. Doug George, Director of Environmental Health, provided a staff report. Mr. George reported that staff visited the site and determined there are several springs located on parcel #210100 and they are all located more than 100 feet from the proposed property line of the subdivision. On parcel #210010 there is a well 45 feet from the easterly property line and 182 feet south of Grange Road. Mr. George reported that State Board of Health regulations for setbacks are met. Vice Chairman Morrisette asked for public comment. Larry Hagethorn, applicant, thanked the Health Department for visiting the site. Mr. Hagethorn provided handouts to the Board of County Commissioners. He stated that he does not agree with the Health Department findings. For the record Mr. Hagethorn submitted photos of his spring box. Mr. Hagethorn submitted another handout including photos of a ditch dug by

previous owners and photos showing water running across the lane. He submitted photos of perk holes and discussed the water table. Mr. Hagethorn read and submitted a written formal appeal of the approval of Mr. Holbrook's Lot #1 subdivision. Mr. Hagethorn stated the appeal is based on Section 5, Subdivision Ordinance #111, Subsection 5.201-3 and Subsection 5.209. Vice Chairman Morrisette asked questions regarding the rocks along the roadway. Mr. Hagethorn explained he placed the rocks along the roadway to keep vehicle traffic on the lane to avoid damage to the waterline. There was no further testimony and the hearing was closed. Commissioner Wood asked questions of staff and Jane Hewitt responded. A motion was made, seconded and passed to affirm Staff Approval of Short Subdivision Case #2002-0216. Vice Chairman Morrisette made a statement including that all laws have been met for approval.

Completion Review, Regional Microenterprise Development Grant: There was a public hearing to review the Regional Microenterprise Development Grant, which has recently been completed. This is a continuation of an existing 1995 and 1996 funded Community Development Block Grant that provided \$200,000 in funding for project administration, technical assistance and loan capital to new and existing microenterprises that are either owned by persons of low and moderate income or that employ LMI persons. The project covered a region that included the counties of Clallam, Grays Harbor, Island, Jefferson, Mason, Pacific, Thurston and Wahkiakum. Loan administration was performed by Cascadia Revolving Fund, an experienced administrator of business loans. Documents were available for review at Grays Harbor Management Services, 100 West Broadway, Suite 32, Montesano, Washington. Rose Elway, Budget, Director, provided a staff report. Ms. Elway reported this is a federal Community Development Block Grant Program for low to moderate income loans for microenterprises in the community. The following 5 counties received loans – Grays Harbor/3, Clallam/7, Jefferson/10, Island/5 and Mason County received 1 loan. Between 1997 – 2001 a total of 74 jobs were created and 68 were Lower/Moderate Income jobs. Ms. Elway provided an Olympic Microloan Fund Summary Report dated March 30, 2002. Vice Chairman Morrisette asked for public comment. There was no public comment. A motion was made, seconded and passed to approve the Washington State Office of Community Development Close-Out Report for the CDBG Regional Microenterprise Development Grant #F-97-74096-091.

Supplemental Appropriation, Special Projects Fund: There was a public hearing to consider Supplemental Appropriation as follows: Special Projects Fund #101-000-000 for \$500,000. Rose Elway, Budget Director, provided a staff report. Ms. Elway reported the request is for a federal Community Development Block Grant general purpose grant received from the Washington State Office of Community Development to fund a countywide comprehensive housing rehabilitation program and a financial counseling program for low and moderate income households. Grays Harbor County is contracting

with Aberdeen Neighborhood Housing Service to provide these services. Vice Chairman Morrisette asked for public comment. There was no public comment and the hearing was closed. A motion was made, seconded and passed to approve **Resolution No. 02-33 -- Approving A Supplemental Extension In The Budget Of The Harbor County Special Projects Fund #101-000-000**

PRESENTATION:

None

PUBLIC COMMENT I:

Vice Chairman Morrisette asked for public comment. Fred Hutchison, resident of Elma, asked questions regarding agenda items. Mr. Hutchison was directed to talk to Rose Elway after the meeting. Mr. Hutchison asked questions regarding transit and the purchase of new buses. He was referred to Dave Rostad. Mr. Hutchison asked questions pertaining to the PDA Board and was referred to Commissioner Beerbower. There was no additional public comment.

DEPARTMENT OF PUBLIC SERVICES

Request Approval, Grant Application to DOC/Jail HVAC Project: A motion was made, seconded and passed to approve a grant proposal to the Washington State Department of Corrections for application of state funds up to \$750,000 for use on the County Jail Heating and Venting Upgrades. The criteria for the grant is to add beds to the facility. The planned increase is 42 beds or added capacity of 31%.

Request Approval, Grant Application to DOC/Jail HVAC Project: A motion was made, seconded and passed to approve a grant proposal to the Washington State Department of Corrections for application of Violent Offender Incarceration and Truth-in-Sentencing Incentive funds up to \$200,000 for use on the County Jail Heating and Venting Upgrades. The criteria for the grant is to add beds to the facility and provide a 10% match. The planned increase is 42 beds or added capacity of 31%. The 10% match will be satisfied.

Request Approval, Resolution: A motion was made, seconded and passed to approve **Resolution No. 02-34 – Authorizing Filing Grant Applications with Department of Corrections.** This authorizes the filing of applications to the Washington State Department of Corrections for State Funds and Violent Offender Incarceration and Truth-In-Sentencing Incentive Grant Funds. F. Paul Easter, Director of Public Services, is designated the authorized representative for and in behalf of Grays Harbor County. The

authorized representative is directed and authorized to act in connection with the application and to provide such additional information as may be required.

Request Approval, Railroad Crossing Protection Local Agency Agreement

Supplements: A motion was made, seconded and passed to approve the Local Agency Agreement Supplement for the following four (4) projects – Railroad Crossing Protection: Cloquallum Road C-78150-10, Hicklin Road C-77000-05, Elma-Hicklin Road C-79740-03 and Elma-Hicklin Road C-79740-04. The Department of Public Services recommended these agreements be executed so that federal matching funds can be requested for electrical connection charges and guardrail protection.

Request Approval, Kirkpatrick Road R-O-W: A motion was made, seconded and passed to approve a value determination for a right-of-way strip on Kirkpatrick Road. With the approval thereon in writing, by the Board of County Commissioners, the County Engineer will proceed with negotiations to acquire the necessary right-of-way.

Request Approval, Community Development Block Grant Agreement: A motion was made, seconded and passed to approve a grant agreement between the Office of Community Development (OCD) and Grays Harbor County. OCD awarded the County a \$500,000 CDBG General Purpose Grant to conduct a comprehensive, countywide housing rehabilitation program and financial counseling program. The subrecipient for the project is the Aberdeen Neighborhood Housing Services. The project is designed to rehabilitate a minimum of 30 single-family, owner occupied dwellings within the county. This is a direct benefit project (100%) serving 30 households (94 persons). In addition to CDBG funding, other funding will be: Aberdeen Neighborhood Housing Services contribution of \$324,174, local banks contribution of \$6,000,000, other public funds contribution of \$415,000, and private funds contribution of \$75,000.

The Clerk of the Board reported the following items were received after the agenda was prepared:

Request, Hearing Date: July 1, 2002, at 2:00 p.m. is the date and time set for a hearing date to consider a petition received from David B. Daniels and Gary L. and Patricia J. Owens to vacate “A” Street in the Plat of Chabot’s Addition to Moclips.

Request, Hearing Date: June 3, 2002 at 2:00 p.m. is the date and time set for a hearing to consider an application received from Westar Holdings for a Plat Alteration of Central Park Highlands (Case #19991379). The proposal is to replace Lots 18 and 19, by moving the existing Storm Tract-A onto Lots 18 and 19.

DEPARTMENTS

FORESTRY

Request Approval, Right-of-Way Deed: A motion was made, seconded and passed to approve a Right-of-Way Deed whereby Grays Harbor County grants to the Grays Harbor County Road Department a deed to 2/100 (.02) acres of County property located along the Kirkpatrick County Road. This additional Right-of-way is necessary to accommodate a County Road project, which will result in the widening of the existing road.

TREASURER

Request Approval, 2002 Tax Foreclosure Sale Resolution: A motion was made, seconded and passed to approve **Resolution No. 02-35 – Resolution Setting the Time and Place for the Sale Of Real Property Pursuant To The Real Estate Tax Foreclosure.** The 2002 Tax Foreclosure Sale is planned for December 13, 2002, in the Commissioner's Meeting Room.

Request Approval, Resolution, Declaration of Tax Title Surplus Property Order of Sale: A motion was made, seconded and passed to approve **Resolution No. 02-36 – Declaration of Tax Title Surplus Property Order of Sale.** This resolution authorizes the sale of surplus parcels of real property. These properties were acquired by the County through the foreclosure of tax liens and are held as tax title property. The office of the Treasurer has received requests for the sale of parcels. To facilitate the sale, they are recommending minimum bids that reflect the lowest offering price pursuant to current statutes. These minimum bids were established by totaling the base tax amounts due at foreclosure, foreclosure costs, abatement liens certified to the tax rolls and delinquent ULID payments.

SHERIFF

Request Approval, 2002 Jail Contracts w/Cities: A motion was made, seconded and passed to approve the 2002 Interlocal Agreements for Jail Services between Grays Harbor County and the Cities of Aberdeen, Cosmopolis, Elma, Hoquiam, McCleary, Montesano and Oakville. The City of Westport and Ocean Shores have not submitted their contracts for signature. The rate remains at \$65.00 per day per prisoner.

ASSESSOR

Request for Budget Transfer (Continued from 5/13): A motion was made, seconded and passed to approve **Resolution No. 02-37 – Transferring Items In Assessor's**

Budget. The resolution authorizes the transfer of \$4,500 from Salaries to Capital Outlay. Funding is available in salaries due to vacancies throughout the year. The transfer will be used for workstations to bring them up to ergonomic standards.

The Clerk of the Board announced the following item received after the agenda was prepared:

Request Approval, Amendment To Agreement For Professional Services: A motion was made, seconded and passed to approve an Amendment To Agreement For Professional Services by and between Grays Harbor County and The Langley Group, Inc. The amendment to the agreement pertains to Article IV/Miscellaneous Provisions – Ownership of Web Page. The Consultant shall be responsible for the creation of a Web Page and the cost thereof, in behalf of the Client. The Client shall retain ownership of the Web Page. All other terms and provisions of the Agreement for Professional Services and Amendment and Extension Agreement previously executed shall remain in full force and effect throughout the contract and subsequent extension period.

CORRESPONDENCE:

None

APPOINTMENT:

None

PUBLIC COMMENT II

Chairman Beerbower asked for public comment. There was no public comment.

ANNOUNCEMENT:

No Meeting on Monday, May 27 – Memorial Day

RESOLUTIONS:

- No. 02-33 Approving A Supplemental Extension In The Budget Of The Grays Harbor County Special Projects Fund #101-000-000**
- No. 02-34 Authorizing Filing Grant Applications with Department of Corrections**

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- No. 02-35 Setting Time and Place/Real Estate Tax Foreclosure Sale**
- No. 02-36 Declaration of Tax Title Surplus Property Order Of Sale**
- No. 02-37 Transferring Items In The Grays Harbor County General Fund
Assessor's Office #001-010**

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The meeting adjourned at 3:00 p.m. to Monday, June 3, 2002 at 2:00 p.m.

BOARD OF COMMISSIONERS
for Grays Harbor County
This _____ day of _____, 2002

Excused

BOB BEERBOWER, Chairman

DENNIS MORRISETTE, Commissioner

DAN WOOD, Commissioner

ATTEST:

Sandra Daniels
Clerk of the Board