

MINUTES

BOARD OF COUNTY COMMISSIONERS MEETING

May 13, 2002

The Commissioners met in session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, May 13, 2002, at 2:00 p.m. Commissioners Bob Beerbower, Dennis Morrisette and Dan Wood were present. Also in attendance were Sandi Daniels, Clerk of the Board and Senior Deputy Prosecuting Attorney Jim Baker.

MINUTES OF PREVIOUS MEETING: The minutes of the Commissioners Meeting of May 6, 2002, were approved as presented.

BIDS:

None

HEARINGS:

None

PRESENTATION:

None

PUBLIC COMMENT I:

Chairman Beerbower asked for public comment. Fred Hutchison, resident of Elma, asked questions regarding the agenda for the week. Mr. Hutchison commented on the foreclosure sale of properties at Ocean Shores. He asked questions regarding the distribution of County taxes. There was no additional public comment.

DEPARTMENT OF PUBLIC SERVICES

Request Accept Contract as Completed: The Contractor, Campbell Electric, has completed the Ocosta Schools – Montesano Street, Flashing Beacons – C-14390-05 contract. The total amount of the lump sum contract is \$44,946. A motion was made, seconded and passed to accept the contract, which would allow release of the Retainage Bond as per Section 60.28, Revised Code of Washington.

Request Award Bid Carpet Project: A motion was made, seconded and passed to accept the bid from the Beresford Company for \$26,964.25 for the Administration Building Carpet Project.

Request Approval of Lease Agreement w/COG: A motion was made, seconded and passed to approve the 2002 lease agreement with Grays Harbor Council of Governments for office space located in the Pearsall Building. The total amount of the lease for this period is \$10,100. The Chehalis Basin Fisheries Task Force also maintains an operating office in the space and has a long-standing lease arrangement with Grays Harbor Council of Governments.

Request Approval of Contract, Bridge Replacement: A motion was made, seconded and passed to approve a contract with CES, Inc. for the Cougar Smith Road – Middle Satsop River – Bridge Replacement C-73700-05. Their cost, plus fixed fee, for these services is \$375,470.

The Clerk of the Board reported the following item was received after the agenda was prepared:

Request Approval, Personal Services Contracts/LWC Consulting: A motion was made, seconded and passed to approve two (2) Personal Services Contracts for LWC Consulting to provide assistance with environmental permitting and funding for various culvert replacement projects. LWC Consulting has been providing services to the County under contract with the Utilities Division of the Public Services Department. That contract is due to expire on June 30, 2002. The Department of Public Services recommended hiring LWC Consulting.

DEPARTMENTS

COMMISSIONERS

Proclamation, Amateur Radio Week: A motion was made, seconded and passed to approve a Proclamation proclaiming the week of June 17, 2001, as Amateur Radio Week in recognition of this important emergency preparedness exercise, and asking the citizens of Grays Harbor County to pay appropriate tribute to Grays Harbor Amateur Radio Operators. These Amateur Radio Operators are on alert for any emergency, local or worldwide, and practice their communication skills during the American Radio Relay League's Field Day exercise. This year Amateur Radio Field Day will take place on June 22 and 23, 2002.

HEALTH AND SOCIAL SERVICES

Request Approval, Amendment to Behavioral Health Contract: A motion was made, seconded and passed to approve an amendment to the County's contract with Behavioral Health Resources for mental health services. Service demand has been different than

expected and the department is adjusting the maximum caseload and funding in the Children's and Older Adult Programs to reflect this. The Children's Program caseload is increased by eight and the Older Adult caseload is decreased by eight. There is no change to the total contract funds.

Request Approval, Amendment to Contract w/Chehalis Tribe: A motion was made, seconded and passed to approve an amendment to the County's contract with the Chehalis Tribe for Youth Substance Abuse Services and Mental Health Services. The Tribe has been unable to provide the treatment services for youth as described in the contract, therefore \$12,960 is reduced. It is now the agreement that the Tribe will perform outreach services only and the upcoming contract will reflect that change.

Request Approval, Amendment to Contract w/Ocean Shores Police Department: A motion was made, seconded and passed to approve an amendment to the County's Agreement with the Ocean Shores Police Department for their participation in the County's Reducing Underage Drinking Program (RUAD). This amendment adds \$1,500 in order for the Ocean Shores Police Department to conduct impaired driving demonstrations in partnership with the high school driver's education program. Funding is available from the State Liquor Control Board for this project.

Request Approval, Amendment w/Montesano Police Department: A motion was made, seconded and passed to approve an Agreement with the Montesano Police Department for \$1,000 to provide the "Grim Reaper" Program to high schools throughout the County. Mock drinking and driving caused deaths are staged by high school students to demonstrate the serious consequences of drinking and driving. Funding is provided through a state grant.

MANAGEMENT SERVICES

Request Approval, Regional Microenterprise Loan: May 20, 2002 at 2:00 p.m. is the date and time set for a public hearing for the closeout of the \$200,000 Washington State Office of Community Development CDBG Regional Microenterprise Development Grant. The purpose of the public hearing will be to give the public a chance to review this grant, which has recently been completed. This is a continuation of an existing 1995 and 1996 funded Community Development Block Grant that provided funds for project administration, technical assistance and loan capital to new and existing microenterprises that are either owned by persons of low and moderate income or that employ LMI persons. This project covered a region that included the counties of Clallam, Grays Harbor, Island, Jefferson, Mason, Pacific, Thurston and Wahkiakum. Loan administration was performed by Cascadia Revolving Fund, an experienced administrator of business loans.

Request, Hearing Date, Supplemental Appropriation: June 3, 2002, at 2:00 p.m. is the date and time set for a Supplemental Budget Hearing for \$33,514 for the General Fund, Sheriff's Department budget due to several grants received. Three grants were received from the Washington Traffic Safety Commission; \$3,000 will be used for overtime funding for a safety belt emphasis patrol program; \$3,000 for traffic safety emphasis patrol used in overtime; \$17,500 for salaries, benefits and travel for the Grays Harbor Traffic Safety and Injury Prevention Task Force program.

Two grants have been received from the Washington State Military Department, \$3,500 for adding terrorism response and procedures to the Comprehensive Emergency Management Plan and \$3,000 to develop a computer based map for the Emergency Operations center. \$2,514 will also be received for this year's portion of a Local Law Enforcement Block Grant received back in 2000 from the Department of Justice.

A \$10,000 donation has been received from Rhom Haas for the telephonic warning system which is reducing the fees charged to cities in 2002 by \$9,000.

Request Approval, Two Budget Transfers:

Assessor's Office #001-000-010: The request to move \$4,500 from Salaries to Capital Outlay was continued one week.

A motion was made, seconded and passed to approve **Resolution No. 02-32 – Transferring Items in the Grays Harbor County General Fund Assessor's Office #001-010.** The resolution authorizes \$36,285 be moved from Salaries to Benefits due to unforeseen retirement benefits needed to pay out for a PERS 1 employee that retired in the Assessor's Office at the end of last year. Funds are available due to several vacancies throughout the year.

Public Health and Social Services #001-029: A motion was made, seconded and passed to approve **Resolution No. 02-31 -- Transferring Items in the Grays Harbor County General Fund Public Health and Social Services Department #001-029.** The resolution authorizes the transfer for \$20,000 from salaries to capital outlay for the replacement of a copier. Funding is available in salaries due to the retirement of a nurse.

The Clerk of the Board announced the following items received after the agenda was prepared:

FAIR

Request Approval, Interlocal Agreement with Grays Harbor Mounted Posse: A motion was made, seconded and passed to approve an interlocal agreement with the Grays Harbor Mounted Posse. The purpose of the interlocal agreement is to co-produce a bull riding event during the Grays Harbor County Fair. The Grays Harbor Mounted Posse produced a similar bull riding event a couple of years ago during the fair. The event was quite successful for the fair but not for the Posse. There have been discussions regarding a method of co-producing the event whereby expenses and profits made are shared by the Fair and the Grays Harbor Mounted Posse. This event has been discussed during fair board meetings and the fair board is supportive.

Request Approval, Race Track Electrical Upgrade: A motion was made, seconded and passed to approve a municipal services agreement with Brownfield Promotions, Inc. to upgrade electrical service at the racetrack tower and to commit \$5,600 of the fairgrounds construction budget for the racetrack tower electrical upgrade. Fred Brownfield has obtained a quote of \$5,600 from Vessey Electric for the project. The electrical panel will be pulled out from the upper tower location and moved to ground level. All wiring will be upgraded to commercial. The municipal services agreement is an extension of the contract for a one-time only project.

CORRESPONDENCE:

The Clerk of the Board announced correspondence received from Doug Sutherland, Commissioner of Public Lands. The correspondence includes a projection of income from State Forest Board Lands. The correspondence was referred to the Rose Elway, Budget Director.

APPOINTMENT:

None

PUBLIC COMMENT II

Chairman Beerbower asked for public comment. Fred Hutchison, resident of Elma, asked questions regarding agenda items. There was no additional public comment.

ANNOUNCEMENT:

None

RESOLUTIONS:

**No. 02-31 Transferring Items In The Grays Harbor County General Fund
Public Health and Social Services Department #001-029**

**No. 02-32 Transferring Items In The Grays Harbor County General Fund
Assessor's Office #001-010**

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The meeting adjourned at 2:31 p.m. to Monday, May 20, 2002 at 2:00 p.m.

BOARD OF COMMISSIONERS
for Grays Harbor County
This _____ day of _____, 2002

BOB BEERBOWER, Chairman

DENNIS MORRISETTE, Commissioner

DAN WOOD, Commissioner

ATTEST:

Sandra Daniels
Clerk of the Board