

## MINUTES

### BOARD OF COUNTY COMMISSIONERS MEETING

October 1, 2001

The Commissioners met in session in the Commissioners' Meeting Room of the Administration Building, Montesano, Washington, on Monday, October 1, 2001, at 2:00 p.m. Commissioners Bob Beerbower, Dennis Morrisette and Dan Wood and Sandi Daniels, Clerk of the Board, were present. Stew Menefee, Prosecuting Attorney was present.

**MINUTES OF PREVIOUS MEETING:** Minutes from the September 24, 2001 Board of County Commissioners meeting were approved.

#### **BIDS:**

#### **HEARINGS:**

**Application for Road Standards Variance, Case #2001-1151:** There was a public hearing to consider a request by Thomas Weber for a variance from the County Subdivision Road Standards, Ordinance #190, for a conditionally approved 4-lot Short Subdivision. The applicant is requesting a variance from the required private roadway Standard B 28-foot gravel surfacing top course and any provision of private roadway standard B inconsistent with allowing the existent roadway (Koala Lane) to be accepted as adequate. The variance would allow the applicant to utilize an existent 60-foot two-way right-of-way and an existent 6-foot one-way right-of-way, both with 20-foot graveled driving surfaces; commonly known as Koala Lane. The associated subdivision and roadway are located in Pacific Beach, WA, at or just south of Pacific Beach, Washington, within the northwest quarter of Section 29, Township 20N, Range 12 W W.M., Grays Harbor County, Washington. The property is further described as Assessor's parcel #749700001200. Chairman Beerbower asked for a staff report. Curt Crites, Grays Harbor County Planner, provided a staff report. Mr. Crites reported the applicant and the Board of County Commissioners received the following materials prior to the hearing. Mr. Crites requested the materials be entered into the record:

1. Staff report containing findings of fact, conclusions and staff recommendations.
2. Application for variance and supporting letter.
3. Site Plan, vicinity map, and aerial photo.
4. Photographs from site visit.
5. Notice of Public Hearing and the list of adjacent property-owners receiving the notice.
6. An excerpt of Ordinance #190.

Chairman Beerbower asked for public comment. Thomas Weber, applicant and property owner spoke in favor of the variance. The Clerk of the Board reported written support

for the request was received from Renee Caletis and Phil Vachon. There being no further public testimony the hearing was closed. A motion was made, seconded and passed to approve the variance request from the adopted subdivision-road standards of Grays Harbor County, Case #2001-1151.

**Supplemental Budget Request, Sheriff's Confiscated/Forfeited Property Fund #108-100-000:** There was a public hearing to consider Supplemental Appropriation as follows: Sheriff's Confiscated/Forfeited Property Fund #108-100-100 in the amount of \$10,000. Sheriff Whelan reported the request is to establish a new sub-fund #108-100-000 Confiscated and Forfeited Property fund due to anticipated 2001 expenditures. The purpose of the request is to allow the money that has been seized and forfeited by the Sheriff's Department solely for the purpose of purchase of ballistic vests. Chairman Beerbower asked for public comment. There was no public comment and the hearing was closed. A motion was made, seconded and passed to approve **Resolution No. 01-07 – Authorizing A Supplemental Extension In The Budget Of The Grays Harbor County Sheriff's Confiscated/Forfeited Property #108-100-000.**

**PRESENTATION:**

None

**PUBLIC COMMENT I:**

Chairman Beerbower asked for public comment. There was no public comment.

**DEPARTMENT OF PUBLIC SERVICES**

**Request Approval, Coastal Erosion DCTED Grant:** A motion was made, seconded and passed to approve grant agreements between the County acting as lead agency for the Coastal Communities and DCTED. The grant agreements will provide up to \$1,250,000 toward continued work on coastal erosion projects along the Pacific and Grays Harbor County coastlines.

**Request Approval, Coastal Erosion Amendment to Consultant Services Contract:** A motion was made, seconded and passed to approve an amendment to provide continued engineering and other consultant services for coastal erosion projects being administered by the County as lead agency of the Southwest Washington Coastal Communities. The amendment will allow for continued work on several erosion projects including the mouth of the Columbia River, the jetty at Ocean Shores, and Conner Creek. This work is being funded by an appropriation from the State Legislature through the State Department of Community Trade and Economic Development.

**Request Set Hearing Date, Right of Way Vacation of Highland Boulevard for October 29, 2001:** October 29, 2001 at 2:00 p.m. is the date and time set for a public hearing to consider a request from Ron and Rosemary Smeland and Christopher Raders to vacate a portion of Highland Boulevard in the Plat of Ocean City.

**Request Approval, Right of Entry Agreement to Drill Community Test Well:** A motion was made, seconded and passed to approve a Right of Energy Agreement. The agreement will allow a well driller to enter Harold Brunstad's property and drill a test well for possible use by the Grays Harbor County Water District No. 8. Development of the test well is a component of the Community Development Block grant contract administered by Public Services for the Water District.

## **DEPARTMENTS**

### **COMMISSIONERS**

**Set Hearing Dates, 2002 Preliminary Budget:** A motion was made, seconded and passed to approve the 2002 Preliminary Budget Hearing schedule. Copies of the 2002 Preliminary Budget Hearing Schedule were made available.

### **FAIR**

**Request Approval, Fair Web Site Development Agreement:** A motion was made, seconded and passed to approve an agreement between Tetran Solutions, Inc. and the Grays Harbor County Fair for the development, maintenance, and hosting of a website for the fairgrounds.

## **HEALTH AND SOCIAL SERVICES**

**Request Approval, Agreement w/Columbia Language Service:** A motion was made, seconded and passed to approve an agreement between the County and Columbia Language Service (CLS). CLS will provide Grays Harbor County Public Health and Social Services Department with a certified Spanish interpreter three days a week to assist in serving a growing number of Spanish-speaking clients.

## **MANAGEMENT SERVICES**

**Preliminary 2002 Budget for Consideration:** Rose Elway, Budget Director, provided copies of the 2002 Preliminary Budget. Ms. Elway reported the 2002 requested expenditures in the General Fund total \$27,490,143. The Miscellaneous Funds total

\$72,840,540. A digit was added to the bottom of the reports this year that equals \$100 million. Ms. Elway reported that the General Fund Budget in the Revenue Recap and Expenditure Recap is \$2.2 million short for all of the requests including the current level budget. The current level budget is \$865,000 short. The 2002 Current Level Budget Expenditures are \$23,018,655 and are \$52,568 over the 2001 Budget. New requests in salaries and staffing are 7.1 FTE. Salaries and staffing level expenditures requested above current level are \$399,659. There are 6% increases in goods and services above the current level and total \$430,892. Ms. Elway explained the preliminary budget presumes a courthouse bond repayment of \$600,000. There are \$245,666 in Capital Outlay requests above current level. The amount in revenue above 2001 current level total is \$336,771. There is a \$2,204,729 shortfall. Ms. Elway reported the County is double in Criminal Justice compared to 1989. In 1989 \$1,330,315 additional revenue was received for the Criminal Justice Fund. The 2002 requested Law and Justice Costs total \$13,790,698. \$6,148,524 are added expenditures over the 1989 Base and Revenue. Ms. Elway reported there is a \$72,840,540 request from the Miscellaneous Fund Budget. That is down \$5,267,108 from last year. Ms. Elway reported the Road Fund Total is \$19,283,772 and she outlined the major road projects. Ms. Elway reported packages including summary General Fund and Miscellaneous Fund schedules showing all department budget requests are available. The summary schedules include General Fund 2001 revenues and expenditures analysis through August 2001.

**Request Approval, 2001 One Time Only Funding Allocation Interlocal Agreement, The Langley Group, Tourism Grays Harbor:** A motion was made, seconded and passed to approve a One Time Only Interlocal Agreement between Grays Harbor County and The Langley Group. \$3,500 will be funded for a seminar in customer service/hospitality training for owners and managers of businesses within Grays Harbor County.

**Request Approval, Salary Resolution, Planning and Building #001-028:** A motion was made, seconded and passed to approve **Resolution No. 01-108 – Amending Resolution No. 01-05 and Fixing Compensation Of Employees From and After January 1, 2001.** This salary resolution will allow for salary adjustments in the Planning and Building Department. A Building Inspector I was promoted to a Building Inspector II in the Building Division. The salary survey of the market indicated that the County Planning Division salaries were below the market which has created an inability to attract viable employees. The Planning Division is requested two (2) range increases to the Master AFSME Salary Range in the following positions:

Planning System Analyst	From Range 16 to Range 18
Planner II	From Range 16 to Range 18
Planner I	From Range 14 to Range 16

Establishing Building Inspector II at Range 16

**Request Approval, Fund Transfer – 101 Special Projects:** A motion was made, seconded and passed to approve **Resolution No. 01-109 – Transferring Items In The Grays Harbor County Miscellaneous Fund Special Projects #101-000-000.** Two (2) grants have been received with funding to begin in 2001 and two (2) grants are carryovers to the 2002 budget year. It is requested that the WSDCTED CDBG Neilton Grant be reduced by \$24,000 to accommodate the WSDCTED CDBG Planning Only Grant, which will be expended entirely in 2001. Additionally, Phase III of the Chehalis Basin Project will all be primarily expended in 2002 where the WS Interagency Committee for Outdoor Recreation (IAC) Grant for the Lower Chehalis Basin Riparian Project will expend \$30,000 this year.

**Request Approval, Fund Transfer – Facilities Capital Fund #301:** A motion was made, seconded and passed to approve **Resolution No. 01-110 – Transferring Items In The Grays Harbor County Facilities Capital Fund #301.** Repairs are required on the County owned Mental Health Crisis Clinic. Funds are available for Capital Expenses as needed in the Mental Health Inpatient Fund and budgeted to be transferred for \$8,200. It is necessary to show the capital expenditure in the Facilities Capital Fund for the value to be added to the building. The resolution reduces the Bond interest payment by \$8,200 and sets up the \$8,200 Crisis Clinic Repair budget line.

**Request Set Hearing Date, Four (4) Emergency Budget, Pacific Beach Sewer Funds:** October 16, 2001 at 2:00 p.m. is the date and time set for four (4) Emergency Budget Hearings in the Pacific Beach Sewer Funds as follows:

#404-007-200	PB Sewer Bond ULID #7	\$ 455,732
#404-008-200	PB Sewer Bond ULID #8	\$ 105,895
#404-000-100	PB Sewer Construction	\$4,241,626
#404-000-000	PB Sewer M & O	\$4,241,626

Funds are remaining in the various sewer construction funds which require transfers to the Pacific Beach Sewer M & O Fund to repay Principal down on two (2) loans, WSDOESRF Loan #L9700055 and WSDCTED PWTF loan #97006. These loans were interim financing principal available prior to the USDA Rural Development Bonds and Interest. These monies are a result of the closing out of the project.

#### **AUDITOR**

**Request Approval, Resolution Relating to Election Poll Workers Pay:** A motion was made, seconded and passed to approve **Resolution No. 01-111 – A Resolution**

**Increasing Election Poll Worker Pay.** Resolution No. 95-11 set the daily compensation rate for election poll workers and resolution 97-132 adjusted the base rate to \$95 per day. The minimum wage has increased each year since 1997 when the rate was last adjusted. Resolution No. 01-111 amends Resolution 95-11 as follows:

- (1) All election poll workers shall be paid a base daily amount for the services provided by them on Election Day. Mileage reimbursement and training pay or other required pay will be in addition to the basic amount and paid in accordance with office policies or state regulations.
- (2) The daily basic rate of pay will be \$105 effective January 1, 2002.

**CORRESPONDENCE:**

None

**APPOINTMENTS:**

**Grays Harbor County Solid Waste Advisory Committee:** A motion was made, seconded and passed to appoint John Todd of Cosmopolis to the Grays Harbor County Solid Waste Advisory Committee.

**PUBLIC COMMENT II:**

Chairman Beerbower asked for public comment. There was no public comment.

**ANNOUNCEMENTS**

None

**RESOLUTIONS:**

The following resolutions were approved and signed by the Board:

- |         |   |
|---------|---|
| #01-107 | Authorizing A Supplemental Extension In The Budget Of The Grays Harbor County Sheriff's Confiscated/Forfeited Property #108-100-000 |
| #01-108 | Amending Resolution No. 01-05 And Fixing Compensation Of Employees From And After January 1, 2001                                   |
| #01-109 | Transferring Items In The Grays Harbor County Miscellaneous Fund Special Projects #101-000-000                                      |

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#01-110      Transferring Items In The Grays Harbor County Facilities Capital Fund  
#301

#01-111      A Resolution Increasing Election Poll Worker Pay

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The meeting adjourned at 2:35 p.m. to Monday, October 8, 2001 at 2:00 p.m.

BOARD OF COMMISSIONERS  
for Grays Harbor County  
This \_\_\_\_\_ day of \_\_\_\_\_, 2001

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BOB BEERBOWER, Chairman

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DENNIS MORRISETTE, Commissioner

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DAN WOOD, Commissioner

ATTEST:

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Sandra Daniels  
Clerk of the Board