

## MINUTES

### BOARD OF COUNTY COMMISSIONERS MEETING

September 10, 2001

The Commissioners met in session in the Commissioners' Meeting Room of the Administration Building, Montesano, Washington, on Monday, September 10, 2001, at 2:00 p.m. Commissioners Bob Beerbower, Dennis Morrisette and Dan Wood and Sandi Daniels, Clerk of the Board, were present. Jim Baker, Prosecuting Attorney was present.

**MINUTES OF PREVIOUS MEETING:** Minutes from the August 27, 2001 Board of County Commissioners meeting were approved.

**BIDS:**

None

**HEARINGS:**

None

**PRESENTATION:**

None

**PUBLIC COMMENT I:**

Chairman Beerbower asked for public comment. Sally Weber, resident of Oakville, spoke regarding the Board of Adjustment hearing scheduled for September 10<sup>th</sup> at 7:30 p.m. The hearing is to consider a request by Northwest Rock, Case #2001-1075. Ms. Weber read a letter regarding a requested continuance of that meeting. She requested that the letter be entered into the record. Ms. Weber was referred to Paul Easter, Director of Public Services for additional information. Jim Baker explained the Board of Adjustment will make the decision if testimony will be taken at the meeting or to continue the entire matter to the October Board of Adjustment meeting.

Robert Wicks commented regarding the method for determining building permit evaluation fees. Dr. Wicks discussed the construction of farm pole buildings in Grays Harbor County. He believes the valuation of pole buildings is not set correctly. Dr. Wicks encouraged the Board of Commissioners to take action to change the process and recreate the itemization for pole building construction that reflects what the true market valuation would be. He discussed the benefit of new construction resulting in an increase in property value. He explained how the County benefits by receiving an increase in property taxes. Commissioner Wood commented there have been discussions in staff briefings concerning the issue and staff is reviewing the rate structure. There being no

additional public comment, Public Comment I was closed.

### **DEPARTMENT OF PUBLIC SERVICES**

**Request Approval, GHC Guidepost Project:** The Grays Harbor County Guidepost Project, C-01045-10 has been selected for \$60,000 of Federal (Target Zero) Funding. These funds will be used to place guideposts on curves of several county roads. The Department of Public Services recommended the county apply for this money. A motion was made, seconded and passed to approve two prospectuses and three (3) Local Agency Agreements.

**Request Approval, Personal Services Contract w/Phinney Fish Consulting:** Phinney Fish Consulting Services has submitted a proposal to complete Environmental Classification Checklist for the County Wide Guide Post Project, C-01045-10. The estimated cost for this work is \$2,000. The Department of Public Services recommended hiring Phinney Fish Consulting Services. A motion was made, seconded and passed to approve the Personal Services Contract with Phinney Fish Consulting Services.

**Request Approval, Vance Creek Park Multi-Use Pathway:** The Vance Creek Park Multi-Use Pathway, R-70-09860-10 has been selected for \$57,000 of Federal (Target Zero) funding. These funds will be used to construct a pedestrian and bicycle pathway connecting the City of Elma with Vance Creek Park. A motion was made, seconded and passed to approve two prospectuses and three (3) Local Agency Agreements.

**Request Approval, 5-year Reimbursable Agreement w/Lewis County:** A motion was made, seconded and passed to approve the five-year reimbursable agreement with Lewis County.

**Request Award Bid, Pearsall Window Replacement Project:** A motion was made, seconded and passed to accept the low bid from Denmark Glass, Inc. of \$11,749 for replacement of the 43 windows at the Pearsall Building.

**Request Declare Equipment Surplus to County Needs:** A motion was made, seconded and passed to approve the request to declare certain equipment surplus. This equipment was replaced in the normal replacement cycle and is no longer required by Grays Harbor County. The equipment will be sold at public auction in late September or early October.

**Request Approval, Grant Agreement and Professional Services Contract for Riparian Assessment:** A motion was made, seconded and passed to authorize the Chairman to sign the grant agreement between the Office of the Interagency Committee and Grays Harbor County and to approve the agreement for Professional Services

between Kai Bretherton, consultant, and Grays Harbor County. The funds secured from this grant application will allow the County, as lead entity for salmon recovery, to contract for professional services to complete a riparian assessment, which becomes a component of the habitat restoration strategy for the Chehalis Basin. Darrell Scrimgeour, asked questions regarding the habitat restoration strategy. Mr. Scrimgeour was referred to Lee Napier, Deputy Director of Community Development.

**Request Declare Equipment Surplus to County Needs/Facilities Services:** A motion was made, seconded and passed to approve the request to declare certain equipment surplus. The equipment is either unrepairable or require a lot of work. The equipment will be referred to County Treasurer for disposal.

**Request Approval, Supplemental Agreement, Wakefield Road & Keyes Road Evaluations:** A motion was made, seconded and passed to approve a Supplemental Agreement to CES, Inc. of Olympia, Washington to perform "Superload" evaluations on four (4) Grays Harbor County bridges. Duke/Fluor Daniel is proposing to use either Wakefield Road or Keys Road to move two (2) 540,000-pound electrical generators to their project site at Satsop. WAC 468-38-405 outlines the necessary requirements before a permit will be issued. Duke/Fluor Daniel agreed to pay for the cost of an independent analysis, inspections and report.

The Clerk of the Board announced the following item received after the agenda was prepared:

**Request Approval, Closure Aberdeen Lake Road:** It is necessary to close Aberdeen Lake Road to install the new Aberdeen Industrial Waterline. Since the road feeds from both east and west, access will still be available to local traffic. Traffic control personnel and signage will direct routing. The neighbors have been notified. A motion was made, seconded and passed to grant authorization for closure for the remainder of this week, September 11-14, 2001.

## **DEPARTMENTS**

### **PROSECUTING ATTORNEY**

**Request Set Hearing Date, Amendments to County Ordinances:** September 24, 2001 at 2:00 p.m. is the date and time set for a public hearing to consider amendment of Ordinances 63 and 109. October 8, 2001 at 2:00 p.m. is the date and time set for a public hearing to consider amendment of Ordinance 51.

## **FORESTRY**

**Resolution Regarding Purchase of Property:** Grays Harbor County was the high bidder on a tract of timberland recently offered for sale by Mason Timber Co. of Aberdeen. This parcel is located in the N ½ of Section 22, T20N, R9W and consists of 240 acres of Douglas Fir plantation varying in age from 2-4 years. This parcel of forestland lies directly adjacent to a major block of County land and nicely blocks up County ownership. Acquiring this parcel provides the County with an opportunity to replace the land that was taken out of production in order to accommodate the construction of the Stafford Creek Correction Center and also provides significant benefit in terms of access to County property and the elimination of over a mile of interior property lines. The purchase price is \$155,000 plus \$310.96 for closing costs. The sale documents, as prepared by the Escrow Officer at Grays Harbor Title Co., have been reviewed by the Prosecutor's Office. The Prosecutor's Office has prepared a proposed Resolution authorizing the purchase and acceptance of the Statutory Warranty Deed. The Forestry Department recommended that the proposed Resolution be approved and that the County Treasurer be authorized to sign, on behalf of the County, the necessary documents to close this transaction. A motion was made, seconded and passed to grant authorization for the County Treasurer to sign the necessary documents to close this transaction and approve Resolution No. 01-96 – A Resolution Authorizing Purchase Of Real Property From The Mason Timber Company, Inc.

**Request Approval, Timber Contract Completion:** Quinault Logging Corporation has satisfactorily completed all the terms and conditions of the contract for the Razorback Ridge Timber Sale. The Department of Forestry recommended that the County accept the contract as complete and release the performance bond as posted by Quinault Logging Corporation for this sale. A motion was made, seconded and passed to accept Timber Contract – TBR0001 as complete and release the performance bond as posted by Quinault Logging Corporation for this sale.

**Request Budget Transfer, Forestry Fund:** A motion was made, seconded and passed to approve Resolution No. 01-97 – Transferring Items In The Grays Harbor County Miscellaneous Fund Forestry Department #403-000-000. The Budget Transfer for \$155,000 moves funding from professional services and easements to land acquisition. This will cover the cost for purchasing the 240 acres of timberland.

## **HEALTH AND SOCIAL SERVICES**

**Request Approval, Revised 2001 Department Fee Schedule:** A motion was made, seconded and passed to approve a revised 2001 Fee Schedule for the Department. Fees

have been increased in the Family Planning program to reflect the actual rates that can be paid by Medicaid.

### **MANAGEMENT SERVICES**

**Request Hearing Date, Supplemental Appropriation, Sheriff Fund:** October 1, 2001, at 2:00 p.m. is the date and time set for a supplemental budget hearing date in the new sub-fund #108-100-000 Confiscated and Forfeited Property fund due to anticipated 2001 expenditures.

**Request Approval, Establishment of Special Revenue Fund, Sheriff's Department:** A motion was made, seconded and passed to approve Resolution No. 01-98 – Establishing A Special Revenue Fund Sheriff Confiscated/Forfeited Property Fund #108-100-000. This resolution establishes a sub-fund within the Grays Harbor County Sheriff's Law Enforcement Fund #108-000-000 as per August 16, 2001 request. The new fund is being created to transfer the balance not used in 2001 to a separate fund, Confiscated and Forfeited Property Fund #108-100-000. Current fund balance to be transferred is \$25,308.

**Request Approval, Salary Resolution, County Clerk's Department:** This item was continued pending additional information from the County Clerk.

### **JUVENILE COURT SERVICES**

**Request Approval, Becca Bill Contract with DSHS:** A motion was made, seconded and passed to approve the current Becca Bill contract with the Department of Social and Health Services (DSHS) for the period of July 1, 2001 through June 30, 2003. This contract is in the amount of \$336,587, and will allow the Juvenile Department to process Youth At Risk, CHINS, and Truancy petitions. Rod Herling, Administrator, Juvenile Court Services, recommended approval of this contract.

The Clerk of the Board announced the following item received after the agenda was prepared:

**Request Approval, Declare Equipment Surplus to County Needs:** A motion was made, seconded and passed to declare the following equipment surplus as the value is less than \$500.00 and recent equipment acquisitions by the Juvenile Department have been made to replace these items:

2 – 14" Computer Monitors, Purchased in 1995, Condition is Obsolete

The condition of these items necessitated their replacement and they are of minimal salvage value. Rod Herling, Administrator, Juvenile Court Services, recommended authorization to dispose of these items in an appropriate manner.

### **AUDITOR**

**Request Approval, Payroll and Payables for August:** A motion was made, seconded and passed to approve Payroll and Payable for the month of August 2001. Total Claims - \$8,030,864.54. Total Salary -- \$1,833,651.27. Total Expenditures for the Month of August -- \$9,864,515.81.

### **FAIR**

**Request Approval, 2001 Fairgrounds Facility Use Rental Rates:** A motion was made, seconded and passed to approve the 2002 Fairgrounds Facility Use Rental Rates as recommended by the fair management and the Grays Harbor County Fair Board.

The Clerk of the Board reported the following items received after the agenda was prepared:

**Request Approval, Budget Transfer – Facilities Capital Fund #301:** A motion was made, seconded and passed to approve Resolution No. 01-99 – Transferring Items In The Grays Harbor County Facilities Capital Fund #301. The resolution allows for the transfer of \$2,750 from the Emergency Repairs-Earthquake 02/28/01 to Minor Repairs Pearsall. The transfer is due to the purchase of Pearsall Building windows. Low bid, including sales tax, for the Pearsall Building windows is \$11,749. \$9,000 was budgeted.

### **CORRESPONDENCE:**

The Clerk of the Board reported that the following item was received:

A letter from the Junction City Redevelopment Group requesting assistance with cleanup efforts of some areas of Junction City. As a Group, they feel that they can help residents cleanup property that they could not do themselves. They have discussed with Kevin Varness the possibility of having dumpsters placed in several locations to facilitate the cleanup process. They are also making contacts for scrap metal removal and for the disposing of abandoned vehicles. The Group would like this cleanup to take place on September 14<sup>th</sup>, 15<sup>th</sup>, and 16<sup>th</sup>. A motion was made, seconded and passed to approve the request.

**APPOINTMENTS:**

None

**PUBLIC COMMENT II:**

None

**ANNOUNCEMENTS**

None

**RESOLUTIONS:**

The following resolutions were approved and signed by the Board:

- #01-96        A Resolution Authorizing Purchase Of Real Property From The Mason Timber Company, Inc.
- #01-97        Transferring Items In The Grays Harbor County Miscellaneous Fund Forestry Department #403-000-000
- #01-98        Establishing A Special Revenue Fund Sheriff Confiscated/Forfeited Property Fund #108-100-000.
- #01-99        Transferring Items In The Grays Harbor County Facilities Capital Fund #301

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The meeting adjourned at 2:40 p.m. to Monday, September 17, 2001 at 2:00 p.m.

BOARD OF COMMISSIONERS  
for Grays Harbor County  
This \_\_\_\_\_ day of \_\_\_\_\_, 2001

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BOB BEERBOWER, Chairman

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DENNIS MORRISETTE, Commissioner

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DAN WOOD, Commissioner

ATTEST:

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Sandra Daniels  
Clerk of the Board